



**City of Willow Park
City Council
Regular Meeting Agenda
Municipal Complex
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, September 24, 2019 at 7:00 p.m.**

Call to Order

Invocation & Pledge of Allegiance

Public Comments (Limited to five minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to five (5) minutes. The Texas Open Meetings Act provides the following:

- (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:
 - (1) A statement of specific factual information given in response to the inquiry; or
 - (2) A recitation of existing policy in response to the inquiry.
- (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

Consent Agenda

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- A. Approve City Council Meeting Minutes –September 10, 2019, Public Hearing and Regular Meeting minutes and September 17 Public Hearing minutes.

Public Hearing

- A. A Public Hearing for the FY 2019-2020 budget
 - a. Open Public Hearing
 - b. Close Public Hearing

Regular Agenda Items

1. Discussion/ Action: To consider and act on adopting Ordinance 798-19, an ordinance providing for the adoption of the City of Willow Park Municipal budget for Fiscal Year 2019-2020.
2. Discussion/ Action: To consider and act on adopting Ordinance 799-19, an ordinance adopting an Ad Valorem Tax Rate and levy on assessed property not to exceed \$0.5367 per \$100 valuation for tax year 2019 for the City of Willow Park, Texas including a Levy for Debt obligations (\$0.2449) and a levy for Maintenance and Operations (\$0.2918) consistent with the Fiscal Year 2019-2020 Municipal Budget.
3. Discussion/ Action: To consider and act on appointing 5 citizen members and up to 4 alternates to serve in the absence of one or more members, to the Building and Standards Board for two-year terms.
4. Discussion/ Action: To consider and act on awarding a proposal for Employee Health benefits.
5. Discussion/ Action: To consider and act on adopting Resolution 2019-08, a resolution to approve the use of HART Intercivic Verity, version 2.3.1, for use by Parker County Elections Administration in Absentee Voting by Mail, Early Voting By Personal Appearance, Regular Voting on Election Day and Provisional Voting.
6. Discussion/ Action: To consider and act on a 1-year renewal contract with STW, INC to continue to provide software services for financial, payroll, and utility billing management.

Executive Session

§ 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- A. Any Posted item

Following Executive Session, the City Council will reconvene into Regular Session and may take any action deemed necessary as a result of the Executive Session.

Informational

- A. Mayor & Council Member Comments
- B. City Manager's Comments

Adjournment

I certify that the above notice of this meeting posted on the bulletin board at the municipal complex of the City of Willow Park, Texas on or before September 20, 2019 at 5:00 p.m.

Alicia Smith TRMC/ CMC, City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements at this meeting, please contact City Secretary's Office at (817) 441-7108 ext. 6 or fax (817) 441-6900 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.



**City of Willow Park
Public Hearing/ Special Called Meeting Minutes
Municipal Complex
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, September 10, 2019 at 6:30 p.m.**

Call to Order

Mayor ProTem Lea Young called the meeting to order at 6:30 PM.

Present:

Mayor ProTem Lea Young
Councilmember Eric Contreras
Councilmember Amy Fennell
Councilmember Greg Runnebaum
Councilmember Gary McKaughan

Absent:

Mayor Doyle Moss

Regular Agenda Items

1. The City Council shall conduct a Public Hearing on a proposal to increase tax revenues from properties on the tax roll by 6.2 % by adopting the proposed tax rate of \$.5367 per 100 value for the 2019 tax year.

a. Public Hearing was opened at 6:30PM

City manager Bryan Grimes addresses the council regarding the changes made after the last council meeting.

Citizen Marcy Galle of 500 Squaw Creek, Willow Park, Texas spoke.

b. Public Hearing was closed at 6:49 PM

No action will be taken by the City Council at this meeting.

Adjournment

At 6:49 PM Mayor ProTem Young closed the Public Hearing and adjourned the meeting.

APPROVED:

Doyle Moss, Mayor

ATTEST:

Alicia Smith, City Secretary



**City of Willow Park
City Council
Regular Meeting Minutes
Municipal Complex
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, September 10, 2019 at 7:00 p.m.**

Call to Order

Call to Order Mayor ProTem Lea Young called the meeting to order at 7:00 PM

Present:

Mayor ProTem Lea Young
Councilmember Greg Runnebaum
Councilmember Gary McKaughan
Councilmember Eric Contreras

Absent:

Mayor Doyle Moss
Councilmember Amy Fennell

Staff Present:

City Manager Bryan Grimes
City Secretary Alicia Smith

Invocation & Pledge of Allegiance

lead the invocation and pledge.

Public Comments

None

Consent Agenda

- A. Approve City Council Meeting Minutes –August 27 Workshop and Regular Meeting minutes.**

Motion was made by Councilmember Runnebaum
To approve the meeting minutes from August 27 Workshop and Regular meetings.

Seconded by Councilmember McKaughan

Aye votes: Councilmember Contreras, Runnebaum, Young and McKaughan

Motion passed with a vote of 4-0.

Regular Agenda Items

- 1. Discussion/ Action: To consider and act on a request to rezone from LR Local Retail/IH-20 Overlay District, to C Commercial IH-20 Overlay District, 1.39 acres situated in the Wesley Franklin Survey, Abstract No. 468 and the McKinney & Williams Survey, Abstract No. 954, City of Willow Park, Parker County, Texas, located on the northwest corner of I-20 Service Rd North and Mary Lou Drive.**

- a. Open Public Hearing**
- b. Close Public Hearing**
- c. Act on Ordinance 796-19**

Public Hearing was opened at 7:04 PM

Betty Chew addressed the council and answered questions.

Chuck Stark, engineer, was present to answer questions.

Public Hearing was closed at 7:06 PM.

Motion was made by Councilmember McKaughan

To approve Ordinance 796-19, an ordinance to rezone from LR Local Retail/IH-20 Overlay District, to C Commercial IH-20 Overlay District, 1.39 acres situated in the Wesley Franklin Survey, Abstract No. 468 and the McKinney & Williams Survey, Abstract No. 954, City of Willow Park, Parker

County, Texas, located on the northwest corner of I-20 Service Rd North and Mary Lou Drive.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Contreras, Runnebaum, Young and McKaughan

Motion passed with a vote of 4-0.

- 2. Discussion/ Action: To consider and act on a Final Plat of Lot 1, Block I, George Addition, being 1.39 acres Wesley Franklin Survey, Abstract No. 468, City of Willow Park, Parker County, Texas, located on the northwest corner of IH-20 Service Road North and Mary Lou Drive.**

Betty Chew addressed the council to answer any questions.

Chuck Stark, engineer was present to answer any questions.

Motion made by Councilmember Runnebaum

To approve a Final Plat of Lot 1, Block I, George Addition, being 1.39 acres Wesley Franklin Survey, Abstract No. 468, City of Willow Park, Parker County, Texas, located on the northwest corner of IH-20 Service Road North and Mary Lou Drive.

Seconded by Councilmember Contreras.

Aye votes: Councilmembers Contreras, Runnebaum, Young and McKaughan.

Motion passed with a vote of 4-0.

- 3. Discussion/ Action: To consider and act on a Final Plat Lots 1 and 2, Block 1, Willow Park Baptist Addition, being 35.83 acres, Wesley Franklin Survey, Abstract No. 468, City of Willow Park, Parker County, Texas.**

Betty Chew addressed the council to answer any questions.

Chuck Stark, engineer was present to answer any questions.

Motion made by Councilmember Contreras

To approve a Final Plat Lots 1 and 2, Block 1, Willow Park Baptist Addition, being 35.83 acres, Wesley Franklin Survey, Abstract No. 468, City of Willow Park, Parker County, Texas.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Contreras, Runnebaum, Young and McKaughan.

Motion passed with a vote of 4-0.

- 4. Discussion/ Action: To consider and act on all matters incident and related to approving and authorizing publication of notice of intention to issue certificates of obligation in an amount not to exceed \$13,770,000 for the purpose of paying contractual obligations to be incurred for (i) constructing, acquiring, purchasing, renovating, enlarging, equipping, and improving water system properties or facilities, including land and rights-of-way therefor and (ii) professional services rendered in relation to such projects and the financing thereof, including the adoption of Resolution 2019-07 pertaining thereto.**

Motion was made by Councilmember Young

To approve Resolution 2019-07, a resolution on all matters incident and related to approving and authorizing publication of notice of intention to issue certificates of obligation in an amount not to exceed \$13,770,000 for the purpose of paying contractual obligations to be incurred for (i) constructing, acquiring, purchasing, renovating, enlarging, equipping, and improving water system properties or facilities, including land and rights-of-way therefor and (ii) professional services rendered in relation to such projects and the financing thereof, including the adoption of Resolution 2019-07 pertaining thereto.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Contreras, Runnebaum, Young and McKaughan.

Motion passed with a vote of 4-0.

5. Discussion/ Action: To consider and act on donating surplus Police Department equipment.

Chief West addressed the council to answer any questions.

Motion made by Councilmember Runnebaum

To approve the donation of surplus Police Department equipment.

Seconded by Councilmember McKaughan.

Aye votes: Councilmembers Contreras, Runnebaum, Young and McKaughan.

Motion passed with a vote of 4-0.

Adjournment

Motion made by Councilmember Runnebaum

To adjourn

Seconded by Councilmember McKaughan

Aye votes: Councilmembers Contreras, Runnebaum, Young, and McKaughan

Motion passed with a vote of 4-0

Meeting was adjourned at 7:30 PM

APPROVED:

Doyle Moss, Mayor

ATTEST:

Alicia Smith, City Secretary



**City of Willow Park
Public Hearing/ Special Called Meeting Minutes
Municipal Complex
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, September 17, 2019 at 6:30 p.m.**

Call to Order

Mayor Doyle Moss called the meeting to order at 6:30 PM.

Present:

Mayor Doyle Moss

Mayor ProTem Lea Young

Councilmember Eric Contreras

Councilmember Amy Fennell

Councilmember Greg Runnebaum

Councilmember Gary McKaughan

Regular Agenda Items

- 1. The City Council shall conduct a Public Hearing on a proposal to increase tax revenues from properties on the tax roll by 6.2 % by adopting the proposed tax rate of \$.5367 per 100 value for the 2019 tax year.**
 - a. Public hearing was opened at 6:30 PM
No one spoke**
 - b. Public hearing was closed at 6:32 PM**

No action will be taken by the City Council at this meeting.

Adjournment

At 6:32 PM Mayor Moss closed the Public Hearing and adjourned the meeting.

APPROVED:

Doyle Moss, Mayor

ATTEST:

Alicia Smith, City Secretary



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: Sept. 24, 2019	Department: Administrative	Presented By: B. Grimes
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AGENDA ITEM:

To consider and act on adopting the FY 2019-2020 Budget.

BACKGROUND:

Pass and adopt budget for Fy 2019-2020 beginning October 1, 2019 through September 30, 2020.

STAFF/BOARD/COMMISSION RECOMMENDATION:

Staff recommends approval

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
Source of Funding	\$	

CITY OF WILLOW PARK

ORDINANCE 798-19

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOW PARK, TEXAS, PROVIDING FOR THE ADOPTION OF A MUNICIPAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Willow Park, Texas ("City"), is a municipal corporation duly and legally formed in the State of Texas; and

WHEREAS, the City is a general law municipality with specific powers delegated to it to protect the health, safety and general welfare of its citizens; and,

WHEREAS, an annual municipal Budget for the Fiscal Year beginning October 1, 2019, and ending September 30, 2020 ("Budget") was drafted and prepared by the Budget Officer of the City of Willow Park, Texas, in accordance with §§102.002 and 102.003 TEX. LOCAL GOVERNMENT CODE; and

WHEREAS, the Budget Officer for the City of Willow Park filed the proposed budget in the Office of the City Secretary on August 07, 2019, and the proposed Budget was made available for public inspection by any person pursuant to §102.005 TEX. LOCAL GOVERNMENT CODE; and

WHEREAS, the annual Budget referenced herein is the combination of component budgets for municipal waterworks, wastewater operations and the municipal general fund; and

WHEREAS, a public hearing was held on the Budget pursuant to §102.0065, TEX. LOCAL GOV'T CODE, with notice given as required by law prior to the consideration and adoption of the Budget herein; and

WHEREAS, after full and final consideration, it is the consensus of the Willow Park City Council that the 2019-2020 Fiscal Year Budget, as hereinafter set forth, should be approved and adopted.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILLOW PARK, TEXAS:

SECTION I. AUTHORIZATION

The Mayor, appropriate City Official or Mayor's designee, is hereby authorized and directed to implement the applicable provisions of this Ordinance.

SECTION 2. APPROVAL AND ADOPTION

The annual Budget for the Fiscal Year 2019- 2020 (attached hereto as Exhibit 'A' and made a part hereof) is hereby approved and adopted.

SECTION 3. EXPENDITURES

Expenditures during the Fiscal Year shall be made in accordance with this Budget, unless otherwise authorized by the City Council, and said Budget document shall be on file for public inspection in the Office of the City Secretary.

SECTION 4. CUMULATIVE CLAUSE

This Ordinance shall be cumulative of all provisions of ordinances of the City of Willow Park, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 5. RECITALS

The City Council hereby finds and declares all precatory language herein to be true and correct and approves and adopts the same herein as part of this Ordinance.

SECTION 6. SEVERABILITY

If for any reason any section, paragraph, subdivision, clause, phrase or provision of this Ordinance shall be held invalid, it shall not affect any valid provisions of this or any other Ordinance of the City of Willow Park to which these rules and regulations relate.

SECTION 7. FILING

Subsequent to the adoption of the Budget, a copy of the approved Budget shall be filed with the Municipal Clerk and posted on the Municipal website pursuant to § 102.008, TEX. LOCAL GOV'T CODE.

SECTION 8. EFFECTIVE DATE

This Ordinance shall be effective on or after its adoption by action of the City Council.

PASSED AND APPROVED this 24th day of September, 2019.

APPROVED:

Doyle Moss, Mayor

ATTEST:

Alicia Smith TRMC, City Secretary

The Willow Park City Council is acting on Ordinance No. 798-19, did on the 24th day of September 2019 vote as follows:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>
Doyle Moss	_____	_____	_____
Eric Contreras, Place 1	_____	_____	_____
Amy Fennell, Place 2	_____	_____	_____
Greg Runnebaum, Place 3	_____	_____	_____
Lea Young, Place 4	_____	_____	_____
Gary McKaughan, Place 5	_____	_____	_____

EXHIBIT "A"

To: Willow Park City Council

From: City Administrator Bryan Grimes

InRe: 2019 – 2020 Budget

Mayor Moss and Council:

Attached is the 2019 – 2020 City of Willow Park DRAFT BUDGET. Per our Budget Workshops, I made some changes:

- 1. The M/O Tax Revenue as listed is \$1,542,420, which is an M/O Tax Rate of .2918.**

When added to the I/S Rate of .2449, it will be a Total Tax Rate of .5367. That is unchanged from last years adopted rate.

	M/O	I/S	Total
Current	0.3084	0.2283	0.5367
Budgeted	0.2918	0.2449	0.5367

2. Street Repair in the Public Works Department was also increased to \$120K.
3. The dump truck, as mentioned by Ramon at the August 27 Workshop was also moved to the Water Department.

Additionally, the 2019 – 2020 CIP Draft Budget is included. These expenditures ARE NOT part of the 2019 – 2020 Budget and funding for these expenditures have not been determined at this time. These are Capital Projects that may or may be completed or funded during the fiscal year depending on funding vehicles, willingness to issue debt, and other factors.

Again, this the DRAFT BUDGET and has not been adopted. This is, however, what we plan to present to the public next week for their review prior to the September 10 Public Hearing.

