



**City of Willow Park
City Council
Regular Meeting Minutes
Municipal Complex
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, September 28, 2021 at 7:00 p.m.**

The City Council of the City of Willow Park reserves the right to meet in closed, executive session on any of the items listed below should the need arise and if authorized by Title 5, Chapter 551, of the Texas Government Code.

Call to Order

With a quorum of the Council Members present, Mayor Doyle Moss called the meeting to order at 7:03 P.M.

Present:

Mayor Doyle Moss
Councilmember Eric Contreras
Councilmember Tyler VanSant
Councilmember Greg Runnebaum
Councilmember Nathan Crummel

Absent:

Mayor Pro Tem Lea Young

Staff Present:

City Manager Bryan Grimes
City Attorney Pat Chesser
Acting City Secretary Candy Scott
City Secretary Crystal Dozier

Invocation & Pledge of Allegiance

Mayor Moss asked for a moment of silence followed by the pledge of allegiance.

Proclamations

Domestic Violence Awareness Month, Freedom House

Public Comments (Limited to three minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:

- A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

- B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

KJ Hannah at 177 Melbourne; Hope Olsen at 509 Willow Park Drive; Marcy Galle at 500 Squaw Creek Road; Trinity Opstad at 101 Breeders Drive; Jaymes Seals at 412 Big Creek Road; Mike Howell from Cresson; Stacy Lynch with Lynch Legacy Realty Group; Juleah Sessom with Lynch Legacy Realty Group; Karry Hamman with Lynch Legacy Realty Group; Shannon Byrd with Byrd Mill; Amy Fennell at 1304 Saddle Trail with Lynch Legacy Realty Group; Hailee Reeder at 173 Breeders Drive; Nora Shoffit at 144 Melbourne Drive; and MJ Bentley all spoke before the Council.

Consent Agenda

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- A. Approve City Council Meeting Minutes – Regular Meeting September 14, 2021.

A motion was made by Councilman Contreras to approve the Consent Agenda. Councilman Runnebaum seconded the motion. The vote to approve the motion was unanimous.

Regular Agenda Items

1. Discussion/Action: To make an appointment to the City Secretary Position.

A motion was made by Councilman Contreras to appoint Crystal Dozier to the City Secretary Position and Councilman Runnebaum seconded the motion. The vote to approve the motion was unanimous.

2. Discussion/Action: Conduct public hearing to change street name from Bridge Street to Rayfield Wright Drive.

- a. Open Hearing **7:49 P.M. Hearing none.**
 - b. Close Hearing **7:50 P.M.**
3. Discussion/Action: To adopt Ordinance No.839-21, changing Bridge Street to Rayfield Wright Drive.

A motion was made by Councilman VanSant to adopt Ordinance No.839-21, changing Bridge Street to Rayfield Wright Drive and Councilman Contreras seconded motion. The vote to approve motion was unanimous.

4. Discussion/Action: Conduct public hearing on juvenile curfew ordinance.
- a. Open Hearing **7:51 P.M. Hearing none.**
 - b. Close Hearing **7:52 P.M.**
5. Discussion/Action: To consider and act on Ordinance No. 840-21, An Ordinance continuing the City of Willow Park's Juvenile Curfew ordinance for an additional three (3) years. providing a repealer clause; providing a severability clause; providing a notice clause; and providing for an effective date.

Chief West gave a brief report on Juvenile Curfew Violations.

A motion was made by Councilman Runnebaum to adopt Ordinance No. 840-21, An Ordinance continuing the City of Willow Park's Juvenile Curfew ordinance for an additional three (3) years. providing a repealer clause; providing a severability clause; providing a notice clause; and providing for an effective date. Councilman Contreras seconded the motion. The vote to approve the motion was unanimous.

6. Discussion/Action: To consider and act on Ordinance No 841-21, An Ordinance of the City of Willow Park, Texas, amending Chapter 8 of the City of Willow Park's Code of Ordinances by adding an Article 8.08 prohibiting and regulating the removal of graffiti; providing a penalty for violations of this Ordinance in an amount not to exceed \$500.00; providing a cumulative repealer clause; providing for a severability clause; and providing an effective date.

A motion was made by Councilman VanSant to adopt Ordinance No 841-21, An Ordinance of the City of Willow Park, Texas, amending Chapter 8 of the City of Willow Park's Code of Ordinances by adding an Article 8.08 prohibiting and regulating the removal of graffiti; providing a penalty for violations of this Ordinance in an amount not to exceed \$500.00; providing a cumulative repealer clause; providing for a severability clause; and providing an effective date. Councilman Runnebaum seconded the motion. The vote to approve the motion was unanimous.

