



**City of Willow Park
City Council
Regular Meeting
City Hall
101 Stagecoach Trail, Willow Park, TX 76087
Tuesday, February 9, 2016 at 7:00 p.m.
Minutes**

Section I – Presentations

1. Call to Order

Mayor Neverdousky called the meeting to order at 7:00 p.m.

2. Determination Of Quorum

Mayor Richard Neverdousky
Councilmember Brian Thornburg
Councilmember Gene Martin
Councilmember Greg Runnebaum
Councilmember James Mullins
Councilmember Tim Griffiths – arrived at

Staff Present:
City Administrator Matt Shaffstall
City Attorney Rider Scott
City Secretary Josh Armstrong

3. Invocation & Pledge of Allegiance

Mayor Neverdousky started off the meeting with the invocation and by leading the room in the Pledge of Allegiance.

4. Special Recognitions

***No Special Recognitions

5. Citizen Presentations & Public Comment

***No Citizen Presentations

Section II – Consent Agenda

6. Approve and Act on Consent Agenda

A. Approve City Council Meeting Minutes – January 12, 2016

***Councilmember Runnebaum made a motion to approve the consent agenda.

Seconded by Councilmember Martin

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins

Motion passed with a vote of 4-0

Section III – Planning & Development

No P&Z Items this month

Section IV- Public Works Items

7. Discussion/Action: Receive Public Works & Capital Projects Report

***Report received

Section V- General Items

8. Discussion: Receive Bond Advisory Board recommendation concerning General Obligation Bond(s) for Road Improvements and new Public Safety Building.

***Discussion Only

9. Discussion/Action: Act on Resolution 02-16 - authorizing the City to call and hold a Bond Election on May 7, 2016, a uniform election date, for the purpose of issuing, selling and delivering general Obligation Bonds to finance: (i) construction, improvement, demolition or other related actions for public safety facilities; and/or (ii) constructing, improving, maintaining streets, thoroughfares, bridges or any other necessary or related structures or ancillary functions.

***Erick Macha made clear each proposition has its own funding and excess funds cannot be used for the other proposition.

***Councilmember Thornburg made a motion to adopt Resolution 02-16. Proposition 1 – A general obligation bond in the amount of \$4,605,000 for Public Safety Facilities; Proposition 2 - A general obligation bond in the amount of \$2,275,000 for Street Improvements.

Seconded by Councilmember Mullins

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, and Mullins

Motion passed with a vote of 4-0

10. Discussion/Action: Receive the Annual Report of the Fire Department.

- A. Annual Fire Activity Report
- B. Status of Dispatch Conversion
- C. Status of Fleet Improvements
- D. Projected Staffing Needs based on Call Volume

***Report received

***Discussion Only

11. Discussion: Discuss implementation of a fee to be imposed for the mobilization and dispatch of the Willow Park Fire Rescue personnel and equipment, in response to a municipal event or emergency and contracting with a third party to collect the fee.

***Discussion Only

Section VI – Council Requested Items

12. Discussion/Action: Discuss a proposed agreement with Republic Services for Solid Waste collection services.

***Councilmember Martin made a motion to take no action until a contract is ready to review by council.

Seconded by Councilmember Thornburg

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, and Mullins

Motion passed with a vote of 4-0

13. Discussion/Action: To revise and update regulations related to burn bans and use of fire to clear property for development

***Discussion Only

14. Discussion/Action – to act on Res. No. 03-16 providing authorization for Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an electric supply agreement for a term of five years for delivery to the City electric service, effective January 1, 2018; authorizing TCAP to act as an agent of the City for said purposes; committing to purchase the City’s electric power needs through the TCAP approved Agreement and to appropriate sufficient funds to do so during the term of the Agreement; and, providing for an effective date.

***Councilmember Thornburg made a motion to adopt Resolution 03-16. City chose option 1.

Seconded by Councilmember Martin

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, and Mullins

Motion passed with a vote of 4-0

Section VII – Informational

15. Mayor & Council Member Announcements

16. City Administrator’s Report

- a. City Hall Remodel
- b. Litigation Ruling
- c. Town Hall Meeting – Thursday, March 3, 2016

- d. Chamber of Commerce Spotlight
- e. National Incident Management System (NIMS) & CPR training

Section VIII – Executive Session

***Councilmember Griffiths arrived at 9:30 p.m.

17. Executive Session

- a. Personnel – Position Classifications & Salary Survey
- b. Personnel – City Administrator Agreement
- c. Economic Development - Development Agreement(s)

***Mayor Neverdousky recessed to executive session at 9:29 p.m.

***Mayor Neverdousky reconvened the meeting session at 11:49 p.m.

Section IX – Adjournment

18. Discussion/Action: Authorize and Approve City Administrator Agreement with Matthew Brandon Shaffstall

***Councilmember Martin made a motion to take no action until the next executive session of the council.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

19. Adjournment

***Councilmember Martin made a motion to adjourn.

Seconded by Councilmember Mullins

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

Mayor Neverdousky adjourned the meeting at 11:50 p.m.

APPROVED

Richard Neverdousky, Mayor
City of Willow Park, Texas

ATTEST:

Josh Armstrong, City Secretary