General Fund 2018 - 2019 Final

Fund: 10 GENERAL FUND	2019-2020 Budget	2020-2021 Budget
Dept: ALL		
Revenue Description		
Property & Other Taxes	2,458,199	\$2,724,218
Franchise Fees	\$377,933	\$377,933
Development & Permit Fees	\$253,700	\$253,700
Fines & Forfeitures	\$255,200	\$204,600
Service Revenue/Revenue Recovery	\$5,650	\$5,750
Other Revenue	\$16,435	\$16,435
Transfers From Reserves	\$535,000	\$375,000
Total Revenue:	\$3,902,117	\$3,957,636
Expense Description		
Personnel	\$2,312,685	\$2,335,596
Supplies (Maintenance & Operations)	\$465,155	\$502,512
Utilities	\$107,943	\$103,552
Operational & Contractual Services	\$773,633	\$893,271
Transfers & Restricted Funds	\$11,930	\$0
Enterprise Vehicles	\$40,000	\$0
Parker County Street Improvements	\$100,000	\$120,000
Total Expenses:	\$3,811,346	\$3,954,931
Net Profit/Loss:	\$90,771	\$2,705

All Departments 2018 - 2019 Final

Fund: 10 GENERAL FUND		2019-2020 Budget								
Revenue Description		Dept:	All	Admin	Development	Fire	Legislative	Court	Police	PW
Property & Other Taxes			2,724,218	2,724,218						
Franchise Fees			377,933	377,933						
Development & Permit Fees			253,700		243,700	10,000				
Fines & Forfeitures			204,600					204,600		
Service Revenue/Revenue Recovery			5,750			5,000	150		600	
Other Revenue			16,435	15,335	0	0	1,100	0	0	0
Bond Proceeds/Transfers From Reserves			375,000	375,000		0			0	0
Total Revenue:			3,957,636	3,492,486	243,700	15,000	1,250	204,600	600	0
Expense Description		Dept:	All	Admin	Development	Fire	Legislative	Court	Police	PW
Personnel			2,335,596	161,577	102,852	769,901	78,338	123,586	1,049,067	50,275
Supplies (Maintenance & Operations)			502,512	11,845	2,730	224,579	13,515	1,500	102,189	146,154
Utilities			103,552	0	0	6,180	0	0	0	97,372
Operational & Contractual Services			893,271	147,302	176,459	119,386	114,839	39,832	222,955	72,498
Transfers & Restricted Funds			0	0	0	0	0	0	0	0
Enterprise Vehicles			0	0	0	0	0	0	0	0
Parker County Street Improvements			120,000	0	0	0	0	0	0	120,000
Total Expenses:			3,954,931	320,724	282,041	1,120,046	206,692	164,918	1,374,211	486,299
Net Profit/Loss:			2,705	3,171,762	-38,341	-1,105,046	-205,442	39,682	-1,373,611	-486,299

Administration Department

Admin 2018 -2019 Final

Account Number	Account Description	FY 2018 - 2019	FY 2019 - 2020
10-46000-001	M & O TAX	\$1,451,391	\$1,542,410
10-46001-001	SALES TAX	\$975,000	\$1,150,000
10-46002-001	MIXED BEVERAGE TAX	\$24,506	\$24,506
10-46003-001	AUTO/TRAILER TAXES	\$325	\$325
10-46007-001	DELINQUENT TAXES	\$6,977	\$6,977
		\$2,458,199	\$2,724,218
10-46020-001	TXU ELECTRIC	\$165,836	\$165,836
10-46021-001	A T & T	\$70,000	\$70,000
10-46022-001	TEXAS GAS	\$7,500	\$7,500
10-46025-001	MISC. FRANCHISE	\$5,000	\$5,000
10-46027-001	MESH NET	\$3,024	\$3,024
10-46028-001	WATER FRANCHISE FEE	\$98,020	\$98,020
10-46029-001	WASTEWATER FRANCHISE FEES	\$28,553	\$28,553
10-46040-001	USPS CONTRACT UNIT	\$0	\$0
		\$377,933	\$377,933
10-46005-001	INTEREST - OPERATING FUND	\$15,000	\$15,000
10-46041-001	REFUNDS/BANK CREDITS	\$100	\$100
10-46042-001	MISCELLANEOUS	\$35	\$35
10-46043-001	ADJUSTMENT TO REVENUE	\$0	\$0
10-46046-001	OTHER REIMBURSEABLES	\$200	\$200
10-46047-001	BOND PROCEEDS	\$0	\$0
		\$15,335	\$15,335
10-46100-001	FROM GENERAL FUND RESERVES	\$35,000	\$0
10-45006-001	ACCOUNT TRANSFERS	\$500,000	\$375,000
		\$535,000	\$375,000
	Total Revenue:	\$3,386,467	\$3,492,486

Account Number	Account Description	FY 2018 - 2019	FY 2019 - 2020
10-58100-001	SALARIES	\$191,369	\$123,021
10-58101-001	PAYROLL EXPENSE	\$2,775	\$1,784
10-58102-001	WORKERS COMPENSATION	\$2,072	\$1,554
10-58103-001	HEALTH INSURANCE	\$23,786	\$17,506
10-58104-001	RETIREMENT	\$13,817	\$8,882
10-58105-001	UNEMPLOYMENT INSURANCE	\$324	\$14
10-58107-001	CELL PHONE STIPEND	\$1,740	\$1,140
10-58108-001	EXTRA HELP	\$0	\$0
10-58109-001	CERTIFICATE PAY	\$0	\$0
10-58110-001	OVERTIME	\$0	\$0
10-58125-001	DENTAL INSURANCE	\$1,525	\$7,406
10-58126-001	LIFE INSURANCE	\$913	\$270
10-58127-001	PHYSICALS & GYM MEMBERSHIPS	\$0	\$0
10-58128-001	ACCRUED COMP & VACATION	\$0	\$0
10-58131-001	PERSONNEL SUPPORT	\$0	\$0
	Total Personnel:	\$238,321	\$161,577
10-58200-001	POSTAGE & SHIPPING	\$8,874	\$3,000
10-58201-001	OFFICE SUPPLIES	\$4,120	\$5,000
10-58202-001	FLOWERS/GIFTS/PLAQUES	\$515	\$2,000
10-58203-001	BASIC OPERATING SUPPLIES	\$0	\$0
10-58204-001	PRINTING & BINDING	\$0	\$0
10-58205-001	MINOR EQUIPMENT: OFFICE	\$515	\$515
10-58207-001	MV REPAIR & MAINTENANCE	\$0	\$0
		\$14,028	\$10,515
Account Number	Account Description	FY 2018 - 2019	FY 2019 - 2020

Admin 2018 -2019 Final

10-58208-001	UNIFORMS & SUPPLIES	\$0	\$300
10-58214-001	FINANCE CHARGES	\$0	\$0
10-58215-001	USPS CONTRACT UNIT	\$0	\$0
10-58223-001	EQUIPMENT	\$515	\$515
10-58265-001	FACILITIES MAINT SUPPLIES	\$515	\$515
10-58266-001	MINOR EQUIPMENT: FIELD	\$0	\$0
10-58267-001	OPERATING SUPPLIES NON CONSUMA	\$0	\$0
10-58268-001	SUBSCRIPTIONS & PUBLICATIONS	\$0	\$0
10-58270-001	MV FUEL	\$0	\$0
	Total Supplies:	\$15,054	\$11,845
10-58305-001	COMMUNICATION SERVICES	\$947	\$0
	Total Utilities:	\$947	\$0
10-58400-001	TRAVEL & TRAINING	\$12,000	\$12,000
10-58401-001	CONSULTANTS & PROFESSIONALS	\$0	\$0
10-58402-001	ADVERTISING & LEGAL NOTICES	\$1,500	\$1,500
10-58403-001	PRINTING & BINDING	\$0	\$3,600
10-58404-001	PROPERTY & LIABILITY	\$16,480	\$7,000
10-58405-001	REPAIR & MAINTENANCE	\$0	\$0
10-58406-001	PROFESSIONAL LICENSE	\$515	\$1,000
10-58407-001	DUES & MEMBERSHIPS	\$3,000	\$3,000
10-58408-001	SPECIAL EVENTS	\$0	\$0
10-58409-001	PERMITS & APPLICATIONS	\$0	\$0
10-58410-001	LAB TESTING	\$0	\$0
10-58414-001	FINANCE CHARGES	\$0	\$0
10-58415-001	FINES & PENALTIES	\$0	\$0
10-58416-001	LEGAL/CITY ATTORNEY	\$5,000	\$0
10-58417-001	ACCOUNTING & AUDITOR	\$40,000	\$40,000
10-58418-001	CONTRACTUAL SERVICES	\$48,000	\$48,000
10-58426-001	SOFTWARE TECH SUPPORT	\$3,000	\$15,000
10-58427-001	EQUIPMENT TECH SUPPORT	\$0	\$0
10-58437-001	BLACKBOARD CONNECT	\$2,750	\$2,750
10-58438-001	IT CONTRACT	\$3,852	\$3,852
10-58444-001	EQUIPMENT MAINTENANCE	\$0	\$0
10-58450-001	GOVERNMENT & MISC OPERATING	\$0	\$0
10-58451-001	EQUIPMENT RENTAL	\$9,600	\$9,600
10-58464-001	EQUIPMENT ANNUAL	\$0	\$0
10-58476-001	REIMBURSABLES & REFUNDS	\$0	\$0
	Total Operational & Contractual:	\$145,697	\$147,302
10-58700-001	TRANSFER TO TOURISM FUND	\$0	\$0
10-58705-001	INTERFUND TRANSFER	\$0	\$0
10-58706-001	INTRAFUND ACTIVITY	\$0	\$0
10-58716-001	PAYING AGENT FEES	\$0	\$0
10-58719-001	INTEREST	\$0	\$0
10-58724-001	PRINCIPAL RETIREMENT	\$0	\$0
10-58739-001	TRANSFER TO ABATEMENT FUND	\$0	\$0
10-58751-001	TRANSFER TO PERSONNEL SUPPORT	\$0	\$0
10-58753-001	TRANSFER TO DEBT SERVICE	\$0	\$0
10-58755-001	TRANSFER TO GRANT FUND	\$0	\$0
10-58756-001	TRANSFER TO EMERGENCY DISTASTE	\$0	\$0
10-58758-001	TRANSFER TO FIRST RESPONDER FUND	\$0	\$0
	Total Transferables:	\$0	\$0
	Total Expenses:	\$400,019	\$320,724
	Net Profit/Loss:	\$2,986,448	\$3,171,762

Development Department

Development 2018 -2019 Final

Account Number	Account Description	FY 2018 - 2019	FY 2019 - 2020
10-46023-003	CERTIFICATE OF OCCUPANCY	\$1,000	\$1,000
10-46070-003	BUILDING PERMITS	\$175,000	\$175,000
10-46071-003	HEALTH PERMITS	\$9,000	\$9,000
10-46072-003	SUBCONTRACTORS PERMITS	\$15,000	\$15,000
10-46073-003	REGISTRATION FEES	\$4,500	\$4,500
10-46074-003	BUSINESS ORIENTED	\$0	\$0
10-46075-003	OSSF PERMITS	\$1,200	\$1,200
10-46076-003	WELL APPLICATION FEE	\$0	\$0
10-46077-003	PLAN REVIEW	\$35,000	\$35,000
10-46078-003	ENERGY INSPECTION	\$0	\$0
10-46079-003	BACKFLOW INSPECTIONS	\$0	\$0
10-46080-003	RE - INSPECTION	\$0	\$0
10-46082-003	REVIEWS/ REQUESTS	\$600	\$600
10-46083-003	METER RELEASE	\$0	\$0
10-46084-003	RENTAL INSPECTIONS	\$400	\$400
10-46089-003	IRRIGATION	\$0	\$0
10-46091-003	LATE HOURS ALOCHOL PERMIT FEE	\$0	\$0
10-46095-003	FIRE ALARMS	\$1,000	\$1,000
10-46099-003	FIRE SPRINKLER	\$1,000	\$1,000
		\$243,700	\$243,700
10-46092-003	NSF FEES	\$0	\$0
10-46041-003	REFUNDS/BANK CREDITS	\$0	\$0
10-46042-003	MISCELLANEOUS	\$0	\$0
10-46043-003	ADJUSTMENT TO REVENUE	\$0	\$0
10-46046-003	OTHER REIMBURSEABLES	\$0	\$0
10-46054-003	CAPITAL LEASES	\$0	\$0
		\$0	\$0
	Total Revenue:	\$243,700	\$243,700
10-58100-003	SALARIES	\$126,978	\$82,490
10-58101-003	PAYROLL EXPENSE	\$1,841	\$1,196
10-58102-003	WORKERS COMPENSATION	\$2,072	\$1,554
10-58103-003	HEALTH INSURANCE	\$15,857	\$10,504
10-58104-003	RETIREMENT	\$9,168	\$5,956
10-58105-003	UNEMPLOYMENT INSURANCE	\$324	\$14
10-58107-003	CELL PHONE STIPEND	\$540	\$270
10-58108-003	EXTRA HELP	\$0	\$0
10-58109-003	CERTIFICATE PAY	\$0	\$0
10-58110-003	OVERTIME	\$0	\$0
10-58125-003	DENTAL INSURANCE	\$994	\$702
10-58126-003	LIFE INSURANCE	\$234	\$166
10-58127-003	PHYSICALS & GYM MEMBERSHIPS	\$0	\$0
10-58128-003	ACCRUED COMP & VACATION	\$0	\$0
10-58131-003	PERSONNEL SUPPORT	\$0	\$0
		\$0	\$0
	Total Personnel:	\$158,008	\$102,852
10-58200-003	POSTAGE & SHIPPING	\$515	\$515
10-58201-003	OFFICE SUPPLIES	\$1,030	\$1,030
10-58202-003	FLOWERS/GIFTS/PLAQUES	\$52	\$52
10-58203-003	BASIC OPERATING SUPPLIES	\$0	\$0
10-58204-003	PRINTING & BINDING	\$309	\$309
10-58205-003	MINOR EQUIPMENT: OFFICE	\$515	\$515
10-58207-003	MV REPAIR & MAINTENACE	\$0	\$0
10-58208-003	UNIFORMS & SUPPLIES	\$309	\$309
10-58265-003	FACILITIES MAINT SUPPLIES	\$0	\$0
10-58266-003	MINOR EQUIPMENT: FIELD	\$0	\$0

Development 2018 -2019 Final

Account Number	Account Description	FY 2018 - 2019	FY 2019 - 2020
10-58270-003	MV FUEL	\$0	\$0
10-58282-003	HEALTH PLAN REVIEWS	\$0	\$0
	Total Supplies:	\$2,730	\$2,730
10-58305-003	COMMUNICATION SERVICES	\$947	\$0
	Total Utilities:	\$947	\$0
10-58400-003	TRAVEL & TRAINING	\$7,500	\$7,500
10-58401-003	CONSULTANTS & PROFESSIONALS	\$108,150	\$108,150
10-58402-003	ADVERTISING & LEGAL NOTICES	\$5,150	\$5,150
10-58403-003	PRINTING & BINDING	\$0	\$0
10-58404-003	PROPERTY & LIABILITY	\$5,150	\$5,150
10-58405-003	REPAIR & MAINTENANCE	\$0	\$0
10-58407-003	DUES & MEMBERSHIPS	\$721	\$721
10-58408-003	SPECIAL EVENTS	\$0	\$0
10-58409-003	PERMITS & APPLICATIONS	\$0	\$0
10-58414-003	FINANCE CHARGES	\$0	\$0
10-58415-003	FINES & PENALTIES	\$0	\$0
10-58416-003	LEGAL/CITY ATTORNEY	\$0	\$0
10-58418-003	CONTRACTUAL SERVICES	\$28,100	\$28,100
10-58423-003	FOOD SERVICE INSPECTOR	\$5,870	\$5,870
10-58424-003	ENGINEERING/CITY ENGINEER	\$5,150	\$5,150
10-58426-003	SOFTWARE TECH SUPPORT	\$0	\$0
10-58427-003	EQUIPMENT TECH SUPPORT	\$0	\$0
10-58433-003	CLEANING SERVICE	\$0	\$0
10-58434-003	OSSF	\$0	\$0
10-58435-003	POOL INSPECTOR	\$1,700	\$1,700
10-58436-003	PAGER SERVICE	\$0	\$0
10-58437-003	BLACKBOARD CONNECT	\$0	\$0
10-58438-003	IT CONTRACT	\$3,968	\$3,968
10-58450-003	GOVERNMENT & MISC OPERATING	\$0	\$0
10-58451-003	EQUIPMENT RENTAL	\$0	\$0
10-58463-003	ECONOMIC DEVELOPMENT	\$5,000	\$5,000
10-58476-003	REIMBURSABLES & REFUNDS	\$0	\$0
	Total Operational & Contractual:	\$176,459	\$176,459
10-58705-003	INTERFUND TRANSFER	\$0	\$0
10-58751-003	TRANSFER TO PERSONNEL SUPPORT	\$0	\$0
10-58752-003	TRANSFER TO ECONOMIC DEVELOPME	\$0	\$0
	Total Transferables:	\$0	\$0
	Total Expenses:	\$338,144	\$282,041
	Net Profit/Loss:	-\$94,444	-\$38,341

