



**City of Willow Park
City Council
Regular Meeting Agenda
Municipal Complex
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, November 12, 2019 at 7:00 p.m.**

Call to Order

Invocation & Pledge of Allegiance

Pastor Tyler Kelso, Christ Chapel bible Church, will lead the invocation.

Proclamations

Rayfield Wright Day Proclamation

Rayfield Wright Golf Tournament Volunteer Appreciation

Public Comments (Limited to five minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to five (5) minutes. The Texas Open Meetings Act provides the following:

- (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:
 - (1) A statement of specific factual information given in response to the inquiry; or
 - (2) A recitation of existing policy in response to the inquiry.
- (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

Consideration of Minutes

A. Approve City Council Meeting Minutes – October 22, 2019

Regular Agenda Items

1. Discussion/ Action: To consider and act to receive and accept a petition for requesting annexation of a 75.458-acre tract of land, situated in the J. M. Froman Survey, Abstract No. 471, and the I & G.N.R.R. Company Survey, Abstract No. 1821, Parker County, Texas, owned by T.B.C.A. Inc., located in the 8500 Block of East Bankhead Highway.
2. Discussion/ Action: To consider and act on adopting Resolution No. 2019-10, setting a public hearing for December 10, 2019, at 7:00 pm regarding the voluntary annexation of property located in the 8500 Block of East Bankhead Highway.
3. Discussion/ Action: To consider and act on all matters incident and related to the issuance and sale of "City of Willow Park, Texas, Combination Tax and Waterworks and Sewer System Surplus Revenue Certificates of Obligation, Series 2019" including the adoption of an ordinance authorizing the issuance of such certificates in an amount not to exceed \$13,770,000 to finance the costs of paying contractual obligations to be incurred (i) for constructing, acquiring, purchasing, renovating, enlarging, equipping, and improving municipal water system property or facilities, including land and rights-of-way therefor and, and (ii) to pay professional services rendered in relation to such projects and the financing thereof.
4. Discussion/ Action: To consider and act on the purchase of real estate located at 203 El Chico Trail, Willow Park, Texas for the Fort Worth water project.
5. Discussion/ Action: To consider and act on a City of Willow Park City Council Travel policy.
6. Discussion Only: Presentation of procurement options, including public, private partnerships, for building a new city hall building.
7. Discussion Only: Presentation update on Drainage Study.
8. Discussion/ Action: To consider and act on City Council Governance Policy.
9. Discussion/ Action: To consider and act on revising/updating the Parks and Recreation Advisory Board section of Article 1.05 Boards and Commissions and Committees.

10. Discussion/ Action: To consider and act on selection of Appraisal District Directors.
11. Discussion/ Action: To consider and take action on a City of Willow Park spring event.
12. Discussion/ Action: To consider and take action on items to be considered for future council meetings.
13. Discussion/ Action: To consider and take action on setting the date and time for the next council meeting.

Executive Session

The City Council may convene into a closed executive session pursuant to the provisions of the Texas Open Meetings Act, Texas Government Code Chapter 551, in accordance with the authority contained in the following sections:

Section 551.072 - Deliberation regarding real property;
Section 551.071 – Consultation with Attorney;

A. Purchase of real property for the Fort Worth Water Project

The City Council reserves the right to retire into closed, executive session on any of the regular agenda items listed above should the need arise and if authorized by Chapter 551, of the Texas Government Code, including but not limited to: Government Code Sections 551.071-Consultation with Attorney; 551.072-Deliberations about Real Property; 551.074-Personnel Matters; 551.087-Economic Development.

Following Executive Session, the City Council will reconvene into Regular Session and may take any action deemed necessary as a result of the Executive Session.

Informational

- A. Mayor & Council Member Comments
- B. City Manager's Comments

Adjournment

I certify that the above notice of this meeting posted on the bulletin board at the municipal complex of the City of Willow Park, Texas on or before November 08, 2019, at 5:00 p.m.

Alicia Smith TRMC, CMC
City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements at this meeting, please contact City Secretary's Office at (817) 441-7108 ext. 6 or email at asmith@willowpark.org, at least two (2) working days prior to the meeting so that appropriate arrangements can be made.

This public notice was removed from the official posting board at the Willow Park City Hall on the following date and time:

By: _____
City Secretary's Office
City of Willow Park, Texas



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Meeting Date: November 12, 2018	Department: Development Services	Presented By: Betty Chew
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AGENDA ITEM: 1 and 2

Receive and accept a petition requesting an annexation of a 75.458 acre tract of land in the 8500 Block East Bankhead Highway.

