



**City of Willow Park
City Council
Regular Meeting
City Hall
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, June 14, 2016 at 7:00 p.m.
Agenda**

Section I – Presentations

- 1. Call to Order**
- 2. Determination Of Quorum**
- 3. Invocation & Pledge of Allegiance**
- 4. Citizen Presentations & Comments**

Section II – Consent Agenda

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items unless a Councilmember so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence.

- 5. Approve and Act on Consent Agenda**
 - A. Approve City Council Meeting Minutes – May 10, 2016
 - B. Approve City Council Special Meeting Minutes – May 17, 2016

Section III- Administration, Planning & Development Items

- 6. Accept Resignation of Honorable Brian Thornburg, Councilmember Place 1**

Section IV – Public Works Items

- 7. Discussion/Action: Consider and authorize city administrator to obtain cost estimates and initiate the procedural steps necessary to acquire a package wastewater treatment plant. (City Administrator Bobby Rountree)**

Section V – Council Requested Items

- 8. Discuss Resolution No. 04-14 concerning City Council Rules and Procedures. (City Administrator Bobby Rountree)**

Section VI - Informational

9. Mayor & Council Member Announcements

- A. Proposed formation of three Advisory Committee to facilitate procurement of necessary professional services (e.g., engineer, architect) for: (i) wastewater treatment plant; (ii) street repair or maintenance, and (iii) public safety building. (Mayor)

10. City Administrator's Report

- A. Status of the City Administrator search
- B. Proposed Budget Calendar
- C. Parks and Beautification Committee

Section VII – Executive Session

The City Council reserves the right to adjourn into executive session at any time during the course of the this meeting to discuss an matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 55.1071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code, including, but not limited, Section 321.3022 (Sales Tax Information). The City Council may take action on any agenda item listed for executive session consideration upon reconvening in open session.

11. Executive Session

- A. Consultation with Attorney
- B. Personnel Matters

12. Other Business, including appointment for City Council vacancy

Section VIII – Adjournment

13. Adjournment

I certify that the above notice of this meeting posted on the bulletin board at the municipal complex of the City of Willow Park, Texas on or before June 10, 2016 at 5:00 pm.

Josh Armstrong
City Secretary, City of Willow Park

If you plan to attend this public meeting and you have a disability that requires special arrangements at this meeting, please contact City Secretary's Office at (817) 441-7108 ext. 6 or fax (817) 441-6900 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.



**City of Willow Park
City Council
Regular Meeting
City Hall
516 Ranch House Road, Willow Park, TX 76087
Tuesday, May 10, 2016 at 7:00 p.m.
Minutes**

Section I – Presentations

1. Call to Order

Mayor Neverdousky called the meeting to order at 7:01 p.m.

2. Determination of Quorum

Mayor Richard Neverdousky
Councilmember Gene Martin
Councilmember Greg Runnebaum
Councilmember James Mullins
Councilmember Tim Griffiths

Staff Present:
City Secretary Josh Armstrong

3. Invocation & Pledge of Allegiance

Mayor Neverdousky started off the meeting with the invocation and by leading the room in the Pledge of Allegiance.

4. Special Recognitions

A. Proclamation: Motorcycle Safety and Awareness Month (Ride Safe in Texas)

5. Citizen Presentations & Public Comment

***Marcy Galle addressed the council

***Justin Riley addressed the council

Section II – Consent Agenda

6. Approve and Act on Consent Agenda

A. Approve City Council Meeting Minutes – April 12, 2016

B. Approve City Council Special Meeting Minutes – April 16, 2016

***Councilmember Martin made a motion to approve the consent agenda with a correction to the special meeting minutes to change Mr. Rountree's name to Roundtree.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Martin, Runnebaum, Mullins, Griffiths

Motion passed with a vote of 4-0

***Councilmember Martin made a motion to recess into Executive Session.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Martin, Runnebaum, Mullins, Griffiths

Motion passed with a vote of 4-0

***Mayor Neverdousky recessed to executive session at 7:12 p.m.

***Mayor Neverdousky reconvened the meeting session at 7:25 p.m.

Section III – Planning & Development Items

7. Discussion/Action: Consider and Act on a final plat for The Bluffs, a proposed subdivision of the City, approximately 82.366 acres of land, more or less, located in the A. McCarver Survey, Abstract No. 910, the M. Edwards Survey, Abstract No. 1955 and, the W. Franklin Survey, Abstract No. 468 and being all of a tract of land as described by deed to Crown Valley Acquisition, L.P. as recorded in Volume 2317, Page 1856 Deed Records Parker County, Texas, generally located east and south of Crown Road, and north of Royal View Drive, City of Willow Park, Parker County, Texas.

***Councilmember Martin made a motion to table any consideration on the proposed final plat for The Bluffs until the next available council meeting.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Martin, Runnebaum, Mullins, Griffiths

Motion passed with a vote of 4-0

Section V- General Items

8. Discussion/Action: Receive Financial & Investment Report

***Report received

Section VI – Council Requested Items

***Council recessed for a 5-minute break at 7:35pm

***Council reconvened the meeting at 7:38 pm.

9. Discussion/Action: To Act on Resolution No. 06-16 authorizing the Mayor to enter into a contract with Bureau Veritas to provide certain plan reviews, inspections and verifications of fire safety conditions, plans or construction.

***Councilmember Martin made a motion to adopt resolution 06-16.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Martin, Runnebaum, Mullins, Griffiths

Motion passed with a vote of 4-0

Section VII – Informational

10. Mayor & Council Member Announcements

11. City Administrator's Report

A. Status of RFQ for Web Site

B. Open Records

C. Any update of Municipal options for a wastewater treatment plant

D. Other Matters

***Councilmember Martin made a motion to schedule a special meeting to canvas the vote of recent election, swear in new officers, and any other city business for May 17, 2016.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Martin, Runnebaum, Mullins, Griffiths

Motion passed with a vote of 4-0

Section VIII – Executive Session

12. Executive Session

a. Economic Development - Development Agreement(s)

b. Personnel – Search firm for City Administrator

***No executive session

Section IX – Adjournment

13. Adjournment

***Councilmember Martin made a motion to adjourn.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 4-0

Mayor Neverdousky adjourned the meeting at 7:45 p.m.

APPROVED

Richard Neverdousky, Mayor
City of Willow Park, Texas

ATTEST:

Josh Armstrong, City Secretary
City of Willow Park, Texas



**City of Willow Park
City Council
Regular Meeting
City Hall
516 Ranch House Road, Willow Park, TX 76087
Tuesday, May 17, 2016 at 7:00 p.m.
Minutes**

Section I – Presentations

1. Call to Order

Mayor Neverdousky called the meeting to order at 7:14 p.m.

2. Determination of Quorum

Mayor Richard Neverdousky
Councilmember Gene Martin
Councilmember Greg Runnebaum
Councilmember James Mullins
Councilmember John Gholson
Councilmember Marcy Galle

Staff Present:
City Attorney Rider Scott
City Secretary Josh Armstrong

3. Invocation & Pledge of Allegiance

Mayor Neverdousky started off the meeting with the invocation and by leading the room in the Pledge of Allegiance.

4. Special Recognitions

- A. Discussion/Action – To consider and take action on Ordinance No. 729-16; An ordinance canvassing and declaring the results of the Municipal General Election held on the uniform election date of May 7, 2016

***Councilmember Martin made a motion to approve Ordinance 729-16.

Seconded by Councilmember Runnebaum
Aye votes: Councilmembers Martin, Runnebaum, Mullins
Motion passed with a vote of 3-0

***Councilmember Martin made a motion to make a certification of an unopposed candidate, specifically naming Greg Runnebaum as candidate for city council member, place 3 to be a part of the

official record of the City of Willow Park, and to accept him to the city council by acclamation.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Martin, Runnebaum, Mullins

Motion passed with a vote of 3-0

B. Administer the Oaths of Office and formally swear in the elected Municipal Officials

- Councilmember Greg Runnebaum (Uncontested) – Place 3
- Councilmember John Gholson – Place 4
- Councilmember Marcy Galle – Place 5

C. Discussion/Action – Election of the Mayor Pro-tem by the Governing Body

***Councilmember Runnebaum made a motion to nominate Gene Martin for Mayor Pro-tem.

Seconded by Councilmember Gholson

Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle

Motion passed with a vote of 4-0

5. Citizen Presentations & Public Comment

***J.R. Cox addressed the council regarding opposition to Ordinance 730-16.

***Councilmember Runnebaum made a motion to adjourn for executive session.

Seconded by Councilmember Gholson

Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle

Motion passed with a vote of 4-0

***Mayor Neverdousky recessed to executive session at 7:25 p.m.

***Mayor Neverdousky reconvened the meeting session at 8:36 p.m.

Section III- General Items

***Councilmember Martin made a motion to move items 14 and 12 before item 6.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle

Motion passed with a vote of 4-0

14. Discussion/Action: Approve hiring of Interim City Administrator (Mayor Neverdousky).

***Councilmember Martin made a motion to authorize the mayor to enter into an agreement with Mr. Bobby Rountree for the position of interim city administrator.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle

Motion passed with a vote of 4-0

12. Discussion/Action: Adopt Ordinance 730-16 authorizing the City Council to schedule a joint public meeting with the Planning and Zoning Commission pursuant to Title 7, Subtitle A, Texas Local Government Code.

***Councilmember Runnebaum made a motion to adopt Ordinance 730-16.

Seconded by Councilmember Galle

Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle

Motion passed with a vote of 4-0

6. Discussion/Action: Adopt Ordinance 730-16, an ordinance authorizing amendment of Ordinance 713-15 relating to the date of the condition subsequent.

***Councilmember Martin made a motion to take no action on item 6.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle

Motion passed with a vote of 4-0

7. Discussion/Action: Consider and Act on a final plat for The Bluffs, a proposed subdivision of the City, approximately 82.366 acres of land, more or less, located in the A. McCarver Survey, Abstract No. 910, the M. Edwards Survey, Abstract No. 1955 and, the W. Franklin Survey, Abstract No. 468 and being all of a tract of land as described by deed to Crown Valley Acquisition, L.P. as recorded in Volume 2317, Page 1856 Deed Records Parker County, Texas, generally located east and south of Crown Road, and north of Royal View Drive, City of Willow Park, Parker County, Texas.

***Councilmember Martin made a motion to take no action on items 7 and 8 since no action was taken on item 6.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle

Motion passed with a vote of 4-0

8. Discussion/Action: Adopt an ordinance authorizing the acceptance and execution of the development agreement for that certain 82.366-acre subdivision known as "The Bluffs," between Crown Valley Aquisitions South, L.P. (Centurion) and the City of Willow Park, Parker County, Texas.

***See motion for item 7.

9. Discussion/Action: Authorize staff to develop Engineering RFQ for upcoming road project.

***Councilmember Runnebaum made a motion to authorize city staff to develop Engineering RFQ for upcoming road project.

Seconded by Councilmember Gholson

Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle
Motion passed with a vote of 4-0

10. Discussion/Action: Authorize staff to develop Architect RFQ for the Public Safety Building.

***Councilmember Galle made a motion to authorize staff to develop an architect RFQ for the public safety building.

Seconded by Councilmember Gholson

Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle
Motion passed with a vote of 4-0

11. Discussion/Action: Authorize staff to proceed with selection and professional service agreement with development of a new city website.

***Councilmember Runnebaum made a motion to authorize staff to proceed with selection and professional service agreement with development of a new city website.

Seconded by Councilmember Martin

Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle
Motion passed with a vote of 4-0

12. Discussion/Action: Adopt ordinance authorizing the City Council to schedule a joint public meeting with the Planning and Zoning Commission pursuant to Title 7, Subtitle A, Texas Local Government Code.

***Item moved

Section III – Executive Session

13. Executive Session

a. Personnel

Section IV – Adjournment

14. Discussion/Action: Approve hiring of Interim City Administrator (Mayor Neverdousky).

***Item moved

15. Adjourn

***Councilmember Martin made a motion to adjourn.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle
Motion passed with a vote of 4-0

Mayor Neverdousky adjourned the meeting at 8:49 p.m.

