



**City of Willow Park
City Council
Regular Meeting Minutes
Municipal Complex
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, August 24, 2021, at 7:00 p.m.**

The City Council of the City of Willow Park reserves the right to meet in closed, executive session on any of the items listed below should the need arise and if authorized by Title 5, Chapter 551, of the Texas Government Code.

Call to Order

Mayor Moss called the meeting to order at 7:00 P.M.

Present:

Mayor Doyle Moss
Councilmember Eric Contreras
Councilmember Greg Runnebaum
Mayor Pro Tem Lea Young
Councilmember Nathan Crummel

Absent:

Councilmember Tyler VanSant

Staff Present:

City Manager Bryan Grimes
City Attorney Pat Chesser
Interim City Secretary Candy Scott

Invocation & Pledge of Allegiance

Jimbo Cash, Minister of Assimilation & Education at Willow Park Baptist Church gave the invocation and led the Pledge of Allegiance.

Proclamations

Mayor Moss presented a proclamation to the Center of Hope CEO Staci Markwardt and the Board of Directors

Public Comments (Limited to five minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to five (5) minutes. The Texas Open Meetings Act provides the following:

- A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:
 - (1) A statement of specific factual information given in response to the inquiry; or
 - (2) A recitation of existing policy in response to the inquiry.
- B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

Sheriff Russ Authier addressed the Council to introduce himself.

Consent Agenda

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- A. Approve City Council Meeting Minutes – Regular Meeting August 10, 2021.

Councilmember Runnebaum moved to approve the minutes of the August 10, 2021, Regular City Council meeting as presented. Mayor Pro Tem Young seconded the motion.

Aye votes: Councilmembers Contreras, Runnebaum, Young and Crummel

Nay votes: None

Motion passed with a vote of 4 to 0.

Regular Agenda Items

- 1. The City Council may conduct a public hearing on the City of Willow Park Fiscal Year 2021-2022 Proposed Budget.

- A. Open Public Hearing

Mayor Moss opened the public hearing at 7:07 P.M.

B. Citizen Comments

There were no citizen comments. City Administrator Grimes gave a brief presentation on the proposed budget.

C. Close Public Hearing

Mayor Moss closed the public hearing at 7:08 P.M.

2. The City Council may conduct a public hearing on the City of Willow Park Fiscal Year 2021-2022 Proposed Tax Rate

A. Open Public Hearing

Mayor Moss opened the public hearing at 7:09 P.M.

B. Citizen Comments

There were no citizen comments. City Administrator Grimes gave a brief presentation on the proposed tax rate.

C. Close Public Hearing

Mayor Moss closed the public hearing at 7:10 P.M.

3. Discussion/Action: To consider and act on adopting Ordinance 836.21, an ordinance providing for the adoption of the City of Willow Park Municipal budget for Fiscal Year 2021 - 2022.

Mayor Moss asked for a motion to approve Ordinance No. 836-21 approving and adopting a budget for the City of Willow Park for Fiscal Year 2021-2022.

Councilmember Runnebaum moved to approve Ordinance No. 836-21 approving and adopting a budget for the City of Willow Park for Fiscal Year 2021-2022. Councilmember Contreras seconded the motion.

Mayor Moss asked for any discussion: There was none.

Mayor Moss performed a record vote:

Councilmember Contreras: I vote for the budget ordinance

Councilmember Runnebaum: I vote for the budget ordinance

Mayor Pro Tem Young: I vote for the budget ordinance

Councilmember Crummel: I vote for the budget ordinance

Motion passed with a vote of 4 to 0.

Mayor Moss asked for a motion to ratify the approval of Ordinance No. 836-21 approving and adopting a budget for the City of Willow Park for Fiscal Year 2021-2022 since this budget will raise more total property tax revenue than the budget for the previous fiscal year.

Councilmember Runnebaum moved to ratify the approval Ordinance No. 836-21 approving and adopting a budget for the City of Willow Park for Fiscal Year 2021-2022. Councilmember Contreras seconded the motion.

Mayor Moss asked for any discussion: There was none.

Mayor Moss performed a record vote:

Councilmember Contreras: I ratify my vote for Ordinance No. 836-21 approving the budget ordinance for Fiscal Year 2021-22.

Councilmember Runnebaum: I ratify my vote for Ordinance No. 836-21 approving the budget ordinance for Fiscal Year 2021-22.

