



**City of Willow Park
City Council
Regular Meeting Agenda
Municipal Complex
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, July 23, 2019 at 7:00 p.m.**

Call to Order

Invocation & Pledge of Allegiance

Public Comments (Limited to five minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to five (5) minutes. The Texas Open Meetings Act provides the following:

- (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:
 - (1) A statement of specific factual information given in response to the inquiry; or
 - (2) A recitation of existing policy in response to the inquiry.
- (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

Regular Agenda Items

1. Discussion/ Action: To consider and act on awarding a bid for drainage work on:
Bid Schedule A: Ranch House Road and in the area of Willow Crest Drive and Parkway Drive and
Bid Schedule B: Meadow Place culvert crossing Squaw Creek.
2. Discussion/ Action: The City Council may consider, discuss or take action on approving a resolution determining that competitive sealed proposals are the purchase method providing the best value to the City for the purchase of outdoor warning signs, authorizing the City Administrator to issue a request for

proposals for the purchase of outdoor warning signs and delegating to the City Administrator the determination of which purchase method provides the best value to the City on all future purchases.

3. Discussion/ Action: To consider and take action to approve an updated budget calendar.
4. Discussion/ Action: To consider and take action to elect an alternate mayor pro tem.
5. Discussion/ Action: To consider and take action on items to be considered for future council meetings.

Informational

A. Mayor & Council Member Comments

B. City Manager's Comments

Adjournment

I certify that the above notice of this meeting posted on the bulletin board at the municipal complex of the City of Willow Park, Texas on or before July 19, 2019, at 5:00 p.m.

Alicia Smith TRMC, CMC
City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements at this meeting, please contact City Secretary's Office at (817) 441-7108 ext. 6 or email at asmith@willowpark.org, at least two (2) working days prior to the meeting so that appropriate arrangements can be made.

This public notice was removed from the official posting board at the Willow Park City Hall on the following date and time:

By: _____
City Secretary's Office
City of Willow Park, Texas



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: July 23, 2019	Department: Public Works	Presented By: City Manager
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AGENDA ITEM:

1. To consider and act on awarding a bid for drainage work on:

Bid Schedule A: Ranch House Road in the area of Willow Crest Drive and Parkway Drive
Bid Schedule B: Meadow Place Culvert crossing Squaw Creek

BACKGROUND:

See attached letter from Derek Turner.

Bid Schedule A: Addresses Drainage issues near the Ranch House Road / Willow Crest Road / Parkway Drive area. The low bid on the project was \$247,231.80 and will be paid for with proceeds from the 2019 Tax Note issuance.

Bid Schedule B: Replaces a failed culvert on Meadow Place Drive crossing Squaw Creek. The low bid on this project was \$241,644.00 and will be paid for from General Fund Reserve Funds.

The total cost for both bids is \$488,875. Pennington Utility Construction was the low bidder.

STAFF/BOARD/COMMISSION RECOMMENDATION:

Award Bid Schedule A and Bid Schedule B to Pennington Utility Construction in the amount of \$488,875.80

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$ 488,875.80
	Source of Funding	2019 Tax Note General Fund Reserves