APPROVED

Richard Neverdousky, Mayor
City of Willow Park, Texas

ATTEST:

Josh Armstrong, City Secretary
City of Willow Park, Texas

CITY OF WILLOW PARK

RESOLUTION NO. 14-14

A RESOLUTION PROVIDING AUTHORIZATION FOR THE ADOPTION OF CERTAIN RULES, PROCEDURES AND OFFICAL ORDER OF BUSINESS CONSISTENT WITH STATE STATUTUES AND THE MUNICIPAL CODE; AND, PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Willow Park, Texas (City) is a general law municipality located in Parker County, created in accordance with the Laws of the State of Texas; and

WHEREAS, it is intent of the City of Willow Park to protect the health, safety and welfare and well being of its citizens; and

WHEREAS, the municipal offices of the City perform certain functions related to the preservation of order, health, prosperity; and

WHEREAS, the City is a Type A General Law Municipality, which pursuant to § 22.038(c) TEX LOCAL GOVT CODE, is charged with determining the rules of its proceedings; and

WHEREAS, the rules, procedures and official order of business, attached hereto as Exhibit "A" and incorporated herein for all purposes, is consistent with Roberts Rule of Order (revised) and is consistent with § 1.404 "Meetings" in the Municipal Code of Ordinances.

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF WILLOW PARK THAT:

SECTION 1. AUTHORIZATION.

The Mayor, or the Mayor's designee, is hereby authorized and directed to implement the applicable provisions of this Resolution.

SECTION 2. RULES, PROCEDURES AND OFFICIAL ORDER OF BUSINESS

The Rules, Procedures and Official Order of Business set forth in Exhibit "A" hereto is hereby adopted by the governing body and is controlling and binding thereon, on and after the effective date.

SECTION 3. SEVERABILITY.

If for any reason any section, paragraph, subdivision, clause, phrase or provision of this Resolution shall be held invalid, it shall not affect any valid provisions of this or any other Resolution or Ordinance of the City of Willow Park to which these rules and regulations relate.

SECTION 4. REPEALER.

To the extent any other ordinance or resolution is inconsistent with the provisions herein it is hereby repealed and superseded by the provisions herein.

SECTION 5. RECITALS.

The City Council hereby finds and declares all precatory language herein to be true and correct and approves and adopts the same herein as part of this Resolution.

SECTION 6. EFFECTIVE DATE.

This Resolution shall take effect from and after its adoption.

PASSED AND APPROVED this day 9th of December, 2014.

/s/ _____
Mayor

ATTEST:

/s/ _____
City Secretary/Clerk

APPROVED AS TO FORM:

/s/ _____
City Attorney

The Willow Park City Council in acting on Resolution No.14-14 did on the 9th day of December, 2014 vote as follows:

	<u>FOR</u>	<u>AGAINST</u>
Richard Neverdousky, Mayor	_____	_____
Brian Thornburg, Place 1	_____	_____✓
Gene Martin, Place 2	_____	_____✓
Greg Runnebaum, Place 3	_____✓	_____
James E. Mullins, Place 4	_____✓	_____
Tim Griffiths, Place 5	_____✓	_____

RESOLUTION NO. 14-14

Exhibit A

A RESOLUTION OF THE CITY OF WILLOW PARK, TEXAS, ADOPTING CERTAIN RULES, PROCEDURES AND OFFICIAL ORDER OF BUSINESS FOR THE CITY COUNCIL; CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLOW PARK TEXAS:

SECTION 1: That the City Council of the City of Willow Park, Texas hereby adopts the following rules, procedures, and official order of business for the City Council:

ARTICLE 1: AUTHORITY

The Mayor, or the Mayor's designee, is hereby authorized and directed to implement the applicable provisions of this resolution.

ARTICLE II: GENERAL RULES

- A. Purpose and Intent: The purpose of this resolution is to provide for the orderly conduct of city business by the City Council, with the objective of providing for full, open, and comprehensive debate of issues brought before the body for action in a forum open to the public, and which encourages citizens' awareness of Council activities.
- B. Conflict with State Law: Nothing within this resolution shall be deemed as overriding or conflicting with the provisions of State law, with respect to the conduct or announcement of meetings, establishing agenda, or adoption of ordinances.
- C. Participation: Citizens attending any meeting of the City Council, including but not limited to any hearing, workshop, or special meeting, but not including an executive session as provided by State Law, shall be afforded an opportunity to rise and speak to any question before Council. If unable to attend the meeting a written statement related to a specific agenda item will be read into the record by the City Secretary. As presiding officer, the Mayor may fix a three (3) minute limitation to allow for a reasonable discussion. By motion, and majority vote of those present and voting, the Council may override any specific constraint to debate. In the event a speaker does not observe the time limitations the presiding officer may choose to recess the meeting and call for the individual removal from the Council Chambers.

- D. Length of Debate: The City shall use the most current version of Roberts Rules of Order for length of discussion. Councilmembers shall be limited two speeches of ten (10) minutes per agenda item. A Councilmember may not give a second speech on agenda item until all other Councilmembers have been given a chance to give their first speech on the agenda item. In the event a speaker does not observe the time limitations the presiding officer may choose to recess the meeting and call to end debate on the subject.
- E. Decorum: In order to provide for the timely discussion and disposition of business, Robert's Rules of Order, newly revised, shall govern, with the Mayor (or in his/her absence, the Mayor Pro Tem or, if likewise unavailable, most senior Councilmember) serving as the presiding officer. The City Attorney will serve as the Parliamentarian and will recommend rulings, upon request by the presiding officer, to all points of order raised during the proceedings.
- F. Code of Conduct:
1. The Mayor shall preserve order by ensuring that discussion is limited to the question before the Council.
 2. Councilmembers shall contain themselves to the question under debate, shall avoid references to personalities, and refrain from questioning motives of other Councilmembers or staff personnel.
 3. Councilmembers shall demonstrate courtesy and shall not disrupt proceedings.
 4. Councilmembers shall not use their positions to secure privileges or personal gains and shall avoid situations which could cause anyone to believe that they may have brought bias or partiality to a question before Council.
 5. The Mayor shall be the primary spokesperson for policy decisions of the Council. The Mayor and individual Councilmembers may interface with the media with respect to their opinions on the issues that are either before the council or have been in the past, but shall make it clear that their opinions do not necessarily represent that of the City or the City Council.
 6. Councilmembers can speak publicly on topics regarding city issues at meetings, events, or other venues as long as they clearly identify that they are speaking as a citizen of Willow Park and not as a councilmember.
 7. Councilmembers shall be dedicated to the highest ideals of honor and integrity in all representation of the citizens of Willow Park.
 8. Councilmembers shall be dedicated to the principles of democracy by recognizing that the chief function of local government is to serve the best interest of the public at large.

9. Councilmembers shall be dedicated to the effective use of the City's available resources.
 10. Councilmembers shall refrain from any activity that would hinder their abilities to be objective and impartial. City business shall be discussed in open, well-publicized meetings, except in situations in which executive sessions are authorized.
- G. Conflicts of Interest: In addition to the provision established in the Code of Ordinances section 1.500 regarding Conflicts of Interest, in the event a Councilmember has a known conflict of interest they must recuse themselves from any discussion on the topic and remove themselves from the Council Chambers while the item is being discussed.
- H. Absences: Any Councilmember who knows in advance that he/she will miss a regular meeting may submit written comments to the City Secretary for presentation under this agenda item, so that fellow Councilmembers may be made aware of pertinent issues during discussion and debate. An excused absence form will be submitted for all absences by the City Council.

ARTICLE III: SPECIFIC RULES

- A. Posting of Meetings: At a minimum, all meetings of the City Council will be posted, with the minimum public notices required by State law and the City policies. In addition, the City Council will take reasonable measures to promote attendance at Council meetings through advertising of meetings, issuance of press releases, or other appropriate means. The Agenda of the meeting shall identify those topics for which final Council action is required.
- B. Quorum: A minimum of three (3) members of the Council present and voting, shall constitute a quorum for the purpose of business.
- C. Regular Meetings: The City Council shall conduct its regular meetings on the second Tuesday of each month at 7:00 p.m. at the Council Chambers of the City of Willow Park. If this schedule conflicts with the observance of a State or Federal Holiday, or for any other bona fide reason, the meeting may be rescheduled or postponed through a motion and a majority vote of those members present and voting, PROVIDED adequate notice of the change is provided within the City's official newspaper following the Council's approved action.
- D. Special Meetings: Special meetings or workshops may be called by the Mayor, or by any three (3) members of the Council as long as it is voted on and approved by a Quorum vote. The topic(s) to be discussed must be

identified on a posted agenda, and the Council may only take formal action on a posted item. A Minimum of four (4) Councilmembers must be present for a Special Meeting to have quorum to take formal action on a posted item.

- E. Emergency Meetings: Emergency meetings may be called orally by the Mayor (or in his/her absence, the Mayor Pro Tem) or by three (3) members of the Council, when there is an identifiable public necessity. An agenda for an emergency meeting must be posted at least two hours prior to the convening of the Emergency Council Meeting. Prior to taking any formal action, the Council must approve by motion and majority vote of the members present and voting, that an emergency situation exists requiring prompt resolution or commitment of resources.
- F. Executive Session: An executive session may be called for any purpose specifically authorized by State law. A motion to retire to executive session must be made and approved by a majority of the members present and voting in a properly posted regular, special, or emergency Council meeting. The Council shall not take any action on an item during an executive session.
- G. Minutes: Minutes of all meetings of the Council shall be in writing, include the members in attendance, a summary of all motions made, and a record of the vote at the meeting. Distribution of minutes shall be governed by the Open Records Act. The City Secretary shall prepare the official minutes for acceptance at the next month's regular council meeting.

ARTICLE IV: ORDER OF BUSINESS

- A. Order of Business: Except for unusual circumstances, the following order will be followed at Regular meetings of the City Council:
 - 1. Call to Order
 - 2. Determination of Quorum
 - 3. Invocation and Pledge of Allegiance
 - 4. Proclamations and Special Recognitions
 - 5. Requests from the Public
 - 6. Consent Items
 - 7. City Business Items
 - 8. Councilmember Requested Business Items
 - 9. Reports or Requests from Councilmembers
 - 10. Reports or Requests from City Administrator
 - 11. Executive Session
 - 12. Any Action Required after Executive Session
 - 13. Adjournment

- B. Background Information: All requested agenda items must be submitted by close of business on the Tuesday or seven (7) days prior to a Council meeting to the Mayor, City Administrator, and City Secretary. All background information for Council packets submitted by close of business on the Wednesday or six (6) days before a Council meeting. The City Administrator shall ensure that the background information is provided to the City Secretary for distribution within the packets. Any agenda item requests and background information not provided on time will be inadmissible for discussion unless the information is used to support information already in the packets or to back up discussion, and may result in the agenda item being placed on the next month's agenda.
- C. Council packets will be prepared according to agenda items.
- D. City Administrator's Recommendation: Each agenda item may have a memo and/or presentation by the City Administrator or designee. Any dissenting opinions (e.g., relevant memoranda, reports, etc.) prepared by staff members will be included.

ARTICLE V: ESTABLISHMENT OF THE AGENDA

- A. The Mayor, or any Councilmembers, may request that an item be posted on the agenda of any regular Council meeting. The requesting Councilmembers are responsible for developing and/or providing the necessary background information in the time frame established above. The City Council, hereby imposes on the Mayor the duty, responsibility, and authority of preparing and approving the agenda of all regular and special Council meetings.
- B. Any Councilmember requesting an agenda item is limited to 1 item per meeting, special meeting, or workshop. The Mayor or three (3) Councilmembers may request a second item be added to any agenda.
- C. The City Administrator may request that any matter be placed on the regular Council meeting agenda.
- D. Any interested party may request access to the regular council meetings' agendas, after prior coordination with the City Administrator, PROVIDED a minimum of seven (7) days has been provided to prepare a staff review of the item, and all relevant background information is furnished at the time of the request.