**Fire
Department**

Fire Department 2018 - 2019 Final

Account Number	Account Description	FY 2018 - 2019	FY 2019 - 2020
10-46030-004	VFD CONTRIBUTIONS	\$0	\$0
10-46031-004	SERVICE REVENUE	\$0	\$0
10-46032-004	REVENUE RECOVERY	\$5,000	\$5,000
10-46035-004	PARKER COUNTY RUN FUNDS	\$0	\$0
		\$5,000	\$5,000
10-46099-004	FIRE SPRINKLER	\$10,000	\$10,000
10-46041-004	REFUNDS/ BANK CREDITS	\$0	\$0
10-46042-004	MISCELLANEOUS	\$0	\$0
10-46046-004	OTHER REIMBURSEABLES	\$0	\$0
10-46047-004	BOND PROCEEDS	\$0	\$0
		\$0	\$0
	Total Revenue:	\$15,000	\$15,000

10-58100-004	SALARIES	\$509,232	\$534,557
10-58101-004	PAYROLL EXPENSE	\$7,680	\$8,845
10-58102-004	WORKERS COMPENSATION	\$9,324	\$13,468
10-58103-004	HEALTH INSURANCE	\$71,357	\$63,022
10-58104-004	RETIREMENT	\$40,016	\$43,721
10-58105-004	UNEMPLOYMENT INSURANCE	\$1,458	\$81
10-58107-004	CELL PHONE STIPEND	\$2,160	\$1,620
10-58108-004	EXTRA HELP	\$0	\$0
10-58109-004	CERTIFICATE PAY	\$22,500	\$23,400
10-58110-004	OVERTIME	\$45,000	\$55,000
10-58124-004	FLOATER SHIFTS	\$16,000	\$16,000
10-58125-004	DENTAL INSURANCE	\$4,472	\$4,213
10-58126-004	LIFE INSURANCE	\$1,055	\$994
10-58127-004	PHYSICALS & GYM MEMBERSHIPS	\$3,800	\$4,980
10-58128-004	ACCRUED COMP & VACATION	\$0	\$0
10-58131-004	PERSONNEL SUPPORT	\$0	\$0
	Total Personnel:	\$734,054	\$769,901

10-58200-004	POSTAGE & SHIPPING	\$824	\$824
10-58201-004	OFFICE SUPPLIES	\$2,225	\$2,225
10-58202-004	FLOWERS/GIFTS/PLAQUES	\$232	\$500
10-58203-004	BASIC OPERATING SUPPLIES	\$10,632	\$12,427
10-58204-004	PRINTING & BINDING	\$206	\$206
10-58205-004	MINOR EQUIPMENT: OFFICE	\$1,718	\$1,900
10-58206-004	MV OILS, LUBRICANTS & FLUIDS	\$0	\$0
10-58207-004	MV REPAIR & MAINTENANCE	\$58,371	\$77,061
10-58208-004	UNIFORMS & SUPPLIES	\$9,946	\$20,169
10-58214-004	FINANCE CHARGES	\$0	\$0
10-58216-004	PPE AND SUPPLIES	\$57,525	\$60,601
10-58217-004	MEDICAL SUPPLIES	\$13,217	\$14,906
10-58218-004	REHAB SUPPLIES	\$0	\$0
10-58219-004	FOAM SUPPLIES	\$1,803	\$1,803
10-58220-004	ROAD ABSORBENT SUPPLIES	\$1,654	\$1,654
10-58227-004	ICE & INCLEMENT WEATHER	\$0	\$0
10-58253-004	SAFETY EQUIPMENT & SUPPLIES	\$38,157	\$18,563
10-58260-004	BUILDING & FACILITIES REPAIRS	\$2,575	\$3,740
10-58265-004	FACILITIES MAINT SUPPLIES	\$0	\$0
10-58266-004	MINOR EQUIPMENT: FIELD	\$0	\$0
10-58267-004	OPERATING SUPPLIES NON CONSUMA	\$0	\$0
10-58270-004	MV FUEL	\$10,300	\$0
10-58278-004	EMERGENCY RESPONSE SUPPLIES	\$8,000	\$8,000
	Total Supplies:	\$217,385	\$224,579

Fire Department 2018 - 2019 Final

Account Number	Account Description	FY 2018 - 2019	FY 2019 - 2020
10-58305-004	COMMUNICATION SERVICES	\$6,180	\$6,180
	Total Utilities:	\$6,180	\$6,180
10-58400-004	TRAVEL & TRAINING	\$21,419	\$28,054
10-58401-004	CONSULTANTS & PROFESSIONALS	\$3,605	\$3,605
10-58402-004	ADVERTISING & LEGAL NOTICES	\$0	\$0
10-58403-004	PRINTING & BINDING	\$206	\$206
10-58404-004	PROPERTY & LIABILITY	\$5,150	\$5,150
10-58405-004	REPAIR & MAINTENANCE	\$0	\$0
10-58406-004	PROFESSIONAL LICENSE	\$0	\$0
10-58407-004	DUES & MEMBERSHIPS	\$397	\$542
10-58408-004	SPECIAL EVENTS	\$0	\$0
10-58409-004	PERMITS & APPLICATIONS	\$0	\$0
10-58414-004	FINANCE CHARGES	\$0	\$0
10-58415-004	FINES & PENALTIES	\$0	\$0
10-58416-004	LEGAL/CITY ATTORNEY	\$0	\$0
10-58417-004	ACCOUNTING & AUDITOR	\$0	\$0
10-58418-004	CONTRACTUAL SERVICES	\$45,000	\$56,250
10-58426-004	SOFTWARE TECH SUPPORT	\$0	\$0
10-58427-004	EQUIPMENT TECH SUPPORT	\$18,566	\$20,540
10-58437-004	BLACKBOARD CONNECT	\$1,071	\$1,071
10-58438-004	IT CONTRACT	\$3,968	\$3,968
10-58440-004	VFD CONTRIBUTIONS PAID	\$0	\$0
10-58450-004	GOVERNMENT & MISC OPERATING	\$0	\$0
10-58451-004	EQUIPMENT RENTAL	\$0	\$0
10-58452-004	VEHICLE LEASE (Enterprise)	\$0	\$0
10-58464-004	DRAINAGE	\$0	\$0
10-58476-004	REIMBURSABLES & REFUNDS	\$0	\$0
	Total Operational & Contractual:	\$99,382	\$119,386
10-58705-004	INTERFUND TRANSFER	\$0	\$0
10-58719-004	INTEREST	\$0	\$0
10-58751-004	TRANSFER TO PERSONNEL SUPPORT	\$0	\$0
10-58753-004	TRANSFER TO DEBT SERVICE	\$0	\$0
	Total Transferables:	\$0	\$0
	Total Expenses - Before Capital:	\$1,057,001	\$1,120,046
10-58601-007	VEHICLES	\$0	\$0
10-58602-007	TECHNOLOGY PROJECTS	\$0	\$0
10-58606-007	TECHNOLOGY: OFFICE & FIELD	\$0	\$0
10-58624-007	EQUIPMENT PURCHASE	\$0	\$0
	Total Capital Outlay:	\$0	\$0
	Total Expenses - After Capital:	\$0	\$1,120,046
	Net Profit/Loss:	-\$1,042,001	\$1,120,046

**Legislative
Department**

Legislative 2018 - 2019 Final

Account Number	Account Description	FY 2018 - 2019	FY 2019 - 2020
10-46042-005	MISCELLANEOUS	\$1,100	\$1,100
10-46043-005	ADJUSTMENT TO REVENUE	\$0	\$0
		\$1,100	\$1,100
10-46036-005	OPEN RECORDS FEES	\$150	\$150
	Total Revenue:	\$1,250	\$1,250
10-58100-005	SALARIES	\$63,000	\$63,654
10-58101-005	PAYROLL EXPENSE	\$914	\$923
10-58102-005	WORKERS COMPENSATION	\$1,036	\$1,036
10-58103-005	HEALTH INSURANCE	\$7,929	\$7,002
10-58104-005	RETIREMENT	\$4,549	\$4,596
10-58105-005	UNEMPLOYMENT INSURANCE	\$162	\$9
10-58107-005	CELL PHONE STIPEND	\$540	\$540
10-58108-005	EXTRA HELP	\$0	\$0
10-58109-005	CERTIFICATE PAY	\$0	\$0
10-58110-005	OVERTIME	\$0	\$0
10-58125-005	DENTAL INSURANCE	\$497	\$468
10-58126-005	LIFE INSURANCE	\$117	\$110
10-58127-005	PHYSICALS & GYM MEMBERSHIPS	\$0	\$0
10-58128-005	ACCRUED COMP & VACATION	\$0	\$0
	Total Personnel:	\$78,744	\$78,338
10-58200-005	POSTAGE & SHIPPING	\$100	\$100
10-58201-005	OFFICE SUPPLIES	\$1,500	\$1,500
10-58202-005	FLOWERS/GIFTS/PLAQUES	\$3,500	\$1,500
10-58203-005	BASIC OPERATING SUPPLIES	\$500	\$550
10-58204-005	PRINTING & BINDING	\$515	\$515
10-58205-005	MINOR EQUIPMENT: OFFICE	\$500	\$2,900
10-58208-005	UNIFORMS & SUPPLIES	\$1,350	\$1,350
10-58265-005	FACILITIES MAINT SUPPLIES	\$0	\$0
10-58266-005	MINOR EQUIPMENT: FIELD	\$500	\$500
10-58267-005	OPERATING SUPPLIES NON CONSUMA	\$0	\$0
10-58269-005	PROMOTIONS	\$4,600	\$4,600
	Total Supplies:	\$13,065	\$13,515
10-58305-005	COMMUNICATION SERVICES	\$0	\$0
	Total Utilities:	\$0	\$0
10-58400-005	TRAVEL & TRAINING	\$14,100	\$14,100
10-58401-005	CONSULTANTS & PROFESSIONALS	\$8,000	\$8,000
10-58402-005	ADVERTISING & LEGAL NOTICES	\$2,000	\$2,000
10-58404-005	PROPERTY & LIABILITY	\$5,500	\$5,500
10-58405-005	REPAIR & MAINTENANCE	\$0	\$0
10-58406-005	PROFESSIONAL LICENSE	\$400	\$400
10-58407-005	DUES & MEMBERSHIPS	\$6,700	\$10,200
10-58408-005	SPECIAL EVENTS	\$12,500	\$12,500
10-58409-005	PERMITS & APPLICATIONS	\$0	\$0
10-58411-005	PROPERTY DAMAGE	\$0	\$0
10-58414-005	FINANCE CHARGES	\$0	\$0
10-58415-005	FINES & PENALTIES	\$0	\$0
10-58416-005	LEGAL/CITY ATTORNEY	\$45,000	\$45,000
10-58418-005	CONTRACTUAL SERVICES	\$2,000	\$4,400
10-58419-005	ELECTIONS ADMINISTRATION	\$5,200	\$5,700
10-58424-005	ENGINEERING/CITY ENGINEER	\$0	\$0
Account Number	Account Description	FY 2018 - 2019	FY 2019 - 2020

Legislative 2018 - 2019 Final

10-58425-005	SOLID WASTE COLLECTION	\$0	\$0
10-58426-005	SOFTWARE TECH SUPPORT	\$500	\$500
10-58427-005	EQUIPMENT TECH SUPPORT	\$0	\$0
10-58437-005	BLACKBOARD CONNECT	\$1,071	\$1,071
10-58438-005	IT CONTRACT	\$3,968	\$3,968
10-58450-005	GOVERNMENT & MISC OPERATING	\$1,500	\$1,500
10-58451-005	EQUIPMENT RENTAL	\$0	\$0
10-58476-005	REIMBURSABLES & REFUNDS	\$0	\$0
	Total Operational & Contractual:	\$108,439	\$114,839
10-58705-005	INTERFUND TRANSFER	\$0	\$0
10-58751-005	TRANSFER TO PERSONNEL SUPPORT	\$0	\$0
	Total Transferables:	\$0	\$0
	Total Expenses:	\$200,248	\$206,692
	Net Profit/Loss:	-\$198,998	-\$205,442

**Court
Department**

Court 2018 - 2019 Final

Account Number	Account Description	FY 2018 - 2019	FY 2019 - 2020
10-46042-006	MISCELLANEOUS	\$0	\$0
10-46043-006	ADJUSTMENT TO REVENUE	\$0	\$0
		\$0	\$0
10-46060-006	NON-PARKING	\$200,000	\$100,000
10-46061-006	PARKING	\$1,000	\$1,000
10-46062-006	WARRANTS/CAPIAS	\$1,300	\$1,300
10-46063-006	STATE LAW - CLASS C	\$15,000	\$15,000
10-46064-006	COURT ADMINISTRATION	\$25,000	\$75,000
10-46065-006	COURT SECURITY	\$4,700	\$4,700
10-46066-006	TIME PAYMENT	\$500	\$400
10-46067-006	MC TECH FEE	\$6,700	\$6,700
10-46085-006	SEAT BELT	\$1,000	\$500
		\$255,200	\$204,600
	Total Revenue:	\$255,200	\$204,600
10-58100-006	SALARIES	\$87,868	\$94,710
10-58101-006	PAYROLL EXPENSE	\$1,286	\$1,417
10-58102-006	WORKERS COMPENSATION	\$2,072	\$2,072
10-58103-006	HEALTH INSURANCE	\$15,857	\$14,005
10-58104-006	RETIREMENT	\$6,401	\$6,996
10-58105-006	UNEMPLOYMENT INSURANCE	\$324	\$18
10-58107-006	CELL PHONE STIPEND	\$540	\$540
10-58108-006	EXTRA HELP	\$0	\$0
10-58109-006	CERTIFICATE PAY	\$0	\$479
10-58110-006	OVERTIME	\$792	\$792
10-58125-006	DENTAL INSURANCE	\$994	\$936
10-58126-006	LIFE INSURANCE	\$234	\$221
10-58127-006	PHYSICALS & GYM MEMBERSHIPS	\$0	\$0
10-58128-006	ACCRUED COMP & VACATION	\$0	\$0
10-58132-006	BAILIFF DUTIES	\$1,500	\$1,400
	Total Personnel:	\$117,868	\$123,586
10-58200-006	POSTAGE & SHIPPING	\$0	\$0
10-58201-006	OFFICE SUPPLIES	\$1,200	\$1,000
10-58202-006	FLOWERS/GIFTS/PLAQUES	\$200	\$200
10-58203-006	BASIC OPERATING SUPPLIES	\$0	\$0
10-58204-006	PRINTING & BINDING	\$0	\$0
10-58205-006	MINOR EQUIPMENT: OFFICE	\$0	\$0
10-58214-006	FINANCE CHARGES	\$300	\$300
10-58253-006	SAFETY EQUIPMENT & SUPPLIES	\$0	\$0
10-58265-006	FACILITIES MAINT SUPPLIES	\$0	\$0
10-58267-006	OPERATING SUPPLIES NON CONSUMA	\$0	\$0
	Total Supplies:	\$1,700	\$1,500
10-58305-006	COMMUNICATION SERVICES	\$5,150	\$0
	Total Utilities:	\$5,150	\$0
10-58400-006	TRAVEL & TRAINING	\$3,000	\$3,000
10-58401-006	CONSULTANTS & PROFESSIONALS	\$0	\$0
10-58402-006	ADVERTISING & LEGAL NOTICES	\$0	\$0
10-58403-006	PRINTING & BINDING	\$0	\$0
10-58404-006	PROPERTY & LIABILITY	\$5,150	\$5,150
10-58405-006	REPAIR & MAINTENANCE	\$0	\$0
10-58406-006	PROFESSIONAL LICENSE	\$0	\$0
Account Number	Account Description	FY 2018 - 2019	FY 2019 - 2020

