



**City of Willow Park
City Council
Regular Meeting Minutes
Municipal Complex
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, November 10, 2020 at 7:00 p.m.**

Call to Order

Mayor Moss opened the meeting at 7:00 PM

Present:

Mayor Doyle Moss

Councilmember Eric Contreras

Councilmember Greg Runnebaum

Councilmember Lea Young

Councilmember Nathan Crummell

Absent:

Councilmember Tyler VanSant

Staff present:

City Manager Bryan Grimes

City Attorney Pat Chesser

City Secretary Alicia Smith

Invocation & Pledge of Allegiance

Mayor Moss led a moment of silence.

Boy Scout Brayden Eber led the Pledge of Allegiance.

Public Comments

None

Consent Agenda

A. Approve City Council Meeting Minutes – Regular Meetings October 27, 2020.

Motion was made by Councilmember Young

To Approve City Council Meeting Minutes from October 27, 2020.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Contreras, Runnebaum, Young and Crummel

Motion passes with a vote of 4-0

Regular Agenda Items

1. Discussion only: Hear a presentation from the Halff and Associates, the engineer for the Fort Worth Water Project, on updated project costs.

Halff and Associates Operations Manager, Ben McGahey, spoke and updated the council on their part on the Fort Worth water project.

2. Discussion/ Action: To consider and act on all matters incident and related to approving and authorizing publication of notice of intention to issue certificates of obligation in an amount not to exceed \$6,500,000 for the purpose of paying contractual obligations to be incurred for (i) constructing, acquiring, purchasing, renovating, enlarging, equipping, and improving water system properties or facilities, including rights-of-way therefor and (ii) professional services rendered in relation to such projects and the financing thereof, including the adoption of Resolution 2020-16, pertaining thereto.

Motion was made by Councilmember Young

To approve Resolution 2020-16, a Resolution to approving and authorizing publication of notice of intention to issue certificates of obligation.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Contreras, Runnebaum, Young and Crummel

Motion passes with a vote of 4-0

- 3. Discussion/ Action: To consider and act on Resolution 2020-14 voluntary annexation by Shaun Kretzschmar, DO and Matthew Boothby, MD, DBA DHKB Investments, for annexation of 1.070 acres located in the NW corner of Willow Bend Dr and Bankhead Hwy J. S. Ozer Survey, Abstract No. 1029 City of Willow Park, Parker County Texas.**

Motion was made by Councilmember Runnebaum

To approve Resolution 2020-14 Resolution 2020-14 voluntary annexation by Shaun Kretzschmar, DO and Matthew Boothby, MD, DBA DHKB Investments, for annexation of 1.070 acres located in the NW corner of Willow Bend Dr and Bankhead Hwy J. S. Ozer Survey, Abstract No. 1029 City of Willow Park, Parker County Texas.

Seconded by Councilmember Young

Aye votes: Councilmembers Contreras, Runnebaum, Young and Crummel

Motion passes with a vote of 4-0

- 4. Discussion/ Action: To consider and act on voluntary petition for annexation of .064 acres located in NW corner of Willow Bend Dr and Bankhead Hwy, City of Willow Park, Parker County Texas.**

Motion was made by Councilmember Contreras

To approve Resolution 2020-15, a resolution setting a date, time and place for a public hearing for a proposed annexation of certain property by the City of Willow Park, Parker County Texas. And authorizing and directing the Mayor to publish a notice of public hearing.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Contreras, Runnebaum, Young and Crummel

Motion passes with a vote of 4-0

5. PUBLIC HEARING: to receive input regarding text amendments to the City of Willow Park Zoning Ordinance.

Sec.14.03.005 – Fire Protection Access

Sec.14.06.010 – (9)(10)(14) “R-5” Single Family Medium Density

Sec.14.06.005 – (c)(2) “R-1” Single Family District

Sec.14.06.008 – (b)(1)(A), (c)(5), (c)(6) “R-3” Multifamily District

Sec.14.10.001 – (a) New Development Site Plan

Sec.14.12, Sec.14.06.002 – Off Street Parking and Loading Requirements

Sec.14.06.002 – Sec.14.06.015 - Public Municipal, State and/or Federal

Owned Facilities or Uses are permitted in all districts.

A. Open Public Hearing

Public Hearing opened at 8:17 PM

No speakers

B. Close Public Hearing

Public Hearing closed at 8:23 PM

6. Discussion/ Action: To consider and act on Ordinance 811-20, an ordinance to receive input regarding text amendments to the City of Willow Park Zoning Ordinance.

Motion was made by Councilmember Young

To approve Ordinance 811-20, an ordinance of the City of Willow Park, Texas, amending the Code of Ordinances of the City of Willow Park, by amending Chapter 14 of the Zoning Code and including amending 14.03.005 to increase the minimum width of a fire lane and to require the fire lane to be concrete, amending 14.6.005 by deleting “C”, subparagraph 2 in its entirety, amending 14.06.008, by changing the density of apartments to 18 per acre and changing the references to the currently adopted versions of the international Building Code and International Fire Code, omitting 14.06.010 by deleting of a requirement of a divided garage door, changing the height of screening and screening footer requirements, omitting the zoning regulation for all zoning districts to amend the requirements the for site development plans, amending 14.04.001 by amending and or adding definitions, amending 14.12.001 by adding that all parking spaces and driveways shall be concrete, except for lots 5 acres or larger and “AG” District, amending all zoning district regulations to allow certain utility installations, providing for the incorporations of premises, providing a severability clause, providing a cumulative repealer clause, providing a savings clause, providing a penalty clause, and providing an effective date.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Contreras, Runnebaum, Young and Crummel

Motion passes with a vote of 4-0

7. Presentation: Jake Weber will present the September Financials report.

Jake Weber, City Accountant presented a quarterly report on the City finances.

8. Presentation: Rose Kertok, Communications Director, will present an update on the Communications Department.

City Communications Director, Rose Kertok, presented an update on the new City web site.

9. Discussion/ Action: To consider and act on items to be considered for future council meetings.

- 2 positions on Parks Board are expiring
- 2 annexation public hearings
- Transportation discussion
- Storm Water Study Ordinance

10. Discussion/ Action: To consider and act on setting the date and time for the next council meeting.

No Council meeting on November 24 or December 22

Executive Session was convened at 7:23 PM

A. § 551.071. Texas Government Code. Consultation with Attorney.

B. Any Posted item

Regular session was reopened at 8:10 PM

Adjournment

Motion was made by Councilmember Runnebaum

To adjourn

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, Runnebaum, Young and Crummel

Motion passes with a vote of 4-0

Meeting was adjourned at 8:39 PM

APPROVED:

A handwritten signature in blue ink, appearing to read "Doyle Moss", written over a horizontal line.

Doyle Moss, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read "Crystal R. Dozier", written over a horizontal line.

Crystal R. Dozier, TRMC, City Secretary