BASE BID SCHEDULE A

**For all Labor, Materials, Equipment, and Incidentals to
Furnish and Install the Following:**

				Pennington Utility Construction 13350 Euleess St. Euleess, TX 76040		Humphrey & Morton Constructi PO Box 8057 Ft Worth, TX 76124		Reytech Services, LLC PO Box 540252 Grand Prairie, TX 75054		GRod Construction, LLC 889 E. Rock Island Ave. Boyd, TX 76023	
Item #	Item Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization, Bond, and Insurance	1	LS	\$ 11,494.00	\$ 11,494.00	\$ 20,550.00	\$ 20,550.00	\$ 25,150.90	\$ 25,150.90	\$ 19,000.00	\$ 19,000.00
2	6' x 6' Area Drain	1	LS	\$ 6,457.00	\$ 6,457.00	\$ 7,247.00	\$ 7,247.00	\$ 14,077.70	\$ 14,077.70	\$ 8,200.00	\$ 8,200.00
3	54" RCP Storm Drain	630	LF	\$ 300.00	\$ 189,000.00	\$ 407.20	\$ 256,536.00	\$ 314.79	\$ 198,317.70	\$ 305.00	\$ 192,150.00
4	Parallel Headwall	1	LS	\$ 11,560.00	\$ 11,560.00	\$ 14,239.00	\$ 14,239.00	\$ 26,548.93	\$ 26,548.93	\$ 18,000.00	\$ 18,000.00
5	Rock Rip Rap	130	SY	\$ 45.00	\$ 5,850.00	\$ 97.70	\$ 12,701.00	\$ 73.11	\$ 9,504.30	\$ 180.00	\$ 23,400.00
6	Site Clearing	1	LS	\$ 5,600.00	\$ 5,600.00	\$ 4,337.00	\$ 4,337.00	\$ 5,002.50	\$ 5,002.50	\$ 12,000.00	\$ 12,000.00
7	Hydromulch Seeding	1,990	SY	\$ 4.52	\$ 8,994.80	\$ 2.70	\$ 5,373.00	\$ 2.61	\$ 5,193.90	\$ 2.00	\$ 3,980.00
8	1700 Ranch House Driveway Approach and Headwalls	1	LS	\$ 2,527.00	\$ 2,527.00	\$ 3,874.00	\$ 3,874.00	\$ 5,736.20	\$ 5,736.20	\$ 4,500.00	\$ 4,500.00
9	2909 Ranch House Driveway Concrete Rip Rap	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 1,562.00	\$ 1,562.00	\$ 1,834.25	\$ 1,834.25	\$ 3,500.00	\$ 3,500.00
10	Traffic Control	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 17,228.00	\$ 17,228.00	\$ 6,750.04	\$ 6,750.04	\$ 6,500.00	\$ 6,500.00
11	Erosion Control	1	LS	\$ 2,749.00	\$ 2,749.00	\$ 2,694.00	\$ 2,694.00	\$ 3,977.32	\$ 3,977.32	\$ 3,000.00	\$ 3,000.00
TOTAL BASE BID A (Items 1 - 11)				\$ 247,231.80		\$ 346,341.00		\$ 302,093.74 *		\$ 294,230.00	

