



**City of Willow Park
Special Meeting Minutes
City Hall
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, September 26, 2017 at 7:00 p.m.**

Section I – Presentations

1. Call to Order

Mayor Moss called the meeting to order at 7:00 p.m.

2. Determination Of Quorum

Mayor Doyle Moss
Councilmember Norman Hogue
Councilmember Amy Fennell
Councilmember Greg Runnebaum
Councilmember John Gholson
Councilmember Bruce Williams

Staff Present:
Interim City Administrator Bernie Parker
City Secretary Kandice Garrett

3. Invocation & Pledge of Allegiance

Mayor Moss started the meeting with a moment of silence and led in the Pledge of Allegiance.

4. Citizen Presentations & Public Comment

***None.

Section II – Minutes

5. Approve and Act on Minutes

- A. Approve City Council Executive & Regular Meeting Amended Minutes – September 12, 2017

***Councilmember Runnebaum made a motion to approve the City Council Executive & Regular Meeting Amended Minutes.

Seconded by Councilmember Fennell

Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Gholson, Williams

Motion passed with a vote of 5-0

B. Approve City Council Executive & Regular Meeting Minutes – September 19, 2017

***Councilmember Gholson made a motion to approve the City Council Executive & Regular Meeting Minutes.

Seconded by Councilmember Hogue

Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Gholson, Williams

Motion passed with a vote of 5-0

Section III – General Items

6. Convene a Public Hearing to receive any public comments for, against, or on the proposed Fiscal Year 2017-2018 Municipal Budget.

A. Open Public Hearing at 7:03 p.m.

***There were no comments.

B. Close Public Hearing at 7:04 p.m.

7. Convene a Public Hearing to receive any public comments for, against, or on the proposed Fiscal Year 2017-2018 Ad Valorem Property Tax Rate.

C. Open Public Hearing at 7:04 p.m.

***There were no comments.

D. Close Public Hearing at 7:05 p.m.

8. Discussion/Action: To consider and take action on Ordinance No. 756-17, an Ordinance providing for the adoption of the City of Willow Park Municipal Budget for Fiscal Year 2017-2018.

***Councilmember Runnebaum made a motion to approve Ordinance No. 756-17.

Seconded by Councilmember Hogue

***Interim City Administrator, Bernie Parker addressed council to discuss the reduction of expenses in the amount of approximately \$207,562 to overcome an accounting error found in the General Fund. Council debated the findings and deems to rectify the shortfalls as soon as possible with future amendments.

Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Gholson, Williams
Motion passed with a vote of 5-0

9. Discussion/Action: To consider and take action on Ordinance No.757-17, an Ordinance adopting an Ad Valorem Tax Rate and Levy on assessed property not to exceed \$0.5367 per \$100 valuation for the Fiscal 2017-2018 Tax Year for the City of Willow Park, Texas including a Levy for Debt obligations (\$0.2283) and a levy for Maintenance and Operations (\$0.3084) consistent with the Fiscal Year 2017-2018 Municipal Budget.

***Councilmember Gholson made a motion to approve Ordinance No. 757-17.

Seconded by Councilmember Runnebaum
Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Gholson, Williams
Motion passed with a vote of 5-0

10. Discussion/Action: Appointment to the Planning and Zoning Commission.

***Mayor Moss announced Fred McCulley resigned as Commissioner, Place 4 and made a recommendation to appoint Sharon Bruton as his replacement from Alternate 1. Ms. Bruton's replacement will be determined at a future date.

***Councilmember Gholson made a motion to approve the appointment.

Seconded by Councilmember Fennell
Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Gholson, Williams
Motion passed with a vote of 5-0

Section III – Adjournment

11. Adjournment

***Councilmember Runnebaum made a motion to adjourn.

Seconded by Councilmember Gholson
Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Gholson, Williams
Motion passed with a vote of 5-0

Mayor Moss adjourned the meeting at 7:31 p.m.

APPROVED

Doyle Moss, Mayor
City of Willow Park, Texas

ATTEST:

Kandice Garrett, City Secretary
City of Willow Park, Texas