Court 2018 - 2019 Final

10-58407-006	DUES & MEMBERSHIPS	\$82	\$82
10-58408-006	SPECIAL EVENTS	\$0	\$0
10-58409-006	PERMITS & APPLICATIONS	\$0	\$0
10-58414-006	FINANCE CHARGES	\$0	\$0
10-58415-006	FINES & PENALTIES	\$0	\$0
10-58416-006	LEGAL/CITY ATTORNEY	\$10,000	\$10,000
10-58418-006	CONTRACTUAL SERVICES	\$0	\$0
10-58421-006	MUNICIPAL JUDGE	\$14,400	\$14,400
10-58422-006	MAGISTRATE	\$2,000	\$3,000
10-58426-006	SOFTWARE TECH SUPPORT	\$0	\$0
10-58427-006	EQUIPMENT TECH SUPPORT	\$0	\$0
10-58438-006	IT CONTRACT	\$4,000	\$4,000
10-58441-006	JURY SERVICE	\$200	\$200
10-58450-006	GOVERNMENT & MISC OPERATING	\$0	\$0
10-58451-006	EQUIPMENT RENTAL	\$0	\$0
10-58476-006	REIMBURSABLES & REFUNDS	\$0	\$0
	Total Operational & Contractual:	\$38,832	\$39,832
10-58701-006	TRANSFER TO COURT SECURITY FUND	\$0	\$0
10-58702-006	TRANSFER TO COURT TECHNOLOGY FUND	\$0	\$0
10-58703-006	COURT TECHNOLOGY	\$0	\$0
10-58705-006	INTERFUND TRANSFER	\$0	\$0
10-58742-006	TRANSFER TO CAPITAL/EQUIPMENT	\$0	\$0
10-58751-006	TRANSFER TO PERSONNEL SUPPORT	\$0	\$0
	Total Transferables:	\$0	\$0
	Total Expenses:	\$163,550	\$164,918
	Net Profit/Loss:	\$91,650	\$39,682

**Police
Department**

Police Department 2018 -2019 Final

Account Number	Account Description	FY 2018 - 2019	FY 2019 - 2020
10-46005-007	INTEREST - OPERATING FUND	\$0	\$0
10-46031-007	SERVICE REVENUE	\$0	\$0
10-46041-007	REFUNDS/BANK CREDITS	\$0	\$0
10-46042-007	MISCELLANEOUS	\$0	\$0
10-46046-007	OTHER REIMBURSEABLES	\$0	\$0
10-46053-007	ACCIDENT REPORTS	\$500	\$600
10-46050-007	POLICE TRAINING	\$0	\$0
10-46051-007	POLICE CONTRIBUTIONS	\$0	\$0
10-46088-007	SALE OF ASSETS	\$0	\$0
10-46093-007	GRANT FUNDS	\$0	\$0
10-46097-007	FOUND PROPERTY	\$0	\$0
		\$0	\$0
	Total Revenue:	\$500	\$600

10-58100-007	SALARIES	\$730,065	\$812,137
10-58101-007	PAYROLL EXPENSE	\$11,514	\$12,559
10-58102-007	WORKERS COMPENSATION	\$15,540	\$12,432
10-58103-007	HEALTH INSURANCE	\$81,071	\$98,035
10-58104-007	RETIREMENT	\$57,332	\$62,535
10-58105-007	UNEMPLOYMENT INSURANCE	\$2,430	\$108
10-58107-007	CELL PHONE STIPEND	\$748	\$2,161
10-58108-007	EXTRA HELP	\$0	\$0
10-58109-007	CERTIFICATE PAY	\$3,655	\$12,000
10-58110-007	OVERTIME	\$27,000	\$27,000
10-58125-007	DENTAL INSURANCE	\$5,420	\$6,554
10-58126-007	LIFE INSURANCE	\$1,279	\$1,546
10-58127-007	PHYSICALS & GYM MEMBERSHIPS	\$2,000	\$2,000
10-58128-007	ACCRUED COMP & VACATION	\$0	\$0
	Total Personnel:	\$938,054	\$1,049,067

10-58200-007	POSTAGE & SHIPPING	\$309	\$309
10-58201-007	OFFICE SUPPLIES	\$5,000	\$5,500
10-58202-007	FLOWERS/GIFTS/PLAQUES	\$438	\$438
10-58203-007	BASIC OPERATING SUPPLIES	\$3,000	\$3,000
10-58204-007	PRINTING & BINDING	\$824	\$824
10-58205-007	MINOR EQUIPMENT: OFFICE	\$5,000	\$5,200
10-58206-007	MV OILS, LUBRICANTS & FLUIDS	\$515	\$515
10-58207-007	MV REPAIR & MAINTENACE	\$12,500	\$9,000
10-58208-007	UNIFORMS & SUPPLIES	\$12,500	\$13,800
10-58214-007	FINANCE CHARGES	\$0	\$60
10-58227-007	ICE & INCLEMENT WEATHER	\$0	\$0
10-58253-007	SAFETY EQUIPMENT & SUPPLIES	\$5,362	\$2,862
10-58260-007	BUILDING & FACILITIES REPAIRS	\$6,180	\$6,180
10-58265-007	FACILITIES MAINT SUPPLIES	\$2,575	\$13,975
10-58266-007	MINOR EQUIPMENT: FIELD	\$8,000	\$2,500
10-58267-007	OPERATING SUPPLIES NON CONSUMA	\$1,030	\$1,030
10-58268-007	SUBSCRIPTIONS & PUBLICATIONS	\$3,376	\$3,376
10-58270-007	MV FUEL	\$25,000	\$25,000
10-58271-007	MV TIRES, TUBES & BATTERIES	\$4,120	\$4,120
10-58275-007	SPECIAL EVENTS	\$515	\$1,000
10-58276-007	AMMUNITION & WEAPONS RELATED	\$824	\$3,500
10-58278-007	EMERGENCY RESPONSE SUPPLIES	\$0	\$0
	Total Supplies:	\$97,068	\$102,189

Account Number	Account Description	FY 2018 - 2019	FY 2019 - 2020
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Police Department 2018 -2019 Final

10-58302-007	TELEPHONE	\$1,751	\$0
10-58303-007	LONG DISTANCE TELEPHONE	\$0	\$0
10-58304-007	MOBILE TELEPHONE	\$0	\$0
10-58305-007	COMMUNICATION SERVICES	\$3,914	\$0
	Total Utilities:	\$5,665	\$0
10-58400-007	TRAVEL & TRAINING	\$7,500	\$8,500
10-58401-007	CONSULTANTS & PROFESSIONALS	\$0	\$0
10-58402-007	ADVERTISING & LEGAL NOTICES	\$103	\$103
10-58403-007	PRINTING & BINDING	\$618	\$618
10-58404-007	PROPERTY & LIABILITY	\$5,150	\$5,150
10-58405-007	REPAIR & MAINTENANCE	\$0	\$0
10-58407-007	DUES & MEMBERSHIPS	\$1,700	\$1,700
10-58408-007	SPECIAL EVENTS	\$0	\$0
10-58409-007	PERMITS & APPLICATIONS	\$0	\$0
10-58410-007	LAB TESTING	\$0	\$3,000
10-58414-007	FINANCE CHARGES	\$0	\$0
10-58415-007	FINES & PENALTIES	\$0	\$0
10-58416-007	LEGAL/CITY ATTORNEY	\$0	\$0
10-58418-007	CONTRACTUAL SERVICES	\$70,501	\$71,500
10-58420-007	INMATE HOUSING	\$1,200	\$1,200
10-58426-007	SOFTWARE TECH SUPPORT	\$0	\$0
10-58427-007	EQUIPMENT TECH SUPPORT	\$0	\$0
10-58429-007	ACCURINT	\$0	\$0
10-58437-007	BLACKBOARD CONNECT	\$1,071	\$1,071
10-58438-007	IT CONTRACT	\$3,968	\$3,968
10-58450-007	GOVERNMENT & MISC OPERATING	\$515	\$650
10-58451-007	EQUIPMENT RENTAL	\$0	\$0
10-58452-004	VEHICLE LEASE (Enterprise)	\$0	\$58,945
10-58453-007	REPAIR & MAINTENANCE - OTHER	\$0	\$0
10-58460-007	POLICE CONTRIBUTIONS PAID	\$0	\$0
10-58462-007	ANIMAL CONTROL	\$55,000	\$66,550
10-58476-007	REIMBURSABLES & REFUNDS	\$0	\$0
	Total Operational & Contractual:	\$147,326	\$222,955
10-58751-007	TRANSFER TO PERSONNEL SUPPORT	\$0	\$0
10-58758-007	TRANSFER TO FIRST RESPONDER FU	\$0	\$0
10-58759-007	TRANSFER TO LEOSE FUND	\$11,930	\$0
	Total Transferables:	\$11,930	\$0
	Total Expenses - Before Capital:	\$1,200,043	\$1,374,211
10-58601-007	VEHICLES (Enterprise)	\$0	\$0
10-58602-007	TECHNOLOGY PROJECTS	\$0	\$0
10-58606-007	TECHNOLOGY: OFFICE & FIELD	\$0	\$0
10-58624-007	EQUIPMENT PURCHASE	\$0	\$0
	Total Capital Outlay:	\$0	\$0
	Total Expenses - After Capital:	\$1,200,043	\$1,374,211
	Net Profit/Loss:	-\$1,199,543	-\$1,373,611

**Public Works Parks, Roads & Facilities
Department**

Public Works, Roads, Facilities 2018 - 2019 Final

Account Number	Account Description	FY 2018 - 2019	FY 2019 - 2020
10-46005-008	INTEREST - OPERATING FUND	\$0	\$0
10-46041-008	REFUNDS/BANK CREDITS	\$0	\$0
10-46042-008	MISCELLANEOUS	\$0	\$0
10-46047-008	BOND PROCEEDS	\$0	\$0
10-46049-008	ROOM RENTAL - COMMUNITY	\$0	\$0
10-46090-008	ROAD CONTRIBUTIONS	\$0	\$0
10-46096-008	PARK CONTRIBUTIONS	\$0	\$0
10-46100-008	FROM GENERAL FUND RESERVES	\$0	\$0
Total Revenue:		\$0	\$0
10-58100-008	SALARIES	\$29,994	\$33,100
10-58101-008	PAYROLL EXPENSE	\$498	\$607
10-58102-008	WORKERS COMPENSATION	\$1,036	\$1,036
10-58103-008	HEALTH INSURANCE	\$7,929	\$7,002
10-58104-008	RETIREMENT	\$2,482	\$3,022
10-58105-008	UNEMPLOYMENT INSURANCE	\$162	\$9
10-58107-008	CELL PHONE STIPEND	\$540	\$540
10-58108-008	EXTRA HELP	\$0	\$0
10-58109-008	CERTIFICATE PAY	\$0	\$0
10-58110-008	OVERTIME	\$4,381	\$4,381
10-58125-008	DENTAL INSURANCE	\$497	\$468
10-58126-008	LIFE INSURANCE	\$117	\$110
10-58127-008	PHYSICALS & GYM MEMBERSHIPS	\$0	\$0
10-58128-008	ACCRUED COMP & VACATION	\$0	\$0
Total Personnel:		\$47,636	\$50,275
10-58200-008	POSTAGE & SHIPPING	\$0	\$0
10-58201-008	OFFICE SUPPLIES	\$0	\$0
10-58202-008	FLOWERS/GIFTS/PLAQUES	\$0	\$0
10-58203-008	BASIC OPERATING SUPPLIES	\$0	\$0
10-58204-008	PRINTING & BINDING	\$0	\$0
10-58205-008	MINOR EQUIPMENT: OFFICE	\$0	\$0
10-58207-008	MV REPAIR & MAINTENACE	\$2,575	\$2,000
10-58208-008	UNIFORMS & SUPPLIES	\$824	\$824
10-58209-008	PAVING MATERIALS	\$0	\$0
10-58210-008	TRAFFIC & STREET SIGNS	\$3,605	\$3,605
10-58214-008	FINANCE CHARGES	\$0	\$0
10-58222-008	MINOR TOOLS	\$2,060	\$3,060
10-58223-008	EQUIPMENT	\$0	\$0
10-58224-008	MISC. TOOLS/SUPPLIES	\$2,060	\$0
10-58225-008	ASPHALT MATERIALS	\$35,000	\$35,000
10-58226-008	ROAD BASE MATERIALS - PAVING	\$20,000	\$19,800
10-58227-008	ICE & INCLEMENT WEATHER	\$4,635	\$4,635
10-58228-008	CONCRETE REPLACEMENT	\$15,450	\$15,000
10-58230-008	DRAINAGE	\$21,115	\$20,000
10-58251-008	BARRICADES/MARKERS	\$2,575	\$2,500
10-58253-008	SAFETY EQUIPMENT & SUPPLIES	\$1,030	\$1,030
10-58260-008	BUILDING & FACILITIES REPAIRS	\$1,074	\$24,000
10-58262-008	POLICE/FIRE DEPARTMENT	\$0	\$0
10-58263-008	PUBLIC WORKS BUILDING	\$1,030	\$0
10-58265-008	FACILITIES MAINT SUPPLIES	\$1,000	\$0
10-58266-008	MINOR EQUIPMENT: FIELD	\$0	\$3,800
10-58267-008	OPERATING SUPPLIES NON CONSUMA	\$0	\$0
10-58270-008	MV FUEL	\$4,120	\$10,900
10-58272-008	STREET REPAIR MATERIALS	\$0	\$0
10-58275-008	SPECIAL EVENTS	\$0	\$0
10-58278-008	EMERGENCY RESPONSE SUPPLIES	\$0	\$0
Total Supplies:		\$118,153	\$146,154
10-58300-008	ELECTRICITY	\$33,372	\$33,372
10-58301-008	GAS	\$3,770	\$4,000
10-58302-008	TELEPHONE	\$14,832	\$15,000
10-58303-008	LONG DISTANCE TELEPHONE	\$0	\$0
10-58304-008	MOBILE TELEPHONE	\$0	\$0
10-58305-008	COMMUNICATION SERVICES	\$37,080	\$45,000
Total Utilities:		\$89,054	\$97,372
10-58400-008	TRAVEL & TRAINING	\$1,000	\$1,000
10-58401-008	CONSULTANTS & PROFESSIONALS	\$0	\$0
10-58402-008	ADVERTISING & LEGAL NOTICES	\$0	\$0
Account Number	Account Description	FY 2018 - 2019	FY 2019 - 2020

