



**City of Willow Park
City Council
Regular Meeting
City Hall
516 Ranch House Rd., Willow Park, TX 76087
Tuesday, October 13, 2015 at 7:00 p.m.
Minutes**

Section I – Presentations

1. Call to Order

Mayor Neverdousky called the meeting to order at 7:02 p.m.

2. Determination Of Quorum

Mayor Richard Neverdousky
Councilmember Brian Thornburg
Councilmember Gene Martin
Councilmember Greg Runnebaum
Councilmember James Mullins
Councilmember Tim Griffiths

Staff Present:
City Administrator Matt Shaffstall
City Attorney Rider Scott
City Secretary Josh Armstrong

3. Invocation & Pledge of Allegiance

Mayor Neverdousky started off the meeting with the invocation and by leading the room in the Pledge of Allegiance.

4. Special Recognitions

***Proclamation: Domestic Violence Awareness Month

5. Citizen Presentations & Public Comment

Discussion/Action: Discuss the need for a Town Hall meeting to review future wastewater treatment plant locations.

***Comment made by Ella Bullock

***Comment made by J.R. Cox

***Comment made by Nicole Cox

***Comment made by David Eells
***Comment made by Dave Henson
***Comment made by Justin Riley
***Comment made by Libby Afflerbach
***Comment made by Randy Anderson
***Comment made by Scott Thurman

Section II – Consent Agenda

6. Approve and Act on Consent Agenda

- i. Approve City Council Meeting Minutes – September 8, 2015
- ii. Approve City Council Special Meeting Minutes – September 15, 2015
- iii. Approve City Council Special Meeting Minutes – September 21, 2015

***Councilmember Thornburg made a motion to approve the consent agenda.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

Section III – Planning & Development

7. Convene a Public Hearing on an Application for a Final Plat/ Replat for that certain 4.0 acre tract, more or less, situated in the Charles Liger Survey, Abstract No. 839, Lots 1 and 2, Block A, McKinney Addition, City of Willow Park, Parker County, Texas. City of Willow Park, Parker County, Texas and as described in the warranty deed conveying title to Michael and Denise McKinney recorded as County Clerk Document 201512307, Deed Records Parker County, Texas.

- a. Open Public Hearing @ 7:49 p.m.
- b. Close Public Hearing @ 7:50 p.m.
- c. Take Action

***Councilmember Mullins made a motion to accept the recommendation of the P&Z commission and approve the plat.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

8. Convene a Public Hearing on an Application for a Final Plat of that certain 4.57 acre tract, more or less, situated in the Charles Liger Survey, Abstract No. 839, Lot 1 Block A, DeWees Addition, City of Willow Park, Parker County, Texas, being all of that property conveyed to Darwin D. and Mary H. DeWees by deed recorded in Volume 2685, Page 1341 and Clerk Document No. 201506683, Deed Records Park County, Texas.

- a. Open Public Hearing @ 7:52 p.m.
- b. Close Public Hearing @ 7:53 p.m.
- c. Take Action

***Councilmember Mullins made a motion to accept the recommendation of the P&Z commission and approve the plat.

Seconded by Councilmember Martin

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

9. Convene a Public Hearing on a Petition requesting the Voluntary Annexation of the 44.99 acre tract, more or less, situated in the Wesley Franklin Survey, Abstract No. 468, Parker County, Texas and being a portion of the Willow Park Baptist Church of Texas, tract recorded in Volume 2896, Page 403, Deed Records Parker County, Texas.
 - a. Open Public Hearing @ 7:55 p.m.
 - b. Close Public Hearing @ 8:00 p.m.
 - c. Take Action

***No Action Taken

10. Convene a Public Hearing on the Annexation of that certain 9.220 acre tract, more or less, situated in the Wesley Franklin Survey, Abstract No. 468, Parker County, Texas, owned by the City with a street address of 30 Crown Road, Willow Park, Parker County, Texas.
 - a. Open Public Hearing
 - b. Close Public Hearing
 - c. Take Action

***Councilmember Martin made a motion to approve Ordinance 720-15.

Seconded by Councilmember Thornburg

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

Section IV- Public Works Items

11. Discussion/Action: Ordinance ____ -15 Updating Street Sign Placement.

***Councilmember Martin made a motion to authorize the city attorney to update the Street Sign Placement list.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

12. Discussion/Action: Affirm that the City will establish a traffic control plan for the new road being constructed between Interstate I-20 Service Road and Deer Pond Dr. at the time of infrastructure acceptance.

***Councilmember Mullins made a motion to affirm that the traffic control plan for the new road being constructed between Interstate I-20 Service Road and Deer Pond Dr.

Seconded by Councilmember Martin

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

Section V – General Item

13. Discussion/Action: To consider and adopt Resolution 13-15 authorizing publication of Notice of Intent to issue Certificates of Obligation for that certain Capital Equipment Project and setting a Public Hearing date related thereto.

***Councilmember Griffiths made a motion to adopt Resolution 13-15.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 4-0-1

Councilman Martin abstained

14. Discussion: City Bond Rating, Debt Capacity, and potential for calling a General Obligation Bond Election for Spring 2016

***Discussion Only

15. Discussion/Action: To consider and take action on ordinance 721-15, an ordinance providing for the amendment of “Appendix A – Fee Schedule” of the Municipal Code of Ordinances of the City of Willow Park, Texas by adding a new Article 17.000 “Municipal Service Fees”.

***Councilmember Thornburg made a motion to adopt Ordinance 721-15.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

Section VI – Council Requested Items

16. Discussion/Action: Appoint Planning & Zoning Commission

***Councilmember Martin made a motion to reappoint: Marvin Glasgow, Mark Melanson, Fred McCully, Sharon Bruton, Steven Higdon, and Alternate Jared Fowler, and appoint new alternate, Zachary Pettigrew.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

Section VII - Informational

17. Mayor & Council Member Announcements

18. City Administrator's Report

Section VIII – Executive Session

Mayor Neverdousky recessed to executive session at 9:09 p.m.

19. Executive Session

- A. Economic Development
- B. Review Municipal Goals

Mayor Neverdousky reconvened to open meeting at 10:18 p.m.

Section IX – Adjournment

20. Adjournment

***Councilmember Martin made a motion to adjourn.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

Mayor Neverdousky adjourned the meeting at 10:18 p.m.

APPROVED

Richard Neverdousky, Mayor
City of Willow Park, Texas

ATTEST:

Josh Armstrong, City Secretary
City of Willow Park, Texas