



**City of Willow Park
City Council
Regular Meeting Minutes
Municipal Complex
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, September 14, 2021, at 6:00 p.m.**

The City Council of the City of Willow Park reserves the right to meet in closed, executive session on any of the items listed below should the need arise and if authorized by Title 5, Chapter 551, of the Texas Government Code.

Call to Order

Mayor Moss called the meeting to order at 6:00 P.m.

Invocation & Pledge of Allegiance

Ted Kitchens, Pastor of Leadership Development from Christ Chapel Bible Church gave the invocation and led the Pledge of Allegiance.

Proclamations

Mayor Moss presented a proclamation to the Willow Park Police and Fire Departments remembering 911 and honoring first responders.

Public Comments (Limited to five minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to five (5) minutes. The Texas Open Meetings Act provides the following:

- A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:
 - (1) A statement of specific factual information given in response to the inquiry; or
 - (2) A recitation of existing policy in response to the inquiry.

- B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

Mayor Moss adjourned the meeting to Executive Session at 6:08 P.M.

Item B. 551.074 Personnel Matters; Interview candidates for City Secretary Position

Mayor Moss reconvened to open session at 7:17 P.M.

Consent Agenda

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- A. Approve City Council Meeting Minutes – Regular Meeting August 24, 2021.

Mayor Pro Tem Young moved to approve the minutes of the August 24, 2021 Regular City Council meeting as presented. Councilmember Contreras seconded the motion.

Aye votes: Councilmembers Contreras, VanSant, Runnebaum, Young and Crummel

Nay votes: None

Motion passed with a vote of 5 to 0

Regular Agenda Items

1. Discussion/Action: To consider and Act on a Final Plat Lot 2 and 3, Block 1, Porter Addition, being a 7.918-acre tract of land J.M. Froman Survey, Abstract No. 471, City of Willow Park, Parker County, Texas.

Councilmember Runnebaum moved to approve the Final Plat Lot 2 and 3, Block 1, Porter Addition, being a 7.918-acre tract of land J.M. Froman Survey, Abstract No. 471, City of Willow Park, Parker County, Texas. Councilmember VanSant seconded the motion.

Aye votes: Councilmembers Contreras, VanSant, Runnebaum, Young and Crummel

Nay votes: None

Motion passed with a vote of 5 to 0

2. Discussion/Action: Consider and act to receive and accept a petition requesting annexation of a 19.16-acre tract of land situated in the John H. Phelps Survey, Abstract No 1046, City of Willow Park, Parker County, Texas, being a portion of a 52.283-acre tract described in deed to D & M, a Texas General Partnership recorded in Volume 1403, Page 1713, Real Property Records, Parker County, Texas, located east of Bay Hill Drive.

Councilmember Runnebaum moved to accept the petition requesting annexation as read. Councilmember Contreras seconded the motion.

Aye votes: Councilmembers Contreras, VanSant, Runnebaum, Young and Crummel

Nay votes: None

Motion passed with a vote of 5 to 0

3. Discussion/Action: Consider and act on adopting Resolution No. 2021-0914, setting a Public Hearing for October 12, 2021, at 7:00 pm regarding the voluntary annexation of property located east of Bay Hill Drive in the City of Willow Park Extraterritorial Jurisdiction.

Mayor Pro Tem Young moved to Adopt Resolution No 201-0914, A Resolution setting a date, time, and place for a public hearing on the proposed annexation of certain property by the City of Willow Park, Texas and authorizing and directing the Mayor to publish notice of said public hearing. Councilmember Runnebaum seconded the motion.

Aye votes: Councilmembers Contreras, VanSant, Runnebaum, Young and Crummel

Nay votes: None

Motion passed with a vote of 5 to 0

4. Discussion/Action: The City Council may consider approving Ordinance No. 838-21 adopting a storm water impact fee to pay for storm water drainage infrastructure.

Mayor Pro Tem Young moved to Adopt Ordinance No 838-21, an Ordinance adopting Drainage Impact Fees to pay for stormwater drainage facilities in accordance with Chapter 395 of the Texas Local Government Code ("Chapter 395"); amending Chapter 13 of the Code of Ordinances of the City of Willow Park, Texas to add Article 13.14 entitled "Drainage Impact Fees"; and containing findings and other provisions relating to the foregoing subject; providing a savings clause; providing for severability; and providing for an effective date. Councilmember Crummel seconded the motion.

Aye votes: Councilmembers Contreras, VanSant, Runnebaum, Young and Crummel

Nay votes: None

Motion passed with a vote of 5 to 0

5. Discussion/Action: Comprehensive Street Improvement Plan and funding options.

Councilmember Runnebaum made the motion to authorize staff to update the debt schedule to reflect a 7-million-dollar issuance for the purpose of the group 1 road reconstruction. Councilmember Contreras seconded the motion.

Aye votes: Councilmembers Contreras, VanSant, Runnebaum, Young and Crummel

Nay votes: None

Motion passed with a vote of 5 to 0

6. Discussion/ Action: To consider and act on items to be considered for future council meetings.

Items for future meetings will be as follows: streets, public hearing to rename a street, ordinances for curfew, graffiti, and alarms. Update on the pump station and water link to Hudson Oaks.

7. Discussion/ Action: To consider and act on setting the date and time for the next council meeting.

The next regular meeting will be on September 28, 2021 at 7:00 P.M.

Executive Session

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the City Council may convene into closed, Executive Session in accordance with the following authority: Sections 551.071 (consultation with attorney), 551.072 (real property), 551.073 (prospective gifts), 551.074 (personnel matters), 551.076 (security matters), 551.087 (economic development). Executive Session may be held, under these exceptions, at the end of the Regular Session, Workshop and/or Special Session, or at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council Meeting. Without limiting the foregoing, City Council may convene into closed, Executive Session on the following:

A. 551. 087 (economic development negotiations); 551.071 (consultation with attorney): Chapter 380 incentives

B. 551.074 Personnel Matters; Interview candidates for City Secretary Position

Following Executive Session, the City Council will reconvene into Regular Session and may take any action deemed necessary as a result of the Executive Session.

Mayor Moss recessed into executive session at 7:55 P.M.

Mayor Moss reconvened to the open meeting at 8:17 P.M.

There was not action on Item B

Informational

A. Mayor & Council Member Comments

Mayor Moss thanked the First Responders and the Council.

B. City Manager's Comments

City Manager Grimes reported that the city's sales tax came in at \$1.45 million.

Adjournment

Councilmember Runnebaum made the motion to adjourn. Mayor Pro Tem Young seconded the motion.

Aye votes: Councilmembers Contreras, VanSant, Runnebaum, Young and Crummel

Nay votes: None

Motion passed with a vote of 5 to 0

Mayor Moss adjourned the meeting at 8:22 P.M.

APPROVED:

/s/
Doyle Moss, Mayor

ATTEST:

/s/
Candice J Scott, Interim City Secretary