Public Works, Roads, Facilities 2018 - 2019 Final

10-58404-008	PROPERTY & LIABILITY	\$5,150	\$5,150
10-58405-008	REPAIR & MAINTENANCE	\$0	\$0
10-58407-008	DUES & MEMBERSHIPS	\$0	\$0
10-58408-008	SPECIAL EVENTS	\$0	\$0
10-58409-008	PERMITS & APPLICATIONS	\$0	\$0
10-58410-008	LAB TESTING	\$0	\$0
10-58411-008	PROPERTY DAMAGE	\$0	\$0
10-58412-008	OTHER RENTAL	\$0	\$0
10-58413-008	CONTRACT STREET REPAIR	\$0	\$0
10-58414-008	FINANCE CHARGES	\$0	\$0
10-58415-008	FINES & PENALTIES	\$0	\$0
10-58418-008	CONTRACTUAL SERVICES	\$0	\$15,000
10-58424-008	ENGINEERING/CITY ENGINEER	\$0	\$0
10-58425-008	SOLID WASTE COLLECTION	\$0	\$0
10-58426-008	SOFTWARE TECH SUPPORT	\$0	\$0
10-58427-008	EQUIPMENT TECH SUPPORT	\$0	\$0
10-58433-008	CLEANING SERVICE	\$0	\$0
10-58438-008	IT CONTRACT	\$3,968	\$3,968
10-58450-008	GOVERNMENT & MISC OPERATING	\$45,320	\$45,320
10-58451-008	EQUIPMENT RENTAL	\$2,060	\$2,060
10-58453-008	STREET MAINTENANCE	\$0	\$0
10-58461-008	PARKS & ROADS DONATIONS PAID	\$0	\$0
10-58464-008	DRAINAGE	\$0	\$0
10-58476-008	REIMBURSABLES & REFUNDS	\$0	\$0
	Total Operational & Contractual:	\$57,498	\$72,498
10-58705-008	INTERFUND TRANSFER	\$0	\$0
10-58719-008	INTEREST	\$0	\$0
10-58725-008	DEBT ISSUANCE COST	\$0	\$0
10-58737-008	TRANSFER TO WATER FUND	\$0	\$0
10-58738-008	TRANSFER TO WASTEWATER FUND	\$0	\$0
10-58740-008	TRANSFER TO SOLID WASTE FUND	\$0	\$0
10-58741-008	TRANSFER TO GENERAL FUND	\$0	\$0
10-58742-008	TRANSFER TO CAPITAL/EQUIPMENT	\$0	\$0
10-58751-008	TRANSFER TO PERSONNEL SUPPORT	\$0	\$0
10-58452-004	VEHICLE LEASE (Enterprise)	\$0	\$0
10-58754-008	TRANSFER TO DRAINAGE FUND	\$0	\$0
10-58756-008	TRANSFER TO EMERGENCY DISTASTE	\$0	\$0
10-58757-008	TRANSFER TO PARKS & ROADS DONA	\$0	\$0
	Total Transferables:	\$0	\$0
	Total Expenses - Before Capital:	\$312,341	\$366,299
10-58601-008	VEHICLES (Enterprise)	\$40,000	\$0
10-58602-008	TECHNOLOGY PROJECTS	\$0	\$0
10-58603-008	STREET IMPROVEMENTS	\$0	\$0
10-58604-008	EQUIPMENT: HEAVY	\$0	\$0
10-58606-008	TECHNOLOGY: OFFICE & FIELD	\$0	\$0
10-58607-008	CAPITAL IMPROVEMENTS	\$0	\$0
10-58609-008	FACILITIES: PARKS	\$35,000	\$5,000
10-58610-008	FACILITIES: CITY BUILDINGS	\$0	\$0
10-58624-008	EQUIPMENT PURCHASE	\$0	\$0
10-58625-008	UTILITIES: DRAINAGE (Storm Water Drainage Fee)	\$0	\$0
10-58646-008	PREDETERMINED PROJECT EXPENDIT	\$0	\$0
10-58647-008	CAPITAL PROJECTS-RESERVE FUNDS	\$0	\$0
10-58647-008	PARKER COUNTY STREET IMPROVEMENTS (ILA)	\$100,000	\$115,000
	Total Capital Outlay:	\$175,000	\$120,000
	Total Expenses - After Capital:	\$487,341	\$486,299
	Net Profit/Loss:	-\$487,341	-\$486,299

Water 2018 - 2019 Final

Fund: 20 WATER FUND	2018-2019 Budget	2019-2020 Proposed Budget
Dept: ALL		
Revenue Description		
User Charges	2,119,966	\$2,225,964
Meter Fees	\$250,500	\$260,520
Other Revenue	\$11,800	\$12,272
Transfers From Reserves	\$1,530,000	\$0
	\$2,382,266	\$2,498,756
Expense Description		
Personnel	\$572,777	\$736,907
Supplies (Maintenance & Operations)	\$281,976	\$288,376
Utilities	\$111,832	\$111,832
Operational & Contractual Services	\$231,705	\$237,995
Transfers, Restricted Funds, Debt Service	\$938,985	\$882,424
Capital Expenditures		\$85,000
Total Expenses:	\$2,137,275	\$2,342,534
Net Profit/Loss	\$244,991	\$156,222

Water 2018 -2019 Final

Account Number	Account Description	FY 2018 - 2019	FY 2019 - 2020
20-45000-20	USER CHARGES	\$2,119,966	\$2,225,964
20-45001-20	PENALTIES	\$30,000	\$30,000
20-45002-20	NEW ACCOUNT FEES	\$13,000	\$13,000
20-45003-20	TAP FEES	\$3,000	\$3,000
20-45004-20	IMPACT FEES	\$165,000	\$165,000
20-45007-20	METER FEE	\$25,000	\$25,000
20-45008-20	METER BOX FEE	\$4,500	\$4,500
20-45030-20	RECONNECT FEES	\$10,000	\$10,000
		\$250,500	\$250,500
20-45005-20	INTEREST REVENUE	\$10,000	\$10,000
20-45009-20	DEVELOPMENT CONTRIBUTIONS	\$0	\$0
20-45031-20	RETURNED CHECK FEES	\$600	\$600
20-45032-20	REIMBURSEMENT FOR REPAIRS	\$0	\$0
20-45041-20	REFUNDS/ BANK CREDITS	\$0	\$0
20-45042-20	MISCELLANEOUS REVENUE	\$1,200	\$1,200
20-45043-20	ADJUSTMENT TO REVENUE	\$0	\$0
20-45046-20	OTHER REIMBURSABLES.	\$0	\$0
		\$11,800	\$11,800
20-45010-20	SURETY BOND FORFITURE	\$0	\$0
20-45047-20	BALANCE OFFSET	\$0	\$0
20-45045-20	GAIN OR LOSS ON SALE OF FIXED	\$0	\$0
20-48705-20	TRANSFER IN FROM RESERVES (FOR METERS)	\$1,530,000	\$0
	Remaining Bond Proceeds from 1998	\$1,530,000	\$0
	Total Revenue:	\$3,912,266	\$2,488,264
20-58100-20	SALARIES	\$406,227	\$548,377
20-58101-20	PAYROLL EXPENSE	\$12,000	\$8,439
20-58102-20	WORKERS COMPENSATION	\$10,360	\$11,396
20-58103-20	HEALTH INSURANCE	\$79,286	\$89,178
20-58104-20	RETIREMENT	\$30,544	\$42,021
20-58105-20	UNEMPLOYMENT INSURANCE	\$1,620	\$99
20-58107-20	CELL PHONE STIPEND	\$4,320	\$4,320
20-58108-20	EXTRA HELP	\$0	\$0
20-58109-20	CERTIFICATE PAY	\$2,280	\$2,280
20-58110-20	OVERTIME	\$20,000	\$16,817
20-58125-20	DENTAL INSURANCE	\$4,968	\$12,579
20-58126-20	LIFE INSURANCE	\$1,172	\$1,401
20-58127-20	PHYSICALS & GYM MEMBERSHIPS	\$0	\$0
20-58128-20	ACCRUED COMP & VACATION	\$0	\$0
	Total Personnel:	\$572,777	\$736,907
20-58200-20	POSTAGE & SHIPPING	\$15,000	\$15,000
20-58201-20	OFFICE SUPPLIES	\$7,500	\$5,000
20-58202-20	FLOWERS/GIFTS/PLAQUES	\$300	\$300
20-58203-20	BASIC OPERATING SUPPLIES	\$2,000	\$2,000
20-58204-20	PRINTING & BINDING	\$0	\$0
20-58205-20	MINOR EQUIPMENT: OFFICE	\$3,000	\$3,000
20-58207-20	MV REPAIR & MAINTENANCE	\$17,000	\$10,400
20-58208-20	UNIFORMS & SUPPLIES	\$5,370	\$5,370
20-58211-20	WATER SUPPLIES	\$0	\$0
20-58214-20	FINANCE CHARGES	\$1,800	\$1,800
20-58222-20	MINOR TOOLS	\$0	\$0
Account Number	Account Description	FY 2018 - 2019	FY 2018 - 2019

Water 2018 -2019 Final

20-58223-20	EQUIPMENT	\$0	\$0
20-58224-20	MISC. TOOLS/SUPPLIES	\$2,850	\$2,850
20-58227-20	ICE & INCREMENT WEATHER	\$0	\$0
20-58230-20	CHEMICALS	\$10,048	\$10,048
20-58231-20	WATER METERS	\$0	\$0
20-58232-20	FIRE HYDRANTS	\$10,400	\$10,400
20-58233-20	ROAD BASE MATERIAL - MAIN BREA	\$0	\$0
20-58234-20	SAND	\$0	\$0
20-58235-20	TOP SOIL	\$0	\$0
20-58253-20	SAFETY EQUIPMENT & SUPPLIES	\$3,074	\$2,874
20-58260-20	BUILDING & FACILITIES REPAIRS	\$2,984	\$3,984
20-58265-20	FACILITIES MAINT SUPPLIES	\$5,000	\$0
20-58266-20	MINOR EQUIPMENT: FIELD	\$2,650	\$2,850
20-58267-20	OPERATING SUPPLIES NON CONSUMA	\$0	\$0
20-58268-20	SUBSCRIPTIONS & PUBLICATIONS	\$1,000	\$500
20-58270-20	MV FUEL	\$27,000	\$27,000
20-58275-20	SPECIAL EVENTS	\$0	\$0
20-58277-20	WATERLINE REPAIR MATERIALS	\$0	\$0
20-58281-20	WATER DISTRIBUTION SUPPLIES	\$115,000	\$135,000
20-58282-20	WATER PRODUCTION SUPPLIES	\$50,000	\$50,000
	Total Supplies:	\$281,976	\$288,376
20-58300-20	ELECTRICITY	\$100,000	\$100,000
20-58301-20	NATURAL GAS	\$0	\$0
20-58302-20	TELEPHONE	\$0	\$0
20-58303-20	LONG DISTANCE TELEPHONE	\$0	\$0
20-58304-20	MOBILE TELEPHONE	\$5,700	\$5,700
20-58305-20	COMMUNICATION SERVICES	\$6,132	\$6,132
	Total Utilities:	\$111,832	\$111,832
20-58400-20	TRAVEL & TRAINING	\$4,050	\$4,050
20-58401-20	CONSULTANTS & PROFESSIONALS	\$25,000	\$25,000
20-58402-20	ADVERTISING & LEGAL NOTICES	\$1,000	\$1,000
20-58403-20	PRINTING & BINDING	\$0	\$0
20-58404-20	PROPERTY & LIABILITY	\$5,500	\$5,500
20-58405-20	REPAIR & MAINTENANCE	\$0	\$0
20-58407-20	DUES & MEMBERSHIPS	\$555	\$555
20-58408-20	SPECIAL EVENTS	\$0	\$0
20-58409-20	PERMITS & APPLICATIONS	\$5,000	\$5,000
20-58410-20	LAB TESTING	\$0	\$4,140
20-58411-20	PROPERTY DAMAGE	\$2,500	\$2,500
20-58412-20	OTHER RENTAL	\$0	\$0
20-58414-20	FINANCE CHARGES	\$0	\$0
20-58415-20	FINES & PENALTIES	\$0	\$0
20-58416-20	LEGAL/CITY ATTORNEY	\$0	\$0
20-58417-20	ACCOUNTING & AUDITOR	\$13,500	\$13,500
20-58418-20	CONTRACTUAL SERVICES	\$0	\$0
20-58424-20	ENGINEERING/CITY ENGINEER	\$36,000	\$36,000
20-58425-20	SOLID WASTE COLLECTION	\$0	\$0
20-58426-20	SOFTWARE TECH SUPPORT	\$1,000	\$2,000
20-58427-20	EQUIPMENT TECH SUPPORT	\$0	\$0
20-58437-20	BLACKBOARD CONNECT	\$2,750	\$2,750
20-58438-20	IT CONTRACT	\$3,852	\$3,852
20-58442-20	WATER MAIN MAINTENANCE	\$0	\$0
20-58443-20	WELL SITE MAINTENANCE	\$17,458	\$15,608
20-58444-20	EQUIPMENT MAINTENANCE	\$4,540	\$4,540
20-58445-20	2014 CERTIFICATES OF OBLIGATI	\$0	\$0
20-58447-20	WATER TANK MAINTENANCE	\$6,000	\$6,000
20-58448-20	BUILDING MAINT - WELL SITES	\$3,000	\$3,000

Account Number

Account Description

FY 2018 - 2019

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Water 2018 -2019 Final

20-58450-20	GOVERNMENT & MISC. OPERATING	\$0	\$0
20-58451-20	EQUIPMENT RENTAL	\$5,000	\$8,000
10-58452-004	VEHICLE LEASE (Enterprise)	\$0	\$0
20-58469-20	WATER DISTRIBUTION CONTRACTUAL	\$45,000	\$45,000
20-58470-20	WATER PRODUCTION CONTRACTUAL	\$50,000	\$50,000
20-58476-20	REIMBURSABLES & REFUNDS	\$0	\$0
	Total Operational & Contractual:	\$231,705	\$237,995
20-58705-20	TRANSFER OUT	\$0	\$0
20-58715-20	BOND INTEREST	\$0	\$0
20-58716-20	PAYING AGENT FEES	\$0	\$0
20-58717-20	DEPRECIATION EXPENSE	\$0	\$0
20-58719-20	INTEREST	\$0	\$0
20-58723-20	BAD DEBT	\$0	\$0
20-58725-20	DEBT ISSUANCE COST	\$0	\$0
20-58726-20	TANK MAINTENANCE	\$0	\$0
20-58735-20	2010 REFUNDING	\$77,200	\$74,400
20-58736-20	2012 REFUNDING	\$103,350	\$105,575
20-58738-20	TRANSFER TO WASETWATER FUND	\$0	\$0
20-58741-20	TRANSFER TO GENERAL FUND	\$500,000	\$375,000
20-58745-20	FRANCHISE FEES	\$98,020	\$98,020
20-58746-20	2014 TWDB COB	\$40,788	\$40,724
20-58748-20	2016 TWDB COB	\$53,689	\$53,689
20-58749-20	PP FINANCE CONTRACT 6804	\$18,500	\$18,419
10-58452-004	VEHICLE LEASE (Enterprise)	\$0	\$70,000
20-58753-20	TRANSFER TO DEBT SERVICE	\$0	\$0
20-58754-20	TRANSFER TO CAPITAL EQUIPMENT/	\$0	\$0
20-58755-20	2015 COB	\$47,438	\$46,598
	Transfers, Restricted Funds, Debt Service:	\$938,985	\$882,424
	Total Expenses - Before Capital:	\$2,137,275	\$2,257,534
20-58600-20	OFFICE EQUIPMENT	\$0	\$0
20-58601-20	VEHICLES	\$100,000	\$85,000
20-58602-20	TECHNOLOGY PROJECTS	\$0	\$0
20-58604-20	EQUIPMENT: HEAVY	\$185,500	\$0
20-58606-20	CAPITAL PROJECT CONTRACTS	\$0	\$0
20-58607-20	CAPITAL IMPROVEMENTS	\$45,000	\$0
20-58610-20	FACILITIES: CITY BUILDINGS	\$0	\$0
20-58612-20	SOFTWARE	\$0	\$0
20-58613-20	PROMOTIONAL MARKETING	\$0	\$0
20-58646-20	UTILITIES: WATER DISTRIBUTION	\$1,085,875	\$0
20-58647-20	UTILITIES: WATER PRODUCTION	\$140,000	\$0
	Total Capital:	\$1,556,375	\$85,000
	Total Expenses - After Capital:	\$3,693,650	\$2,342,534
	Net after Expenses:	\$218,616	\$145,730