BASE BID SCHEDULE B

**For all Labor, Materials, Equipment, and Incidentals to
Furnish and Install the Following:**

				Pennington Utility Construction 13350 Euleess St. Euleess, TX 76040		Humphrey & Morton Constructi PO Box 8057 Ft Worth, TX 76124		Reytech Services, LLC PO Box 540252 Grand Prairie, TX 75054		GRod Construction, LLC 889 E. Rock Island Ave. Boyd, TX 76023	
Item #	Item Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization, Bond and Insurance	1	LS	\$ 7,735.00	\$ 7,735.00	\$ 16,865.00	\$ 16,865.00	\$ 35,857.92	\$ 35,857.92	\$ 18,000.00	\$ 18,000.00
2	6' x 6' RCP Box Culvert	1	LS	\$ 79,071.00	\$ 79,071.00	\$ 82,661.00	\$ 82,661.00	\$ 92,646.57	\$ 92,646.57	\$ 108,000.00	\$ 108,000.00
3	Parallel Headwall (2)	1	LS	\$ 57,129.00	\$ 57,129.00	\$ 45,615.00	\$ 45,615.00	\$ 81,501.13	\$ 81,501.13	\$ 72,000.00	\$ 72,000.00
4	Rock Rip Rap	700	SY	\$ 31.00	\$ 21,700.00	\$ 92.50	\$ 64,750.00	\$ 95.07	\$ 66,549.00	\$ 120.00	\$ 84,000.00
5	Site Clearing & Grading (Approximately 2,200 s.y.)	1	LS	\$ 7,280.00	\$ 7,280.00	\$ 15,984.00	\$ 15,984.00	\$ 20,410.20	\$ 20,410.20	\$ 21,000.00	\$ 21,000.00
6	Subgrade Preparation	750	SY	\$ 6.00	\$ 4,500.00	\$ 16.30	\$ 12,225.00	\$ 14.32	\$ 10,740.00	\$ 12.00	\$ 9,000.00
7	8" Concrete Paving with Curb & Gutter	740	SY	\$ 80.00	\$ 59,200.00	\$ 73.50	\$ 54,390.00	\$ 62.63	\$ 46,346.20	\$ 80.00	\$ 59,200.00
8	Hydromulch Seeding	760	SY	\$ 3.00	\$ 2,280.00	\$ 5.60	\$ 4,256.00	\$ 1.90	\$ 1,444.00	\$ 4.00	\$ 3,040.00
9	Erosion Control	1	LS	\$ 2,749.00	\$ 2,749.00	\$ 3,987.00	\$ 3,987.00	\$ 4,775.72	\$ 4,775.72	\$ 2,500.00	\$ 2,500.00
TOTAL BASE BID B (Items 1 - 9)				\$ 241,644.00		\$ 300,733.00		\$ 360,270.74		\$ 376,740.00	
TOTAL BID (Base Bid A - Base Bid B)				\$ 488,875.80		\$ 647,074.00		\$ 662,364.48		\$ 670,970.00	



BASE BID SCHEDULE A

For all Labor, Materials, Equipment, and Incidentals to
Furnish and Install the Following:

Quality Excavation, Ltd. 5580 US Hwy 377 Aubrey, TX 76627		Fort Worth Civil Constructors PO Box 164513 Ft Worth, TX 76161	
Unit Price	Total	Unit Price	Total
\$ 24,540.00	\$ 24,540.00	\$ 27,000.00	\$ 27,000.00
\$ 10,336.00	\$ 10,336.00	\$ 10,150.00	\$ 10,150.00
\$ 364.00	\$ 229,320.00	\$ 501.00	\$ 315,630.00
\$ 34,840.00	\$ 34,840.00	\$ 10,000.00	\$ 10,000.00
\$ 98.00	\$ 12,740.00	\$ 130.00	\$ 16,900.00
\$ 10,851.00	\$ 10,851.00	\$ 20,000.00	\$ 20,000.00
\$ 3.00	\$ 5,970.00	\$ 2.90	\$ 5,771.00
\$ 6,883.00	\$ 6,883.00	\$ 7,500.00	\$ 7,500.00
\$ 4,746.00	\$ 4,746.00	\$ 3,900.00	\$ 3,900.00
\$ 4,709.00	\$ 4,709.00	\$ 21,100.00	\$ 21,100.00
\$ 1,627.00	\$ 1,627.00	\$ 2,600.00	\$ 2,600.00
\$ 346,562.00		\$ 440,551.00	

BASE BID SCHEDULE B

For all Labor, Materials, Equipment, and Incidentals to
Furnish and Install the Following:

Quality Excavation, Ltd. 5580 US Hwy 377 Aubrey, TX 76627		Fort Worth Civil Constructors PO Box 164513 Ft Worth, TX 76161	
Unit Price	Total	Unit Price	Total
\$ 23,632.00	\$ 23,632.00	\$ 39,000.00	\$ 39,000.00
\$ 125,133.00	\$ 125,133.00	\$ 155,000.00	\$ 155,000.00
\$ 105,194.00	\$ 105,194.00	\$ 58,000.00	\$ 58,000.00
\$ 71.00	\$ 49,700.00	\$ 68.00	\$ 47,600.00
\$ 14,494.00	\$ 14,494.00	\$ 23,400.00	\$ 23,400.00
\$ 4.00	\$ 3,000.00	\$ 10.00	\$ 7,500.00
\$ 68.00	\$ 50,320.00	\$ 107.70	\$ 79,698.00
\$ 5.00	\$ 3,800.00	\$ 4.30	\$ 3,268.00
\$ 1,421.00	\$ 1,421.00	\$ 8,000.00	\$ 8,000.00
\$ 376,694.00		\$ 421,466.00	
\$ 723,256.00		\$ 862,017.00	



