



**City of Willow Park
City Council
Regular Meeting Minutes
Municipal Complex
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, December 08, 2020 at 7:00 p.m.**

The City Council of the City of Willow Park, reserves the right to meet in closed, executive session on any of the items listed below should the need arise and if authorized by Title 5, Chapter 551, of the Texas Government Code.

Call to Order

Mayor Moss called the meeting to order at 7:00 pm.

Present:

Mayor Doyle Moss

Councilmember Eric Contreras

Councilmember Tyler VanSant

Councilmember Lea Young

Councilmember Nathan Crummell

Absent:

Councilmember Greg Runnebaum

Staff present:

City Manager Bryan Grimes

City Attorney Pat Chesser

City Secretary Alicia Smith

Invocation & Pledge of Allegiance

Mayor Moss led a moment of silence.

Fire Chief Mike LeNoir led the pledge of allegiance.

Public Comments (Limited to five minutes per person)

Alan Cazares 1173 Fox Hunt trail, Willow Park – Storm Water drainage in his neighborhood.

Tammy Cazares 1173 Fox Hunt trail, Willow Park – Storm Water drainage in her neighborhood.

Consent Agenda

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

A. Approve City Council Meeting Minutes – Regular Meeting November 10, 2020.

Councilmember Young made a motion

To approve the meeting minutes for November 10, 2020.

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes with a vote of 4- 0

Regular Agenda Items

- 1. PUBLIC HEARING to consider comments on a petition from Shaun Krektzschmar, DO and Matthew Boothby, MD, DBA, DHKB Investments requesting annexation of a 1.070 acres of land in the J.S. Oxer Survey, Abstract No. 1029, and being a portion of a tract conveyed to DHKB Investments LLC, by deed recorded in Volume 2848, Page 331, Deed Records, Parker County, Texas, same being Lot 7, Block 2, Willow Crossing Phase One, an addition of the City of Willow Park as thereof recorded in Cabinet D, Slide 230, Plat Records, Parker County, Texas, located in the 200 Block of Willow Bend Drive.**

A. Open Public Hearing

Public hearing opened at 7:10 pm

No citizen comments.

B. Close Public Hearing

Public Hearing closed at 7:12 pm

- 2. Discussion/Action: Consider and act on adopting Ordinance 821-20, an ordinance annexing a 1.070 acres of land in the J.S. Oxer Survey, Abstract No. 1029, and being a portion of a tract conveyed to DHKB Investments LLC, by deed recorded in Volume 2848, Page 331, Deed Records, Parker County, Texas, same being Lot 7, Block 2, Willow Park Crossing Phase One, an addition of the City of Willow Park as thereof recorded in Cabinet D, Slide 230, Plat Records, Parker County, Texas.**

Motion made by Councilmember Young

To approve adopting ordinance 821-20, an ordinance annexing the hereinafter described territory to the City of Willow Park, Parker County, Texas, and extending the boundary limits of said city so as to include said hereinafter described property within said City limits, and granting to all the inhabitants of said property all the rights and privileges of other citizens and binding said inhabitants by all of the acts, ordinances, resolutions, and regulations of said city and adopting a service plan.

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes with a vote of 4- 0

- 3. PUBLIC HEARING to consider comments on a petition from Willow Park Baptist Church requesting annexation of 0.642 acres of land in the J.S. Oxer Survey, Abstract No. 1029, and being a portion of the remainder of Lot 1, Block 1, Willow Park Baptist Church Addition, an addition to the Town of Willow Park, Parker County, Texas according to the plat recorded in Cabinet B, Slide 65, Plat Records,**

Parker County, Texas, located on the northwest corner of Willow Bend Drive and Bankhead Hwy.

A. Open Public Hearing

Public Hearing opened at 7:14 pm

No citizen comments.

B. Close Public Hearing

Public Hearing was closed at 7:15 pm

- 4. Discussion/Action: Consider and act on adopting Ordinance 822-20, an ordinance annexing 0.642 acres of land in the J.S. Ozer Survey, Abstract No. 1029, and being a portion of the remainder of Lot 1, Block 1, Willow Park Baptist Church Addition, an addition to the Town of Willow Park, Parker County, Texas according to the plat recorded in Cabinet B, Slide 65, Plat Records, Parker County, Texas.**

Motion made by Councilmember Contreras

To approve adopting Ordinance 822-20, an ordinance annexing the hereinafter described territory to the City of Willow Park, Parker County, Texas, and extending the boundary limits of said city so as to include said hereinafter described property within said City limits, and granting to all the inhabitants of said property all the rights and privileges of other citizens and binding said inhabitants by all of the acts, ordinances, resolutions, and regulations of said city and adopting a service plan.