ARTICLE VI: COMMITMENT OF CITY RESOURCES

- A. Individual Councilmembers may not commit City resources to undertake an investigation, request information, or obtain other special privileges in a manner not generally afforded to the public at large.
- B. If the City Administrator determines that a Councilmember's request will result in significant disruption to the conduct of City business, will require a significant expenditure of resources, or should best be collectively voted on and approved by the Council as a whole, the City Administrator will notify the requestor and place the item on the next regular meeting's agenda, unless specifically requested not to do so. As a general guideline, any request that results in the expenditure of four (4) or more work hours will be considered "significant."

ARTICLE VII: ADOPTION OF ORDINANCES

- A. Any Councilmember may offer a proposed ordinance for consideration by the Council at a regular meeting, by requesting the posting of an agenda item as described above for the next month's regular City Council Meeting.
- B. Following approval as to general substance and content by the Council, the proposed ordinance will be referred to the City Attorney for a legal determination and for development into the proper form for adoption. The Council will, by motion, and in consultation with the City Attorney during discussion of the proposed ordinance, identify the deadline for completion of the review and actions by the City Attorney.
- D. The Mayor cannot veto a properly adopted ordinance of the City. The Mayor can request the City Attorney to review an item prior to signing and implementing an ordinance. In the event such a legal review is requested, the City Attorney shall make a report on the ordinance and issue in question at the next month's regular City Council meeting. The Mayor may also request an item to be reconsidered at the next month's regular City Council meeting prior to signing and implementing an ordinance.

SECTION 2: This Resolution shall become effective immediately after its approval and adoption.

PASSED, APPROVED, and ADOPTED this __ day of ____ 2014.

Richard Neverdousky, Mayor

ATTEST:

Candice Scott, City Secretary

City of Willow Park
Budget Calendar Updated
FY 2016-2017

Week	Notes	Budget Project
June 13 - June 17	CC - 6/14	Expenditure Review, Round 1
		Dept. Operations
June 20 - June 24		Revenue Projections, Round 1
June 27 - July 1		CIP & Debt Service Calculations
July 4 - July 8	Independence Day	Expenditure Review, Round 2
July 11 - July 15	CC - 7/12	Strategic Plan, Council Budget Priorities
July 18- July 22		Preliminary Budget Submitted
July 25 - July 29		Draft Budget Memo
Aug 1 - Aug 5		Revenue Projections, Round 2 Final Tax Roll
Aug 8 - Aug 12	CC - 8/9	Draft Budget Submitted - 8/1
Aug 15 - Aug 19		Legal Notices
Aug 22 - Aug 26	SP CC - 8/23 & 8/25	Legal Notices
Aug 29 - Sept 2	SP CC - 8/30 & 9/1	Budget Workshops
Sept 5 - Sept 9	Labor Day, SP CC -9/6	Budget - 1st Reading
Sept 12 - Sept 16	CC - 9/13	Budget - 2nd Reading
Sept 19 - Sept 23	SP CC - 9/20	Budget Adoption
Sept 27 - Sept 30		Publication/Website

CITY OF WILLOW PARK

ORDINANCE NO. 490-02

PROVIDING FOR AN ORDINANCE TO FORMALIZE THE CREATION OF A PARKS AND RECREATION ADVISORY BOARD IN AND FOR THE CITY OF WILLOW PARK, TEXAS; AND, PROVIDING A REPEALER AND EFFECTIVE DATE

WHEREAS, the City of Willow Park, is a municipal corporation duly and legally formed in the State of Texas; and

WHEREAS, the City is a general law municipality with specific powers delegated to it to protect the health, safety and general welfare of its citizens; and,

WHEREAS, the City Council of the City of Willow Park did express its intent to authorize a Parks and Recreation Advisory Board in January 2000 as documented by Council Minutes of January 18, 2000; and,

WHEREAS, the City Council of the City of Willow Park is authorized, under provision of state law, Section 22.071, TEXAS LOCAL GOVERNMENT CODE, to provide other officers or agents for the municipality to assist with municipal governance for the public safety and welfare of the citizens; and,

WHEREAS, citizen involvement to facilitate programs governing acquisition, improvement, maintenance and operation of public parks, parkways, lakes and other recreational areas, including the grounds surrounding all municipal facilities owned or controlled by the City, is a public purpose that benefits the City;

NOW THEREFORE: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILLOW PARK, TEXAS:

SECTION 1. AUTHORITY

The Mayor, or his designee, is hereby authorized and directed to implement the applicable provisions of this ordinance.

SECTION 2. CREATION

There is created a Parks and Recreation Advisory Board (Board) for the City of Willow Park, Texas.

SECTION 3. MEMBERS

A. The Park and Recreation Advisory Board shall consist of seven members. Members will be appointed by the Mayor with the advice and consent of the City Council. The term of each member will be 2 years, except as provided in B. below. The Mayor will name the Chairman.

B. For the initial term the following individuals, upon consent of the City Council, will serve as designated, with terms to begin May 1, 2002:

Mike Barron, Chairman	1 year term
Ladonna Allen	1 year term
Don Wilhelm	1 year term
Lynne McCoy	2 year term
Judy Ratzlaff	2 year term
Kay Davis	2 year term
Randy McCoy	2 year term

C. Members of the Board shall be citizens of the City. All members shall serve without compensation. New appointments will be made annually by the Mayor each May upon the expiration of the respective terms.

D. Vacancies shall be filled by appointment of the Mayor and in every case shall be for the unexpired term only of the member whose position has been vacated. The Board and all of the members appointed to it, serve at the will and pleasure of the City Council.

SECTION 4. DUTIES

The Board shall act in an advisory capacity only to the Mayor and City Council in developing and recommending an overall program for parks and recreation for the City. The Board shall review the possibility of obtaining park land for the City by donation or bequest. It shall make recommendations to the Mayor and the Council on maintenance and supervision of public parks and recreational facilities within the City.

SECTION 5. MEETINGS

The Board shall hold regular monthly meetings. It shall operate in full compliance with State laws pertaining to open meetings, conflict of interest and open records.

SECTION 6. FINANCES

The Board may seek funds through grants, donations or through fundraising events. All funds received shall be deposited with the City. All expenditures are subject to budget, appropriation and approval by the City.

SECTION 7. BYLAWS

The Board shall adopt bylaws to govern its operation in cooperation with the Mayor and City Council.

SECTION 8. REPORTS

The Board shall report quarterly to the City Council on its programs and budget status.

SECTION 9. RECITALS

The City Council hereby finds and declares all precatory language herein to be true and correct and

The Willow Park City Council in acting on Ordinance No. 490-02, did on the 17th day of September, 2002 vote as follows:

James H. Poythress, Mayor

Scott Rule, Place 1

Terry Skaggs, Place 2

Brad Johnson, Place 3

Jason Ellerbusch, Place 4

Hale Alderman, Place 5

approves and adopts the same herein as part of this Resolution.

SECTION 10. SEVERABILITY

If for any reason any section, paragraph, subdivision, clause, phrase or provision of this Ordinance shall be held invalid, it shall not affect any valid provisions of this or any other Ordinance of the City of Willow Park to which these rules and regulations relate.

SECTION 11. EFFECTIVE DATE

This Ordinance shall be effective on or after its adoption.

SECTION 12. REPEAL OF CONFLICTING ORDINANCES

All Ordinances in conflict herewith be and the same are hereby repealed to the extent of such conflict; specifically repealed is any resolution or motion adopted under agenda item IX, B or C, by the City Council on January 18, 2002 as reflected in the Official Minutes thereof; and Resolution No. 03-01 adopted April 3, 2001 by action of the City Council.

PASSED AND ADOPTED this 17th day of September, 2002

/s/

Mayor

ATTEST:

/s/

City Secretary/Clerk

APPROVED AS TO FORM:

/s/

City Attorney

FOR

AGAINST

XXXX

XXXX

XXXX

Sec. 1.03.004 Vacancies

In the event of a vacancy or vacancies from any cause in the office of mayor or councilmembers, such vacancy or vacancies shall be filled as follows:

- (1) If no more than one (1) vacancy on the city council exists, a majority of the remaining members of the city council may fill such vacancy by appointment and such appointee shall serve the term of the vacated position until the next regular city election.
- (2) In lieu of filling one (1) vacancy on the city council by appointment, as provided for above, a special election may be called to fill such vacancy.
- (3) If two (2) or more vacancies on the city council exist at the same time, a special election shall be called to fill such vacancies.

(1986 Code, ch. 1, sec. 4(G); 1993 Code, sec. 1.404(f))

Secs. 1.03.005–1.03.030 Reserved**Division 2. Meetings*****Sec. 1.03.031 Time and place; rules of procedure**

The city council shall hold at least one (1) regular meeting each month and may hold as many special meetings as may be necessary to conduct city business. The regular monthly meeting of the city council shall be held on the second (2nd) Tuesday of each and every month at 7:00 p.m. in the municipal complex of the city. The city council shall retain the right to change such regular monthly meeting date in the event of a conflict with holiday schedules or other appropriate circumstances. The mayor, of his or her own motion, or on the application of three (3) councilmembers, may call special meetings by notice to each member of the city council, the city secretary and the city attorney. Notice of all meetings shall be posted in accordance with the state open meetings law. The procedure at all meetings of the city shall be in accordance with the provisions of the latest edition of Robert's Rules of Order. (1986 Code, ch. 1, sec. 4(D); Ordinance adopting 1993 Code; 1993 Code, sec. 1.404(a); Ordinance 570-08 adopted 3/3/08; Ordinance 640-11 adopted 9/19/11)

Sec. 1.03.032 Recording of meetings

A person in attendance at a posted city council meeting may record all or any part of the open meeting by means of a tape recorder, video camera or other means of oral or visual reproduction. However, the governmental body may adopt reasonable rules to maintain order at the meeting, including rules relating to:

- (1) The location of the recording equipment; and
- (2) The manner in which the recording is conducted.

* **State law references**—Meetings of governing body, V.T.C.A., Local Government Code, sec. 22.038; open meetings, V.T.C.A., Government Code, ch. 551.



City of Willow Park
516 Ranch House Road
Willow Park, Texas 76087
Phone: (817) 441-7108 · Fax: (817) 441-6900

To: Honorable Mayor Neverdousky and members of the Willow Park City Council

From: Candy Scott

Date: June 09, 2016

Monthly Report: Financial Update ending May 31, 2016

Detail Memo

Profit & Loss Overview:

General Fund Revenues: 82.11% of budget projections

General Fund Expenses: 83.7% of budget projections

Wastewater Fund Revenues: 64.96% of budget projections

Wastewater Fund Expenses: 41.26% of budget projections

Water Fund Revenues: 35.44% of budget projections

Water Fund Expenses: 49.25% of budget projections

Update on Projects:

STW is still in the process of setting up out account numbers so that we may begin the migration process. The Audit should be ready to be presented at the June Council meeting.

