



**City of Willow Park
City Council
Regular Meeting
City Hall
516 Ranch House Rd., Willow Park, TX 76087
Tuesday, March 10, 2015 at 7:00 p.m.
Minutes**

Section I – Presentations

1. Call to Order

Mayor Neverdousky called the meeting to order at 7:00 p.m.

2. Determination Of Quorum

Mayor Richard Neverdousky
Councilmember Brian Thornburg
Councilmember Gene Martin
Councilmember Greg Runnebaum
Councilmember James Mullins
Councilmember Tim Griffiths

Staff Present:

City Administrator Matt Shaffstall
City Attorney Rider Scott
Josh Armstrong

3. Invocation & Pledge of Allegiance

Mayor Neverdousky started off the meeting with the invocation and by leading the room in the Pledge of Allegiance.

4. Special Recognitions

- A. Police Department Profile – Tom Gross
- B. Poison Prevention Week Proclamation

5. Citizen Presentations & Public Comment

***No Comments

Section II – Consent Agenda

6. Approve and Act on Consent Agenda

i. Notice of no municipal election

***Councilmember Thornburg made a motion to acknowledge the certificate of unopposed candidate status from the city secretary as submitted.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

Section III – Planning & Development

7. Hold Public Hearing and Take Action on a request for a Specific Use permit and site plan for an Assisted Living Facility on approximately 4.25 acres further described as Lot 4, Block A of Crown Point Addition Phase II situated in the Wesley Franklin Survey, Abstract No. 468 (Z 015-003).

A. Open Public Hearing @ 7:10 p.m.

B. Close Public Hearing @ 7:16 p.m.

C. Take Action on SUP request

***Councilmember Thornburg made a motion to Agenda Item 14 before Item 8.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

14. Discussion/Action: Ordinance 709-15 to propose update and modification to the use of Special Use Permits (Councilmember Runnebaum)

***Councilmember Thornburg made a motion to place item 14 onto the next City Council meeting.

Seconded by Councilmember Martin

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

***Councilmember Martin made a motion to approve the specific use permit as recommended by the Willow Park Planning and Zoning Commission, to be applied to the site plan for the Assisted Living Facility on approximately four corner acres further described as Lot 4, block A, Crown Pointe Addition Phase 2, situated in the Wesley Franklin survey, abstract No. 468.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

8. Hold Public Hearing and take action on Zoning Change request for Crown Pointe – Planned Development District (PD/C/R-3) a request to rezone approximately 54.50 acres further described as Lot 2, Block A The Village at Crown Park and Lot 1, Block B Crown Pointe Addition situated in the Wesley Franklin Survey, Abstract No. 468 from an “R-1” Single Family Residential District to an “R-3” Multi-Family and “C” Commercial Planned Development District” generally located at the intersection of Interstate Highway 20 and Crown Pointe Boulevard, northeast corner (Z 015-004).

A. Open Public Hearing @ 7:27

B. Close Public Hearing @ 7:37

C. Take Action on SUP request

Mayor Neverdousky recessed to executive session at 7:38 p.m.

Mayor Neverdousky reconvened from executive session at 7:57 p.m.

***Councilmember Martin made a motion to direct staff to work with Crown Pointe Addition developer to coordinate the approved permits for site grading while developing the modified zoning requests.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

9. Discussion/Action: To consider and take action on Ord. 708-15, providing authorization to cancel the municipal election called for May 9, 2015.

***Councilmember Martin made a motion to approve ordinance 708-15 an ordinance providing authorization to cancel the May 9, 2015, municipal general election and to declare each unopposed candidate elected to municipal office; providing that this ordinance shall be cumulative of all ordinances; providing a severability clause; and providing an effective date.

Seconded by Councilmember Thornburg

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

10. Discussion/Action: On a request to replat approximately 54.50 acres further described as Lot 2, Block A The Village at Crown Park and Lot 1, Block B Crown Pointe Addition situated in the Wesley Franklin Survey, Abstract No. 468 into a 29.81 acre lot, 10.04 acre lot, 9.35 acre lot,

and a 3.38 acre lot generally located at the intersection of Interstate Highway 20 and Crown Pointe Boulevard, northeast corner (PP 015-002).

***Councilmember Martin made a motion to adopt the recommendation of the Willow Park Planning and Zoning Commission, to approve the preliminary plat as submitted for the approximately 54.50 acres further described as Lot 2, Block A The Village at Crown Park and Lot 1, Block B Crown Pointe Addition situated in the Wesley Franklin Survey, Abstract No. 468 into a 29.81 acre lot, 10.04 acre lot, 9.35 acre lot, and a 3.38 acre lot generally located at the intersection of Interstate Highway 20 and Crown Pointe Boulevard.

Seconded by Councilmember Mullins

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

11. Discussion/Action: On a request for approval of a site plan for multi-family use on approximately 9.35 acres further described as Lot 1 and a portion of Lot 2, Block B of Crown Point Addition situated in the Wesley Franklin Survey, Abstract No. 468 (Z 015-005).

***Councilmember Runnebaum made a motion to approve the site plan for multi-family use on approximately 9.35 acres further described as Lot 1 and a portion of Lot 2, Block B of Crown Point Addition situated in the Wesley Franklin Survey, Abstract No. 468, contingent on finalization of zoning as multi-family use.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Martin, Runnebaum, Mullins and Griffiths

Abstention: Councilmember Thornburg

Motion passed with a vote of 4-0-1

12. Discussion/Action: On request for a Specific Use permit and site plan for an Assisted Living Facility on approximately 3.38 acres further described as Lot 1, Block B of Crown Point Addition situated in the Wesley Franklin Survey, Abstract No. 468 (Z 015-006).

***Councilmember Runnebaum made a motion to approve the site plan for an Assisted Living Facility on approximately 3.38 acres further described as Lot 1, Block B of Crown Point Addition situated in the Wesley Franklin Survey, Abstract No. 468, contingent on final zoning as C commercial, and the requirement of an SUP will no longer be required following a planned approval of Ordinance 709-15.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Runnebaum, Mullins and Griffiths

Abstention: Councilmember Thornburg and Martin

Motion passed with a vote of 3-0-2

Section IV – General Item

13. Receive Financial Report & Investment Update

***Report received

Section V – Council Requested Items

14. Discussion/Action: Ordinance 709-15 Proposed update and modification to the use of Special Use Permits (Councilmember Runnebaum)

***Moved before Item 8

Section VII - Informational

15. Mayor & Council Announcements

16. City Administrator's Report

- A. Ice Storm Update
- B. Shred Day – March 21, 2015 @ 10 a.m.

Section VIII – Executive Session

Mayor Neverdousky recessed to executive session at 8:45 p.m.

17. Executive Session

- A. Consultation with Attorney

Mayor Neverdousky reconvened to open meeting at 8:57 p.m.

Section IX – Adjournment

18. Adjournment

***Councilmember Martin made a motion to adjourn.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins, and Griffiths

Motion passed with a vote of 5-0

Mayor Neverdousky adjourned the meeting at 8:57 p.m.

APPROVED

Richard Neverdousky, Mayor
City of Willow Park, Texas

ATTEST:

Candice Scott, City Secretary
City of Willow Park, Texas

Minutes Prepared By:

Josh Armstrong