



**City of Willow Park  
Regular Council Meeting Minutes  
Municipal Complex  
516 Ranch House Rd, Willow Park, TX 76087  
Tuesday, September 11, 2018 at 7:00 p.m.**

**Call to Order**

Mayor Pro Tem Norman Hogue called the meeting to order at 7:05 pm.

**Determination of Quorum**

**Present:**

Mayor Pro Tem Norman Hogue  
Councilmember Amy Fennell  
Councilmember Greg Runnebaum  
Councilmember Lea Young  
Councilmember Gary McKaughan

**Absent:**

Mayor Doyle Moss

**Staff Present:**

City Administrator Bryan Grimes  
City Secretary Alicia Smith  
City Attorney Pat Chesser

**Invocation & Pledge of Allegiance**

Scott Marsh, Outreach Pastor, Trinity Bible Church, led the invocation and pledge to the U.S. flag.

**Public Comments**

Citizens participating:

None

**Consent Agenda**

A. Approve City Council Meeting Minutes – August 14, August 21 & September 4, 2018

Motion made by Councilmember McKaughan

To approve the minutes from the August 14, August 21 & September 4, 2018, meetings.

Seconded by Councilmember Young

Aye votes: Councilmembers Hogue, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**Regular Agenda Items**

1. Motion made by Councilmember Fennell

To adopt a Site Plan for a professional office building on Lot 1 R, Block 5R, El Chico Addition, located at 4971 E I 20 Service Rd.

Seconded by Councilmember Runnebaum

Aye votes: Mayor ProTem Hogue, Councilmembers Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

2. Motion made by Councilmember McKaughan

To approve a Site Plan for a Bank and professional office building on Lot 3R, Block C, Crown Pointe Addition, located at 100 Crown Pointe Blvd

Seconded by: Councilmember Young

Aye votes: Mayor Pro tem Hogue, Councilmembers Fennell, Young and McKaughan

Motion passed with a vote of 5-0

3. Motion made by Councilmember Runnebaum

To approve a Site Plan Addendum for a Youth Worship Addition to Christ Chapel Bible Church - West located at 3910 E I 20 Service Rd.

Seconded by Councilmember McKaughan

Aye votes: Mayor ProTem Hogue, Councilmembers Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

4. Motion made by Councilmember Young

To approve a Final Plat of Lot 3, 4, 5, Block 1, Squaw Creek West Addition, City of Willow Park, Parker County, Texas.

Seconded by Mayor ProTem Hogue

Aye votes: Mayor ProTem Hogue, Councilmembers Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

5. Discussion was held on Concept Plan for Willow Park Baptist Church located on a 35.816-acre tract of land, Wesley Franklin Survey Abstract No. 468, City of Willow Park, Parker County, Texas.

6. Motion made by Councilmember Runnebaum

To approve a Request for Proposal for audit services for Fiscal Year 2017-2018.

Seconded by Councilmember Fennell

Aye votes: Mayor ProTem Hogue, Councilmembers Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

7. Motion made Councilmember Fennell

To allow the donation of surplus fire department equipment to a Volunteer Fire Department in need.

Seconded by Councilmember Runnebaum

Aye votes: Mayor ProTem Hogue, Councilmembers Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

8. Motion made by Councilmember McKaughan

To approve Resolution 2018-8, approving the purchase of new radio equipment for Fire and Police Departments.

Seconded by Councilmember Fennell

Aye votes: Mayor ProTem Hogue, Councilmembers Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

9. Motion made by Councilmember Runnebaum

To approve two Access and Lease Agreements with LinXus Internet to place antennas on City Water Towers located at Fox Hunt Trail and Circle Court.

Seconded by Councilmember Fennell

Aye votes: Mayor ProTem Hogue, Councilmembers Fennell, Runnebaum, and Young

Nay votes: Councilmember McKaughan

Motion passed with a vote of 4-1

**Adjournment@ 8:10 pm**

Motion made by Councilmember Runnebaum

To adjourn

Seconded by Councilmember McKaughan

Aye votes: Mayor ProTem Hogue, Councilmembers Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

APPROVED:

  
Doyle Moss, Mayor

ATTEST:

  
Alicia Smith TRMC CMC, City  
Secretary  
City of Willow Park, Texas