Attachment(s) Budget vs Actual General Fund, Water Fund, Wastewater Fund, A/P Check Register, Credit Card Statements

City of Willow Park
Budget vs. Actual by Programs/Projects
October 2015 through September 2016

Total General Fund				
	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Contributions Revenues				
00-6030 - VFD Contributions	1,337.48	0.00	1,337.48	100.0%
00-6051 - Police Contributions	630.01	0.00	630.01	100.0%
00-6090 - Road Contributions	85.00	0.00	85.00	100.0%
00-6096 - Park Contributions	36.00	0.00	36.00	100.0%
Total Contributions Revenues	2,088.49	0.00	2,088.49	100.0%
Fines & Forfeitures Revenues				
00-6060 - Non-Parking	129,971.73	194,954.00	-64,982.27	66.67%
00-6061 - Parking	180.00	500.00	-320.00	36.0%
00-6062 - Warrants/CAPIAS	908.44	1,800.00	-891.56	50.47%
00-6063 - State Law - Class C	11,134.52	12,000.00	-865.48	92.79%
00-6064 - Court Administration	22.12	0.00	22.12	100.0%
00-6066 - Time Payment	357.20	0.00	357.20	100.0%
00-6085 - Seat Belt	527.00	0.00	527.00	100.0%
Total Fines & Forfeitures Revenues	143,101.01	209,254.00	-66,152.99	68.39%
Franchise Revenues				
00-6020 - TU Electric	175,284.23	168,032.00	7,252.23	104.32%
00-6021 - A T & T	55,613.22	55,000.00	613.22	101.12%
00-6022 - Texas Gas	3,621.30	3,972.00	-350.70	91.17%
00-6025 - Misc. Franchise	2,535.65	2,715.00	-179.35	93.39%
00-6027 - Mesh. Net	2,016.00	3,024.00	-1,008.00	66.67%
00-6028 - Water Franchise Fee	0.00	92,779.00	-92,779.00	0.0%
00-6029 - Wastewater Franchise Fees	0.00	22,283.00	-22,283.00	0.0%
Total Franchise Revenues	239,070.40	347,805.00	-108,734.60	68.74%
License & Permits Revenues				
00-6070 - Building Permits	60,186.46	150,000.00	-89,813.54	40.12%
00-6071 - Health Permits	8,586.98	8,000.00	586.98	107.34%
00-6072 - Subcontractors Permits	19,783.36	30,000.00	-10,216.64	65.95%
00-6073 - Registration Fees	6,943.70	6,000.00	943.70	115.73%
00-6074 - Business Oriented	150.00	0.00	150.00	100.0%
00-6075 - OSSF Permits	600.00	1,600.00	-1,000.00	37.5%
00-6076 - Well Application Fee	0.00	1,500.00	-1,500.00	0.0%
00-6077 - Plan Review	22,535.14	40,000.00	-17,464.86	56.34%
00-6083 - Meter Release	30.00	500.00	-470.00	6.0%
00-6084 - Rental Inspections	600.00	2,000.00	-1,400.00	30.0%
00-6095 - Fire Alarms	0.00	2,400.00	-2,400.00	0.0%
Total License & Permits Revenues	119,415.64	242,000.00	-122,584.36	49.35%

City of Willow Park
Budget vs. Actual by Programs/Projects
October 2015 through September 2016

Total General Fund				
	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
Other Revenue Revenues				
00-6098 · Transfers	84,196.25	29,979.00	54,217.25	280.85%
00-5046 · Other Reimbursables.	1,260.00	0.00	1,260.00	100.0%
00-6035 · Parker County Run Funds	18,750.00	15,000.00	3,750.00	125.0%
00-6040 · USPO Contract Unit	4,884.17	5,000.00	-115.83	97.68%
00-6041 · Refunds/Bank Credits	2,328.35	0.00	2,328.35	100.0%
00-6042 · Miscellaneous	72,330.16	0.00	72,330.16	100.0%
00-6043 · Adjustment to Revenue	-1,963.41	0.00	-1,963.41	100.0%
00-6046 · Other Reimbursables	4,844.90	12,000.00	-7,155.10	40.37%
00-6047 · Bond Proceeds	2,762.88	0.00	2,762.88	100.0%
00 6049 · Room Rental - Community	75.00	75.00	0.00	100.0%
00-6053 · Accident Reports	306.00	0.00	306.00	100.0%
00-6097 · Rescue Recovery	0.00	5,000.00	-5,000.00	0.0%
Total Other Revenue Revenues	189,774.30	67,054.00	122,720.30	283.02%
Revenue Revenues				
00-6000 · M & O Tax	1,122,456.10	1,197,319.00	-74,862.90	93.75%
00-6001 · City Sales Tax	545,374.41	824,246.00	-278,871.59	66.17%
00-6002 · Alcohol Sales Tax	14,993.38	18,106.00	-3,112.62	82.81%
00-6005 · Interest - Operating Fund	783.92	452.00	331.92	173.43%
00-6007 · Delinquent Taxes	21,863.33	17,078.00	4,785.33	128.02%
00-6031 · Service Revenue	20.00	0.00	20.00	100.0%
00-6050 · Police Training	1,338.60	0.00	1,338.60	100.0%
Total Revenue Revenues	1,706,829.74	2,057,201.00	-350,371.26	82.97%
Reviews & Inspections Revenues				
00-6079 · Backflow Inspections	0.00	50.00	-50.00	0.0%
00-6080 · Re - Inspection	0.00	1,200.00	-1,200.00	0.0%
00-6082 · Reviews/ Requests	2,010.43	1,200.00	810.43	167.54%
Total Reviews & Inspections Revenues	2,010.43	2,450.00	-439.57	82.06%
Total Income	2,402,290.01	2,925,764.00	-523,473.99	82.11%
Gross Profit	2,402,290.01	2,925,764.00	-523,473.99	82.11%
Expense				
Acct. Transf.& Restricted Funds				
70-8705 · Interfund Transfer	0.00	0.00	0.00	0.0%
70-8741 · Transfer to General Fund	0.00	0.00	0.00	0.0%
70-8751 · Transfer to Personnel Support	0.00	10,770.00	-10,770.00	0.0%
70-8752 · Transfer to Economic Developmen	0.00	68,687.00	-68,687.00	0.0%
Total Acct. Transf.& Restricted Funds	0.00	79,457.00	-79,457.00	0.0%

City of Willow Park
Budget vs. Actual by Programs/Projects
October 2015 through September 2016

Total General Fund				
	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
Capital Outlay Expenditures				
60-8601 • Motor Equipment	302,684.56	0.00	302,684.56	100.0%
60-8603 • Road Improvements	815.79	0.00	815.79	100.0%
60-8604 • Heavy Equipment	110,456.25	0.00	110,456.25	100.0%
60-8607 • Capital Improvements	26,371.54	0.00	26,371.54	100.0%
60-8623 • Grant Purchases	10,288.04	0.00	10,288.04	100.0%
60-8624 • Equipment Purchase	1,515.70	0.00	1,515.70	100.0%
60-8645 • Capital Equipment Replacement	3,432.00	0.00	3,432.00	100.0%
Total Capital Outlay Expenditures	455,563.88	0.00	455,563.88	100.0%
Contractual Services Expenditur				
40-8463 • Economic Development	12,365.18	0.00	12,365.18	100.0%
40-8401 • Consultants & Professionals	75,497.08	83,100.00	-7,602.92	90.85%
40-8404 • Property & Liability	31,091.67	34,426.00	-3,334.33	90.32%
40-8405 • Repair & Maintenance	6,584.41	12,100.00	-5,515.59	54.42%
40-8408 • Other Contractual	3,018.33	8,000.00	-4,981.67	37.73%
40-8410 • Lab Testing	20.00	0.00	20.00	100.0%
40-8412 • Other Rental	1,190.49	4,800.00	-3,609.51	24.8%
40-8416 • Legal	4,000.00	56,000.00	-52,000.00	7.14%
40-8417 • Auditor	4,420.00	7,000.00	-2,580.00	63.14%
40-8418 • Central Tax Authority	15,028.50	26,000.00	-10,971.50	57.8%
40-8419 • Elections Administration	4,978.18	7,500.00	-2,521.82	66.38%
40-8420 • Inmate Housing	211.50	0.00	211.50	100.0%
40-8421 • Municipal Judge	8,000.00	12,000.00	-4,000.00	66.67%
40-8422 • Magistrate	2,000.00	2,800.00	-800.00	71.43%
40-8423 • Food Service Inspector	3,875.00	0.00	3,875.00	100.0%
40-8424 • Engineering	4,584.33	2,400.00	2,184.33	191.01%
40-8425 • Solid Waste Collection	13,340.75	0.00	13,340.75	100.0%
40-8426 • Software Tech Support	10,288.31	7,500.00	2,788.31	137.18%
40-8427 • Equipment Tech Support	14,308.30	2,200.00	12,108.30	650.38%
40-8435 • Pool Inspector	0.00	0.00	0.00	0.0%
40-8437 • Connect CTY	3,824.00	10,000.00	-6,176.00	38.24%
40-8438 • IT Contract	19,018.06	36,210.00	-17,191.94	52.52%
40-8451 • Equipment Rental	0.00	8,500.00	-8,500.00	0.0%
40-8453 • Repair & Maintenance - Other	980.00	0.00	980.00	100.0%
40-8462 • Animal Control	22,750.00	46,800.00	-24,050.00	48.61%
40-8464 • Equipment Annual	3,242.60	0.00	3,242.60	100.0%
Total Contractual Services Expenditur	264,616.69	367,336.00	-102,719.31	72.04%
Operations Expenditures				
20-8203 • Miscellaneous Operating	5,283.96	7,590.00	-2,306.04	69.62%
20-8214 • Finance Charges	690.31	480.00	210.31	143.82%

City of Willow Park
Budget vs. Actual by Programs/Projects
October 2015 through September 2016

Total General Fund				
	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
20-8215 · USPS Contract Unit	257.34	0.00	257.34	100.0%
20-8268 · Subscriptions & Publications	55.26	3,042.00	-2,986.74	1.82%
20-8275 · Special Events	0.00	620.00	-620.00	0.0%
40-8400 · Travel & Training	21,529.88	33,750.00	-12,220.12	63.79%
40-8402 · Advertising & Legal Notices	13,787.87	4,200.00	9,587.87	328.28%
40-8406 · Professional License	1,057.50	0.00	1,057.50	100.0%
40-8407 · Dues & Memberships	4,308.29	7,994.00	-3,685.71	53.89%
40-8409 · Permits & Applications	866.34	0.00	866.34	100.0%
40-8411 · Property Damage	468.00	0.00	468.00	100.0%
40-8441 · Jury Service	161.00	0.00	161.00	100.0%
50-8502 · Reimbursables Other	4,538.58	5,400.00	-861.42	84.05%
Total Operations Expenditures	53,004.33	63,076.00	-10,071.67	84.03%
Personnel Expenditures				
10-8100 · Salaries	1,080,778.91	1,561,553.00	-480,774.09	69.21%
10-8101 · Payroll Expense	16,156.39	38,491.00	-22,334.61	41.97%
10-8102 · Workers Compensation	28,739.56	28,370.00	369.56	101.3%
10-8103 · Health Insurance	115,755.73	226,050.00	-110,294.27	51.21%
10-8104 · Retirement	54,860.15	108,634.00	-53,773.85	50.5%
10-8105 · Unemployment Insurance	5,524.95	7,452.00	-1,927.05	74.14%
10-8107 · Certificate Pay	0.00	25,800.00	-25,800.00	0.0%
10-8108 · Extra Help	0.00	14,560.00	-14,560.00	0.0%
10-8110 · Accrued Comp & Vacation	25,237.57	0.00	25,237.57	100.0%
10-8124 · Floater Shifts	5,448.12	16,000.00	-10,551.88	34.05%
10-8125 · Dental Insurance	8,455.58	13,320.00	-4,864.42	63.48%
10-8126 · Life Insurance	4,037.73	5,184.00	-1,146.27	77.89%
10-8127 · Physicals	165.00	400.00	-235.00	41.25%
10-8128 · Overtime	123.50	37,028.00	-36,904.50	0.33%
Total Personnel Expenditures	1,345,283.19	2,082,842.00	-737,558.81	64.59%
Reimbursables Expenditures				
50-8500 · City Attorney	121.00	0.00	121.00	100.0%
Total Reimbursables Expenditures	121.00	0.00	121.00	100.0%
Supplies & Maintenance				
20-8200 · Postage	1,408.40	4,830.00	-3,421.60	29.16%
20-8201 · Office Supplies	6,283.29	11,570.00	-5,286.71	54.31%
20-8202 · Flowers/ Gifts/ Plaques	1,474.04	3,400.00	-1,925.96	43.35%
20-8204 · Office Equip Repair & Maint.	18.47	0.00	18.47	100.0%
20-8205 · Minor Office Equipment	1,784.21	4,200.00	-2,415.79	42.48%
20-8206 · MV Oils, Lubricants & Fluids	523.04	0.00	523.04	100.0%
20-8207 · MV Repair & Maintenance	38,894.40	30,900.00	7,994.40	125.87%
20-8208 · Uniforms & Supplies	4,506.86	6,900.00	-2,393.14	65.32%

