



**City of Willow Park
City Council
Regular Meeting Minutes
Municipal Complex
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, August 10, 2021, at 7:00 p.m.**

The City Council of the City of Willow Park reserves the right to meet in closed, executive session on any of the items listed below should the need arise and if authorized by Title 5, Chapter 551, of the Texas Government Code.

Call to Order

Mayor Pro Tem Young called the meeting to order at 7:00 P.M.

Present:

Councilmember Eric Contreras
Councilmember Greg Runnebaum
Mayor Pro Tem Lea Young
Councilmember Nathan Crummel

Absent:

Mayor Doyle Moss
Councilmember Tyler VanSant

Staff Present:

City Manager Bryan Grimes
City Attorney Pat Chesser
Interim City Secretary Candy Scott

Invocation & Pledge of Allegiance

Mayor Pro Tem Young asked for a moment of silence and led the pledge of allegiance.

Public Comments (Limited to five minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to five (5) minutes. The Texas Open Meetings Act provides the following:

- (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

(b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

Michael Martin of 600 Knights Bridge addressed the Council regarding a 20-acre development and zoning request that was pulled by the developer.

Consent Agenda

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

A. Approve City Council Meeting Minutes – Regular Meeting July 27, 2021.

Councilmember Contreras moved to approve the minutes of the July 27, 2021 Regular City Council meeting as presented. Council Member Runnebaum seconded the motion.

Aye votes: Councilmembers Contreras, Runnebaum, Young and Crummel

Nay votes: None

Motion passed with a vote of 4 to 0.

Regular Agenda Items

1. Discussion/Action: To consider and act on a Final Plat of a Replat Lots 2 through 5, Block E, Crown Pointe Addition, Phase IV, being 5.29 acres, City of Willow Park, Parker County, Texas located on the IH-20 Service Road N. at Jimma Drive and Mary Lou Drive.

Councilmember Contreras moved to approve the Final Plat of a Replat of Lots 2 through 5, Block E, Crown Pointe Addition, Phase IV, being 5.29 acres, City of Willow Park, Parker County, Texas located on the IH-20 Service Road N. at Jimma Drive and Mary Lou Drive. Councilmember Crummel seconded the motion.

Aye votes: Councilmembers Contreras, Runnebaum, Young and Crummel

Nay votes: None

Motion passed with a vote of 4 to 0.

2. Discussion/Action: To discuss, consider and act on approving a proposed ad valorem tax rate for the period beginning October 1, 2021 thru September 30, 2022.

Councilmember Runnebaum moved to assess a proposed maintenance and operations tax rate of \$0.30162 and an interest and sinking rate of \$0.26503 for a total tax rate of \$0.56665 and that a roll call vote be taken per state statute. Councilmember Contreras seconded the motion.

Aye votes: Councilmembers Contreras, Runnebaum, Young and Crummel

Nay votes: None

Motion passed with a vote of 4 to 0.

3. Discussion/Action: To discuss, consider and act on to set the date, time, and place for a public hearing on a proposed ad valorem tax rate and budget for the period beginning October 1, 2021 thru September 30, 2022.

Councilmember Contreras moved that the City of Willow Park hold a public hearing on the tax rate and budget for FY 21-22, a period beginning on October 1, 2021 and ending September 30, 2022 on August 24, 2021 at 7:00 P.M. at the Willow Park City Hall located at 516 Ranch House Road and authorize staff to place public notices as required.

Aye votes: Councilmembers Contreras, Runnebaum, Young and Crummel

Nay votes: None

Motion passed with a vote of 4 to 0.

4. Jake Weber, City Accountant, will give a quarterly financial report

Jake Weber gave a report on the City's 3rd quarter financials.

Executive Session

The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

A. § 551.071. Texas Government Code. Consultation with Attorney

B. Any Posted item

Following Executive Session, the City Council will reconvene into Regular Session and may take any action deemed necessary as a result of the Executive Session.

There was no executive session.

Informational

A. Mayor & Council Member Comments

Items for the upcoming Council meeting will include a wastewater update, the stormwater impact fee, and the pump station.

B. City Manager's Comments

City Manager Grimes updated the Council on the Fort Worth water connection.

Adjournment

Councilmember Runnebaum moved to adjourn the meeting. Councilmember Crummel seconded the motion

Aye votes: Councilmembers Contreras, Runnebaum, Young and Crummel

Nay votes: None

Motion passed with a vote of 4 to 0.

Mayor Pro Tem Young adjourned the meeting at 7:42 P.M.

APPROVED:

/s/
Lea Young, Mayor Pro Tem

ATTEST:

/s/
Candice J Scott, Interim City Secretary