7. Discussion/Action: To consider and act on Ordinance No. 842-21, an Ordinance of the City Council of the City of Willow Park, Texas, repealing Ordinance No. 318-92 and amending Willow Park's Code of Ordinances, Chapter 4 Article 4.03 Alarm Systems in its entirety; to regulate burglar, robbery, fire, medical emergency assistance, panic alarms and persons engaged in relaying alarm notifications; providing for the issuance and revocation of permits and for the establishment of Permit Fees; providing an appeal procedure for denial or revocation of a permit; providing for the enforcement of such regulations; providing for a Service Charge Fee for false alarms; allowing for response termination by city Police and Fire Departments in the event of noncompliance with this ordinance; providing for a penalty for the violation of this ordinance; providing savings, repealing and severability clauses; and providing for an effective date.

A motion was made by Councilman Contreras to adopt Ordinance No. 842-21, an Ordinance of the City Council of the City of Willow Park, Texas, repealing Ordinance No. 318-92 and amending Willow Park's Code of Ordinances, Chapter 4 Article 4.03 Alarm Systems in its entirety; to regulate burglar, robbery, fire, medical emergency assistance, panic alarms and persons engaged in relaying alarm notifications; providing for the issuance and revocation of permits and for the establishment of Permit Fees; providing an appeal procedure for denial or revocation of a permit; providing for the enforcement of such regulations; providing for a Service Charge Fee for false alarms; allowing for response termination by city Police and Fire Departments in the event of noncompliance with this ordinance; providing for a penalty for the violation of this ordinance; providing savings, repealing and severability clauses; and providing for an effective date. Councilman Runnebaum seconded the motion. The vote to approve the motion was unanimous.

8. Discussion/Action: To consider and act upon the Mental Health Leave Policy for Peace Officers and the Quarantine Leave Policy for Police Officers and Fire Fighters as required per SB 1359 passed during the last legislative session.

A motion was made by Councilman Runnebaum to approve the Mental Health Leave Policy for Peace Officers and the Quarantine Leave Policy for Police Officers and Fire Fighters as required per SB 1359 passed during the last legislative session. Councilman VanSant seconded the motion. The vote to approve the motion was unanimous.

9. Discussion / Action: Hear update on Fort Worth Water Project

Bryan Grimes, City Manager gave a brief update on the Fort Worth Water Project.

10. Discussion / Action: American Recovery Act Funding.

Bryan Grimes, City Manager gave a brief update on American Recovery Act Funding.

A motion was made by Councilman Runnebaum to direct staff to request and RFP for a new lift station on the southside of I20 and water line replacement citywide. Councilman VanSant seconded the motion. The vote to approve the motion was unanimous.

11. Discussion/Action: Forgiveness of Interfund Balance within the Enterprise Fund.

A motion was made by Councilman Runnebaum to approve the Forgiveness of Interfund Balance within the Enterprise Fund and Councilman Crummel seconded the motion. The vote to approve the motion was unanimous.

Executive Session

Mayor Moss recessed to Executive Session at 8:25 P.M.

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the City Council may convene into closed, Executive Session in accordance with the following authority: Sections 551.071 (consultation with attorney), 551.072 (real property), 551.073 (prospective gifts), 551.074 (personnel matters), 551.076 (security matters), 551.087 (economic development). Executive Session may be held, under these exceptions, at the end of the Regular Session, Workshop and/or Special Session, or at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council Meeting. Without limiting the foregoing, City Council may convene into closed, Executive Session on the following:

- A. 551.087 (economic development negotiations); 551.071 (consultation with attorney): Chapter 380 incentives.

Following Executive Session, the City Council will reconvene into Regular Session and may take any action deemed necessary as a result of the Executive Session.

**Mayor Moss reconvened into open meeting at 8:54 P.M.
No action taken.**

Informational

A. Mayor & Council Member Comments

Councilman Runnebaum requested to revisit the Commercial Amusement Ordinance. He also mentioned he did not appreciate the personal attacks on the City Manager, Bryan Grimes and expressed his gratitude and appreciation for his hard work.

Councilman VanSant encouraged residents to get involved and attend meetings.

Councilman Crummel thanked the City Staff for stepping up and helping out while being short staffed.

B. City Manager's Comments

City Manager, Bryan Grimes gave a brief update on the status of city staff. He welcomed the new city secretary, Crystal Dozier and thanked Candy Scott for all her invaluable hard work during the staff transition.

Adjournment

Councilman Runnebaum moved to adjourn the meeting. Councilman Contreras seconded the motion. The vote to approve the motion as unanimous.

Mayor Moss adjourned the meeting at 8:55 P.M.

These minutes were approved on the 12th of October, 2021.

APPROVED:

/s/
Doyle Moss, Mayor

ATTEST:

/s/
Crystal R. Dozier, TRMC, City Secretary