



**City of Willow Park
Planning & Zoning Commission
Regular Meeting
516 Ranch House Road, Willow Park, TX 76087
Tuesday, April 13, 2015 at 7:00 p.m.
Minutes**

1. Call to Order

Chair Marvin Glasgow called the meeting to order at 7:00pm.

2. Determination of Quorum

Chairman Marvin Glasgow
Commissioner Mark Melanson
Commissioner Sharon Burton
Commissioner Stephen Higdon
Commissioner Fred McCulley

Also Present;

City Administrator – Matt Shaffstall
Planning Coordinator – Laura Enlow

Absent;

Commissioner Stephen Zeman
Commissioner Jared Fowler

3. Approval of March 3, 2015 Meeting's Minutes

***** Commissioner Melanson moved to approve the November Minutes as is, seconded by Commissioner Higdon.**

Votes: Commissioners: Glasgow, Melanson, Burton, and Higdon

Nay votes: None

Abstained: None

Motion passed with a vote of 3-0

4. Consider and Act on a Zoning Change request for Wilks Brothers Development to rezone 41.77 acres further described as a tract of land situated in the Wesley Franklin Survey, Abstract No. 468, City of Willow Park, Parker County, Texas and being a portion of Lot 1, Block B Crown Pointe Addition, from an “R-1” Single Family Residential District to “C” Commercial Planned Development District” generally located at the intersection of Interstate Highway 20 and Crown Pointe Boulevard, northeast corner (Z 15-04).

Jordan Bishop addressed the commission representing the applicant

Commissioner Melanson moved to recommend zoning change request, seconded by Commissioner Higdon

Voting Commissioners: **Glasgow**, Melanson, Burton, and Higdon

Nay votes: None

Abstained: None

Motion passed with a vote of 3-0-0

5. Consider and Act on a Zoning Change request for the Villages at Crown Pointe to rezone approximately 6.86 acres further described as a tract of land situated in the Wesley Franklin Survey, Abstract No. 468, City of Willow Park, Parker County, Texas and being a portion of Lot 1, Block B, Crown Pointe Addition from an “R-1” Single Family Residential District to an “R-3” Multi-Family” generally located at 180 Crown Pointe Blvd. (Z 15-05).

Jordan Bishop addressed the commission representing the applicant

Commissioner Higdon moved recommend zoning change request, seconded by Commissioner Melanson

Voting Commissioners: **Glasgow**, Melanson, Burton, and Higdon

Nay votes: None

Abstained: None

Motion passed with a vote of 3-0-0

6. Consider and Act on a Zoning Change request for Wilks Brothers Development to rezone approximately 3.38 acre tract of land situated in the Wesley Franklin Survey, Abstract No. 468, City of Willow Park, Parker County, Texas and being a portion of Lot 1, Block B, Crown Pointe Addition, from an “R-1” Single Family Residential District to an “C” Commercial District” generally located at the intersection of Interstate Highway 20 and Crown Pointe Boulevard, northeast corner (Z 15-06).

Jordan Bishop addressed the commission representing the applicant

Commissioner Burton moved to recommend zoning change request, seconded by Commissioner Higdon

Voting Commissioners: Glasgow, Melanson, Burton, and Higdon

Nay votes: None

Abstained: None

Motion passed with a vote of 3-0-0

7. Consider and Act on a Site plan for Christ Chapel Church Youth Ministry located at 3906 E. I-20 Service Road, Willow Park, TX.

Commissioner Melanson moved to approve site plan, seconded by Commissioner Higdon

Otis Lee addressed the commission representing the applicant

Rick Deeds C00 of Church addressed the commission

Voting Commissioners: Melanson, Burton, Fowler, Higdon and McCulley

Nay votes: None

Abstained: None

Motion passed with a vote of 4-0-0

8. Consider and Act on Amendments to the C Commercial Zoning district updating and modifying the requirements to the use of Specific Use Permits.

*** Commissioner Melanson moved to recommend,, seconded by Commissioner Higdon

Voting Commissioners: Melanson, Burton, Fowler, McCulley and Higdon

Nay votes: None

Abstained: None

Motion passed with a vote of 4-0-0

9. Consider and Act on Amendments and Update to the Comprehensive Land Use Plan regarding Residential Estate and Low Density Land Uses.

Commissioner Melanson moved to update land use plan as shown on the map, seconded by Commissioner Higdon

Voting Commissioners: Melanson, Burton, Fowler McCulley, and Higdon

Nay votes: None

Abstained: None

Motion passed with a vote of 4-0-0

10.Adjourn:

Chair Marvin Glasgow adjourned the meeting at 8:00 PM

P & Z Chair
Marvin Galsgow

Planning Coordinator
Laura Enlow