City of Willow Park
Budget vs. Actual by Programs/Projects
October 2015 through September 2016

Total General Fund				
	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
20-8209 · Paving Materials	18,175.52	0.00	18,175.52	100.0%
20-8210 · Traffic & Street Signs	3,302.37	0.00	3,302.37	100.0%
20-8216 · PPE and Supplies	6,659.70	8,000.00	-1,340.30	83.25%
20-8217 · EMS Supplies	1,273.53	2,900.00	-1,626.47	43.92%
20-8219 · Foam Supplies	658.80	0.00	658.80	100.0%
20-8222 · Minor Tools	742.63	0.00	742.63	100.0%
20-8223 · Equipment	1,253.28	0.00	1,253.28	100.0%
20-8224 · Misc. Tools/Supplies	541.08	0.00	541.08	100.0%
20-8227 · Ice Melt Materials	2,419.80	5,000.00	-2,580.20	48.4%
20-8228 · Concrete Replacement	14.97	0.00	14.97	100.0%
20-8252 · Asphalt Rakes/Shovels	250.00	0.00	250.00	100.0%
20-8253 · Safety Equipment	2,168.45	4,440.00	-2,271.55	48.84%
20-8260 · Building Maintenance	248.84	1,500.00	-1,251.16	16.59%
20-8261 · City Hall	45,890.81	7,200.00	38,690.81	637.37%
20-8262 · Police/Fire Department	6,600.38	7,000.00	-399.62	94.29%
20-8263 · Public Works Building	0.00	6,000.00	-6,000.00	0.0%
20-8265 · Miscellaneous Operating - Other	48,104.09	12,320.00	35,784.09	390.46%
20-8266 · Minor Equipment	5,300.85	13,200.00	-7,899.15	40.16%
20-8267 · Operating Supplies Non Consumab	0.00	3,200.00	-3,200.00	0.0%
20-8270 · MV Fuel	20,504.38	59,600.00	-39,095.62	34.4%
20-8272 · Street Repair Materials	34,097.90	68,687.00	-34,589.10	49.64%
20-8278 · Emergency Medical Equipment	80.94	0.00	80.94	100.0%
40-8403 · Printing & Binding	1,161.29	3,290.00	-2,128.71	35.3%
Total Supplies & Maintenance	254,342.32	264,137.00	-9,794.68	96.29%
Utilities Expenditures				
30-8300 · Electricity	32,332.39	30,000.00	2,332.39	107.78%
30-8301 · Gas	1,769.61	2,400.00	-630.39	73.73%
30-8302 · Basic Telephone	6,453.90	5,016.00	1,437.90	128.67%
30-8303 · Long Distance Telephone	31.14	0.00	31.14	100.0%
30-8305 · Communication Services	16,921.31	31,500.00	-14,578.69	53.72%
Total Utilities Expenditures	57,508.35	68,916.00	-11,407.65	83.45%
Total Expense	2,430,439.76	2,925,764.00	-495,324.24	83.07%
Net Ordinary Income	-28,149.75	0.00	-28,149.75	100.0%
Net Income	-28,149.75	0.00	-28,149.75	100.0%

City of Willow Park
Budget vs. Actual by Programs/Projects - Wastewater
October 2015 through September 2016

	Waste Water Fund			
	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Other Revenue Revenues				
00-5046 · Other Reimbursables.	0.00	0.00	0.00	0.0%
Total Other Revenue Revenues	0.00	0.00	0.00	0.0%
Revenue Revenues				
00-5000 · User Charges	291,253.59	448,393.00	-157,139.41	64.96%
00-5003 · Tap Fees	0.00	0.00	0.00	0.0%
00-5005 · Interest -Operating Fund	32.64	0.00	32.64	100.0%
00-5009 · Development Contribution/Deposi	114,630.00	0.00	114,630.00	100.0%
Total Revenue Revenues	405,916.23	448,393.00	-42,476.77	90.53%
Total Income	405,916.23	448,393.00	-42,476.77	90.53%
Gross Profit	405,916.23	448,393.00	-42,476.77	90.53%
Expense				
Acct. Transf.& Restricted Funds				
70-8737 · Transfer to Water Fund	0.00	76,465.00	-76,465.00	0.0%
70-8741 · Trandfer to General Fund	0.00	22,733.00	-22,733.00	0.0%
Total Acct. Transf.& Restricted Funds	0.00	99,198.00	-99,198.00	0.0%
Capital Outlay Expenditures				
60-8607 · Capital Improvements	18,640.87	0.00	18,640.87	100.0%
60-8640 · Wastewater Lift Stations	15,049.83	0.00	15,049.83	100.0%
Total Capital Outlay Expenditures	33,690.70	0.00	33,690.70	100.0%
Contractual Services Expenditur				
40-8401 · Consultants & Professionals	0.00	10,000.00	-10,000.00	0.0%
40-8404 · Property & Liability	4,253.25	5,500.00	-1,246.75	77.33%
40-8405 · Repair & Maintenance	0.00	12,000.00	-12,000.00	0.0%
40-8410 · Lab Testing	5,120.00	12,000.00	-6,880.00	42.67%
40-8416 · Legal	0.00	3,600.00	-3,600.00	0.0%
40-8417 · Auditor	4,420.00	7,000.00	-2,580.00	63.14%
40-8424 · Engineering	10,508.73	12,000.00	-1,491.27	87.57%
40-8425 · Solid Waste Collection	19,258.13	24,000.00	-4,741.87	80.24%
40-8438 · IT Contract	3,814.74	4,000.00	-185.26	95.37%
40-8453 · Repair & Maintenance - Other	1,775.50	0.00	1,775.50	100.0%
Total Contractual Services Expenditur	49,150.35	90,100.00	-40,949.65	54.55%
Operations Expenditures				
20-8203 · Miscellaneous Operating	0.00	2,400.00	-2,400.00	0.0%

City of Willow Park
Budget vs. Actual by Programs/Projects - Wastewater
October 2015 through September 2016

Waste Water Fund				
	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
40-8400 - Travel & Training	0.00	8,500.00	-8,500.00	0.0%
40-8402 - Advertising & Legal Notices	0.00	200.00	-200.00	0.0%
40-8407 - Dues & Memberships	0.00	800.00	-800.00	0.0%
40-8409 - Permits & Applications	1,270.00	0.00	1,270.00	100.0%
40-8415 - Fines & Penalties	11,007.00	14,676.00	-3,669.00	75.0%
40-8450 - Sewer Line Maintenance	0.00	0.00	0.00	0.0%
40-8467 - Wastewater Collection	0.00	10,000.00	-10,000.00	0.0%
40-8468 - Wastewater Treatment	0.00	6,000.00	-6,000.00	0.0%
Total Operations Expenditures	12,277.00	42,576.00	-30,299.00	28.84%
Personnel Expenditures				
10-8100 - Salaries	26,408.46	88,890.00	-62,481.54	29.71%
10-8101 - Payroll Expense	402.09	2,193.00	-1,790.91	18.34%
10-8102 - Workers Compensation	1,509.42	1,650.00	-140.58	91.48%
10-8103 - Health Insurance	5,453.76	13,200.00	-7,746.24	41.32%
10-8104 - Retirement	1,586.28	6,258.00	-4,671.72	25.35%
10-8105 - Unemployment Insurance	171.00	414.00	-243.00	41.3%
10-8107 - Certificate Pay	0.00	2,960.00	-2,960.00	0.0%
10-8110 - Accrued Comp & Vacation	2,016.00	0.00	2,016.00	100.0%
10-8125 - Dental Insurance	276.16	720.00	-443.84	38.36%
10-8126 - Life Insurance	99.75	288.00	-188.25	34.64%
10-8128 - Overtime	0.00	2,496.00	-2,496.00	0.0%
Total Personnel Expenditures	37,922.92	119,069.00	-81,146.08	31.85%
Supplies & Maintenance				
20-8200 - Postage	0.00	400.00	-400.00	0.0%
20-8201 - Office Supplies	0.00	1,200.00	-1,200.00	0.0%
20-8202 - Flowers/ Gifts/ Plaques	0.00	550.00	-550.00	0.0%
20-8204 - Office Equip Repair & Maint.	0.00	1,000.00	-1,000.00	0.0%
20-8207 - MV Repair & Maintenance	185.00	2,400.00	-2,215.00	7.71%
20-8208 - Uniforms & Supplies	0.00	1,000.00	-1,000.00	0.0%
20-8212 - Wastewater Supplies	29,110.45	0.00	29,110.45	100.0%
20-8223 - Equipment	7,221.17	0.00	7,221.17	100.0%
20-8224 - Misc. Tools/Supplies	1,006.82	0.00	1,006.82	100.0%
20-8253 - Safety Equipment	0.00	3,000.00	-3,000.00	0.0%
20-8260 - Building Maintenance	0.00	1,200.00	-1,200.00	0.0%
20-8265 - Miscellaneous Operating - Other	3,381.45	1,200.00	2,181.45	281.79%
20-8266 - Minor Equipment	0.00	2,000.00	-2,000.00	0.0%
20-8267 - Operating Supplies Non Consumab	0.00	18,000.00	-18,000.00	0.0%
20-8270 - MV Fuel	0.00	2,400.00	-2,400.00	0.0%
20-8279 - Wastewater Collection	0.00	12,000.00	-12,000.00	0.0%
20-8280 - Wastewater Treatment	0.00	12,000.00	-12,000.00	0.0%
40-8403 - Printing & Binding	0.00	1,200.00	-1,200.00	0.0%

City of Willow Park
Budget vs. Actual by Programs/Projects - Wastewater
October 2015 through September 2016

Waste Water Fund				
	<u>Oct '15 - Sep 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total Supplies & Maintenance	40,904.89	59,550.00	-18,645.11	68.69%
Utilities Expenditures				
30-8300 - Electricity	11,039.72	30,000.00	-18,960.28	36.8%
30-8302 - Basic Telephone	0.00	1,300.00	-1,300.00	0.0%
30-8304 - Mobile Telephone	0.00	1,200.00	-1,200.00	0.0%
30-8305 - Communication Services	0.00	2,400.00	-2,400.00	0.0%
30-8310 - Water/Wasetwater	0.00	3,000.00	-3,000.00	0.0%
Total Utilities Expenditures	<u>11,039.72</u>	<u>37,900.00</u>	<u>-26,860.28</u>	<u>29.13%</u>
Total Expense	<u>184,985.58</u>	<u>448,393.00</u>	<u>-263,407.42</u>	<u>41.26%</u>
Net Ordinary Income	<u>220,930.65</u>	<u>0.00</u>	<u>220,930.65</u>	<u>100.0%</u>
Net Income	<u><u>220,930.65</u></u>	<u><u>0.00</u></u>	<u><u>220,930.65</u></u>	<u><u>100.0%</u></u>

City of Willow Park
Budget vs. Actual by Programs/Projects - Water
October 2015 through September 2016