INTEGRITY
EXCELLENCE
TRUST

July 2, 2019

Mr. Bryan Grimes
City Administrator
City of Willow Park
516 Ranch House Road
Willow Park, Texas 76087

Re: Drainage Improvements

Dear Mr. Grimes:

We have reviewed the bids for the above referenced project. There were six bids received and accepted for two separate bid schedules. Bid Schedule A included storm drain improvements along Ranch House Road in the area of Willow Crest Drive. Bid Schedule B included the replacement of the Meadow Place Culvert crossing Squaw Creek. The low bid for both bid schedules was provided by Pennington Utility Construction. Pennington's bid for Bid Schedule A was \$247,231.80 and their bid for Bid Schedule B was \$241,644.00.

We've found no reason to disqualify the low bidder and do not believe that rebidding will result in better pricing at this time. We would recommend award of both bid schedules to Pennington Utility Construction for the amounts indicated. The total award for both schedules would be **\$488,875.80**.

Assuming Council concurs, we will begin preparing executable contract documents. Please feel free to contact me if you have any questions or concerns.

Sincerely,

JACOB | MARTIN

Derek Turner, P.E.
Firm No. F-2448

Enclosures



325.695.1070
817.594.9880



info@jacobmartin.com
www.jacobmartin.com



3465 Curry Lane
Abilene, TX 76906

1508 Santa Fe, Suite 203
Weatherford, TX 76086

TBPE Firm #: 2448

TBAE Firm #: BR 2261

TBPLS Firm #: 10024300 – Abilene

TBPLS Firm #: 10193992 - Weatherford



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: July 23, 2019	Department: Fire	Presented By: Chief Mike LeNoir
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AGENDA ITEM:

RFP approval for the bidding on installation of the storm sirens for the city.

BACKGROUND:

This is the Request for Proposal to send out for bidding on the storm sirens for the city.

STAFF/BOARD/COMMISSION RECOMMENDATION:

Recommend approving the RFP to be sent out.

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$0
	Source of Funding	\$0

City of Willow Park

REQUEST FOR PROPOSAL (RFP) Outdoor Warning Sirens

OUTDOOR WARNING SIRENS

City of Willow Park
516 Ranch House Rd.
City of Willow Park, Texas 76087
Phone: 8174418020 | Fax: 8174418379
Jjunker@willowpark.org

Prepared By: Jared Junker

Date: July 23, 2019

REQUEST FOR PROPOSAL
OUTDOOR WARNING SIRENS
City of Willow Park - Texas

SUBMISSION DEADLINE: August 31, 2019, 4:00 PM, Close of business

QUESTION SUBMISSION DEADLINE: July 31, 2019

Questions may be submitted in written form no later than July 31, 2019 to:

RFP Contact Name: Jared Junker
Contact Address: 101 W Stage Coach Trail
Willow Park, Texas 76087
Telephone Number: 2144586964
Email Address: Jjunker@willowpark.org

INTRODUCTION

City Of Willow Park invites and welcomes proposals for their Outdoor Warning Sirens project. Based on your previous work experience, your firm has been selected to receive this RFP and is invited to submit a proposal. Please take the time to carefully read and become familiar with the proposal requirements. All proposals submitted for consideration must be received by the time as specified above under the "SUBMISSION DEADLINE."

PROPOSERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE BID SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTOR(S) – NO EXCEPTIONS.

PROJECT AND LOCATION

The bid proposal is being requested for Outdoor Warning Sirens which is or shall be located at Multiple Locations in Willow Park, Texas as indicated on the attached map.