Wastewater 2018 -2019 Final

Fund: 30 WASTEWATER FUND	2018-2019 Budget	2019-2020 Proposed Budget
Dept: ALL		
Revenue Description		
User Charges	\$568,309	585,358
Meter Fees	\$120,160	\$100,667
Other Revenue	\$18,729	\$18,729
Transfers From Reserves/Bond Proceeds	\$0	\$0
Total Revenue:	\$707,198	\$704,754
Expense Description		
Personnel	\$110,959	\$113,254
Supplies (Maintenance & Operations)	\$65,556	\$135,258
Utilities	\$40,500	\$61,200
Operational & Contractual Services	\$167,807	\$215,585
Transfers, Restricted Funds, Debt Service	\$103,218	\$103,298
Total Expenses Before Capital Outlay:	\$488,040	\$628,595
Net Before Capital Expenses:	\$219,158	\$76,159
Capital Outlay	\$91,000	\$0
Total Expenses After Capital Outlay:	\$579,040	\$628,595
Net after Capital Expenses:	\$128,158	\$76,159

Wastewater 2018 -2019 Final

Account Number	Account Description	FY 2018 - 2019	FY 2018 - 2019
30-45000-30	USER CHARGES	568,309	585,358
30-45003-30	TAP FEES	667	667
30-45004-30	IMPACT FEES	119,493	100,000
		120,160	100,667
30-45005-30	INTEREST REVENUE	15,468	15,468
30-45009-30	DEVELOPMENT CONTRIBUTION	0	0
30-45041-30	REFUNDS/BANK CREDITS	3,261	3,261
30-45045-30	GAIN OR LOSS ON SALE OF FIXED	0	0
30-45046-30	OTHER REIMBURSABLES	0	0
30-45047-30	BALANCE OFFSET	0	0
		18,729	18,729
30-58705-30	INTERFUND TRANSFER	0	0
30-46047-30	BOND PROCEEDS	0	0
		0	0
	Total Revenue:	707,198	704,754
30-58100-30	SALARIES	79,229	85,571
30-58101-30	PAYROLL EXPENSE	2,072	1,303
30-58102-30	WORKERS COMPENSATION	2,072	2,072
30-58103-30	HEALTH INSURANCE	15,857	14,005
30-58104-30	RETIREMENT	5,875	6,488
30-58105-30	UNEMPLOYMENT INSURANCE	324	18
30-58107-30	CELL PHONE STIPEND	1,080	498
30-58108-30	EXTRA HELP	0	0
30-58109-30	CERTIFICATE PAY	1,080	0
30-58110-30	OVERTIME	2,142	2,142
30-58125-30	DENTAL INSURANCE	994	936
30-58126-30	LIFE INSURANCE	234	221
30-58127-30	PHYSICALS & GYM MEMBERSHIPS	0	0
30-58128-30	ACCRUED COMP & VACATION	0	0
30-58131-30	PERSONNEL SUPPORT	0	0
	Total Personnel:	110,959	113,254
30-58200-30	POSTAGE & SHIPPING	2,000	2,000
30-58201-30	OFFICE SUPPLIES	1,200	1,200
30-58202-30	FLOWERS/GIFTS/PLAQUES	0	0
30-58203-30	BASIC OPERATING SUPPLIES	1,200	1,200
30-58204-30	PRINTING & BINDING	0	0
30-58205-30	MINOR EQUIPMENT: OFFICE	1,000	1,000
30-58206-30	MV OILS, LUBRICANTS & FLUIDS	500	500
30-58207-30	MV REPAIR & MAINTENANCE	4,000	2,400
30-58208-30	UNIFORMS & SUPPLIES	1,930	1,930
30-58212-30	WASTEWATER SUPPLIES	2,206	4,000
30-58222-30	MINOR TOOLS	0	0
30-58223-30	EQUIPMENT	2,900	2,900
30-58224-30	MISC. TOOLS/SUPPLIES	1,000	1,000
30-58227-30	ICE & INCLEMENT WEATHER	0	0
30-58230-30	CHEMICALS	15,000	60,478
30-58240-30	BELT PRESS SUPPLIES	0	0
30-58253-30	SAFETY EQUIPMENT & SUPPLIES	2,775	2,775
30-58260-30	BUILDING & FACILITIES REPAIRS	970	5,000
30-58264-30	WW CHEMICALS	0	0
30-58265-30	FACILITIES MAINT SUPPLIES	15,000	0
30-58266-30	MINOR EQUIPMENT: FIELD	0	0

Wastewater 2018 -2019 Final

Account Number	Account Description	FY 2018 - 2019	FY 2018 - 2019
30-58267-30	OPERATING SUPPLIES NON CONSUMA	0	0
30-58270-30	MV FUEL	3,875	3,875
30-58279-30	WASTEWATER COLLECTION	5,000	35,000
30-58280-30	WASTEWATER TREATMENT	5,000	10,000
30-58281-30	WATER DISTRIBUTION	0	0
	Total Supplies:	65,556	135,258
30-58300-30	ELECTRICITY	40,500	61,200
30-58302-30	TELEPHONE	0	0
30-58304-30	MOBILE TELEPHONE	0	0
30-58305-30	COMMUNICATION SERVICES	0	0
	Total Utilities:	40,500	61,200
30-58400-30	TRAVEL & TRAINING	3,500	3,500
30-58401-30	CONSULTANTS & PROFESSIONALS	0	0
30-58402-30	ADVERTISING & LEGAL NOTICES	0	0
30-58404-30	PROPERTY & LIABILITY	5,500	5,500
30-58405-30	REPAIR & MAINTENANCE	7,650	7,650
30-58406-30	MV OILS, LUBRICANTS & FLUIDS	0	0
30-58407-30	DUES & MEMBERSHIPS	555	333
30-58408-30	SPECIAL EVENTS	0	0
30-58409-30	PERMITS & APPLICATIONS	3,500	3,500
30-58410-30	LAB TESTING	13,700	19,700
30-58414-30	FINANCE CHARGES	0	0
30-58415-30	FINES & PENALTIES	0	0
30-58416-30	LEGAL/CITY ATTORNEY	0	0
30-58417-30	ACCOUNTING & AUDITOR	10,000	10,000
30-58418-30	CONTRACTUAL SERVICES	12,000	12,000
30-58424-30	ENGINEERING/CITY ENGINEER	12,000	12,000
30-58425-30	SLUDGE HAULING	36,000	78,000
30-58437-30	BLACKBOARD CONNECT	0	0
30-58438-30	IT CONTRACT	3,852	3,852
30-58445-30	LIFT STATION EQUIPMENT MAINTENANCE	55,550	55,550
30-58449-30	LIFT STATION MAINTENANCE	0	0
30-58450-30	GOVERNMENT & MISC OPERATING	3,000	3,000
30-58451-30	EQUIPMENT RENTAL	1,000	1,000
30-58467-30	WASTEWATER COLLECTION	0	0
30-58468-30	WASTEWATER TREATMENT	0	0
30-58476-30	REIMBURSABLES & REFUNDS	0	0
	Total Operational & Contractual:	167,807	215,585
30-58705-30	INTERFUND TRANSFER	0	0
30-58717-30	DEPRECIATION EXPENSE	0	0
30-58723-30	BAD DEBT EXPENSE	0	0
30-58725-30	DEBT ISSUANCE COSTS	0	0
30-58737-30	TRANSFER TO WATER FUND	0	0
30-58741-30	TRANSFER TO GENERAL FUND	0	0
30-58745-30	FRANCHISE FEES	28,553	28,553
30-58748-30	2016 COB - TWDB	0	0
30-58750-30	SERIES 2017 DEBT	74,665	74,665
30-58751-30	TRANSFER TO PERSONNEL SUPPORT	0	0
10-58452-004	VEHICLE LEASE (Enterprise)	\$0	\$80
30-58753-30	TRANSFER TO DEBT SERVICE	0	0
30-58754-30	TRANSFER TO CAPITAL EQUIPMENT/	0	0
	Transfers, Restricted Funds, Debt Service:	103,218	103,298
	Total Expenses - Before Capital:	488,040	628,595
30-58601-30	VEHICLES	38,000	0
30-58602-30	TECHNOLOGY PROJECTS	0	0

Wastewater 2018 -2019 Final

Account Number	Account Description	FY 2018 - 2019	FY 2018 - 2019
30-58604-30	EQUIPMENT: HEAVY	0	0
30-58606-30	CAPITAL PROJECT CONTRACTS	0	0
30-58607-30	CAPITAL IMPROVEMENTS	20,000	0
30-58610-30	FACILITIES: CITY BUILDINGS	33,000	0
30-58640-30	UTILITIES: WASTEWATER COLLECTION	0	0
30-58644-30	PACKAGE PLANT/FORCE MAIN	0	0
	Total Capital:	91,000	0
	Total Expenses - After Capital:	579,040	628,595
	Net after Expenses:	128,158	76,159

2019 – 2020
City of Willow Park
Capital Improvement Budget

2019 - 2020 CIP Budget Requests

Fund	G/L Account	FY 2018-2019	FY 2019-2020	Source of Funding
GENERAL	OFFICE EQUIPMENT	\$0	\$0	
	VEHICLES	\$40,000	\$0	
	TECHNOLOGY PROJECTS	\$0	\$0	
	EQUIPMENT	\$0	\$80,000	TBD
	Servers & Computers for New Software			
	CAPITAL PROJECT CONTRACTS	\$0	\$0	
	CAPITAL IMPROVEMENTS	\$135,000	\$0	
	FACILITIES: CITY BUILDINGS	\$0	\$0	
	SOFTWARE	\$5,000	\$0	
	PROMOTIONAL MARKETING	\$0	\$0	
	\$180,000	\$80,000	TBD	
WATER	OFFICE EQUIPMENT	\$0	\$0	
	VEHICLES	\$0	\$0	
	TECHNOLOGY PROJECTS	\$0	\$0	
	EQUIPMENT: HEAVY	\$185,500	\$3,800	TBD
	CAPITAL PROJECT CONTRACTS	\$0	\$0	
	CAPITAL IMPROVEMENTS	\$45,000	\$45,000	TBD
	FACILITIES: CITY BUILDINGS	\$0	\$0	
	SOFTWARE	\$0	\$0	
	PROMOTIONAL MARKETING	\$0	\$0	
	UTILITIES: WATER DISTRIBUTION	\$1,085,875	\$1,357,000	TBD
UTILITIES: WATER PRODUCTION	\$140,000	\$200,000	TBD	
	\$1,456,375	\$1,605,800	TBD	
WASTEWATER	OFFICE EQUIPMENT	\$0	\$0	
	VEHICLES	\$38,000	\$0	
	TECHNOLOGY PROJECTS	\$0	\$0	
	EQUIPMENT: HEAVY	\$0	\$0	
	CAPITAL PROJECT CONTRACTS	\$0	\$0	
	CAPITAL IMPROVEMENTS	\$20,000	\$20,000	TBD
	FACILITIES: CITY BUILDINGS	\$33,000	\$33,000	TBD
	SOFTWARE	\$0	\$0	
	PROMOTIONAL MARKETING	\$0	\$0	
	UTILITIES: WASTEWATER COLLECTION	\$0	\$235,000	TBD
	\$91,000	\$288,000	TBD	
	Total Capital Expenses:	\$1,727,375	\$1,973,800	TBD

2019 - 2020 CIP Budget Requests

	General	Water	WasteWater	General
OFFICE EQUIPMENT	\$0	\$0	\$0	\$0
VEHICLES	\$40,000	\$0	\$38,000	\$0
TECHNOLOGY PROJECTS	\$0	\$0	\$0	\$0
EQUIPMENT: HEAVY	\$0	\$185,500	\$0	\$80,000
CAPITAL PROJECT CONTRACTS	\$0	\$0	\$0	\$0
CAPITAL IMPROVEMENTS	\$135,000	\$45,000	\$20,000	\$0
FACILITIES: CITY BUILDINGS	\$0	\$0	\$33,000	\$0
SOFTWARE	\$5,000	\$0	\$0	\$0
PROMOTIONAL MARKETING	\$0	\$0	\$0	\$0
UTILITIES: WATER DISTRIBUTION	\$0	\$1,085,875	\$0	\$0
UTILITIES: WATER PRODUCTION	\$0	\$140,000	\$0	\$0
UTILITIES: WASTEWATER COLLECTION	\$0	\$0	\$0	\$0
Total Capital:	\$180,000	\$1,456,375	\$91,000	\$80,000

2019 - 2020 CIP Budget Requests

20-58600-20	OFFICE EQUIPMENT	\$0	\$0
20-58601-20	VEHICLES	\$40,000	\$0
	Enterprise Fleet Payment (All Departments)		
20-58602-20	TECHNOLOGY PROJECTS	\$0	\$0
20-58604-20	EQUIPMENT	\$0	\$80,000
	New servers & desktops needed for new software		
20-58606-20	CAPITAL PROJECT CONTRACTS	\$0	\$0
20-58607-20	CAPITAL IMPROVEMENTS	\$135,000	\$0
	Parks 35,000 - Streets 100,000		
20-58610-20	FACILITIES: CITY BUILDINGS	\$0	\$0
20-58612-20	SOFTWARE	\$5,000	\$0
20-58613-20	PROMOTIONAL MARKETING	\$0	\$0
	Total Capital:	\$180,000	\$80,000

2019 - 2020 CIP Budget Requests

20-58600-20	OFFICE EQUIPMENT	\$0	\$0
20-58601-20	VEHICLES	\$100,000	\$0
20-58602-20	TECHNOLOGY PROJECTS	\$0	\$0
20-58604-20	EQUIPMENT: HEAVY	\$185,500	\$3,800
	16 Foot Utility Trailer with Brakes		
20-58606-20	CAPITAL PROJECT CONTRACTS	\$0	\$0
20-58607-20	CAPITAL IMPROVEMENTS	\$45,000	\$45,000
	Update Chlorine Feed System at Fox Hunt		
	Update Chlorine Scales at 3 Water Well Plants		
	Intall SCADA at Wells 2 & 5		
20-58610-20	FACILITIES: CITY BUILDINGS	\$0	\$0
20-58612-20	SOFTWARE	\$0	\$0
20-58613-20	PROMOTIONAL MARKETING	\$0	\$0
20-58646-20	UTILITIES: WATER DISTRIBUTION	\$1,085,875	\$1,357,000
	2200 Water Meters		
	Contractor to Do Meter Replacement		
	Water Line Improvements (4500 feet)		
	Water Distribution Supplies for Meter Change Outs		
20-58647-20	UTILITIES: WATER PRODUCTION	\$140,000	\$200,000
	Well Rehab (5 Wells)		
	Total Capital:	\$1,556,375	\$1,605,800

2019 - 2020 CIP Budget Requests

30-58600-30	OFFICE EQUIPMENT	\$0	\$0
30-58601-30	VEHICLES	\$38,000	\$0
30-58602-30	TECHNOLOGY PROJECTS	\$0	\$0
30-58604-30	EQUIPMENT: HEAVY	\$0	\$0
30-58606-30	CAPITAL PROJECT CONTRACTS	\$0	\$0
30-58607-30	CAPITAL IMPROVEMENTS	\$20,000	\$20,000
	SCADA for Sewer Plant		
30-58610-30	FACILITIES: CITY BUILDINGS	\$33,000	\$33,000
	Move Gate at Village Park LS & Driveway		
	Add Potable Water, Restroom and Kitchen		
	Add Lift Station for Restroom & Kitchen		
	Install Carpet over Sludge Boxes		
30-58612-30	SOFTWARE	\$0	
30-58613-30	PROMOTIONAL MARKETING	\$0	\$0
30-58647-30	UTILITIES: WASTEWATER COLLECTION	\$0	\$235,000
	Install 3 New Pumps and Rails at Beavers Creek		
	Bypass Pumping at Beavers Creek		
	Install Road to Lift Station at Beavers Creek		
	Total Capital:	\$91,000	\$288,000



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: Sept. 24, 2019	Department: Administrative	Presented By: B. Grimes
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AGENDA ITEM:

To consider and act on adopting Ordinance 799-19, an ordinance adopting an Ad Valorem Tax Rate for FY 2019-202.