Water Fund				
	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Other Revenue Revenues				
00-5010 · Surety Bond Forfeiture	20,000.00	0.00	20,000.00	100.0%
00-5030 · Reconnect Fees	35.00	0.00	35.00	100.0%
00-5031 · Returned Check Fees	480.00	0.00	480.00	100.0%
00-5042 · Miscellaneous.	662.55	0.00	662.55	100.0%
00-5043 · Adjustment to Revenue.	-35,576.69	0.00	-35,576.69	100.0%
00-5046 · Other Reimbursables.	3,893.94	0.00	3,893.94	100.0%
00-5047 · Disconnect Fees	50.00	0.00	50.00	100.0%
00-6047 · Bond Proceeds	127,000.63	0.00	127,000.63	100.0%
Total Other Revenue Revenues	116,545.43	0.00	116,545.43	100.0%
Revenue Revenues				
00-5000 · User Charges	1,177,628.58	3,322,998.00	-2,145,369.42	35.44%
00-5001 · Penalties	16,812.78	0.00	16,812.78	100.0%
00-5002 · New Account Fees	14,505.07	0.00	14,505.07	100.0%
00-5003 · Tap Fees	1,500.00	0.00	1,500.00	100.0%
00-5004 · Impact Fees	-114.35	0.00	-114.35	100.0%
00-5008 · Meter Fees	1,080.00	0.00	1,080.00	100.0%
00-5009 · Development Contribution/Deposi	14,000.00	0.00	14,000.00	100.0%
Total Revenue Revenues	1,225,412.08	3,322,998.00	-2,097,585.92	36.88%
Total Income	1,341,957.51	3,322,998.00	-1,981,040.49	40.38%
Gross Profit	1,341,957.51	3,322,998.00	-1,981,040.49	40.38%
Expense				
Acct. Transf.& Restricted Funds				
70-8702 · Debt Service	0.00	0.00	0.00	0.0%
70-8705 · Interfund Transfer	0.00	0.00	0.00	0.0%
70-8716 · Paying Agent Fees	1,375.00	0.00	1,375.00	100.0%
70-8726 · Tank Maintenance	79,806.13	0.00	79,806.13	100.0%
70-8737 · Transfer to Water Fund	8,463.36	0.00	8,463.36	100.0%
70-8741 · Transfer to General Fund	0.00	122,758.00	-122,758.00	0.0%
70-8753 · Transfer to Debt Service	0.00	444,738.00	-444,738.00	0.0%
Total Acct. Transf.& Restricted Funds	89,644.49	567,496.00	-477,851.51	15.8%
Capital Outlay Expenditures				
60-8600 · Office Equipment	230.00	0.00	230.00	100.0%
60-8601 · Motor Equipment	150,306.55	0.00	150,306.55	100.0%
60-8604 · Heavy Equipment	472,377.00	0.00	472,377.00	100.0%
60-8607 · Capital Improvements	82,795.11	200,000.00	-117,204.89	41.4%

City of Willow Park
Budget vs. Actual by Programs/Projects - Water
October 2015 through September 2016

Water Fund				
	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
60-8630 • Water Wells	0.00	0.00	0.00	0.0%
60-8643 • Water Lines	0.00	0.00	0.00	0.0%
60-8646 • Water Distribution	0.00	1,370,000.00	-1,370,000.00	0.0%
60-8647 • Water Production	0.00	42,000.00	-42,000.00	0.0%
Total Capital Outlay Expenditures	705,708.66	1,612,000.00	-906,291.34	43.78%
Contractual Services Expenditur				
40-8401 • Consultants & Professionals	310.81	125,000.00	-124,689.19	0.25%
40-8404 • Property & Liability	4,253.25	16,650.00	-12,396.75	25.55%
40-8405 • Repair & Maintenance	0.00	24,000.00	-24,000.00	0.0%
40-8408 • Other Contractual	4,290.00	0.00	4,290.00	100.0%
40-8410 • Lab Testing	5,926.92	0.00	5,926.92	100.0%
40-8412 • Other Rental	20,623.31	15,000.00	5,623.31	137.49%
40-8416 • Legal	0.00	3,000.00	-3,000.00	0.0%
40-8417 • Auditor	4,420.00	7,000.00	-2,580.00	63.14%
40-8424 • Engineering	3,509.90	36,000.00	-32,490.10	9.75%
40-8425 • Solid Waste Collection	0.00	6,000.00	-6,000.00	0.0%
40-8426 • Software Tech Support	15,248.29	0.00	15,248.29	100.0%
40-8427 • Equipment Tech Support	941.74	0.00	941.74	100.0%
40-8437 • Connect CTY	956.00	0.00	956.00	100.0%
40-8438 • IT Contract	4,995.78	22,600.00	-17,604.22	22.11%
40-8451 • Equipment Rental	1,028.33	0.00	1,028.33	100.0%
40-8453 • Repair & Maintenance - Other	14,657.24	0.00	14,657.24	100.0%
Total Contractual Services Expenditur	81,161.57	255,250.00	-174,088.43	31.8%
Operations Expenditures				
20-8203 • Miscellaneous Operating	216.58	0.00	216.58	100.0%
20-8214 • Finance Charges	877.11	0.00	877.11	100.0%
20-8268 • Subscriptions & Publications	0.00	5,000.00	-5,000.00	0.0%
20-8275 • Special Events	635.38	0.00	635.38	100.0%
40-8400 • Travel & Training	25,425.95	8,500.00	16,925.95	299.13%
40-8407 • Dues & Memberships	0.00	1,850.00	-1,850.00	0.0%
40-8409 • Permits & Applications	5,444.98	5,000.00	444.98	108.9%
40-8411 • Property Damage	2,780.07	0.00	2,780.07	100.0%
40-8442 • Water Main Maintenance	29,996.30	0.00	29,996.30	100.0%
40-8443 • Well Site Maintenance	14,512.16	0.00	14,512.16	100.0%
40-8444 • Equipment Maintenance	863.60	0.00	863.60	100.0%
40-8469 • Water Production	0.00	39,500.00	-39,500.00	0.0%
50-8502 • Reimbursables Other	0.00	6,000.00	-6,000.00	0.0%
50-8503 • Water Deposit Refunds	8,659.99	0.00	8,659.99	100.0%
Total Operations Expenditures	89,412.12	65,850.00	23,562.12	135.78%
Personnel Expenditures				

City of Willow Park
Budget vs. Actual by Programs/Projects - Water
October 2015 through September 2016

Water Fund				
	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
10-8100 · Salaries	291,712.84	270,501.00	21,211.84	107.84%
10-8101 · Payroll Expense	4,848.54	7,537.00	-2,688.46	64.33%
10-8102 · Workers Compensation	5,507.97	6,600.00	-1,092.03	83.45%
10-8103 · Health Insurance	38,245.30	52,800.00	-14,554.70	72.43%
10-8104 · Retirement	14,260.87	19,330.00	-5,069.13	73.78%
10-8105 · Unemployment Insurance	2,099.01	1,656.00	443.01	126.75%
10-8107 · Certificate Pay	0.00	1,200.00	-1,200.00	0.0%
10-8108 · Extra Help	8,727.10	0.00	8,727.10	100.0%
10-8110 · Accrued Comp & Vacation	12,159.12	10,000.00	2,159.12	121.59%
10-8125 · Dental Insurance	2,830.64	2,880.00	-49.36	98.29%
10-8126 · Life Insurance	1,025.98	1,152.00	-126.02	89.06%
10-8127 · Physicals	0.00	200.00	-200.00	0.0%
10-8128 · Overtime	0.00	19,066.00	-19,066.00	0.0%
Total Personnel Expenditures	381,417.37	392,922.00	-11,504.63	97.07%
Supplies & Maintenance				
20-8200 · Postage	7,966.96	13,080.00	-5,113.04	60.91%
20-8201 · Office Supplies	2,440.74	4,800.00	-2,359.26	50.85%
20-8202 · Flowers/ Gifts/ Plaques	861.65	300.00	561.65	287.22%
20-8205 · Minor Office Equipment	1,353.39	8,400.00	-7,046.61	16.11%
20-8207 · MV Repair & Maintenance	17,521.80	18,000.00	-478.20	97.34%
20-8208 · Uniforms & Supplies	5,172.19	6,500.00	-1,327.81	79.57%
20-8210 · Traffic & Street Signs	1,056.55	0.00	1,056.55	100.0%
20-8211 · Water Supplies	12,548.60	0.00	12,548.60	100.0%
20-8212 · Wastewater Supplies	19,135.82	0.00	19,135.82	100.0%
20-8222 · Minor Tools	1,710.40	0.00	1,710.40	100.0%
20-8223 · Equipment	5,200.47	0.00	5,200.47	100.0%
20-8224 · Misc. Tools/Supplies	11,752.01	0.00	11,752.01	100.0%
20-8226 · Road Base Materials - Paving	2,780.00	0.00	2,780.00	100.0%
20-8227 · Ice Melt Materials	0.00	2,000.00	-2,000.00	0.0%
20-8230 · Chemicals	2,357.59	0.00	2,357.59	100.0%
20-8231 · Water Meters	78,665.03	0.00	78,665.03	100.0%
20-8233 · Road Base Material - Main Break	29.97	0.00	29.97	100.0%
20-8250 · Street Supplies	0.00	12,000.00	-12,000.00	0.0%
20-8253 · Safety Equipment	2,772.90	2,500.00	272.90	110.92%
20-8260 · Building Maintenance	1,158.33	24,000.00	-22,841.67	4.83%
20-8261 · City Hall	132.23	0.00	132.23	100.0%
20-8263 · Public Works Building	249.50	0.00	249.50	100.0%
20-8265 · Miscellaneous Operating - Other	13,987.48	8,400.00	5,587.48	166.52%
20-8266 · Minor Equipment	0.00	12,000.00	-12,000.00	0.0%
20-8267 · Operating Supplies Non Consumab	0.00	9,000.00	-9,000.00	0.0%
20-8270 · MV Fuel	16,150.68	33,000.00	-16,849.32	48.94%
20-8277 · Waterline Repair Materials	2,253.34	0.00	2,253.34	100.0%

City of Willow Park
Budget vs. Actual by Programs/Projects - Water
October 2015 through September 2016

Water Fund				
	<u>Oct '15 - Sep 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
20-8278 - Emergency Medical Equipment	0.00	500.00	-500.00	0.0%
20-8281 - Water Distribution	0.00	96,000.00	-96,000.00	0.0%
20-8082 - Water Production	0.00	50,000.00	-50,000.00	0.0%
40-8403 - Printing & Binding	118.93	4,000.00	-3,881.07	2.97%
Total Supplies & Maintenance	<u>207,376.56</u>	<u>304,480.00</u>	<u>-97,103.44</u>	<u>68.11%</u>
Utilities Expenditures				
30-8300 - Electricity	75,820.15	120,000.00	-44,179.85	63.18%
30-8301 - Gas	377.96	0.00	377.96	100.0%
30-8302 - Basic Telephone	1,638.99	400.00	1,238.99	409.75%
30-8303 - Long Distance Telephone	4.26	0.00	4.26	100.0%
30-8304 - Mobile Telephone	0.00	600.00	-600.00	0.0%
30-8305 - Communication Services	3,918.55	4,000.00	-81.45	97.96%
Total Utilities Expenditures	<u>81,759.91</u>	<u>125,000.00</u>	<u>-43,240.09</u>	<u>65.41%</u>
Total Expense	<u>1,636,480.68</u>	<u>3,322,998.00</u>	<u>-1,686,517.32</u>	<u>49.25%</u>
Net Ordinary Income	<u>-294,523.17</u>	<u>0.00</u>	<u>-294,523.17</u>	<u>100.0%</u>
Net Income	<u><u>-294,523.17</u></u>	<u><u>0.00</u></u>	<u><u>-294,523.17</u></u>	<u><u>100.0%</u></u>

