



**City of Willow Park  
Regular Council Meeting Minutes  
Municipal Complex  
516 Ranch House Rd, Willow Park, TX 76087  
Tuesday, December 11, 2018 at 7:00 p.m.**

**Call to Order**

Mayor Doyle Moss called the meeting to order at 7:03 pm.

**Determination of Quorum**

**Present:**

Mayor Doyle Moss  
Councilmember Eric Contreras  
Councilmember Amy Fennell  
Councilmember Greg Runnebaum  
Councilmember Lea Young  
Councilmember Gary McKaughan

**Staff Present:**

City Administrator Bryan Grimes  
City Secretary Alicia Smith  
City Attorney Pat Chesser

**Invocation & Pledge of Allegiance**

Pastor Jim Witherow, Faith Presbyterian Church, Aledo, led the invocation and pledge to the U.S. flag.

**Presentations and Proclamations**

Mayor Moss read a proclamation celebrating the 50 year anniversary of the Aledo Lions Club.

**Public Comments**

Citizens participating:

Gene Martin 700 Kings Gate Rd Willow Park, Texas 76087

## **Consent Agenda**

### **A. Approve City Council Meeting Minutes - November 13, 2018**

Motion made by Councilmember McKaughan

To approve the minutes from the November 13, 2018, meeting.

Seconded by Councilmember Young

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

## **Regular Agenda Items**

### **1. Discussion/ Action: To consider and act on a request for a Special Use Permit for a hotel (60' main building height) in the PD Commercial/IH-20 Overlay District on Lot 12R, Block B, Crown Pointe Addition located 338 Shops Blvd.**

#### **a. Public Hearing was opened at 7:12 pm**

Emails read by the city attorney AGAINST the request:

Marcy Galle – 500 Squaw Creek Willow Park, Texas 76087

The following spoke in favor of the request:

Josh Tarbay – owner Parker County Brewery – 225 Shops Blvd,  
Willow Park, Texas

Kyle Wilks – owner Wilks Development – 225 Shops Blvd,  
Willow Park, Texas

Jim Martin - Address unavailable

Gene Martin – Address unavailable

#### **b. Public Hearing was closed at 7:19 PM**

Public Hearing was reopened at 7:19 PM

The following spoke in favor of the request:

Shannon Byrd – owner Byrd Mill, 225 Shops Blvd, Willow Park, Texas

Mike Skaggs – 3301 Camelot, Willow Park, Texas

Public Hearing was closed at 7:25 PM

Motion was made by Councilmember Fennell

To approve a request for a Special Use Permit for a hotel (60' main building height) in the PD Commercial/IH-20 Overlay District on Lot 12R, Block B, Crown Pointe Addition located 338 Shops Blvd.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**2. Discussion/ Action: To consider and act on a Site Plan for a hotel in the PD Commercial/IH-20 Overlay District on Lot 12R, Block B, Crown Pointe Addition located at 338 Shops Blvd.**

Motion was made by Councilmember Runnebaum

To approve a Site Plan for a hotel in the PD Commercial/IH-20 Overlay District on Lot 12R, Block B, Crown Pointe Addition located at 338 Shops Blvd.

Seconded by Councilmember McKaughan

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**3. Discussion/ Action: To consider and act a request for a Special Use Permit to construct and operate a Construction Equipment sales, rental and service business in the Commercial/IH-20 Overlay District on Lot 2, Block A, Crown Bluff Addition located at 4500 IH-20 Service Road South.**

a. Public Hearing was opened at 7:32 PM

Jim Martin signed up to speak, then declined to speak.

b. Public Hearing was closed at 7:33 PM

Motion was made by Councilmember Runnebaum

To approve a request for a Special Use Permit to construct and operate a Construction Equipment sales, rental and service business in the Commercial/IH-20

Overlay District on Lot 2, Block A, Crown Bluff Addition located at 4500 IH-20 Service Road South.

