



**City of Willow Park  
City Council  
Regular Meeting  
City Hall  
516 Ranch House Road, Willow Park, TX 76087  
Tuesday, July 12, 2016 at 7:00 p.m.  
Minutes**

**Section I – Presentations**

**1. Call to Order**

Mayor Neverdousky called the meeting to order at 7:00 p.m.

**2. Determination of Quorum**

Mayor Richard Neverdousky  
Councilmember Norman Hogue  
Councilmember Gene Martin  
Councilmember Greg Runnebaum  
Councilmember John Gholson  
Councilmember Marcy Galle

Staff Present:  
Interim City Administrator Bobby Rountree  
Candy Scott  
City Attorney Rider Scott

**3. Invocation & Pledge of Allegiance**

Mayor Neverdousky started the meeting with the invocation and by leading the room in the Pledge of Allegiance.

**4. Special Recognitions**

- A. Administer the Oath Of Office and formally swear in the newly appointed Municipal Officials
  - Councilmember Norman Hogue – Place 1

**5. Citizen Presentations & Public Comment**

\*\*\*Amy Fennell presented gift to First Responders

**Section II – Consent Agenda**

**6. Approve and Act on Consent Agenda**

- A. Approve Joint City Council/Planning and Zoning Meeting Minutes – June 7, 2016
- B. Approve City Council Meeting Minutes – June 14, 2016

\*\*\*Councilmember Martin made a motion to hold above item until the next meeting.

Seconded by Councilmember Gholson

Aye votes: Councilmembers Hogue, Martin, Runnebaum, Gholson, Galle

Motion passed with a vote of 5-0

### **Section III – General Items**

7. Discussion/Action: Consider and approve Resolution No. 07-16 authorizing the canvassing of returns and declaring the results of a Bond Election (Proposition No. 1 and 2) on the Municipal Election Ballot of May 7, 2016.

\*\*\*Councilmember Martin made a motion to approve Resolution 07-16, and the effective date to be 7-12-16 given both propositions passed.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Hogue, Martin, Runnebaum, Gholson, Galle

Motion passed with a vote of 5-0

8. Discussion/Action: Receive Municipal Fiscal Year 2015-2016 Financial Audit.

\*\*\*Councilmember Runnebaum made a motion to accept Audit.

Seconded by Councilmember Galle

Aye votes: Councilmembers Hogue, Martin, Runnebaum, Gholson, Galle

Motion passed with a vote of 5-0

9. Discussion/Action: Consider and approve the appointment by the Mayor of Mike LaNoir to the office of the Municipal Fire Chief.

\*\*\*Councilmember Gholson made a motion to approve Mike LaNoir to the office of the Municipal Fire Chief.

Seconded by Councilmember Martin

Aye votes: Councilmembers Hogue, Martin, Runnebaum, Gholson, Galle

Motion passed with a vote of 5-0

### **Section IV- Planning & Development Items**

10. Discussion/Action: Approve Site Plan for “The Shops at Willow Park” approximately 10.44 acre tract of land situated in the Wesley Franklin Survey, Abstract No. 468, City of Willow Park, Parker County, Texas and being further described as a portion of Lot 1, Block B, Crown Pointe Addition generally located at the intersection of Interstate Highway 20 and Crown Pointe Boulevard, northeast corner.

\*\*\* Councilmember Martin made a motion to approve Site Plan for “The Shops at Willow Park”.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Hogue, Martin, Runnebaum, Gholson, Galle

Motion passed with a vote of 5-0

#### **Section V- Public Works Items**

**11.** Discussion/ Action: Receive and consider the submittals in response to the municipal Request for proposals for a Municipal Package Plant, Wastewater Treatment Plant, including the approval of an award to best value submittal.

\*\*\* Councilmember Gholson made a motion to approve proposals, allow Mayor to execute and sign lease agreement, and that the method of finance recommended by staff be approved.

Seconded by Councilmember Galle

Aye votes: Councilmembers Hogue, Martin, Runnebaum, Gholson, Galle

Motion passed with a vote of 5-0

**12.** Discussion/Action: Receive and consider the submittals in response to the municipal Request for Proposals Water System improvements, including the approval of an award to best value submittal.

\*\*\* Councilmember Galle made a motion to approve submittals for Water System Improvements. Authorizing Mayor to execute Contract, award of best value to Housley community base bid, which means removing all of added alternate B and a proportionate reduction of unit cost of added alternate A to a sum total of \$56,483. Also to approve the method of finance to be existing and approved financing from TWDB.

Seconded by Councilmember Martin

Aye votes: Councilmembers Hogue, Martin, Runnebaum, Gholson, Galle

Motion passed with a vote of 5-0

**13.** Discussion/Action: Consider Resolution No. 08-16 authorizing the City as a member of the Parker Count Appraisal District (PCAD), to approve PCAD construction of or addition of approximately 3500 square feet of useable space to the PCAD existing structure at a cost not to exceed 750,000.

\*\*\* Councilmember Martin made a motion to accept Resolution 08-16, adding sec 2., that The Governing body authorizes payment in accordance with the PCAD annual cost and allocation provided as of June 26, 2016.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Hogue, Martin, Runnebaum, Gholson, Galle

Motion passed with a vote of 5-0

#### **Section VI – Council Requested Items**

\*\*\* No council items

## **Section VII – Informational**

### **14. Mayor & Council Member Announcements**

\*\*\* No announcements

### **15. City Administrator's Report**

- A. City Administrator Search
- B. Public Safety Building Architects selection process
- C. Texas Municipal League:
  - New Council Member orientation Granbury, July 28/29
  - Annual Conference, October 4/7, Austin

## **Section VIII – Executive Session**

The City Council reserves the right to adjourn into executive session at any time during the course of the this meeting to discuss an matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 55.1071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code, including, but not limited, Section 321.3022 (Sales Tax Information). The City Council may take action on any agenda item listed for executive session consideration upon reconvening in open session.

### **16. Executive Session**

- A. Consultation with Attorney
- B. Contemplated Litigation
- C. Real Property

## **Section IX – Adjournment**

### **17. Adjournment**

\*\*\*Councilmember Martin made a motion to adjourn.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Hogue, Martin, Runnebaum, Gholson, and Galle

Motion passed with a vote of 5-0

Mayor Neverdousky adjourned the meeting at 9:30 p.m.

APPROVED

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Richard Neverdousky, Mayor  
City of Willow Park, Texas

ATTEST:

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Josh Armstrong, City Secretary  
City of Willow Park, Texas