



**City of Willow Park
City Council
Special Meeting
City Hall**

**516 Ranch House Rd., Willow Park, TX 76087
Thursday, November 19, 2015 at 7:00 p.m.
Minutes**

Section I – Presentations

1. Call to Order

Mayor Neverdousky called the meeting to order at 7:01 p.m.

2. Determination Of Quorum

Mayor Richard Neverdousky
Councilmember Brian Thornburg
Councilmember Gene Martin
Councilmember Greg Runnebaum
Councilmember James Mullins
Councilmember Tim Griffiths

Staff Present:
City Administrator Matt Shaffstall
City Attorney Rider Scott
City Secretary Josh Armstrong

3. Invocation & Pledge of Allegiance

Mayor Neverdousky started off the meeting with the invocation and by leading the room in the Pledge of Allegiance.

4. Special Recognitions

***No Recognitions

5. Citizen Presentations & Public Comment

***No Citizen Presentations

Section II – Consent Agenda

6. Approve and Act on Consent Agenda

- i. Approve City Council Meeting Minutes – October 13, 2015
- ii. Approve designation of certain Municipal surplus property for sale by auction or other means and providing public notice of the time and place of disposition.

***Councilmember Martin made a motion to adopt the consent items as amended.

Seconded by Councilmember Mullins

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

Section III – Planning & Development

- 7. Discussion/Action:** Receive recommendations from the Planning and Zoning Commission concerning possible amendments or additions to Chapter 2 “ANIMAL CONTROL” of the Municipal Code regarding the ownership of livestock and the terms and conditions for on premise retention of said livestock within the Municipal limits.

***Councilmember Thornburg made a motion to direct staff to draft an ordinance encompassing the recommendations of the planning and zoning commission with the exception of changing the maximum number of large breed animals on the first acre from 2 heads to one head.

Seconded by Councilmember Martin

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

- 8. Discussion/Action:** Hold Public Hearing and Take Action on Ordinance 722-15 providing municipal authorization for the extended hours of sale of mixed beverages by a person or entity who holds or has issued to them a valid permit to sell mixed beverages, by Amending Chapter 4, “BUSINESS REGULATIONS” by adopting a new Article permitting such in Districts Zoned: Class III- Business “C” COMMERCIAL.

- A. Open Public Hearing @ 7:25 p.m.
- B. Close Public Hearing @ 7:31 p.m.
- C. Take Action on Ordinance 722-15, Extended Hours for mixed beverage sales

***Councilmember Mullins made a motion to adopt Ordinance 722-15.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

- 9. Discussion/Action:** Discuss any necessary public hearings or special meetings and related planning, coordination, chronology, logistics or other matters related to Extra Territorial Jurisdiction (ETJ) reduction or relinquishment and contemporaneous addition of ETJ between the City and Annetta North.

***Discussion Only

Section IV- Public Works Items

- 10.** Discussion/Action: Take action on Ordinance 723-15 Providing authorization to amend Chapter 10 "TRAFFIC CONTROL", Schedule "A"- TRAFFIC CONTROL DEVICE LISTING", Willow Park Code of Ordinances by authorizing certain traffic control devices within the Stagecoach Estates Subdivision.

***Councilmember Mullins made a motion to adopt Ordinance 723-15.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

Section V – General Item

- 11.** Discussion/Action: Hold Public Hearing and take action on Ordinance 724- 15 providing authorization for the Municipal Issuance of Certificates of Obligation for that certain Capital Equipment approved in the FY 2015-16 Budget in the amount of \$1,330,591; Consider all matters incident and related to the issuance and sale of "City of Willow Park, Texas, Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation, Series 2015", including the adoption of an ordinance authorizing the issuance of such Certificates of Obligation.

A. Open Public Hearing @ 7:50 p.m.

B. Close Public Hearing @ 8:03 p.m.

C. Take Action on Ordinance 724-15 Certificate of Obligation Issuance, Series 2015

***Councilmember Martin made a motion to adopt Ordinance 724-15.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

- 12.** Receive Financial & Investment Report

***Report Received

Section VI – Council Requested Items

- 13.** Discussion/Action: Appoint Bond Advisory Committee members and tentatively schedule public workshops to discuss potential Municipal bond projects.

***Town Hall Meeting scheduled for December 3 at 7pm.

Section VII - Informational

- 14.** Mayor & Council Member Announcements

15. City Administrator's Report

A. Re-Scheduling December 2015 City Council Meeting

***Councilmember Martin made a motion to move the date of the December council meeting from December 8 to December 10 at 7pm.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

Section VIII – Executive Session

Mayor Neverdousky recessed to executive session at 8:41 p.m.

16. Executive Session

A. Personnel – Compensation Study

B. Economic Development – H.O.T. Grants/Sponsorships

C. Economic Development - Utilities

Mayor Neverdousky reconvened to open meeting at 10:37 p.m.

Section IX – Adjournment

17. Adjournment

***Councilmember Mullins made a motion to adjourn.

Seconded by Councilmember

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

Mayor Neverdousky adjourned the meeting at 10:38 p.m.

APPROVED

Richard Neverdousky, Mayor
City of Willow Park, Texas

ATTEST:

Josh Armstrong, City Secretary
City of Willow Park, Texas