Seconded by Councilmember Fennell

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**4. Discussion/ Action: To consider and act on a Site Plan for a Construction Equipment Retail Sales, Rental and Service Business on Lot 2, Block a, Crown Bluff Addition, located at 4500 I-H 20 Service Road South.**

Motion made by Councilmember Runnebaum

To approve a Site Plan for a Construction Equipment Retail Sales, Rental and Service Business on Lot 2, Block a, Crown Bluff Addition, located at 4500 I-H 20 Service Road South.

Seconded by Councilmember Fennell

Motion was made by Councilmember Fennell

To approve the site plan with an amendment to require concrete instead of asphalt.

Seconded by Councilmember McKaughan

Aye votes: Councilmember Fennell

Nay votes: Councilmember Contreras, Runnebaum, Young and McKaughan

Amendment failed to pass with a vote of 1-4

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

**5. Discussion/ Action: To consider and act on a Final Plat of a Replat of Lot 2, Block A, Crown Bluff Addition, City of Willow Park, Parker County, Texas, located between the I-H-20 Service Road and Bankhead Hwy.**

Motion made by Councilmember Runnebaum

To approve a Final Plat of a Replat of Lot 2, Block A, Crown Bluff Addition, City of Willow Park, Parker County, Texas, located between the I-H-20 Service Road and Bankhead Hwy.

Seconded by Councilmember McKaughan

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

6. **Discussion/ Action: To consider and act on a Final Plat of a Replat on Lot 1 R, Block 1, The Village at Willow Park Addition, City of Willow Park, Parker County, Texas, located in the 100 Block of Willow Bend Drive.**

Motion made by Councilmember Young

To approve a Final Plat of a Replat on Lot 1 R, Block 1, The Village at Willow Park Addition, City of Willow Park, Parker County, Texas, located in the 100 Block of Willow Bend Drive.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

7. **Discussion/ Action: To consider and act on a final Plat of Willow Park Baptist Addition being 35.816 acres, Wesley Franklin Survey, Abstract No. 468, City of Willow Park, Parker County, Texas.**

Motion made by Councilmember McKaughan

To approve a Final Plat of Willow Park Baptist Addition being 35.816 acres, Wesley Franklin Survey, Abstract No. 468, City of Willow Park, Parker County, Texas.

Seconded by Councilmember Contreras

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and McKaughan

Motion passed with a vote of 5-0

8. **Discussion/ Action: To consider and act on the creation and appointment of a Parks Plan Review Board.**

Motion made by

To appoint Bryan Grimes, Bernie Parker, Planning and Zoning Commissioner Billy Weikert, Parks Board Chairman Larry Johnston, Councilmember Amy Fennell and Councilmember Lea Young to the Parks Plan Review Board

Seconded by Councilmember

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and  
McKaughan

Motion passed with a vote of 5-0

**9. Discussion/ Action: To consider and act on the creation of the Communications and Marketing Specialist position and approve the job description.**

Motion made by Councilmember Young

To approve the creation of the Communications and Marketing Specialist position  
and approve the job description

Seconded by Councilmember Fennell

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and  
McKaughan

Motion passed with a vote of 5-0

**10. Discussion/ Action: To consider and act on purchasing a new ladder truck for the Fire Department.**

Motion made by Councilmember Young

To authorize the purchase and financing of a new ladder truck for the Fire  
Department.

Seconded by Councilmember Fennell

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and  
McKaughan

Motion passed with a vote of 5-0

**Executive Session**

**Council convened to executive session at 8:21 PM**

**Council reconvened the regular session at 9:21 PM**

**Regular Session**

**11. Discussion/ Action: To consider and take action on items discussed in executive session.**

Motion made by Councilmember Young

To approve an increase for Bryan Grimes, City Manager's annual salary by 5%.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and

McKaughan

Motion passed with a vote of 5-0

**Adjournment@ 8:10 pm**

Motion made by Councilmember Runnebaum

To adjourn

Seconded by Councilmember McKaughan

Aye votes: Councilmembers Contreras, Fennell, Runnebaum, Young and

McKaughan

Motion passed with a vote of 5-0

APPROVED:

  
Doyle Moss, Mayor

ATTEST:

  
Alicia Smith TRMC, City Secretary