Seconded by Councilmember

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes with a vote of 4- 0

- 5. PUBLIC HEARING to consider and request to rezone from R-1 “Single-Family District” to C “Commercial District” 6.35 acres Wesley Franklin Survey, Abstract**

No. 468, City of Willow Park, Parker County, Texas located on the southeast corner of Crown Pointe Blvd. and Crown Rd.

A. Open Public Hearing

Public hearing opened at 7:17 pm

No citizen comments

B. Close Public Hearing

Public Hearing closed at 7:19 pm

C. Discussion/Action: Consider and act on adopting Ordinance 823-20, an ordinance rezoning 6.35 acres as described above from R-1 “Single Family District to C “Commercial District.”

Motion made by Councilmember VanSant

To adopt Ordinance 823-20, an ordinance of the City Council of the City of Willow Park, Texas, providing for a change in zoning to C Commercial District classification and use designation for that certain 6.35 acres of land located in the Wesley Franklin survey, abstract no. 468, in Parker County and the City of Willow Park, Texas; repealing conflicting ordinances; providing for a penalty; providing for a severability clause; and providing for an effective rate.

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes with a vote of 4- 0

6. Consider and Act on a Final Plat of a Replat Lot 5, Block B, Crown Pointe Addition, Phase II, City of Willow Park, Parker County, Texas.

Motion made by Councilmember Young

To a Final Plat of a Replat Lot 5, Block B, Crown Pointe Addition, Phase II, City of Willow Park, Parker County, Texas.

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes with a vote of 4- 0

7. Discussion/Action: Approve a Water Line Construction Contract with Mountain Cascade of Texas, LLC

Motion made by Councilmember Young

To approve and accept a Water Line Construction Contract with Mountain Cascade of Texas, LLC

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes with a vote of 4- 0

8. Discussion/Action: Approve a Water Line Construction Contract with Wildstone Construction, LLC

Motion made by Councilmember Contreras

To approve a Water Line Construction Contract with Wildstone Construction, LLC

Seconded by Councilmember VanSant

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes with a vote of 4- 0

9. Discussion/Action: Additional debt options for potential debt issuance relating to the Fort Worth Water Project.

No action

10. Discussion/ Action: Review of Proposed Stormwater Drainage Fees and Impact Fees and Set Date for Public Hearings on ordinance establishing a municipal drainage utility system, on adoption of an ordinance establishing drainage impact fees and a resolution establishing drainage fees.

Motion made by Councilmember Young

To publish notice for a public hearing for the January 12 meeting for the stormwater rates and that at the January 12, meeting form an advisory committee for the impact fees.

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes with a vote of 4- 0

11. Discussion / Action: Street Improvement CIP Update and discuss funding options

City Engineer, Derek Turner gave an update.

At 8:27 pm, Mayor moss called for a 5 minute break.

Session was resumed at 8:27 pm.

12. Discussion / Action: On a resolution regarding a contract for the purpose of financing water meters

Motion made by Councilmember Young

To approve a resolution regarding a contract for the purpose of financing water meters

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes with a vote of 4- 0

13. Discussion/ Action: To consider and act on the appointment of members to the Parks Board

Mayor Moss nominated James McKibbon and David Wagner to serve on the Parks Board

Motion made by Councilmember Young

To appoint James McKibbon and David Wagner to serve on the Parks Board.

Seconded by Councilmember

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes with a vote of 4- 0

Executive session was convened at 8:47 pm

Regular session was resumed at 9:00 pm

14. Discussion / Action: Refund of certain impact fees for Meadows Place Estates to Parker County Holdings, LLC

Motion made by Councilmember Contreras

To refund the over collection of water and wastewater impact fees, for 18 lots in the Meadows Place subdivision in the amount of \$80,245 and authorize the mayor to sign an amendment to the Parker County Holdings agreement that will now for the next 11 homes, for the impact fees we collect for back to Parker County holdings.

Seconded by Councilmember VanSant

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes with a vote of 4- 0

15. Discussion/ Action: To consider and act on items to be considered for future council meetings.

No action

16. Discussion/ Action: To consider and act on setting the date and time for the next council meeting.

7:00 pm January 12, 2021

Executive Session

§ 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally

posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

A. **Section 551.074 Personnel Matters;**

City Manager Review

B. § 551.071. Texas Government Code. Consultation with Attorney.

C. Any Posted item

Following Executive Session, the City Council will reconvene into Regular Session and may take any action deemed necessary as a result of the Executive Session.

Regular Session was resumed at 9:34 pm

Motion was made by Councilmember Contreras

To extend the City Manager agreement from December 1, 2020 to December1, 2023

Seconded by Councilmember VanSant

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes with a vote of 4- 0

Adjournment

Motion made by Councilmember Young

To adjourn

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes with a vote of 4- 0

APPROVED:


Doyle Moss, Mayor

ATTEST:


Alicia Smith TRMC, City Secretary