Mayor Pro Tem Young: I ratify my vote for Ordinance No. 836-21 approving the budget ordinance for Fiscal Year 2021-22.

Councilmember Crummel: I ratify my vote for Ordinance No. 836-21 approving the budget ordinance for Fiscal Year 2021-22.

Motion passed with a vote of 4 to 0.

4. Discussion/Action: To consider and act on adopting Ordinance 837-21, an ordinance adopting an Ad Valorem Tax Rate and levy on assessed property not to exceed \$0.56665 per \$100 valuation for tax year 2021 for the City of Willow Park, Texas including a Levy for Debt obligations (\$0.26503) and a levy for Maintenance and Operations (\$0.30162) consistent with the Fiscal Year 2021-2022 Municipal Budget.

Councilmember Runnebaum moved that the property tax rate be increased by the adoption of a tax rate, \$0.56665, which is effectively an 8.2 percent increase in the tax rate, as set forth in Ordinance No. 837-21. Councilmember Contreras seconded the motion.

Mayor Moss called for a discussion: There was an email submitted that is included as an attachment to the minutes. Mayor Pro Tem Young stated that she had tasked the City Administrator to try to find a way to fund the public safety departments without raising taxes. In discussions with him the only way to achieve this is to reduce the I&S tax rate which would mean there would be no funds to

do projects like roads, therefore; she supports the proposed tax rate. There was no further discussion.

Mayor Moss performed a record vote:

Councilmember Contreras: I vote for the tax rate as set forth in Ordinance No. 837-21.

Councilmember Runnebaum: I vote for the tax rate as set forth in Ordinance No. 837-21.

Mayor Pro Tem Young: I vote for the tax rate as set forth in Ordinance No. 837-21.

Councilmember Crummel: I vote for the tax rate as set forth in Ordinance No. 837-21.

Motion passed with a vote of 4 to 0.

5. The City Council may conduct a public hearing on a proposed storm water impact fee to pay for storm water drainage infrastructure.

A. Open Public Hearing

Mayor Moss opened the public hearing at 7:17 P.M.

B. Citizen Comments

There were no citizen comments.

C. Close Public Hearing

Mayor Moss closed the public hearing at 7:19 P.M.

6. Discussion Only: Fort Worth Water Update

City Administrator Grimes updated the Council on the Fort Worth water project.

7. Discussion Only: Update on Wastewater Treatment Plant

City Administrator Grimes updated the Council on the wastewater treatment plant.

Executive Session

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the City Council may convene into closed, Executive Session in accordance with the following authority: Sections 551.071 (consultation with attorney), 551.072 (real property), 551.073 (prospective gifts), 551.074 (personnel matters), 551.076 (security matters), 551.087 (economic development). Executive Session may be held, under these exceptions, at the end of the Regular Session, Workshop and/or Special Session, or at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council Meeting. Without limiting the foregoing, City Council may convene into closed, Executive Session on the following:

- A. 551. 087 (economic development negotiations); 551.071 (consultation with attorney): Chapter 380 incentives

Following Executive Session, the City Council will reconvene into Regular Session and may take any action deemed necessary as a result of the Executive Session.

Mayor Pro Tem Young moved to table the executive session item until the next regular Council meeting. Councilmember Runnebaum seconded the motion.

Aye votes: Councilmembers Contreras, Runnebaum, Young and Crummel

Nay votes: None

Motion passed with a vote of 4 to 0.

Informational

A. Mayor & Council Member Comments

Mayor Pro Tem Young requested staff look through the court financials to find the issues for the drop in revenues.

B. City Manager's Comments

City Manager Grimes recognized staff members Michelle Guelker, Rose Hoffman, Candy Scott, and Bill Funderburk for their hard work and support especially during the budget process.

Some of the items for the next agenda will be the Capital Improvements Plan, Stormwater Impact Fee, and the Curfew Ordinance.

Adjournment

Mayor Pro Tem Young moved to adjourn. Councilmember Runnebaum seconded the motion.

Aye votes: Councilmembers Contreras, Runnebaum, Young and Crummel
Nay votes: None
Motion passed with a vote of 4 to 0.

Mayor Moss adjourned the meeting at 7:32 P.M.

APPROVED:

 /s/
Doyle Moss, Mayor

ATTEST:

 /s/
Candice J Scott, Interim City Secretary