



**City of Willow Park  
City Council  
Special Meeting  
City Hall  
516 Ranch House Rd., Willow Park, TX 76087  
Thursday, January 22, 2015 at 7:00 p.m.  
Minutes**

**1. Call to Order**

Mayor Neverdousky called the meeting to order at 7:01 p.m.

**2. Determination Of Quorum**

Mayor Richard Neverdousky  
Councilmember Brian Thornburg  
Councilmember Gene Martin  
Councilmember Greg Runnebaum  
Councilmember James Mullins  
Councilmember Tim Griffiths

Staff Present:

City Administrator Matt Shaffstall  
City Attorney Rider Scott  
Josh Armstrong

**3. Invocation & Pledge of Allegiance**

Mayor Neverdousky started off the meeting with the invocation and by leading the room in the Pledge of Allegiance.

**4. Discussion/Action: To consider and take action on Ordinance 706-15 amending Chapter 9, Personnel, Article 9.02 Division 2 City Administrator, and Division 3 City Secretary and Treasurer, in the Code of Ordinances, City of Willow Park, Texas;**

\*\*\*Councilmember Runnebaum made a motion to adopt Ordinance 706-15, an ordinance amending Chapter 8, Personnel, Article 8.100 Office of the City Administrator in the code of ordinances, City of Willow Park, Texas, providing a structured process for city operations, clarifying the duties and authority of the City Administrator and related municipal procedures, providing for a repealer and an effective date, with amendments.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum and Griffiths

Nay votes: Councilmember Mullins  
Motion passed with a vote of 4-1

**5. Executive Session**

Consultation with Attorney  
*Personnel – Annual Evaluation of City Administrator*

**6. Adjournment**

Mayor Neverdousky adjourned the meeting at 9:53 p.m.

APPROVED

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Richard Neverdousky, Mayor  
City of Willow Park, Texas

ATTEST:

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Candice Scott, City Secretary  
City of Willow Park, Texas

Minutes Prepared By:

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Josh Armstrong,