BACKGROUND:

To consider and act on adopting Ordinance 799-19, an ordinance adopting an Ad Valorem Tax Rate and levy on assessed property not to exceed \$0.5367 per \$100 valuation for the Fiscal Year 2019-2020 Tax Year for the City of Willow Park, Texas including a Levy for Debt obligations (\$0.2449) and a levy for Maintenance and Operations (\$0.2918) consistent with the Fiscal Year 2019-2020 Municipal Budget.

STAFF/BOARD/COMMISSION RECOMMENDATION:

Staff recomends approval

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
	Source of Funding	\$

ORDINANCE NO. 799-19
2019 TAX LEVY ORDINANCE

AN ORDINANCE LEVYING THE 2019 AD VALOREM TAXES OF THE CITY OF WILLOW PARK, TEXAS ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY, NOT EXEMPT BY LAW; PROVIDING REVENUES FOR PAYMENT OF CURRENT MUNICIPAL EXPENSES, AND FOR INTEREST AND SINKING FUNDS ON OUTSTANDING CITY OF COLEMAN BONDS; PROVIDING FOR ENFORCEMENT OF COLLECTION; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOW PARK, TEXAS:

Section 1: That under the authority of the laws of the State of Texas, there is hereby levied for the 2019 tax year, on all taxable property situated within the corporate limits of the City of Willow Park, and not exempt by the Constitution and Laws of the State of Texas, a total tax of \$.5367 on each \$100 assessed value of all taxable property.

Section 2: (a) That of the total tax, \$.2918 on each \$100 assessed value, shall be distributed to the General Fund of the City to fund maintenance and operation expenditures of the City.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.2% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000.00 HOME BY APPROXIMATELY \$19.00.

(b) The City Secretary shall cause the following notice to be posted on the homepage of the City's internet website:

THE CITY OF WILLOW PARK, TEXAS ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.2% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$19.00.

Section 3: That of the total tax, \$.2449 on each \$100 assessed value, shall be distributed to pay the City's debt service as provided by Section 26.05 of the Texas Tax Code.

Section 4: That for enforcement of the collection of taxes hereby levied, the City of Willow Park shall have available all rights and remedies provided by law.

Section 5: All monies collected under this Ordinance for the specific items therein named, shall be and the same are appropriated and set apart for the specific purpose indicated in the City Budget and the City shall keep these accounts so as to readily and distinctly show the amount collected, and the amounts expended and the amounts on hand at any time belonging to such funds. All receipts for the City not specifically apportioned by the Ordinance are hereby made payable to the General Fund of the City.

Section 6: It is hereby declared to be the intention of the City Council of the City of Willow Park that if any phrase, sentence, section, or paragraph of this Ordinance shall be declared unconstitutional or otherwise invalid by final judgment of a court of competent jurisdiction such unconstitutionality or invalidity shall not affect any of the remainder of this Ordinance since the same would have been enacted by the City Council without the incorporation of the unconstitutional or invalid phrase, sentence, section or paragraph.

Section 7: This Ordinance shall become effective after enactment as provided by charter and/or State law.

PASSED, APPROVED AND ADOPTED on this the 24th day of September, 2019.

Doyle Moss, Mayor

ATTEST:

Alicia Smith, City Secretary

APPROVED AS TO FORM:

William P. Chesser, City Attorney

The Willow Park City Council in acting on Ordinance No. 799-19, did on the 24th day of September, 2019 vote as follows:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>
Doyle Moss, Mayor	_____	_____	_____
Eric Contreras, Place 1	_____	_____	_____
Amy Fennell, Place 2	_____	_____	_____
Greg Runnebaum, Place 3	_____	_____	_____
Lea Young, Place 4	_____	_____	_____
Gary McKaughan, Place 5	_____	_____	_____



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: Sept. 24, 2019	Department: Development	Presented By: B. Grimes
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AGENDA ITEM:

To consider and act on appointing 5 citizen members and up to 4 alternates to serve in the absence of one or more members, to the Building and Standards Board for two-year terms.

BACKGROUND:

STAFF/BOARD/COMMISSION RECOMMENDATION:

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
	Source of Funding	\$



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: 09/19/19	Department: Administration	Presented By: Candy Scott
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AGENDA ITEM:

Renewal of Health Insurance

BACKGROUND:

The City sent out an RFP for insurance coverage and received only 1 response on health insurance and 2 supplemental coverage responses. The response received was from our current carrier. The new rate that came in was only a 3.64% increase. Staff recommends renewal of coverage with BlueCross/BlueShield.

Nancy Johnson will make the presentation to Council.

STAFF/BOARD/COMMISSION RECOMMENDATION:

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	One Time Cost	
	Annual Cost	
	Source of Funding	



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: Sept 24, 2019	Department: Legislative	Presented By: A. Smith
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AGENDA ITEM:

To consider and act on adopting Resolution 2019-08, a resolution to approve the use of HART Intercivic Verity, for use by Parker County Elections Administration in Voting.

BACKGROUND:

Parker County, with a vote to approve its 2019-202 budget approved the purchase of the HART Intercivic Verity, version 2.3.1, voting system, for use by Parker County Elections Administration in Absentee Voting by Mail, Early Voting By Personal Appearance, Regular Voting on Election Day and Provisional Voting.

ELECTION CODE

TITLE 8. VOTING SYSTEMS

CHAPTER 123. ADOPTION AND ACQUISITION OF VOTING SYSTEM

SUBCHAPTER A. ADOPTION OF VOTING SYSTEM

Sec.A123.001.

ADOPTION OF VOTING SYSTEM REQUIRED. (a)

Before a voting system may be used in elections, the authority designated by this section, by resolution, order, or other official action of the authority, must adopt the system for use in the elections.

STAFF/BOARD/COMMISSION RECOMMENDATION:

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
Source of Funding	\$	

RESOLUTION 2019-08

CITY OF WILLOW PARK, TEXAS

WHEREAS, on September 9, 2019 the Parker County Commissioners Court voted to accept the contract with HART Intercivic to purchase Verity System Version 2.3.1,

NOW, THEREFORE, BE IT RESOLVED, that we, the City Council of the City of Willow park, Texas, do hereby adopt the HART Intercivic Verity, version 2.3.1, for use in Absentee Voting by Mail, Early Voting By Personal Appearance, Regular Voting on Election Day and Provisional Voting.

FURTHER, that the system will be used for all elections run by Parker County Elections Office.

FURTHER, that the system will be used in accordance to the terms and conditions specified in the certification order issued by the Texas Secretary of State.

IN WTNESS WHEREOF, we have here unto set our hands and caused the Seal of The City of Willow Park, Texas to be affixed this September 24, 2019.

APPROVED AS REQUIRED BY TEXAS ELECTION CODE THIS 24th DAY OF September, 2019

Mayor Doyle Moss _____
Councilmember Eric Contreras _____
Councilmember Amy Fennell _____
Councilmember Greg Runnebaum _____
Councilmember Lea Young _____
Councilmember Gary McKaughan _____

ATTEST:

Alicia Smith, City Secretary



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: 09/19/19	Department: Finance	Presented By: Candy Scott
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AGENDA ITEM:

STW Software Lease Contract

BACKGROUND:

The City Council approved the move from STW to InCode last fiscal year. Due to setbacks with the hardware needed for the new software we have come upon the expiration date of the current contract with STW. We are at least a year out from being ready to convert to Incode and therefore we need to renew the STW contract for 1 more year.

STAFF/BOARD/COMMISSION RECOMMENDATION:

EXHIBITS:

STW Software Lease Contract

ADDITIONAL INFO:	FINANCIAL INFO:	
	One Time Cost	
	Annual Cost	\$ 16,365.00
	Source of Funding	

Contract Between City of Willow Park, Texas, and STW, Inc.

For Licensing, Installing and Supporting Application Software

The parties to this "Contract" are STW, Inc.), a Texas corporation, on behalf of itself and its Affiliates ("STW") and City of Willow Park, Texas a Texas general law municipality ("Customer"). This Contract sets forth the terms and conditions under which STW will furnish Licensed Products and provide certain services described herein to Customer, and Customer will pay therefor. "Party" means Customer or STW collectively, and Customer and STW shall be referred to as "Parties".

Exhibits attached which are a part of this Contract are:

Appendix A - the STW Investment Quotation for the City of Willow Park, Texas

For and in consideration of the mutual undertakings herein set forth, the Parties hereto agree as follows:

- 1) **DEFINITIONS.** The following terms as defined below are used throughout this Contract.
 - a) "Affiliate" means a business entity now or hereafter controlled by, controlling or under common control with a Party. Control exists when an entity owns or controls directly or indirectly 50% or more of the outstanding equity representing the right to vote for the election of directors or other managing authority of another entity.
 - b) "Authorized Copies." The only authorized copies of the Licensed Software and Licensed Documentation are the copies of each application software package defined as follows:
 - i) the single copy of the Licensed Software and the related Licensed Documentation delivered by STW under this Contract; and
 - ii) any additional copies made by the Customer, as authorized in Section 3(c) and 3(d).
 - c) "Designated System." The hardware and software as specified, listed in Appendix A, and installed at 516 Ranch House Rd, Willow Park, Texas 76087.
 - d) "Initial Term" is from 10/1/2019 (the "Effective Date") until 9/30/2020.
 - e) "Licensed Custom Software." Any software programs (or portions of programs) developed by STW specifically for Customer's own use.
 - f) "Licensed Documentation." The published user manuals and documentation that STW makes generally available for the Licensed Software.
 - g) "Licensed Products." (1) The Licensed Software, (2) Licensed Documentation, (3) Updates, and (4) Licensed Custom Software provided under this Contract, or (5) any copy of items (1) - (4).

- h) "Licensed Software." The machine-readable object code version of the software that STW makes generally, commercially available.
- i) "Renewal Term" means each additional renewal period, which shall be for a period of equal duration as the Initial Term.
- j) "Updates." Any enhanced and/or improved versions of the Licensed Software provided under Appendix A of this Contract and released to the Customer after execution of this Contract.
- k) "Lease Fees": The sum of annual recurring fees for all software modules contracted by the Customer.
- l) "Extended Support": See Appendix A for a detailed description.
- m) "Annual Recurring Fees": The sum of all Lease Fees and Extended Support contracted by the Customer.
- n) "Installation": The service provided by STW to install the Licensed Software modules contracted by Customer on the Designated Systems and provision of the Licensed Products to the Customer.
- o) "Conversion": The service provided by STW to enable (convert and validate) past Customer data into the Designated System.
- p) "Training": The service provided by STW to train Customer contacts on the use of the Licensed Products.
- q) "Travel": Expenses required by STW personnel to commute to the Customer site to complete work required by Customer including but not limited to hotel, mileage, meals, and time to commute.

2) PRIMARY CONTACTS AND REPRESENTATIVES.

The primary contact for STW during the term of this Contract shall be:

The primary contact for Customer during the term of this contract shall be:

Mr. Steven Franklin
 212 East Franklin Street
 Grapevine, Texas 76051
 Phone: (817) 329-1711
 Fax: (817) 421-0206

Mr. Bryan Grimes
 City of Willow Park
 516 Ranch House Rd
 Willow Park, Texas 76087
 Phone: (817) 441-7108

Both Parties shall notify the other Party in writing of any change in the primary contact.

3) LIMITED USE LICENSE.

- a) In consideration of annual software rental fees and other charges, if any, and the applicable custom software fees, if any, as provided in Appendix A, STW hereby grants Customer and Customer hereby accepts from STW a limited, non-transferrable and non-exclusive right to use the Licensed Software only on the Designated System and only for its internal processing needs, subject to the terms and conditions specified herein for a term as provided by Section 18 herein.

- b) Once Customer has paid the annual software rental fees for Licensed Software, Customer shall have the right and license to use the Licensed Software only for the Customer's own use and only on the Designated System for the Term.
- c) In order to assist Customer in the event of an emergency, Customer is permitted to make up to two (2) backup copies on magnetic media of each application of the Licensed Software and one back up copy of the related Licensed Documentation. These Authorized Copies may be stored off-site away from Customer's premises (as specified in the Definitions Section) so long as they are kept in a location secure from unauthorized use. Customer or anyone obtaining access through Customer shall not copy, distribute, disseminate, or otherwise disclose to any third party the Licensed Products or copies thereof in whole or in part, in any form or media. This restriction on making and distributing the Licensed Products or copies of any Licensed Product includes, without limitation, copies of the following:
 - i) program libraries, both source or object code;
 - ii) operating control language;
 - iii) test data, sample files, or file lay outs;
 - iv) program listings; and
 - v) licensed documentation.
- d) Upon written request by Customer, and with written permission by STW, additional Authorized Copies may be made for Customer's internal use only.
- e) Customer may use the Licensed Products on the Designated System only while it has access to and operates the Designated System, and only during the Term.
- f) If the Designated System is located at Customer's premises and it becomes temporarily inoperable, Customer may load and use the Software on another System until the original Designated System becomes operable.
- g) Any other use or transfer of the Software will require STW's prior approval, which approval will not be unreasonably withheld, and which may be subject to additional charges.
- h) Customer may use Licensed Products only in and for the Customer's own internal purposes and business operations. Customer will not permit any other person to use Licensed Products, whether on a time-sharing, remote job entry or other multiple-user arrangement. Customer may make back-up archival copies of the Software and any related Updates. Customer will reproduce all confidentiality and proprietary notices on each of these copies and maintain an accurate record of the location of each of these copies. Customer will not otherwise attempt to copy, translate, modify, adapt, decompile, disassemble or reverse engineer Licensed Products. The Licensed Software will be resident on Customer's Designated System, during the Term of the Contract.

4) PAYMENT.

Customer agrees to pay STW the amounts specified in each Appendix in U.S. dollars and by the Effective Date and on each anniversary of the Effective Date

during the Initial Term. For any Renewal Term, Customer shall pay STW for the applicable fees specified in each Appendix on each anniversary of the Effective Date. Customer shall pay STW for reasonable travel-related expenses, in accordance with Customer's policy and guidelines, monthly as incurred. Any amount not paid when due, which is not in dispute, will accrue interest at the rate of one (1) percent per month, or the maximum interest allowable under applicable law, whichever is less. Customer will pay such interest when remitting the principal amount to STW. All amounts under this Contract are exclusive of any applicable sales, value-added, use or other taxes ("Sales Taxes"). Customer is solely responsible for any and all Sales Taxes, not including taxes based solely on STW's net income. If any Sales Taxes related to the amounts under this Contract are found at any time to be payable, the amount may be billed by STW to, and shall be paid by, Customer. If Customer fails to pay any Sales Taxes, then Customer will be liable for any related penalties or interest, and will indemnify STW for any liability or expense incurred in connection with such Sales Taxes. In the event Customer or the transactions contemplated by the Contract are exempt from Sales Taxes, Customer agrees to provide STW, as evidence of such tax exempt status, proper exemption certificates or other documentation acceptable to STW.

5) LICENSED SOFTWARE UPDATES, CUSTOMER SUPPORT.

