



**City of Willow Park  
City Council  
Executive & Special Meeting Minutes  
City Hall  
516 Ranch House Road, Willow Park, TX 76087  
Tuesday, September 19, 2017 at 4:00 p.m.**

**Section I – Presentations**

**1. Call to Order**

Mayor Moss called the meeting to order at 4:00 p.m.

**2. Determination of Quorum**

Mayor Doyle Moss  
Councilmember Norman Hogue  
Councilmember Amy Fennell  
Councilmember Greg Runnebaum  
Councilmember John Gholson  
Councilmember Bruce Williams

Staff Present:  
City Secretary Kandice Garrett

**3. Executive Session Items**

- a. Pursuant to Chapter 551, Texas Government Code, VTCS, (Open Meetings Law): In accordance with the authority contained in:
  - 1. Section 551.074 Personnel Matters – to deliberate the appointment, reappointment, and or evaluation of a public officer or employee – City Administrator.

\*\*\*Mayor Moss recessed to executive session at 4:03 p.m.

\*\*\*Mayor Moss reconvened the meeting session at 6:40 p.m.

**4. Action on Executive Session Items**

- b. To take action, if necessary, Pursuant to Chapter 551, Texas Government Code, VTCS, (Open Meetings Law): In accordance with the authority contained in:
  - 1. Section 551.074 Personnel Matters – to deliberate the appointment, reappointment, and or evaluation of a public officer or employee – City Administrator.

\*\*\*No action taken.

5. Recess at 6:45 p.m.

### **Regular Session Agenda**

#### **Section I – Presentations**

1. Call to Order

\*\*\*Mayor Moss called the meeting to order at 7:00 p.m.

2. Determination of Quorum

Mayor Doyle Moss  
Councilmember Norman Hogue  
Councilmember Amy Fennell  
Councilmember Greg Runnebaum  
Councilmember John Gholson  
Councilmember Bruce Williams

Staff Present:  
Interim City Administrator Bernie Parker  
City Secretary Kandice Garrett

3. Invocation & Pledge of Allegiance

Pastor David Greene, Christ Chapel Church, led the meeting with the invocation and the Pledge of Allegiance.

4. Citizen Presentations & Comments

\*\*\*None.

#### **Section II – Minutes**

5. Approve and Act on Minutes

- A. Approve City Council Executive & Regular Meeting Minutes – September 12, 2017

\*\*\*Councilmember Runnebaum made a motion to approve the City Council Executive & Regular Meeting Minutes.

Seconded by Councilmember Gholson  
Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Gholson, Williams  
Motion passed with a vote of 5-0

#### **Section III – General Items**

6. Convene a Public Hearing to receive any and all public comments for, against, or on the proposed Fiscal Year 2017-2018 Ad Valorem property tax rate.

- A. Open Public Hearing at 7:02 p.m.

\*\*\*There were no public comments.

- B. Close Public Hearing at 7:03 p.m.

7. Convene a Public Hearing to receive any and all public comments for, against, or on the proposed Fiscal Year 2016-2017 Municipal Budget.

- A. Open Public Hearing at 7:03 p.m.

\*\*\*Interim City Administrator Bernie Parker addressed council regarding a budget update.

- B. Close Public Hearing at 7:07 p.m.

#### **Section IV- Informational**

8. Mayor & Council Member Announcements

\*\*\*None.

9. City Administrator's Report

\*\*\*Interim City Administrator announced the upcoming TML Annual Conference to be held in Houston on 10/3 - 10/6, the Planning & Zoning meeting for 9/21 has been cancelled, and the upcoming Public Hearings for the tax rate and annual budget will be held on 9/26.

#### **Section VI – Adjournment**

10. Adjournment

\*\*\*Councilmember Runnebaum made a motion to adjourn.

Seconded by Councilmember Gholson

Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Gholson, Williams

Motion passed with a vote of 5-0

Mayor Moss adjourned the meeting at 7:08 p.m.

APPROVED

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Doyle Moss, Mayor  
City of Willow Park, Texas

ATTEST:

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Kandice Garrett, City Secretary  
City of Willow Park, Texas