



**City of Willow Park  
City Council  
Regular Meeting  
City Hall**

**516 Ranch House Rd., Willow Park, TX 76087  
Tuesday, August 11, 2015 at 7:00 p.m.  
Minutes**

**Section I – Presentations**

**1. Call to Order**

Mayor Neverdousky called the meeting to order at 7:01 p.m.

**2. Determination Of Quorum**

Mayor Richard Neverdousky  
Councilmember Brian Thornburg  
Councilmember Gene Martin  
Councilmember Greg Runnebaum  
Councilmember James Mullins arrived at 7:03 p.m.  
Councilmember Tim Griffiths

Staff Present:  
City Administrator Matt Shaffstall  
City Attorney Rider Scott  
Josh Armstrong

**3. Invocation & Pledge of Allegiance**

Mayor Neverdousky started off the meeting with the invocation and by leading the room in the Pledge of Allegiance.

**4. Special Recognitions**

**5. Citizen Presentations & Public Comment**

\*\*\* No Comments

**Section II – Consent Agenda**

**6. Approve and Act on Consent Agenda**

**i. Approve City Council Meeting Minutes – July 14, 2015**

\*\*\*Councilmember Thornburg made a motion to approve the consent agenda.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

Mayor Neverdousky recessed to executive session at 7:04 p.m.

Mayor Neverdousky reconvened to open meeting at 7:29 p.m.

\*\*\*Councilmember Martin made a motion to reorder the agenda to move items 18, 9, 10 before item 7.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

**18. Discussion/Action: Hear citizen appeal of code enforcement interpretation of livestock acreage requirements**

\*\*\*Councilmember Mullins made a motion to direct staff to start an update to the livestock ordinance stating that a minimum lot of one acre with one animal per half acre for agriculture.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

**9. Conduct a Public Hearing on a requested zoning change to rezone 39.02 acres, more or less, further described as a tract situated in the John Forman Survey, Abstract No. 471, City of Willow Park, Parker County, Texas and being a portion of Lot 1, Block 2 Trinity Meadows, an addition to the City of Willow Park, Texas, from a Class I – Special Purpose and “PD” Planned Development District (Race Track) Classification and use designation to Residential Class II – Residential: R-5 Single Family Medium Density District Classification and use Designation; generally located south of Sam Bass Road and east of Kings Gate Road.; and act on said application.**

A. Open Public Hearing @ 7:47 p.m.

B. Close Public Hearing @ 7:53 p.m.

C. Take Action

\*\*\*Councilmember Martin made a motion to accept the recommendation of the Willow Park planning and zoning commission and specifically approve and adopt Ordinance 714-15, an ordinance of the City of Willow Park, Texas, providing for a zoning change from class 1 – special purpose and “PD” planned development district (race track) classification and use designation to residential class 2 – residential: R-5 single family medium density district classification and use designation for that certain 39.02 acre tract, more or less, situated in the John Froman survey, abstract No. 471 in the City of Willow Park, Parker County, Texas; providing for a penalty, a severability clause, publication and an effective date.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

10. Discussion/Action: Hold Public Hearing for a subdivision plat for Meadow Place Addition, 39.02 acres further described as a tract of land situated in the John Forman Survey, Abstract No. 471, City of Willow Park, Parker County, Texas and being a portion of Lot 1, Block 2 Trinity Meadows, an addition to the City of Willow Park, Texas. Located just west of Ex. Stage Coach Estates and south of Sam Bass Road & east of Kings Gate Road.

- A. Open Public Hearing @ 8:03 p.m.
- B. Close Public Hearing @ 8:12 p.m.
- C. Take Action

\*\*\*Councilmember Runnebaum made a motion to approve the preliminary plat for Meadow Place Addition, 39.02 acres further described as a tract of land situated in the John Forman Survey, Abstract No. 471, City of Willow Park, Parker County, Texas and being a portion of Lot 1, Block 2 Trinity Meadows, an addition to the City of Willow Park, Texas. Located just west of Ex. Stage Coach Estates and south of Sam Bass Road & east of Kings Gate Road.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, and Griffiths

Nay votes: Councilmember Mullins

Motion passed with a vote of 4-1

### **Section III – Planning & Development**

7. Conduct a Public Hearing for a subdivision plat for The Bluffs Addition, an 82.3, more or less, acres further described as being part of a tract situated in the Ann McCarver Survey, Abstract No. 910 and the M.M. Edwards Survey, Abstract No. 1955 City of Willow Park, Parker County, Texas; generally located east of the intersection of Crown Road and Trinity Meadows Lane; and act on said application.

- A. Open Public Hearing @ 8:30 p.m.

- B. Close Public Hearing @ 8:50 p.m.
- C. Take Action

\*\*\*Councilmember Runnebaum made a motion to approve the subdivision plat for The Bluffs Addition, an 82.3, more or less, acres further described as being part of a tract situated in the Ann McCarver Survey, Abstract No. 910 and the M.M. Edwards Survey, Abstract No. 1955 City of Willow Park, Parker County, Texas; generally located east of the intersection of Crown Road and Trinity Meadows Lane; and act on said application.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

8. Conduct a Public Hearing for a plat for the Crown Pointe Addition, being an 54.50 acre, more or less, tract situated in the Wesley Franklin Survey, Abstract No. 468, and the Isaac Headley Survey, Abstract No. 619, City of Willow Park, Parker County, Texas; and, being all of Lot 1, Block B Crown Pointe Addition, an addition to the City of Willow Park, Texas as recorded in Cabinet D, Slide 148, Plat Records Parker County, Texas and being all of Lot 2, Block A, The Village At Crown Park as recorded in Cabinet D, Slide 363, Plat Records Parker County, Texas; and act on said application.