- a) STW agrees to provide Customer, at no additional charge, with the Updates that STW may make generally available during the Contract period. This Paragraph will not be interpreted to require STW to either:
 - i) develop and/or release Updates; or
 - ii) customize Updates to satisfy Customer's particular requirements.
- b) Updates will not include any new Products that STW decides, in its discretion, to make generally available as a separately priced Update or option.
- c) The following services shall also be included as Support, and provided under this Section:
 - i) Temporary fixes to Licensed Products;
 - ii) Revisions to Licensed Documentation to reflect new software functions, features and operations;
 - iii) Reasonable telephone and/or remote (dial-in) support for Licensed Products, Monday through Friday from 8:00 a.m. to 5:00 p.m., local time, excluding holidays; and
 - iv) Invitations to and participation in user group meetings, if any.
- d) Additional support for other services is available as requested by Customer, using the hourly rates as provided in Appendix A of this Contract. Such hourly rates are subject to change after one (1) year from the Effective Date. These additional services include, but are not limited to, the following:
 - i) Designing, programming and supporting Licensed Custom Software.
 - ii) Maintaining modified Licensed Software and/or Licensed Custom Software.
 - iii) File conversion and assistance.

iv) Installation of Updates.

6) LIMITED WARRANTIES.

- a) Warranty. STW warrants that Licensed Software and Updates will (1) conform to STW published product manuals in effect on the date of delivery; and (2) perform substantially as described in the accompanying Licensed Documentation after delivery for 90 calendar days. STW does not warranty that the Licensed Products will satisfy or may be customized to satisfy all of Customer's requirements.
- b) Remedies. In case of breach of such warranty, STW or its representative will use commercially reasonable efforts to correct or replace any defective Licensed Software or Update or, if not practicable, STW will accept the return of the defective Licensed Software and will provide a pro-rata refund to Customer the amount actually paid to STW for the defective Licensed Software, and a pro-rata share of any maintenance fees that Customer actually paid to STW for the period that such Licensed Software was deficient. Customer acknowledges that this Paragraph sets forth Customer's exclusive remedy, and STW's exclusive liability, for any breach of warranty related to the limited warranty of the Licensed Software and Updates.
- c) Disclaimer. Except as expressly provided in this Contract, all other warranties, conditions, representations, indemnities and guarantees with respect to the Licensed Products whether expressed or imputed, arising by law, custom, prior oral or written statements by STW or its licensors or representatives or otherwise, including, but not limited to, any warranty or merchantability, fitness for particular purpose or non-infringement, are hereby overridden, and excluded and disclaimed.
- d) The foregoing warranties do not apply if the Licensed Products have been modified or are supported by any party other than STW or its authorized licensors or representatives.

7) INDEMNITY.

- a) STW agrees to indemnify and hold Customer harmless from and against any and all judgments, suits, costs and expenses subject to the limits set forth in this Contract resulting from any alleged infringement of any patent (U.S. only) or copyright arising from the licensing of the Licensed Software pursuant to this Contract.
- b) If an action is brought against Customer claiming that Licensed Software infringes a patent (U.S. only) or copyright, STW will defend Customer at STW's expense and, subject to Section 8 of this Contract, pay the damages and costs finally awarded against STW in the infringement action, or against Customer for an infringement for which STW has agreed to indemnify Customer under this Contract. Such damages are due Customer only under the following conditions: (1) Customer notifies STW promptly upon learning that the claim might be asserted; (2) STW has control over

the defense of the claim and any negotiation for its settlement or compromise; and (3) Customer takes no action that, in STW's judgment, is contrary to STW's interest.

- c) a claim described in Paragraph 7(b) may be or has been asserted, Customer will permit STW, at STW's option and expense to (1) procure the right to continue using the Licensed Product; (2) replace or modify the Licensed Software to eliminate the infringement while providing functionally equivalent performance; or (3) accept the return of the Licensed Software and provide a pro-rata refund to Customer the amount actually paid to STW for such Licensed Software that is unused, , and a pro-rata share of any Support fees that Customer actually paid to STW for the period that such Licensed Software .
- d) Limitation. STW shall have no indemnity obligation to Customer if an infringement claim results from the following:
 - i) a correction or modification of the Licensed Software not provided by STW;
 - ii) the failure to promptly install an Update; or
 - iii) the combined use of the Licensed Software with software not provided or supplied by STW.

8) NO CONSEQUENTIAL DAMAGES.

Under no circumstances will STW or its licensors or representatives be liable for any consequential indirect special, punitive, or incidental damages, whether foreseeable or unforeseeable based on Customer's claims or those of its customers, including, but not limited to, claims for loss of data, goodwill, profits, use of money or use of the Licensed Products, interruption in use or availability of data, stoppage or other work or impairment of other assets out of breach or failure of express or implied warranty, breach of contract, misrepresentation of negligence, strict liability in tort or otherwise, except only in the case of death or personal injury where and to the extent that applicable law requires such liability. In no event will the aggregate liability which STW or its Affiliates or representatives may incur in any action or proceeding exceed the total amount actually paid by Customer for the specific Licensed Product that directly caused the damage.

9) OWNERSHIP.

- a) All trademarks, service marks, patents, copyrights, trade secrets and other proprietary rights in or related to the Licensed Products and Feedback are and will remain the exclusive property of STW or its licensors, whether or not specifically recognized or perfected under applicable law. Customer shall obtain no right, title or interest in the Licensed Products by virtue of this Contract other than the non-exclusive, nontransferable license to use the Licensed Products as restricted herein. Customer will not take any action that jeopardizes STW's or its licensor's proprietary rights or acquire any right in the Licensed Products, except the limited use rights specified in Section 4. STW agrees to notify customer in writing if STW determines that

Customer has or is about to take any action identified above which Customer has agreed not to take.

- b) STW or its licensor will own all rights in any copy, translation, modification, adaptation or derivation of the Licensed Products, including any Feedback, improvement or development thereof.
- c) Customer will obtain, at STW's request, the execution of any instrument that may be appropriate to assign these rights to STW or its licensor or perfect these rights in STW's or its licensor's name.

10) CONFIDENTIAL INFORMATION AND NON-DISCLOSURE.

- a) Customer acknowledges that Licensed Products incorporate confidential and proprietary information developed or acquired by or licensed to STW. Customer will take all reasonable precautions necessary to safeguard confidentiality or proprietary notice placed on Licensed Products. The placement of copyright notices on these items will not constitute publication or otherwise impair their confidential nature.
- b) Subject to requirements of the Freedom of Information Act (FOIA) and applicable state and local statutes relating to open records, each party shall hold all confidential information in trust and confidence for the Party claiming confidentiality and not use such confidential information other than for the benefit of that Party. The other Party agrees not to disclose any such confidential information by publication or otherwise, to any other person or organization, unless ordered to do so by a court of law or otherwise required under federal or State law.
- c) Customer hereby acknowledges and agrees that all Licensed Products are confidential information and proprietary to STW. In addition to other restrictions set forth elsewhere in this Contract or otherwise agreed to in writing, Customer agrees to implement all reasonable measures to safeguard STW's proprietary rights in Licensed Products, including without limitation the following measures:
 - i) Customer shall permit access to Licensed Products only to those employees who require access and only to the extent necessary to perform Customer's internal processing needs.
 - ii) With respect to agents or third parties, Customer shall permit access to Licensed Products only after STW has approved and returned a written non-disclosure statement to Customer, which approval shall not be unreasonably withheld. STW reserves the right to reasonably refuse access to a third party after it has evaluated the request. Customer agrees to provide information reasonably requested by STW to assist STW in evaluating Customer's request to permit third party access to Licensed Products. In addition to any other remedies, STW may recover all reasonable and documented damages and legal fees incurred in the enforcement of this provision on third party access,
 - iii) Customer shall cooperate with STW in the enforcement of the conditions set forth in the non-disclosure statement, or any other

reasonable restrictions STW may specify in writing in order to permit or restrict access.

- iv) Customer shall not permit removal of copyright or confidentiality labels or notifications from its proprietary materials.

11) **TERM & TERMINATION.**

- a) Unless either Party terminates this Contract in writing no less than ninety (90) days before the end of the Initial Term, this Contract shall renew for another period of the same duration as the Initial Term. The "Term" of this Contract is the Initial Term, and the Renewal Term. Reasonable price increases are applicable after the first year of the Contract.
- b) By Customer: If STW materially breaches any term of this Agreement and fails to cure such breach within ninety (90) days after notice by Customer, the Customer may terminate this Agreement immediately upon notice.
- c) By STW: If Customer fails to make prompt payments to STW when invoiced and within the time frame outlined in this Contract, or if Customer fails to fulfill its responsibilities as prescribed in this Contract, STW may at its option terminate this Contract, as follows:
 - i) The termination notice shall define the reason(s) for termination;
 - ii) If the reason cited for termination is Customer's failure to make prompt payment, Customer shall have fifteen (15) days from receipt of said notice to make payment in full for all outstanding invoiced payments due;
 - iii) If the cited reason for termination is Customer's failure to fulfill its responsibilities, Customer shall have ninety (90) days from receipt of said notice to correct any actual deficiencies in order to satisfy the terms of this Contract.
 - iv) At the end of ninety (90) days, unless the notice of termination has been revoked in writing by STW, the Contract terminates.
- d) This Contract may be terminated without judicial or administrative resolution if Customer or STW, or any of Customer's, or STW's employees or representatives breach any term or condition hereof
 - i) Either Party may terminate this Contract in the event of bankruptcy, insolvency and/or assignment for the benefit of creditors of or by either Party.
 - ii) Upon the termination of this Contract for any reason, STW's maintenance and support of the Licensed Products will cease, and the license shall be considered terminated.
 - iii) Upon termination of this Contract for any reason, Customer shall return or destroy all copies of the previously Licensed Product and shall cease all use of the Licensed Product and, upon request certify as to such actions.
 - iv) The provisions of Sections 7, 8, 9, 10, 12, 16 and 18 will survive the termination of this Contract.

12) **RIGHT TO INSPECTION.**

During the term of this Contract, STW or its representative may, upon 30 days prior written notice to Customer, inspect the files, computer processors, equipment and facilities of Customer during normal working hours to verify Customer's compliance with this Contract.

13) INSTALLATION AND TRAINING.

- a) STW shall make available to Customer qualified representative(s) who will provide installation and training support services for each application of the Licensed Software delivered. Customer and STW will develop a mutually agreeable training schedule. Costs for hourly services for the first year of the Term are described in Appendix A.
- b) Installation and training support services will be performed at Customer's premises, unless otherwise stated.
- c) Training shall consist of both operational and administrative information.
- d) Training will also include hardware and data communications systems, as applicable, including, but not limited to, system configuration, back-up and recovery training, standards for system management and general operations training for Customer personnel.
- e) Each software application training shall be provided by STW. Each program shall be demonstrated step-by-step, practicing each menu, each screen, and each entry as well as explaining how to use the written and/or on-line documentation.

14) INDEPENDENT CONTRACTOR.

STW is an independent contractor. The personnel of one Party shall not in any way be considered agents or employees of the other. To the extent provided for by law, each Party shall be responsible for the acts of its own employees.

15) INSURANCE REQUIREMENTS.

Each Party shall be responsible for Worker Compensation coverage for its own personnel. STW shall not commence work under this Contract until it has obtained Worker Compensation Insurance. STW shall procure and maintain, during the term of this Contract, Worker Compensation Insurance for all of its employees or representatives who engage in the work to be performed. Should Customer require other insurance coverage of STW, it shall be provided at Customer's expense upon notice to STW.

16) NOTICES

Notices to STW shall be mailed certified mail, return receipt requested to: Mr. Steven Franklin at 212 East Franklin, Grapevine, TX 76051.
Notices to Customer shall be mailed certified mail, return receipt requested to: Mr. Bryan Grimes, City of Willow Park, Texas, 516 Ranch House Rd, Willow Park, Texas 76087

17) MISCELLANEOUS.

- a) All notices or approvals required or permitted under this Contract must be given in writing.
- b) This Contract will bind both the Customer's and STW's Affiliates. This Contract will be governed by and interpreted in accordance with the laws of the State of Texas, U.S.A. If any provision of this Contract is held to be unenforceable, in whole or in part, such holding will not affect the validity of the other provisions of this Contract.
- c) The prevailing Party in any dispute or legal proceedings enforcing this Contract shall be entitled to recover its attorney's fees, witness fees, litigation expenses and costs, as same are reasonable and necessary, to be paid by the non-prevailing Party.
- d) STW shall have the right to use and display Customer's logos and trade names for marketing and promotional purposes in connection with STW's website and marketing materials, subject to Customer's trademark usage guidelines provided to STW.
- e) Except as set forth in this Paragraph, neither Party shall assign, delegate, or otherwise transfer this Contract or any of its rights or obligations to a third party without the other Party's prior written consent, which consent shall not be unreasonably withheld, conditioned, or delayed. Either Party may assign, without such consent but upon written notice, its rights and obligations under this Contract to: (i) its Affiliate; or (ii) any entity that acquires all or substantially all of its capital stock or its assets related to this Contract, through purchase, merger, consolidation, or otherwise. Any other attempted assignment shall be void. This Contract shall inure to the benefit of and bind each Party's permitted assigns and successors.
- f) The Parties acknowledge that any breach of the confidentiality provisions or the unauthorized use of a Party's intellectual property may result in serious and irreparable injury to the aggrieved Party for which damages may not adequately compensate the aggrieved Party. The Parties agree, therefore, that, in addition to any other remedy that the aggrieved Party may have, it shall be entitled to seek equitable injunctive relief without being required to post a bond or other surety or to prove either actual damages or that damages would be an inadequate remedy.
- g) Neither Party shall be held responsible or liable for any losses arising out of any delay or failure in performance of any part of this Contract, other than payment obligations, due to any act of god, act of governmental authority, or due to war, riot, labor difficulty, failure of performance by any third-party service, utilities, or equipment provider, or any other cause beyond the reasonable control of the Party delayed or prevented from performing.
- h) If any provision of this Contract is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Contract will otherwise remain in full force and effect and enforceable. Any express waiver or failure to exercise promptly any right

under this Contract will not create a continuing waiver or any expectation of non-enforcement. There are no third-party beneficiaries to this Contract.

- i) This Contract contains the complete and exclusive statement of the agreement between the Parties concerning the matters referred to herein and replaces any prior oral or written representations or communications between the Parties. Each individual signing below represents that they have the requisite authority to execute this Contract on behalf of the organization for which they represent and that all necessary formalities have been met. This Contract is effective upon the last date shown on this page. No modification of this Contract will be binding, unless in writing and signed by an authorized representative of each Party.

AGREED TO BY:

STW Inc.

Customer

By: _____
Steven Franklin, President

By: _____
Mr. Bryan Grimes

Title

Date _____

Date _____

Appendix A

1) **Installation Time.**

Installation has been completed pursuant to the prior agreement between the parties.

2) **Licensed Products and Charges:**

Appendix A Charges Summary	Annual Fees
Applications Currently Leased	\$1,315.00
Additional Products/Services	\$2,754.00
Reporting Tools	\$ 0.00

Applications Currently Leased	Annual Lease Amount
General Ledger	2,205.00
Accounts Payable	2,205.00
Budget Preparation	830.00
Payroll	2,205.00
Utility Billing	2,205.00
Cash Receipts	1,655.00
Fixed Assets	.00
Purchase Card	0.00
Payroll Timesheets	1,655.00
Payroll Budgeting	0.00
Accounts Receivable	0.00
Report Distribution	0.00
Requisitions	0.00
STW Tools	1,380.00
Total	\$14,340.00

Additional Products/Services	
Supporting Software	1,650.00
STW Backups	0.00
Security License	375.00
Email Service	0.00
OpenGov Interface	
Total Additional Products/Services	\$2,025.00

Note: Any amounts that are zero are for applications/products currently not used.

Amounts specified for Vision and Intellicus are based upon the previous year's amounts and may change. The amounts will be billed at the time a bill is received from the vendor.

Reporting Tools	
Intellicus	0.00
Vision (Infor)	0.00
Total Additional Products/Services	\$ 0.00

3) **Miscellaneous:**

- a) STW may engage independent contractors to perform all or part of STW's obligations under this Contract.
- b) Should the Customer require additional Services beyond the estimated amount as specified in the Summary table below, such services shall be performed and charged to Customer at \$145 / hour.