



**City of Willow Park  
City Council  
Regular Meeting Agenda  
Municipal Complex  
516 Ranch House Rd, Willow Park, TX 76087  
Tuesday, October 13, 2020 at 7:00 p.m.**

The City Council of the City of Willow Park, reserves the right to meet in closed, executive session on any of the items listed below should the need arise and if authorized by Title 5, Chapter 551, of the Texas Government Code.

**Call to Order**

Mayor Moss called the meeting to order at 7:00 PM

**Present:**

Mayor Doyle Moss

Councilmember Lea Young

Councilmember Eric Contreras

Councilmember Nathan Crummel

Councilmember Tyler VanSant

**Absent:**

Councilmember Greg Runnebaum

**Staff present:**

City Manager Bryan Grimes

City Attorney Pat Chesser

City Secretary Alicia Smith

**Invocation & Pledge of Allegiance**

Mayor Moss led a moment of silence and the pledge of allegiance.

## **Public Comments**

NONE

## **Consent Agenda**

### **A. Approve City Council Meeting Minutes – September 22, 2020.**

Motion made by Councilmember Young

To approve the meeting minutes from the October 13, special called and regular meetings.

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes 4-0

## **Regular Agenda Items**

### **1. Discussion/ Action: To consider and act on appointing a Councilmember for Place 2.**

This item was voted on during the special called meeting.

### **2. Discussion/ Action: To consider and act to allow City Secretary to administer the oath of office for Councilmember Place 2.**

City Secretary, Alicia Smith swore in Tyler VanSant to the Council Place 2 seat.  
(This was completed before the consent agenda was voted on)

### **3. Discussion/ Action: To consider and act on a Final Plat of a Replat of Lot 3, Block A, Crown Bluff Addition, City of Willow Park, Parker County, Texas.**

Motion made by Councilmember Contreras

To approve a Final Plat of a Replat of Lot 3, Block A, Crown Bluff Addition, City of Willow Park, Parker County, Texas.

Seconded by Councilmember Young

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes 4-0

**4. Discussion/ Action: To consider and act on a Site Plan for a Climate Controlled Self Storage Facility on Lot 3R2, Block A, Crown Bluff Addition, located in the 4600 Block E. IH 20 Service Road South.**

Motion made by Councilmember Contreras

To approve a Site Plan for a Climate Controlled Self Storage Facility on Lot 3R2, Block A, Crown Bluff Addition, located in the 4600 Block E. IH 20 Service Road South.

Seconded by Councilmember Young

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes 4-0

**5. Discussion/ Action: To consider and act on a revised Site Plan for Recreational Vehicle Sales and Service on Lot 1 R 1, Block A, Crown Bluff Addition, City of willow Park, Parker County, Texas, located at 4400 E. IH 20 Service Road South.**

Motion made by Councilmember Young

To approve a revised Site Plan for Recreational Vehicle Sales and Service on Lot 1 R 1, Block A, Crown Bluff Addition, City of willow Park, Parker County, Texas, located at 4400 E. IH 20 Service Road South.

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes 4-0

**6. Discussion/ Action: To consider and act on a Resolution designating the official newspaper of the City of Willow Park for the fiscal year 2020-2021.**

Motion made by Councilmember Young

To adopt Resolution 2020-12, a resolution designating the official newspaper of the City of Willow Park for the fiscal year 2020-2021

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes 4-0

**7. Discussion/ Action: To consider and act on Approving Holiday Schedule**

Motion made by Councilmember Contreras

To approve the 2020-2021 Holiday schedule.

Seconded by Councilmember Young

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes 4-0

**8. Discussion /Action on a resolution authorizing the transfer of funds received by the City from the CRF, in an amount not to exceed \$47,000, to the Aledo ISD for the purchase of technology devices to be used by the District.**

Motion made by Councilmember Contreras

To adopt Resolution 2020-10

Seconded by Councilmember Young

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes 4-0



- 9. Discussion/ Action: To consider and act on authorizing the City Engineer to revise the TWDB CWSRF Preliminary Engineering Report to show the Willow Park Baptist Church property as the preferred site for the new wastewater treatment plant.**

Motion made by Councilmember Contreras

To amend the preliminary engineering report, the proposed land swap with the Willow Park Baptist Church for 8.6 acres of land to be utilized as a wastewater treatment facility in exchange for the existing 6.35 acre wastewater plant site and authorize our city engineer to revise the TWDB CWSRF preliminary engineering report to show the Willow Park Baptist Church property as a preferred site for the new waste water treatment plant.

Seconded by Councilmember Crummel

Councilmember Young made a motion

To amend the motion to remove the approval of the land swap and include authorizing the city engineer to revise the preliminary engineering report.

Seconded by Councilmember Crummel

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion carries 4-0

Vote on motion with amendments

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes 4-0

- 10. Discussion/ Action: To consider and act on Request for Waiver of Local Match Fund Participation Requirement on Federal Off-System Bridge**

**Program Project.**

Motion made by Councilmember Young

To adopt Resolution 2020-11, a Resolution to approve a Request for Waiver of Local Match Fund Participation Requirement on Federal Off-System Bridge Program Project.

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes 4-0

**11. Discussion/Action: To consider a Water Facility Easement and a Temporary Construction Easement with Boswell Interests, LTD. to construct a water line across property known as Boswell Ranch in the City's extraterritorial jurisdiction.**

Motion made by Councilmember young

To approve a Water Facility Easement and a Temporary Construction Easement with Boswell Interests, LTD. to construct a water line across property known as Boswell Ranch in the City's extraterritorial jurisdiction.

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes 4-0

**12. Discussion/Action: To consider a Water Service Agreement with Boswell Interests, Ltd. to provide water to property known as Boswell Ranch in the City's extraterritorial jurisdiction after it is annexed in exchange for the granting of the Water Facility Easement.**

Motion made by Councilmember Young

To approve a Water Service Agreement with Boswell Interests, Ltd. to provide

water to property known as Boswell Ranch in the City's extraterritorial jurisdiction after it is annexed in exchange for the granting of the Water Facility Easement.

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes 4-0

**13. Discussion/Action: Deliberation of acquisition of real property for Fort Worth Water Line.**

No action taken

**14. Discussion/ Action: To consider and act on items to be considered for future council meetings.**

- Property swap lease with Willow Park Baptist Church
- Potential voluntary annexation
- Possible presentation from Eric Maha with Hilltop Securities, possible refund options.

**15. Discussion/ Action: To consider and act on setting the date and time for the next council meeting.**

Next Regular council meeting is October 27, 2020.

**Executive Session**

Executive session was convened at 7:40PM

**§ 551.071. Texas Government Code. Consultation with Attorney.** The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer,

advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

**A. Any Posted item**

**B. § 551.072. Texas Government Code. Deliberations about Real Property Deliberation of acquisition of real property for FortWorth Water Line**

Regular session was reconvened at 8:00 PM

**Adjournment**

Motion made by Councilmember Contreras

To adjourn

Seconded by Councilmember Crummel

Aye votes: Councilmembers Contreras, VanSant, Young and Crummel

Motion passes with a vote of 4-0

APPROVED:

  
Doyle Moss, Mayor

ATTEST:

  
Crystal R. Dozier, TRMC, City Secretary