PROJECT MANAGER CONTACT INFORMATION

The following individual(s) are the assigned contacts for the following:

For questions or information regarding All Questions, contact:

Name: Jared Junker
Title:
Phone: 2144586964

Fax: 8174418379

Email: Jjunker@willowpark.org

PROJECT SCOPE AND SPECIFICATIONS

The Project Scope and Specification are:

PURPOSE: This RFP is for purchase and installation of a complete operational Outdoor Warning Siren System, with four (4) sirens to be posted at locations determined by the City as set forth in the attached map. The specifications are being provided to potential Proposers as guidelines which describe the minimum type and quality of the equipment that the City of Willow Park, TX is seeking to purchase. The Proposer must submit documentation with the RFP listing any exceptions to the specifications. It will be assumed that the Proposer will fully comply with the minimum specifications if no exceptions are submitted. Failure to comply with this provision shall be cause for rejection of the proposal.

GENERAL: The objective of this RFP is to provide for the procurement of a complete Warning Siren System capable of complying with the FEMA Outdoor Warning System Guide at the recommended alert level for outdoor warning throughout the City of Willow Park. All prospective Proposers will conduct an on – site survey of the City to determine the size of the storm warning sirens necessary to provide the FEMA recommended alert level for outdoor warning of the City. The siren(s), once installed, will be capable of being remotely activated by radio from at least two separate locations. Any omission in the specifications of any item essential to the delivery of a fully operational system does not alleviate the successful Proposer from furnishing such.

Based on the City's research into different types of commercially available storm warning sirens. It has been determined that omni-directional, rotating sirens with continuous duty motors, battery backup, and radio control will best serve the City's needs. Proposals deviating from this type should take specific exception and be clearly marked as such or risk disqualification.

All proposals will include "turn-key" installation. This is to include all necessary conduit, wire, connectors, etc.; an appropriate electrical disconnect, battery enclosure, batteries, charging circuits, chargers; all necessary labor to set the telephone poles, mount the sirens on poles, wiring etc. all cabinets at each site will be made of corrosion free material, weather proof, lockable and pad-keys for all cabinets will be provided; any and all miscellaneous parts and labor necessary to create a complete and working storm warning system.

The Proposer will provide the siren sites checked for underground lines, etc. and 230 VAC, single phase, 125 amp electrical service to the siren poles only. Warranty for the proposed warning sirens (including all electronic parts), radios, batteries, and workmanship, will be clearly stated and provided.

The time necessary to complete the project is of major importance to the City. From date of order, each Proposer will specify the amount of time that it will take to complete 100% of the project.

Each Proposer will submit a minimum of 5 local municipal references that are utilizing the proposed warning system, and 5 local municipal references for the installation contractor.

Customer satisfaction reports will also be required.

The warning sirens must comply with all applicable government regulatory specifications. particularly FEMA and OSHA.

The warning siren control equipment model in this bid must be specifically listed by Underwriter's Laboratories, no exceptions allowed. Evidence of the UL listing must be provided with the proposal.

To insure quality and reliability, the siren manufacturer must be ISO 9001:2000 certified, no exceptions. Evidence of certification must be included in the proposal.

All siren components will be covered by a ten (10) year warranty. All radio decoder components will be covered by a five (5) year warranty. All batteries will be covered by a ten (10) year pro-rated warranty. All labor/workmanship associated with the installation of the system will be covered by a five (5) year warranty. Warranty periods to start upon the City of Willow Park's acceptance of system.

Maintenance: Proposals will include projected maintenance cost to the City of each siren for a five (5) year period.

DATE TO COMPLETION: The timely completion of this project is of utmost importance to the City and be a factor in the City's decision. Completion time from date of order will be clearly stated in each proposal.

SCOPE OF WORK: Proposers price is to include all electrical and component hookups, and run a fully operational test for acceptance. All components must be attached to the siren pole.