Register: 80-1500 · General Fund FFB
From 05/01/2016 through 05/31/2016

Date	Number	Payee	Payment
5/5/2016	ACH	COMPASS BANK (CITY)	2,483.91
5/5/2016	ACH	COMPASS BANK (FIRE)	281.32
5/5/2016	ACH	COMPASS BANK (PD)	488.71
5/5/2016	ACH	COMPASS BANK (PW)	2,812.28
5/5/2016	62175	TEXAS CHILD SUPPORT DISBURSEMENT UNIT	324.12
5/5/2016	62178	INTERNAL REVENUE SERVICE (TAX LEVY)	175.00
5/5/2016	62179	AFLAC	777.92
5/5/2016	62180	EDWARD JONES	550.00
5/5/2016	62181	LINCOLN FINANCIAL GROUP	414.84
5/5/2016	62182	LINCOLN LIFE INSURANCE CO	420.58
5/5/2016	62183	LINCOLN NATIONAL LIFE INSURANCE COMPANY	417.64
5/5/2016	62185	MET LIFE - GROUP BENEFITS	269.18
5/5/2016	62186	TMLIEBP	26,029.35
5/5/2016	62187	TMRS	28,552.12
5/5/2016	62188	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY	1,223.00
5/10/2016	ACH	UNITED STATES TREASURY	2,508.74
5/10/2016	ACH	UNITED STATES TREASURY	10,433.78
5/11/2016	62243	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY	1,250.00
5/12/2016	62189	ALL TECH ELECTRIC, INC	Void
5/12/2016	62190	ALL TIME LOCKSMITH	200.00
5/12/2016	62191	ALLSTATE PAVING	338.59
5/12/2016	62192	AMEGY BANK	Void
5/12/2016	62193	AMERICAN ICE MACHINES	100.00
5/12/2016	62194	AMERICAN MUNICIPAL SERVICES CORP	173.58
5/12/2016	62195	ANA-LAB CORP	450.00
5/12/2016	62196	AT & T MOBILITY	289.32
5/12/2016	62197	AUSTIN REYNOLDS	150.00
5/12/2016	62198	AUTO ZONE	279.98
5/12/2016	62199	AWARD CENTER	6.50
5/12/2016	62200	BUREAU VERITAS NORTH AMERICA, INC	4,306.51
5/12/2016	62201	CERTUS HOMES	1,460.41
5/12/2016	62202	CITY OF WEATHERFORD	776.24
5/12/2016	62203	CLEAR FORK MATERIALS, INC.	2,631.10
5/12/2016	62204	CUMMINS SOUTHERN PLAINS	8,293.10
5/12/2016	62205	DHS AUTOMATION, INC	4,035.50
5/12/2016	62206	DPC INDUSTRIES, INC	138.00
5/12/2016	62207	ELLIOTT ELECTRIC SUPPLY	66.12
5/12/2016	62208	EXPRESS SERVICES. INC.	1,838.03
5/12/2016	62209	FEDERAL EXPRESS CORPORATION	95.45
5/12/2016	62210	FIRE PUMP SPECIALTY	1,080.00
5/12/2016	62211	FIRE SAFETY USA, INC	3,500.00
5/12/2016	62212	FORT WORTH TREE & PEST SPECIALISTS, INC	170.00
5/12/2016	62213	GATE & FENCE, INC.	210.50

5/12/2016	62214 GEXA ENERGY	8,845.95
5/12/2016	62215 GREAT AMERICAN FINANCIAL SERVICES	189.45
5/12/2016	62216 HAIGOOD & CAMPBELL	1,020.08
5/12/2016	62217 JOHN JUSTICE	7.80
5/12/2016	62218 JULIAN GARCIA	382.00
5/12/2016	62219 KW HOMES	53.30
5/12/2016	62220 MAVERICK COMPUTER SERVICES	4,118.25
5/12/2016	62221 MIDWEST HOSE	249.11
5/12/2016	62222 MILLER UNIFORMS & EMBLEMS, INC	40.20
5/12/2016	62223 NAPA AUTO PARTS	53.38
5/12/2016	62224 NORTEX AUTO WORKS	341.09
5/12/2016	62225 NTTA	14.28
5/12/2016	62226 PHILLIPS WELDING SUPPLY, INC	50.00
5/12/2016	62227 PUMP SOLUTIONS	6,769.13
5/12/2016	62228 RED THE UNIFORM TAILOR	16.00
5/12/2016	62229 TAPCO	109.50
5/12/2016	62230 TEXAS BUTANE CO	Void
5/12/2016	62231 TEXAS TIRE SALES	520.00
5/12/2016	62232 TEXAS WATER PRODUCTS	2,100.00
5/12/2016	62233 TOSHIBA BUSINESS SOLUTIONS, USA	69.01
5/12/2016	62234 TOSHIBA FINANCIAL SERVICES	612.82
5/12/2016	62235 TUFFY'S AIR CONDITIONING & HEATING SERVIC	3,490.00
5/12/2016	62236 UNIFIRST HOLDINGS, INC.	182.92
5/12/2016	62237 USA BLUEBOOK	2,892.66
5/12/2016	62238 VAN MARCKE TRADE SUPPLY	317.44
5/12/2016	62239 WILLOW PARK ACE HARDWARE	1,521.96
5/12/2016	62240 YOUNGS TAILOR	65.00
5/12/2016	62241 IMPACT PROMOTIONAL SERVICES	49.99
5/12/2016	62242 TEXAS GAS SERVICE	175.26
5/12/2016	62244 HSA BANK	12,000.00
5/18/2016	62247 SAM'S WHOLESALE CLUB	218.93
5/19/2016	62248 INTERNAL REVENUE SERVICE (TAX LEVY)	175.00
5/19/2016	62249 TEXAS CHILD SUPPORT DISBURSEMENT UNIT	324.12
5/19/2016	62250 680 TXU	531.11
5/19/2016	62251 ANA-LAB CORP	145.00
5/19/2016	62252 AT & T MOBILITY	175.25
5/19/2016	62253 AUTO ZONE	164.41
5/19/2016	62254 BENNETTS OFFICE SUPPLY	728.19
5/19/2016	62255 BUREAU VERITAS NORTH AMERICA, INC	3,809.09
5/19/2016	62256 COMMUNITY NEWS	2,552.33
5/19/2016	62257 DPC INDUSTRIES, INC	402.86
5/19/2016	62258 DSHS-TIER TWO PROGRAM	645.18
5/19/2016	62259 ELLIS EQUIPMENT COMAPNY	367.63
5/19/2016	62260 EXPRESS SERVICES. INC.	2,310.53
5/19/2016	62261 FUELMAN	90.44
5/19/2016	62262 HOLIDAY AUTO GROUP	256,877.65
5/19/2016	62263 HOME DEPOT	905.29

5/19/2016	62264 JAMES MULLINS	225.00
5/19/2016	62265 JLB CONTRACTING, LLC	7,331.85
5/19/2016	62266 JOEL DRENNAN	43.29
5/19/2016	62267 JOSH ARMSTRONG	530.00
5/19/2016	62268 KAREN ALLISON	863.96
5/19/2016	62269 LEXISNEXIS	37.31
5/19/2016	62270 LOWE'S BUSINESS ACCOUNT	161.36
5/19/2016	62271 MATHESON TRI-GAS	49.05
5/19/2016	62272 MIKE BARNES GROUP, INC	645.47
5/19/2016	62273 MILLER UNIFORMS & EMBLEMS, INC	11.20
5/19/2016	62274 NAPA AUTO PARTS	308.52
5/19/2016	62275 PARKER COUNTY AUTOMOTIVE	270.10
5/19/2016	62276 RDO Equipment	130.27
5/19/2016	62277 READY REFRESH, INC	34.93
5/19/2016	62278 REPUBLIC SERVICES #794	487.22
5/19/2016	62279 ROGER WILLIAMS CHRYSLER/PLYMOUTH/DODGE	70.00
5/19/2016	62280 S-K TRUCK SERVICES, INC.	1,034.89
5/19/2016	62281 TARRANT COUNTY COLLEGE	1,200.00
5/19/2016	62282 TARRANT COUNTY PUBLIC HEALTH LABORATORY	180.00
5/19/2016	62283 TIM GRIFFITHS	225.00
5/19/2016	62284 UNIFIRST HOLDINGS, INC.	92.21
5/19/2016	62285 UNITED RENTALS (NORTH AMERICA) INC	26,902.57
5/19/2016	62286 WEATHERFORD COLLEGE	550.00
5/19/2016	62287 WHOLESale CARRIER SERVICES	5,137.34
5/19/2016	62288 FELIX/JASMINE ALMANZA	10.00
5/19/2016	62289 JERRALD McBRIDE	43.46
5/19/2016	62290 KENNETH FISHER	44.17
5/19/2016	62291 MARCI L PARKER	35.35
5/19/2016	62292 RANDY ALCARAZ	10.49
5/19/2016	62293 ROBERT WHAN	72.10
5/19/2016	62294 SARA PARTIN	41.88
5/19/2016	62295 SPECIALIZED PROP MANAG.	200.00
5/19/2016	62296 STOCKMAN GROUP, LLC	58.29
5/23/2016	ACH UNITED STATES TREASURY	10,311.96
5/23/2016	ACH PITNEY BOWES	1,020.99
5/23/2016	ACH PITNEY BOWES	65.98
5/26/2016	62299 AMERICAN MUNICIPAL SERVICES CORP	47.55
5/26/2016	62300 FUELMAN	364.16
5/26/2016	62301 JIMMY C MINTER	500.00
5/26/2016	62302 MASTERCRAFT	648.80
5/26/2016	62303 PHILIP H TREW, P.C.	1,400.00
5/26/2016	62304 REPUBLIC SERVICES #794	13,340.75
5/26/2016	62305 SIDDONS-MARTIN EMERGENCY GROUP	849.00
5/26/2016	62306 TEXAS COMMISSION ON FIRE PROTECTION	170.00
5/26/2016	62307 THE VILLAGE AT CROWN PARK	1,318.00
5/26/2016	62308 THRIVE RESPONSE LLC/DBA TRAINING DIVISION	700.00
5/26/2016	62309 YOUNGS TAILOR	8.00

5/26/2016	62310 GEXA ENERGY	8,780.84
5/26/2016	62311 TOSHIBA BUSINESS SOLUTIONS, USA	56.27
		381,039.65

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Account XXXX-XXXX-XXXX-4485
Payment Due Date June 09, 2016
New Balance \$545.11
Minimum Payment \$150.00



CORPORATE BUSINESS CARD
CITY OF WILLOW PARK
516 RANCH HOUSE RD
WILLOW PARK TX 76087-7626

**N0000397

Amount Enclosed \$ _____

106 200 11861 228000 254485 211

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TRANSACTIONS

Post Date	Tran Date	Transaction Description	Reference Number	Charges	Credits
04-25	04-23	BLU JASMINE HUDSON OAKS TX	24055236114091659000133	50.18	
04-25	04-23	INTUIT *QUICKBOOKS 800-446-8848 CA	24692166114000169642423	1,799.00	
04-26	04-25	WEB*NETWORKSOLUTIONS 888-642-9675 FL	24692166116000307306731	1.99	
05-02	04-28	CROWN TROPHY HURST TX	24692166120000287165333	185.00	
05-04	05-03	PAYPAL *TXMUNLEAGUE 4029357733 TX	74492156124894209930921		120.00
05-04	05-03	INTUIT *PAYROLLEE USAG 800-446-8848 CA	24692166124000650241147	94.00	
05-04	05-03	FTD.COM 800-738-3383 IL	24431086125884614920400	127.42	
05-04	05-03	PAYPAL *TXMUNLEAGUE 402-935-7733 TX	24492156124894209579806	128.00	
05-05	05-05	PAYMENT RECEIVED - THANK YOU	74791628126612600001078		2,483.91
05-06	05-04	OFFICEMAX/OFFICEDEPOT6684 WEATHERFORD TX	24445746126100709652554	21.98	
05-06	05-04	OFFICEMAX/OFFICEDEPOT6684 WEATHERFORD TX	24445746126100709652638	65.98	
05-12	05-11	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	24692166132000346502738	119.98	
05-13	05-12	USHR OFFICE OF FINANCE 202-225-6914 DC	24445006134600232682084	27.25	
05-13	05-12	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	24692166133000865980784	59.99	
05-13	05-12	PAYPAL *TXMUNLEAGUE 402-935-7733 TX	24492156133894421522625	60.00	
05-16	05-13	AWARD CENTER AND PLASTIC WEATHERFORD TX	24207856135182603371065	49.50	
05-16	05-12	OFFICEMAX/OFFICEDEPOT6684 WEATHERFORD TX	24445746134100596922508	140.55	
TOTALS:				\$2,930.71	\$2,603.91

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ACCOUNT SUMMARY

MINIMUM PAYMENT DUE	\$150.00
INCLUDES PAST DUE AMOUNT AND/OR OVERLIMIT AMOUNT	
DUE DATE	June 09, 2016
CREDIT LIMIT	\$7,500.00
AVAILABLE CREDIT	\$6,954.89
CASH ADVANCE LIMIT	\$7,500.00
AVAILABLE CASH	\$6,954.89
STATEMENT DATE	May 20, 2016
ACCOUNT NUMBER	XXXX-XXXX-XXXX-4485
NUMBER OF DAYS IN BILLING CYCLE	30
GRACE PERIOD METHOD	2
BALANCE COMPUTATION METHOD	4

