



**City of Willow Park  
City Council  
Regular Meeting Minutes  
Municipal Complex  
516 Ranch House Rd, Willow Park, TX 76087  
Tuesday, April 9, 2019 at 7:00 p.m.**

**Call to Order**

Mayor Doyle Moss called the meeting to order at 7:00 pm.

**Determination of Quorum**

**Present:**

Mayor Doyle Moss  
Councilmember Eric Contreras  
Councilmember Amy Fennell  
Councilmember Greg Runnebaum  
Councilmember Lea Young  
Councilmember Gary McKaughan

**Staff Present:**

City Administrator Bryan Grimes  
City Secretary Alicia Smith  
City Attorney Pat Chesser

**Invocation & Pledge of Allegiance was led by**

Clark Boshier, Pastor, Willow Park Baptist Church, will lead the invocation and pledge.

**Presentations & Proclamations**

Mayor Moss read a proclamation proclaiming April as Autism Awareness month.

Mayor Moss read a proclamation proclaiming April Sexual Assault Awareness month.

Mayor Moss read a proclamation regarding the cooperation of the Cities of Fort Worth, Hudson Oaks and Willow Park.

## **Public Comments**

NONE

## **Consent Agenda**

### **A. Approve City Council Meeting Minutes – March 12 & March 25, 2019**

Motion made by Councilmember McKaughan

To approve the meeting minutes from March 12 & March 25

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed

## **Regular Agenda Items**

- 1. Discussion/ Action: To consider and take action on a request to rezone from PD-EC Planned Development-Event Center to PD-SF Planned Development-Single Family, 11.79-acre tract of land being part of a 140.3-acre tract of land A McCarver Survey, Abstract 910, the W. Franklin Survey, Abstract 468, the I. Hendley Survey, Abstract 619, the M. Edwards Survey, Abstract 1955, and the J. Froman Survey, Abstract 471, all in Parker County, Texas, being a portion of the certain tract described in DOC. # 201612056, Official Public Records, Parker County, Texas. Located north of I-20 Service Road between Kings Gate Road and Crown Pointe Blvd.**
  - a. Open Public Hearing**
  - b. Close Public Hearing**
  - c. Adopt Ordinance 790-19**

Mayor Moss opened the Public Hearing at 7:08 PM.

Speakers: none

Mayor Moss closed the Public Hearing at 7:11 PM.

Motion made by Councilmember McKaughan

To approve ordinance 790-19, an ordinance to rezone from PD-EC Planned Development-Event Center to PD-SF Planned Development-Single Family, 11.79-acre tract of land being part of a 140.3-acre tract of land A McCarver Survey, Abstract 910, the W. Franklin Survey, Abstract 468, the I. Hendley Survey, Abstract 619, the M. Edwards Survey, Abstract 1955, and the J. Froman Survey, Abstract 471, all in Parker County, Texas, being a portion of the certain tract described in DOC. # 201612056, Official Public Records, Parker County, Texas. Located north of I-20 Service Road between Kings Gate Road and Crown Pointe Blvd.

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

2. **Discussion/ Action: To consider and take action on a request to rezone from PD-C Planned Development- Commercial and PD-SF Planned Development- Single Family District to PD-EC Planned Development - Event Center District, 15.30 acre tract of land being part of a 140.3 acre tract of land A. McCarver Survey, Abstract 910, The W. Franklin Survey, Abstract 468, the I. Hendley Survey, Abstract 619, The M. Edwards Survey, Abstract 1955, and the J. Froman Survey, Abstract 471 all in Parker County, Texas, being a portion of the certain tract described in DOC# 201612056, Official Public Records, Parker County, Texas. Located north of 1-20 Service Rd south of Crown Road, between Kings Gate Road and Crown Pointe Blvd.**
  - a. **Open Public Hearing**
  - b. **Close Public Hearing**
  - c. **Adopt Ordinance 791-19**

Mayor Moss opened the Public Hearing at 7:13 PM.

Speakers: Kyle Wilks, owner spoke to answer any questions.

Mayor Moss closed the Public Hearing at 7:18 PM.

Motion made by Councilmember Young

To approve Ordinance 791-19, an ordinance to rezone from PD-C Planned Development-Commercial and PD-SF Planned Development- Single Family District to PD-EC Planned Development - Event Center District, 15.30 acre tract of land being part of a 140.3 acre tract of land A. McCarver Survey, Abstract 910, The W. Franklin Survey, Abstract 468, the I. Hendley Survey, Abstract 619, The M. Edwards Survey, Abstract 1955, and the J. Froman Survey, Abstract 471 all in Parker County, Texas, being a portion of the certain tract described in DOC# 201612056, Official Public Records, Parker County, Texas. Located north of 1-20 Service Rd south of Crown Road, between Kings Gate Road and Crown Pointe Blvd.

Seconded by Councilmember Fennell

Aye votes: Councilmember Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**3. Discussion/ Action: To consider and take action on a Site Plan for Lot 11 R1, Block B, Crown Pointe Addition, located at 480 Shops Blvd.**

Motion made by Councilmember Runnebaum

To approve Site Plan for Lot 11 R1, Block B, Crown Pointe Addition, located at 480 Shops Blvd.

Seconded by Councilmember Contreras

Aye votes: Councilmember Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**4. Discussion/ Action: To consider and take action on approval of the Fiscal Year 2017-2018 audit.**

Motion made by Councilmember Fennell

To accept and approve the 2018-2018 FY audit.

Seconded by Councilmember Runnebaum

Aye votes: Councilmember Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**5. Discussion/ Action: To consider and take action on adopting a drought contingency plan.**

Motion made by Councilmember Young

To adopt the Drought Contingency Plan

Seconded by Councilmember Contreras

Aye votes: Councilmember Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**6. Discussion/ Action: To consider and take action on an appointment to the Parks Board.**

Motion made by Councilmember Young

To appoint David Wagner to the Parks Board.

Seconded by Councilmember Fennell

Aye votes: Councilmember Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**7. Discussion/ Action: To consider and take action on an Automatic Aid Agreement between Willow Park Fire/Rescue Department and Weatherford Fire Department.**

Motion made by Councilmember Contreras

To approve an Automatic Aid Agreement between Willow Park Fire/Rescue Department and Weatherford Fire Department.

Seconded by Councilmember Fennell

Aye votes: Councilmember Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**8. Discussion/ Action: To consider and take action on the purchase of open records request software.**

Motion made by Councilmember Young

To purchase Next Request software.

Seconded by Councilmember Fennell

Aye votes: Councilmember Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0.

**9. Discussion/ Action: To consider and take action on the approval of a special event permit on the inaugural “Touch a Truck” Event.**

Motion made by Councilmember Young

To approve the special event permit contingent on approval by city staff.

Seconded by Councilmember Runnebaum

Aye votes: Councilmember Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0.

**Adjournment @ 8:15 PM**

Motion made by Councilmember Runnebaum

To Adjourn

Seconded by Councilmember McKaughan

Aye votes: Councilmember Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0.

APPROVED:

  
Doyle Moss, Mayor

ATTEST:

  
Alicia Smith TRMC, City Secretary