THE SCOPE OF WORK SPECIFICALLY TO INCLUDE BUT SHALL NOT BE LIMITED TO:

- A. Contractor shall have all required permits and licenses except those issued by the City. Said permits shall be issued without cost or delay.
- B. Contractor shall coordinate all work with the City and/or property owners to minimize activities, scheduled events, and general inconvenience.
- C. Contractor to be responsible for calling in locations for underground utility, telephone etc, identification.
- D. The contractor shall at all times observe and conform to all laws, ordinances, and regulations of the Federal, State and Local Government, which may in any manner affect the preparation of proposals or the performance of the contract.

All electrical installation (conduit, wire, fittings etc.) will be completed in accordance with manufacturer's recommendations. Electrical power cable must run through a lockable breaker/disconnect box. A 120 VAC, 60 HZ power receptacle for maintenance tools to be supplied at each site.

All electrical wiring must be in 1 inch water tight flex or larger conduit depending on wire size, all conduits must be run along the pole and securely attached. All work must meet or exceed all applicable electrical codes for each applicator. All equipment must be grounded in accordance with applicable electrical codes, or meet and exceed the required manufacturer's recommendations.

Some or all sites will require service meters. It is the contractor's responsibility to determine which sites require meters and allow for the meter bases in the installation.

The successful Proposer will remove all dirt and other debris resulting from the installation of the warning siren system. All areas will be smoothed out, leveled and appropriate grass seed replanted.

Commissioning of the system by the contractor will be required prior to acceptance and payment.

PROPOSAL SUBMISSION FORMAT

The following is a list of information that the Proposer should include in their proposal submission:

Summary of Proposer Background

- Proposer's Name(s)
- Proposer's Address
- Proposer's Contact Information (and preferred method of communication)
- Legal Form of Proposer (e.g. sole proprietor, partnership, corporation)
- Date Proposer's Company Formed
- Description of Proposer's company in terms of size, range and types of services offered and clientele.
- Proposer's principal officers (e.g. President, Chairman, Vice President(s), Secretary, Chief Operating Officer, Chief Financial Officer, General Managers) and length of time each officer has performed in his/her field of expertise.
- Proposer's Federal Employee Identification Number (FEIN)
- Evidence of legal authority to conduct business in Texas (e.g. business license number).
- Evidence of established track record for providing services and/or deliverables that are the subject of this proposal.

Financial Information

- Provide a copy of the most recent audited financial statement, or an annual report by a certified public accountant.
- State whether the Proposer or its parent company (if any) has ever filed for bankruptcy or any form of Reorganization under the Bankruptcy Code.
- State whether the Proposer or its parent company (if any) has ever received any sanctions or is currently under investigation by any regulatory or governmental body.

Proposed Outcome

- Summary of timeline and work to be completed.

Equipment or Service

- List any and all equipment or services required for this proposed project and the number of each.
- Detailed estimated cost for each piece of equipment or service.

- List any or equipment or services required of a subcontractor, along with a brief explanation.
- List any accommodation, services, or space required from City Of Willow Park, along with a brief explanation.

Cost Proposal Summary and Breakdown

- A detailed list of any and all expected costs or expenses related to the proposed project.
- Summary and explanation of any other contributing expenses to the total cost.
- Brief summary of the total cost of the proposal.

Licensing and Bonding

- Provide details of licenses and bonds (if any) for any proposed services that the Proposer/contractor may plan on providing for this project.

Insurance

- Details of any liability or other insurance provided with regard to the staff or project.

Proposal Evaluation Process

After a thorough review of all proposals received, a contract may be awarded to the proposal deemed most advantageous and/or the best value to the City, unless all proposals are rejected, which the City specifically reserves the right to do. The determination of “most advantageous” and/or “best value” shall be based upon such investigation as the City deems necessary under the circumstances and may, at the discretion of the City Representative, require the production of a proposers credit report, credit history, or such other documentation as the City Representative may deem necessary in order to determine the proposers ability to fully perform the requirements of the proposed contract, and shall be based on the following factors cost, value, quality of workmanship, quality of materials, reliability, experience, expertise, reputation, service, availability, location, timeliness, quality, convenience, references, and specification compliance.

