



**City of Willow Park  
City Council  
Regular Meeting  
City Hall**

**516 Ranch House Rd., Willow Park, TX 76087  
Tuesday, July 14, 2015 at 8:00 p.m.  
Minutes**

**Section I – Presentations**

**1. Call to Order**

Mayor Neverdousky called the meeting to order at 8:01 p.m.

**2. Determination Of Quorum**

Mayor Richard Neverdousky  
Councilmember Brian Thornburg  
Councilmember Gene Martin  
Councilmember Greg Runnebaum  
Councilmember James Mullins  
Councilmember Tim Griffiths

Staff Present:  
City Administrator Matt Shaffstall  
City Attorney Rider Scott  
Josh Armstrong

**3. Invocation & Pledge of Allegiance**

Mayor Neverdousky started off the meeting with the invocation and by leading the room in the Pledge of Allegiance.

**4. Special Recognitions**

A. Aledo High School Ladycat Softball

**5. Citizen Presentations & Public Comment**

\*\*\* No Comments

**Section II – Consent Agenda**

**6. Approve and Act on Consent Agenda**

- i. Approve City Council Meeting Minutes – June 9, 2015
- ii. Approve City Council Special Meeting Minutes – June 11, 2015
- iii. Approve City Council Special Meeting Minutes – June 24, 2015

\*\*\*Councilmember Runnebaum made a motion to approve the consent agenda.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

**Section III – Planning & Development**

**7. Discussion/Action: Consider and act on a Site Plan for Christ Chapel Church, Phase II located at 3900 block of IH-20 Service Road**

\*\*\*Councilmember Thornburg made a motion to accept the recommendation of the Planning and Zoning commission and approve the site plan for Christ Chapel Church, Phase II located at 3900 block of IH-20 Service Road with a note added to add language to convert to city sewer within one year of availability along with comments about detention pond that was requested by city staff.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Runnebaum, Mullins and Griffiths

Nay votes: Councilmember Martin

Motion passed with a vote of 4-1

**Section IV- Public Works Items**

**8. Discussion/Action: Release Request for Proposals for Real Estate Appraisal. Mayor Neverdousky recessed to executive session at 8:21 p.m.**

Mayor Neverdousky reconvened to open meeting at 8:33 p.m.

\*\*\*No action taken

**9. Discussion/Action: Receive and Act on Request For Qualifications for Engineering Services for Water Line Rehabilitation Project, Phase Two.**

\*\*\*Councilmember Runnebaum made a motion to utilize the existing engineering services for phase one and two on the water line rehabilitation project.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

### **Section V – General Item**

**10. Discussion/Action:** To consider and take action on Resolution No. 4-15, selecting a date for a Public Hearing on the Juvenile Curfew Ordinance concerning the need to continue the Ordinance, including community effects and any related problems

\*\*\*Councilmember Martin made a motion to adopt Resolution 04-15, a resolution providing authorization for the designation of a public hearing date for the review and consideration of the municipal juvenile curfew ordinance, which is currently article 7.700 in the code of ordinances, consistent with the requirements of section 370.002 of the Texas Local Government Code providing for and effective date of today and establishing a public hearing date of August 11, 2015.

Seconded by Councilmember Thornburg

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

**11. Receive Monthly Financial and Investment Report**

\*\*\*Received report

**12. Discussion/Action:** Release Request for Proposals for Banking and Depository services.

\*\*\*Councilmember Martin made a motion to authorize city staff to publish and release a formal request for proposal of bank depository services, solicitation of financial institutions in Parker County, Texas, with a response due date of August 14, 2015.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

### **Section VI – Council Requested Items**

**13. Discussion/Action:** Traffic control in Stage Coach Estates

\*\*\*Discussion only

**14. Discussion/Action:** City fleet fueling accounts

\*\*\*Discussion only

## **Section VII - Informational**

### **15. Mayor & Council Member Announcements**

### **16. City Administrator's Report**

- A. Fire Department – Fire Alarm Dispatch
- B. Special Meeting – July 22, 2015
- C. Budget Hearings – Schedule dates

## **Section VIII – Executive Session**

Mayor Neverdousky recessed to executive session at 9:21 p.m.

### **17. Executive Session**

- A. Consultation with Attorney
- B. Economic Development
- C. Personnel

Mayor Neverdousky reconvened to open meeting at 11:13 p.m.

## **Section IX – Adjournment**

### **18. Adjournment**

\*\*\*Councilmember Martin made a motion to adjourn.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

Mayor Neverdousky adjourned the meeting at 11:14 p.m.

APPROVED

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Richard Neverdousky, Mayor  
City of Willow Park, Texas

ATTEST:

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Josh Armstrong, City Secretary  
City of Willow Park, Texas