



**City of Willow Park  
City Council  
Regular Meeting  
City Hall**

**516 Ranch House Rd., Willow Park, TX 76087**

**Tuesday, June 9, 2015 at 7:00 p.m.**

**Minutes**

**Section I – Presentations**

**1. Call to Order**

Mayor Neverdousky called the meeting to order at 7:01 p.m.

**2. Determination Of Quorum**

Mayor Richard Neverdousky  
Councilmember Brian Thornburg  
Councilmember Gene Martin  
Councilmember Greg Runnebaum  
Councilmember Tim Griffiths

**Staff Present:**

City Administrator Matt Shaffstall  
City Attorney Rider Scott  
Josh Armstrong

**3. Invocation & Pledge of Allegiance**

Mayor Neverdousky started off the meeting with the invocation and by leading the room in the Pledge of Allegiance.

\*\*\*Councilmember Martin made a motion to excuse Councilmember Mullins from the meeting.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum and Griffiths

Motion passed with a vote of 4-0

**4. Special Recognitions**

- A. Discussion/Action – Administer the Oaths Of Office and formally swear in the elected Municipal Officials

\*\*\*Councilmember Thornburg made a motion to move Item 4A to after Item 12.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum and Griffiths

Motion passed with a vote of 4-0

B. Discussion/Action – Election of the Mayor Pro-tem by the Governing Body

\*\*\*Councilmember Thornburg made a motion to nominate Councilmember Martin as Mayor Pro-tem.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum and Griffiths

Motion passed with a vote of 4-0

5. Citizen Presentations & Public Comment

\*\*\*Comment made by Cheryl Cooper

**Section II – Consent Agenda**

6. Approve and Act on Consent Agenda

i. Approve City Council Meeting Minutes – May 12, 2015

ii. Approve City Council Special Meeting Minutes – May 6, 2015

\*\*\*Councilmember Martin made a motion to approve the consent agenda with a change to the May 12 minutes to reflect the motion excusing Councilmember Runnebaum.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Martin, Runnebaum and Griffiths

Motion passed with a vote of 4-0

**Section III – Planning & Development**

7. Consider and Act on a Site plan for Chicken Express located in the 100 block of Willow Bend Drive, Willow Park, TX.

\*\*\*Councilmember Martin made a motion that city council adopt the recommendation of the Willow Park Planning and Zoning Commission to approve the site plan for the Chicken Express development as presented.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum and Griffiths

Motion passed with a vote of 4-0

8. Consider and Act on approving Preliminary Plat for Surrey Lane & Valley Court, Lot 3R and Lot 7R, Block 106, El Chico Addition.

\*\*\*Councilmember Runnebaum made a motion to approve the Planning and Zoning recommendation to approve the preliminary plat for the 1. Surrey Lane & Valley Court, Lot 3R and Lot 7R, Block 106, El Chico Addition.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum and Griffiths

Motion passed with a vote of 4-0

9. Discussion/Action: To consider and take action on Ordinance \_\_\_\_, An Ordinance requiring a Specific Use Permit for Mixed Beverages Late Hours between the hours of 12 midnight and 2 a.m. with the IH-20 Overlay Zoning District.

\*\*\*Councilmember Runnebaum made a motion to approve the recommendation from the Planning and Zoning Commission to refer the ordinance to the city attorney for development and allow the applicant to proceed with their SUP application.

Seconded by Councilmember Thornburg

Aye votes: Councilmembers Thornburg, Martin, Runnebaum and Griffiths

Motion passed with a vote of 4-0

#### **Section IV- Public Works Items**

10. Receive Public Works Update.

\*\*\*Report Received

11. Discussion/Action: Receive and Act on Request For Qualifications for Engineering Services for Water Line Rehabilitation Project Phase Two.

\*\*\*Councilmember Martin made a motion to move Items 11 and 12 to follow the executive session.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Martin, Runnebaum and Griffiths

Motion passed with a vote of 4-0

- 4A. Oaths of Office administered and councilmembers sworn in.

#### **Section V – General Item**

**12. Discussion/Action: Receive and Act on Request For Qualifications for Bond Counsel for Water Line Rehabilitation Project Phase Two.**

## **Section VI – Council Requested Items**

## **Section VII - Informational**

**13. Mayor & Council Member Announcements**

**14. City Administrator's Report**

- A. Strategic Plan
- B. Smoke Testing

## **Section VIII – Executive Session**

Mayor Neverdousky recessed to executive session at 8:01 p.m.

**15. Executive Session**

- A. Consultation with Attorney
- B. Economic Development
  - i. Water
  - ii. Wastewater
  - iii. Sales Tax Rebate
  - iv. Chapter 380 agreement & Tax Increment Financing
  - v. ETJ Boundary Adjustment
- C. Personnel

Mayor Neverdousky reconvened to open meeting at 9:48 p.m.

\*\*\*No action on Items 11 and 12.

## **Section IX – Adjournment**

**16. Adjournment**

\*\*\*Councilmember Martin made a motion to adjourn.

Seconded by Councilmember Thornburg

Aye votes: Councilmembers Thornburg, Martin, Runnebaum and Griffiths

Motion passed with a vote of 4-0

Mayor Neverdousky adjourned the meeting at 9:49 p.m.

APPROVED

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Richard Neverdousky, Mayor  
City of Willow Park, Texas

ATTEST:

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Josh Armstrong, City Secretary  
City of Willow Park, Texas