TRANSACTION SUMMARY

PREVIOUS BALANCE	\$218.31
PAYMENTS	\$2,483.91
CREDITS	\$120.00
PURCHASES & OTHER CHARGES	\$2,930.71
CASH ADVANCES	\$0.00
FEES	\$0.00
FINANCE CHARGE	\$0.00
NEW BALANCE	\$545.11

FINANCE CHARGE SUMMARY

	AVERAGE DAILY BALANCE	DAILY PERIODIC RATE*	CORRESPONDING ANNUAL PERCENTAGE RATE*	FINANCE CHARGE
PURCHASES	\$0.00	.0287%	10.49%	\$0.00
CASH ADVANCES	\$0.00	.0602%	21.99%	\$0.00
*THESE PERIODIC RATES MAY VARY				
ANNUAL PERCENTAGE RATE 0.00% (INCLUDING PERIODIC RATE AND ANY OTHER APPLICABLE FINANCE CHARGES)				

CUSTOMER SERVICE INFORMATION

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Automated Account Information Available 24 hours
Go to BBVACOMPASS.COM For Online Account Access

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Account XXXX-XXXX-XXXX-4424
Payment Due Date June 09, 2016
New Balance \$89.92
Minimum Payment \$89.92



CORPORATE EXPENSE ACCT
WILLOW PARK FIRE RESCUE
101 W STAGE COACH TRL
WILLOW PARK TX 76087-8259

**N0000354

Amount Enclosed \$

10620011861 2270001344248

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TRANSACTIONS					
Post Date	Tran Date	Transaction Description	Reference Number	Charges	Credits
04-26	04-25	WW GRAINGER 877-2022594 PA	24755426117731171652488	156.70	
05-02	04-30	LITTLE CAESARS 1359 0010 SAGINAW TX	24445006122000583924991	60.62	
05-04	05-03	DSHS REGULATORY PR 512-458-7111 TX	24224436125101027521808	64.00	
05-05	05-05	PAYMENT RECEIVED - THANK YOU	74791626126612600000880		281.32
05-09	05-08	THE UNIFORM STORE WEATHERFORD TX	24071056129987161458518	25.92	
05-11	05-10	DSHS REGULATORY PR 512-458-7111 TX	24224436132101023288758	64.00	
TOTALS:				\$371.24	\$281.32

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ACCOUNT SUMMARY		TRANSACTION SUMMARY	
MINIMUM PAYMENT DUE	\$89.92	PREVIOUS BALANCE	\$0.00
INCLUDES PAST DUE AMOUNT AND/OR OVERLIMIT AMOUNT		PAYMENTS	\$281.32
DUE DATE	June 09, 2016	CREDITS	\$0.00
CREDIT LIMIT	\$1,000.00	PURCHASES & OTHER CHARGES	\$371.24
AVAILABLE CREDIT	\$910.08	CASH ADVANCES	\$0.00
CASH ADVANCE LIMIT	\$1,000.00	FEES	\$0.00
AVAILABLE CASH	\$910.08	FINANCE CHARGE	\$0.00
STATEMENT DATE	May 20, 2016	NEW BALANCE	\$89.92
ACCOUNT NUMBER	XXXX-XXXX-XXXX-4424		
NUMBER OF DAYS IN BILLING CYCLE	30		
GRACE PERIOD METHOD	2		
BALANCE COMPUTATION METHOD	4		

FINANCE CHARGE SUMMARY				
	AVERAGE DAILY BALANCE	DAILY PERIODIC RATE*	CORRESPONDING ANNUAL PERCENTAGE RATE*	FINANCE CHARGE
PURCHASES	\$0.00	.0287%	10.49%	\$0.00
CASH ADVANCES	\$0.00	.0602%	21.99%	\$0.00
*THESE PERIODIC RATES MAY VARY				
ANNUAL PERCENTAGE RATE 0.00% (INCLUDING PERIODIC RATE AND ANY OTHER APPLICABLE FINANCE CHARGES)				

CUSTOMER SERVICE INFORMATION		
Send Payments & Inquiries To: COMPASS BANK PO BOX 2210 DECATUR AL 35699	Customer Service Telephone Numbers 1-800-316-0207 (Continental U.S.) or (256) 552-1587 (Local in Decatur, AL) Automated Account Information Available 24 hours Go to BBVACOMPASS.COM For Online Account Access	Lost Or Stolen Cards 1-800-316-0207
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CITY OF WILLOW PARK
POLICE DEPT 1
516 RANCH HOUSE RD
WILLOW PARK TX 76087-7626

**N0000396

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Account XXXX-XXXX-XXXX-4269
Payment Due Date June 09, 2016
New Balance \$810.76
Minimum Payment \$150.00

Amount Enclosed \$ _____

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TRANSACTIONS

Post Date	Tran Date	Transaction Description	Reference Number	Charges	Credits
04-25	04-22	PARKER COUNTY AUTO WILL WEATHERFORD TX	24695886115900017100095	15.04	
04-28	04-27	JECV STORE 03 WEATHERFORD TX	24512396119008736212543	200.00	
05-04	05-03	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	24692166124000828734544	134.19	
05-04	05-03	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	24692166124000527508334	135.63	
05-05	05-05	PAYMENT RECEIVED - THANK YOU	74791626126612600001250		488.71
05-05	05-05	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	24692166126000490862720	398.99	
05-18	05-18	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	24692166139000737376893	117.00	
05-19	05-17	PARKER COUNTY AUTO WILL WEATHERFORD TX	24695886139900018800083	113.19	
05-19	05-18	QUICKSHIP 800-479-0052 CA	24493866140207334201726	181.58	
TOTALS:				\$1,295.62	\$488.71

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QUESTIONS? CALL 800-316-0207.

ACCOUNT SUMMARY

MINIMUM PAYMENT DUE	\$150.00
INCLUDES PAST DUE AMOUNT AND/OR OVERLIMIT AMOUNT	
DUE DATE	June 09, 2016
CREDIT LIMIT	\$3,000.00
AVAILABLE CREDIT	\$2,189.24
CASH ADVANCE LIMIT	\$3,000.00
AVAILABLE CASH	\$2,189.24
STATEMENT DATE	May 20, 2016
ACCOUNT NUMBER	XXXX-XXXX-XXXX-4269
NUMBER OF DAYS IN BILLING CYCLE	30
GRACE PERIOD METHOD	2
BALANCE COMPUTATION METHOD	4

TRANSACTION SUMMARY

PREVIOUS BALANCE	\$3.85
PAYMENTS	\$488.71
CREDITS	\$0.00
PURCHASES & OTHER CHARGES	\$1,295.62
CASH ADVANCES	\$0.00
FEES	\$0.00
FINANCE CHARGE	\$0.00
NEW BALANCE	\$810.76

FINANCE CHARGE SUMMARY

	AVERAGE DAILY BALANCE	DAILY PERIODIC RATE*	CORRESPONDING ANNUAL PERCENTAGE RATE*	FINANCE CHARGE
PURCHASES	\$0.00	.0753%	27.49%	\$0.00
CASH ADVANCES	\$0.00	.0753%	27.49%	\$0.00

*THESE PERIODIC RATES MAY VARY
ANNUAL PERCENTAGE RATE 0.00% (INCLUDING PERIODIC RATE AND ANY OTHER APPLICABLE FINANCE CHARGES)

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DECATUR AL 35699

Account XXXX-XXXX-XXXX-5708
Payment Due Date June 09, 2016
New Balance \$1,481.41
Minimum Payment \$150.00



CITY OF WILLOW PARK
PUBLIC WORKS DEPT 1
516 RANCH HOUSE RD
WILLOW PARK TX 76087-7626

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Amount Enclosed \$

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TRANSACTIONS

Post Date	Tran Date	Transaction Description	Reference Number	Charges	Credits
04-21	04-20	COWTOWN PARKING LLC FORT WORTH TX	24755426111261118859378	5.00	
04-22	04-20	CFW COMMERCE ST GARAGE FORT WORTH TX	24692166112000978179528	15.00	
04-22	04-21	NTTA AUTOCHARGE 972-818-6882 TX	24692166112000978244530	40.00	
04-22	04-20	TEXAS WATER AUSTIN TX	24431056112400636000885	195.00	
04-22	04-21	TRACTOR-SUPPLY-CO #0362 WEATHERFORD TX	24445006113600638959511	934.96	
04-25	04-22	QT 965 08009656 FORT WORTH TX	24399006114993068284020	18.26	
04-25	04-22	CITY OF WEATHERFORD UTI 817-5984223 TX	24695886113900015021649	685.18	
04-28	04-27	WM SUPERCENTER #3431 HUDSON OAKS TX	24445006119400143830263	293.92	
05-02	04-29	SHELL OIL 91002698192 GRAND PRAIRIE TX	24316056121548324036881	20.08	
05-02	05-01	NTTA AUTOCHARGE 972-818-6882 TX	24692166122000411969897	40.00	
05-04	05-03	DON LUIS CAFE ABILENE TX	24431066125200951800115	15.94	
05-04	05-02	MIDWEST HOSE & SPECIALTY 405-6706718 OK	24453446124000014623094	232.47	
05-04	05-03	MYCUSTOMGATE.COM 8175996347 TX	24492156124637001582035	249.50	
05-05	05-05	PAYMENT RECEIVED - THANK YOU	74791626126612600000338		2,812.28
05-06	05-04	MCDONALD'S F5432 ABILENE TX	24427336126710043681630	8.22	
05-09	05-05	MCM ELEGANTE ABILENE ABILENE TX 01019632 ARRIVAL: 05-02-16	24755426127271271815238	308.13	
05-13	05-11	COLLIER CONSULTING 254-968-8741 TX	24398986133001554881342	165.00	
05-16	05-12	PARKER COUNTY AUTO WILL WEATHERFORD TX	24695886134900018500035	44.64	
05-18	05-16	SHERWIN WILLIAMS 707398 WEATHERFORD TX	24431066139981000000113	625.42	
05-19	05-17	UTA BPI 000-0000000 TX	24747006139630110197962	330.00	
TOTALS:				\$4,226.72	\$2,812.28

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ACCOUNT SUMMARY

MINIMUM PAYMENT DUE	\$150.00
INCLUDES PAST DUE AMOUNT AND/OR OVERLIMIT AMOUNT	
DUE DATE	JUNE 09, 2016
CREDIT LIMIT	\$3,000.00
AVAILABLE CREDIT	\$1,518.59
CASH ADVANCE LIMIT	\$3,000.00
AVAILABLE CASH	\$1,518.59
STATEMENT DATE	May 20, 2016
ACCOUNT NUMBER	XXXX-XXXX-XXXX-5708
NUMBER OF DAYS IN BILLING CYCLE	30
GRACE PERIOD METHOD	2
BALANCE COMPUTATION METHOD	4

TRANSACTION SUMMARY

PREVIOUS BALANCE	\$66.97
PAYMENTS	\$2,812.28
CREDITS	\$0.00
PURCHASES & OTHER CHARGES	\$4,226.72
CASH ADVANCES	\$0.00
FEES	\$0.00
FINANCE CHARGE	\$0.00
NEW BALANCE	\$1,481.41

FINANCE CHARGE SUMMARY

	AVERAGE DAILY BALANCE	DAILY PERIODIC RATE*	CORRESPONDING ANNUAL PERCENTAGE RATE*	FINANCE CHARGE
PURCHASES	\$0.00	.0287%	10.49%	\$0.00
CASH ADVANCES	\$0.00	.0602%	21.99%	\$0.00

*THESE PERIODIC RATES MAY VARY
ANNUAL PERCENTAGE RATE 0.00% (INCLUDING PERIODIC RATE AND ANY OTHER APPLICABLE FINANCE CHARGES)