- A. Open Public Hearing @ 8:51 p.m.
- B. Close Public Hearing @ 9:03 p.m.
- C. Take Action

\*\*\*Councilmember Martin made a motion to adopt the recommendation of the planning and zoning commission to approve the final plat for the Crown Pointe Addition, being an 54.50 acre, more or less, tract situated in the Wesley Franklin Survey, Abstract No. 468, and the Isaac Headley Survey, Abstract No. 619, City of Willow Park, Parker County, Texas; and, being all of Lot 1, Block B Crown Pointe Addition, an addition to the City of Willow Park, Texas as recorded in Cabinet D, Slide 148, Plat Records Parker County, Texas and being all of Lot 2, Block A, The Village At Crown Park as recorded in Cabinet D, Slide 363, Plat Records Parker County, Texas; and act on said application

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

9. Hold Public Hearing

\*\*\*Moved to before Item 7

10. Hold Public Hearing

\*\*\*Moved before Item 7

\*\*\*Councilmember Martin made a motion to move item 17 up the agenda before item 11.

Seconded by Councilmember Thornburg

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

\*\*\*Mayor Neverdousky recessed for 10 minutes

\*\*\*Mayor Neverdousky called the meeting back to order @ 9:14 p.m.

17. Receive Presentation and Hold Budget Hearing on Projected Revenues for FY 2015-15 Annual Budget.

- A. Open Public Hearing @ 9:15 p.m.
- B. Close Public Hearing @ 9:50 p.m.
- C. Take Action on scheduling Budget Workshop

#### **Section IV- Public Works Items**

**11. Discussion/Action:** Discuss and act on a Resolution authorizing the filing of an Application for Financial Assistance with the Texas Water Development Board and Designating Bond Counsel and Financial Advisor associated therewith.

\*\*\*Councilmember Mullins made a motion to adopt Resolution 05-15, a resolution requesting financial assistance by authorizing the filing of an application for same with the Texas Water Development Board; making certain findings in connection therewith; providing for an effective date.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

**12. Receive Public Works Update.**

\*\*\*Received report

**13. Discussion/Action:** Approve change order for Kings Gate bridge project.

\*\*\*Councilmember Runnebaum made a motion to increase the budget by \$14,000 for the Kings Gate bridge repairs.

Seconded by Councilmember Martin

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

### **Section V – General Item**

**14. Discussion/Action:** To conduct a Public Hearing pursuant to Resolution No. 04-15 and take action on Ordinance 715-15, authorizing the continuation of Article 7.700 “Teenage Curfew”, Municipal Code of Ordinances.

- A. Open Public Hearing @ 10:30 p.m.
- B. Close Public Hearing @ 10:30 p.m.
- C. Take Action on ordinance

\*\*\*Councilmember Thornburg made a motion to adopt Ordinance 715-15, an ordinance providing for the reauthorization and adoption of chapter 7 “offenses and nuisances,” Article 7.700 “teenage curfew” pursuant to a public hearing and making certain findings; and providing for publication and an effective date.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

**15. Discussion/Action:** Receive report on controlled burns

\*\*\*Discussion only

**16. Discussion/Action:** Receive report on Fire Alarm dispatch services

\*\*\*Councilmember Runnebaum made a motion to authorize the preparation of a contract for Fire Alarm Dispatch Services.

Seconded by Councilmember Martin

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

**17. Receive Presentation and Hold Budget Hearing on Projected Revenues for FY 2015-15 Annual Budget.**

- A. Open Public Hearing
- B. Close Public Hearing

C. Take Action on scheduling Budget Workshop

\*\*\*Moved before item 11

**Section VI – Council Requested Item**

**18. Discussion/Action:** Hear citizen appeal of code enforcement interpretation of livestock acreage requirements

\*\*\*Moved to before Item 7

**19. Discussion/Action:** To act on Resolution 06-15, a Resolution providing a Statement of Intent to negotiate a contract with the City of Fort Worth for the long term delivery and distribution of wholesale, potable surface water to the City of Willow Park.

\*\*\*Councilmember Martin made a motion to adopt Resolution 06-15, a resolution providing authorization for a statement of intent by the City of Willow Park, Texas, to the City of Fort Worth, Texas, to negotiate and enter into a long term wholesale potable surface water contract for the benefit of the city; and providing for an effective date as amended.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

**Section VII - Informational**

**20. Mayor & Council Member Announcements**

**21. City Administrator's Report**

\*\*\*City Administrator Matt Shaffstall reported that the City is no longer in any litigation.

\*\*\*Water restrictions have been lifted.

\*\*\*Budget Workshop scheduled for August 17, 2015 @ 7 p.m.

**Section VIII – Executive Session**

Mayor Neverdousky recessed to executive session at 11:08 p.m.

**22. Executive Session**

- A. Consultation with Attorney
- B. Economic Development
- C. Personnel

Mayor Neverdousky reconvened to open meeting at 11:20 p.m.

**Section IX – Adjournment**

**23. Adjournment**

\*\*\*Councilmember Martin made a motion to adjourn.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

Mayor Neverdousky adjourned the meeting at 11:20 p.m.

APPROVED

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Richard Neverdousky, Mayor  
City of Willow Park, Texas

ATTEST:

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Josh Armstrong, City Secretary  
City of Willow Park, Texas