



**City of Willow Park  
Regular Council Meeting Minutes  
Municipal Complex  
516 Ranch House Rd, Willow Park, TX 76087  
Tuesday, November 13, 2018 at 7:00 p.m.**

**Call to Order**

Mayor Moss called the meeting to order at 7:00 pm.

**Determination of Quorum**

**Present:**

Mayor Doyle Moss  
Councilmember Amy Fennell  
Councilmember Greg Runnebaum  
Councilmember Lea Young  
Councilmember Gary McKaughan

**Staff Present:**

City Administrator Bryan Grimes  
City Secretary Alicia Smith  
City Attorney Pat Chesser

**Invocation & Pledge of Allegiance**

The invocation was led by

The pledge of allegiance to the US flag was led by Aiden Hogue.

**Presentation & Proclamations**

Mayor Moss read a proclamation honoring former Mayor Protem/ Place 1 Councilmember Norman Hogue and presented Mrs. Hogue with a plaque.

## **Public Comments**

Citizens participating: NONE

## **Consent Agenda**

### **Approve City Council Meeting Minutes – October 09, 2018.**

Motion made by Councilmember Young

To approve the minutes from the October 9, 2018, meeting with an addition on the public hearing speakers to include each speakers' address and whether they were in favor or against.

Seconded by Councilmember McKaughan

Aye votes: Councilmembers Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 4-0

## **Regular Agenda Items**

### **1. Discussion/ Action: To consider and make an appointment to fulfill the unexpired term of Place 1.**

Motion made by Councilmember Young

To nominate Eric Contreras to fulfill the unexpired term of Place 1.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 4-0

#### **a. Issue oath of office for newly appointed Place 1 Councilmember.**

Oath of office was administered by Mayor Moss to Eric Contreras

### **2. Discussion/ Action: Discussion/ Action: To consider and take action on election of mayor protem.**

Motion was made by Councilmember Fennell

To nominate Councilmember Lea Young as Mayor Protem

Aye votes: Councilmembers Fennell, Runnebaum, Contreras, young and McKaughan

Motion passed with a vote of 5-0

- 3. Discussion/ Action: To consider and take action on Ordinance 781-18, a request by Charles Brady to abandon a 30-foot road easement on the south east side of a 1.140 tract of land being the East ½ of the South ½ of Block 10, El Chico Addition, located on Pitchfork Trail.**

Motion was made by Councilmember Runnebaum

To approve Ordinance 781-18, a request by Charles Brady to abandon a 30-foot road easement on the south east side of a 1.140 tract of land being the East ½ of the South ½ of Block 10, El Chico Addition, located on Pitchfork Trail.

Seconded by Councilmember McKaughan

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

- 4. Discussion/ Action: To consider and take action on a Final Plat of a Replat of Lots 5R1 and 5R2, Block A, Meadow Place Estates, City of Willow Park, Parker County, Texas.**

Motion made by Councilmember Young

To approve a Final Plat of a Replat of Lots 5R1 and 5R2, Block A, Meadow Place Estates, City of Willow Park, Parker County, Texas.

Seconded by Councilmember Fennell

Aye votes: Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

- 5. Kyle Wilkes presented an update on the Shops at Willow Park.**
- 6. Jake Weber presented a report on the City's Quarterly Financials.**
- 7. Discussion/ Action: To consider and take action on Tyler Technologies Contract.**

Motion made by Councilmember Runnebaum

To approve a contract with Tyler Technologies for software services.

Seconded by Councilmember Fennell

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**8. Discussion/ Action: To consider and take action to award bid on Church Parking Lot.**

Motion made by Councilmember Runnebaum

To award the contract to pave the St. Francis parking lot to A&J Backhoe Services, LLC.

Seconded by Councilmember Young

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**9. Discussion/ Action: To consider and take action on donating Fire Department surplus equipment.**

Motion made by Councilmember Young

To allow Chief LeNoir to donate Fire Department surplus equipment as needed.

Seconded by Councilmember McKaughan

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**10. Discussion/ Action: To consider and take action to adopt negotiated Texas Gas Rate.**

Motion made by Councilmember Fennell

To approve Ordinance 783-18, adopting negotiated Texas Gas Rate.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**11. Discussion/ Action: To consider and take action on approving an interlocal agreement with Hudson Oaks to fund, construct and maintain certain water supply facilities.**

Motion made by Councilmember Fennell

To approve an interlocal agreement with Hudson Oaks to fund, construct and maintain certain water supply facilities.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**12. Discussion/ Action: To consider and take action on Resolution 2018-10, resolution to adopt a financial and investment policy.**

Motion made by Councilmember Fennell

To approve Resolution 2018-10, a resolution to adopt a financial and investment policy.

Seconded by Councilmember McKaughan

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**13. Discussion/ Action: To consider and take action to adopt Ordinance 782-18, to reinstate a juvenile curfew.**

Motion made by Councilmember Fennell

To approve Ordinance 782-18, an ordinance to reinstate a juvenile curfew.

Seconded by Councilmember Young

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**Adjournment**

Motion made by Councilmember Runnebaum

To adjourn

Seconded by Councilmember Young

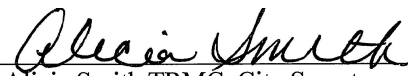
Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and  
McKaughan

Motion passed with a vote of 5-0

APPROVED:

  
\_\_\_\_\_  
Doyle Moss, Mayor

ATTEST:

  
\_\_\_\_\_  
Alicia Smith TRMC, City Secretary  
City of Willow Park, Texas