Those who may have interest in providing such a proposal shall prepare and deliver a sealed envelope clearly marked **“Proposal Enclosed: Outdoor Warning Siren System” to the City of Willow Park, 516 Ranch House Road, Willow Park, Texas, 76807, Attn: Jared Junker, on or before 10:00 A.M., Monday, September, 2, 2019. The proposals shall then at said location, in the Council Chambers at City Hall, be publicly opened and read aloud at 10:15 AM, on September 2, 2019. The City will then evaluate the proposals, negotiate on the proposal most advantageous or the best value to the City, and award the proposal at its next City Council, to be held on September 10, 2019.**

THE CITY RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSALS

RESOLUTION NO. 2019-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOW PARK, TEXAS, DETERMINING THAT COMPETITIVE SEALED PROPOSALS IS THE PURCHASE METHOD THAT PROVIDES THE BEST VALUE TO THE CITY; AUTHORIZING THE CITY ADMINISTRATOR TO ISSUE A REQUEST FOR PROPOSALS FOR THE PURCHASE OF OUTDOOR WARNING SIRENS; AND DELEGATING THE DETERMINATION AS TO WHICH PURCHASE METHOD PROVIDES THE BEST VALUE TO THE CITY TO THE CITY ADMINISTRATOR ON ALL FUTURE PURCHASES.

WHEREAS, the City of Willow Park (the “City”) desires to purchase outdoor warning sirens to be located at locations determined by the City; and

WHEREAS, Chapter 252.021(c) of the Local Government Code provides that the governing body of a municipality that is considering using a method other than competitive sealed bidding must determine before notice is given the method of purchase that provides the best value for the municipality; and

WHEREAS, the City Council has determined that competitive sealed proposals is the method that provides the best value for the municipality; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLOW PARK, TEXAS THAT:

Section 1: The City Council has determined that competitive sealed proposals is the method that provides the best value for the municipality.

Section 2: The City Council authorizes the City Administrator to issue a request for proposal to purchase the outdoor warning signs.

Section 3: The City Council hereby delegates to the City Administrator the determination of which purchase method that provides the best value for the City on all future purchases, until revoked by future Council action.

PASSED AND APPROVED this the 23rd day of July, 2019.

Doyle Moss, Mayor

ATTEST:

Alicia Smith, City Secretary



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: July 23, 2019	Department: Legislative	Presented By: B. Grimes
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AGENDA ITEM:

3. To consider and take action to approve an updated budget calendar.

BACKGROUND:

City of Willow Park
2019 Budget Calendar

Monday, August 5, 2019 Proposed Budget Presented to City Secretary

August 16, 23 & 30, 2019 Notice of Public Hearing Published (we will run ad 3 times)

Friday, August 23, 2019 Publish Effective and Rollback Rates

Tuesday, September 10, 2019 Public Hearing - 1st Reading: Budget & Tax Rate

Tuesday, September 17, 2019 Public Hearing - 2nd Reading: Budget & Tax Rate

Tuesday, September 24, 2019 Adopt Budget and Tax Rate

STAFF/BOARD/COMMISSION RECOMMENDATION:

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
	Source of Funding	\$



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: July 23, 2019	Department: Legislative	Presented By: B. Grimes
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AGENDA ITEM:

4. To consider and take action to elect an alternate mayor pro tem.

BACKGROUND:

In the event that the Mayor and Mayor ProTem both are unavailable to attend a city council meeting, Council will nominate an alternate to conduct the meeting. This action will be done by motion and will be recorded in the minutes.

STAFF/BOARD/COMMISSION RECOMMENDATION:

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
	Source of Funding	\$