



**City of Willow Park
City Council
Regular Meeting
City Hall
516 Ranch House Road, Willow Park, TX 76087
Tuesday, August 8, 2017 at 7:00 p.m.
Minutes**

Section I – Presentations

1. Call to Order

Mayor Moss called the meeting to order at 7:01 p.m.

2. Determination of Quorum

Mayor Doyle Moss
Councilmember Norman Hogue
Councilmember Amy Fennell
Councilmember Greg Runnebaum
Councilmember John Gholson

Staff Present:
City Administrator Scott Wall
City Secretary Kandice Garrett

3. Invocation & Pledge of Allegiance

Mayor Moss started the meeting with a moment of silence. Fire Chief Mike LeNoir led in the Pledge of Allegiance.

4. Citizen Presentations & Public Comments

***Gene Martin, 700 Kings Gate Rd., addressed council for statements regarding his application for Council Member, Place 5
*** Zach Pettigrew, 311 Bay Hill Ct., addressed council for statements regarding his application for Council Member, Place 5
***Bruce Williams, 521 Squaw Creek Rd., addressed council for statements regarding his application for Council Member, Place 5
***Gary McKaughan, 1307 Saddle Trail, addressed council for statements regarding his application for Council Member, Place 5

Section II – Minutes

5. Approve and Act on Minutes

A. Approve City Council Regular Meeting Minutes – July 11, 2017

***Councilmember Runnebaum made a motion to approve the City Council Regular Meeting Amended Minutes.

Seconded by Councilmember Fennell

***Councilmember Fennell asked the minutes be amended for Item #14 to clarify the water lines in Saddle Ridge Estates Subdivision are public. The minutes were amended on this point.

***Councilmember Runnebaum accepted the amendment to Item #14.

***Councilmember Gholson asked the minutes be amended for Item #16 to clarify the contract amount is not to exceed \$25,000. The recorded meeting does not mention this point, so the minutes remain as recorded for Item #16.

Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Gholson
Motion passed with a vote of 4-0

Section III – General Items

- 6.** Discussion/Action: Consider and act on a Site Plan for an 11,187 square foot building on a 1.710 acre tract, being Lot 1, Block 8; Lot 2, Block 73; El Chico Addition, City of Willow Park, Texas, located at 325 Pitchfork Trail.

A. Open Public Hearing at 7:15 p.m.

***There were no comments.

B. Close Public Hearing at 7:16 p.m.

***Councilmember Gholson made a motion to approve the Site Plan.

Seconded by Councilmember Hogue

Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Gholson
Motion passed with a vote of 4-0

- 7.** Hold a public hearing to consider proposed annual budget for FY2017-18.

A. Open Public Hearing at 7:18 p.m.

***There were no comments.

B. Close Public Hearing at 7:20 p.m.

***Councilmember Gholson called a point of order to table Item #7 until after the budget workshop to be held on Saturday, August 12.

***City Administrator Scott Wall addressed council to discuss the legal requirements and purpose for placing the item on the agenda at this meeting.

***No action taken.

8. Hold a public hearing to consider proposed tax rate for FY2017-18.

A. Open Public Hearing at 7:20 p.m.

***There were no comments.

B. Close Public Hearing at 7:21 p.m.

***No action taken.

9. Discussion/Action: To discuss and consider accepting Council Member Galle's resignation.

***Councilmember Runnebaum made a motion to accept Council Member Galle's resignation.

Seconded by Councilmember Gholson

Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Gholson

Motion passed with a vote of 4-0

10. Receive the Financial Report, Jake Webber, CPA.

***Jake presented his Financial Report to council.

11. Discussion/Action: To discuss and consider approving Resolution No. 10-17, a resolution to deny the rate application and consolidation proposed by Oncor.

***Councilmember Runnebaum made a motion to approve Resolution No. 10-17.

Seconded by Councilmember Hogue

Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Gholson

Motion passed with a vote of 4-0

12. Receive the Police Department Progress Report. (Chief West)

***Chief Carrie West presented her Progress Report to council.

13. Receive a presentation on the new Fire Engine. (Chief LeNoir)

***Chief Mike LeNoir gave his report to council regarding the new Fire Engine.

- 14. Discussion/Action:** To discuss and consider approving Resolution No. 11-17, a resolution to enter into an Interlocal Agreement with the City of Fort Worth for public safety communications between the city of Fort Worth and the City of Willow Park.

***Councilmember Gholson made a motion to approve Resolution No. 11-17.

Seconded by Councilmember Hogue

Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Gholson

Motion passed with a vote of 4-0

- 15. Discussion/Action:** To discuss and consider approving a professional services agreement with Petty & Associates, Inc. for a feasibility study on Willow Park Utilities.

***Councilmember Gholson made a motion to approve a professional services agreement with Petty & Associates, Inc. for a feasibility study on Willow Park Utilities.

Seconded by Councilmember Fennell

Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Gholson

Motion passed with a vote of 4-0

- 16. Discussion/Action:** To discuss and consider the process for filling the vacancy of Council Member, Place 5.

- A. Hold a special election to fill the vacancy of Council Member, Place 5.
- B. Council to make an appointment to fill the vacancy of Council Member, Place 5.

***Councilmember Gholson made a motion to fill the vacancy of Council Member, Place 5.

Seconded by Councilmember Hogue

Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Gholson

Motion passed with a vote of 4-0

Section IV – Informational

- 17. Mayor & Council Member Announcements**

***Mayor Moss announced the City would hold a Budget Workshop on Saturday, August 12.

***Councilmember Hogue announced a meeting he attended with the County regarding the Bankhead project and upcoming events: Bankhead Hwy. will be closed August 16 – 23, 2017.

- 18. City Administrator's Report**

***None.

Section V – Executive Session

The City Council reserves the right to adjourn into executive session at any time during the course of the this meeting to discuss an matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 55.1071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code, including, but not limited, Section 321.3022 (Sales Tax Information). The City Council may take action on any agenda item listed for executive session consideration upon reconvening in open session.

***Mayor Moss recessed to executive session at 7:53 p.m.

***Mayor Moss reconvened the meeting at 8:10 p.m.

19. Executive Session

A. Personnel. Appointment of Council Member, Place 5.

***Councilmember Gholson made a motion to appoint Bruce Williams to Council Member, Place 5.

Seconded by Councilmember Hogue

Aye votes: Councilmembers Hogue, Runnebaum, Gholson

Nay votes: Councilmember Fennell

Motion passed with a vote of 3-0

Section VI – Adjournment

20. Adjournment

***Councilmember Runnebaum made a motion to adjourn.

Seconded by Councilmember Hogue

Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Gholson

Motion passed with a vote of 4-0

Mayor Moss adjourned the meeting at 8:15 p.m.

APPROVED

Doyle Moss, Mayor
City of Willow Park, Texas

ATTEST:

Kandice Garrett, City Secretary
City of Willow Park, Texas