BACKGROUND:

Trinity Christian Academy is requesting voluntary annexation of this 75.458 acre tract of vacant land located on the south side of Bankhead Highway, south of their campus. This property is located adjacent to the City of Willow Park, in the City's extraterritorial jurisdiction (ETJ).

STAFF/BOARD/COMMISSION RECOMMENDATION:

Staff recommends the City Council accept the petition and adopt Resolution 2019-10, setting a public hearing for December 10, 2019, at 7:00 pm in the council chambers, 516 Ranch House Rd, Willow Park, Texas.

EXHIBITS:

Petition for Annexation
Annexation Map
Annexation Calendar
Resolution 2019-10

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	N/A
	Source of Funding	N/A

STATE OF TEXAS §
 §
COUNTY OF PARKER §

**PETITION FOR VOLUNTARY ANNEXATION OF PROPERTY
INTO THE CITY LIMITS OF THE CITY OF WILLOW PARK**

To the Mayor and City Council of the City of Willow Park, Texas:

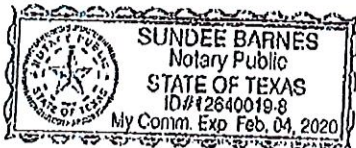
The undersigned owner of the tract of land described herein, which is vacant and without residents, hereby petitions the City of Willow Park, Texas ("City"), pursuant to Section 43.0671 of the Texas Local Government Code, to extend the present city limits of the City and annex the portion of the tract of land plus the adjoining right-of-way identified as the extra-territorial jurisdiction ("ETJ") of the City in Exhibit "A" (the "Tract"), which is attached hereto and incorporated herein for all purposes.

We certify that the Tract is contiguous and adjacent to the City, is not more than one-half mile in width, and that this petition is signed and duly acknowledged by each and every person or entity having an interest in said land.

Tish Stanfield
Tish Stanfield, President of School Board
Trinity Christian Academy
Date: 10-28-2019

STATE OF TEXAS §
 §
COUNTY OF PARKER §

This instrument was sworn to, signed and acknowledged before me by Tish Stanfield, on this the 28th day of October, 2019.



Sundee Barnes
Notary Public, State of Texas
My Commission Expires: 2-4-2020

Exhibit "A"
Property Description to be Annexed
(identified as the ETJ)

"EXHIBIT A"

Being a 75.458 acre tract of land, situated in the J.M. Froman Survey, Abstract No. 471, and the I & G.N.R.R. Company Survey, Abstract No. 1821, being out of and a portion of that certain called 81.767 acre tract described in instrument to T.B.C.A. Inc., recorded under Clerk's File Number 201919818, Official Public Records, Parker County, Texas, (O.P.R.P.C.T.), said 75.458 acre tract being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set in the apparent easterly line of said J.M. Froman Survey, the apparent westerly line of said I & G.N.R.R. Company Survey, the apparent southwesterly right-of-way of E Bankhead Highway, (undefined width), for an easterly corner of said 81.767 acre tract, and the herein described 75.458 acre tract, from which a 6 inch wood fence post found for the apparent southeast corner of said J.M. Froman Survey bears, South 00°11'51" East, 1201.81 feet;

THENCE South 18°00'46" East, 290.82 feet, with the apparent southwesterly right-of-way of said E Bankhead Highway, the northeasterly line of said 81.767 acre tract, to a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for corner;

THENCE South 17°34'00" East, 118.94 feet, with the apparent southwesterly right-of-way of said E Bankhead Highway, the northeasterly line of said 81.767 acre tract, to a 6 inch wood fence corner post found for corner;

THENCE South 19°33'37" East, 67.52 feet, with the apparent southwesterly right-of-way of said E Bankhead Highway, the northeasterly line of said 81.767 acre tract, to a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for corner;

THENCE South 23°10'03" East, with the apparent southwesterly right-of-way of said E Bankhead Highway, the northeasterly line of said 81.767 acre tract, at 5.00 feet pass a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for reference, in all a total distance of 15.98 feet, to a point in the centerline of a creek, for the most northeasterly corner of that certain called 17.03 acre tract described in instrument to Lancelot Farm Enterprises, L.P., recorded under Clerk's File Number 201909310, of the Official Public Records, Parker County, Texas, (O.P.R.P.C.T.), being the easterly corner of said 81.767 acre tract, and being the most easterly corner of the herein described 75.458 acre tract;

THENCE with the centerline of said creek, the south line of said 81.767 acre tract, and the north and northwesterly line of said 17.03 acre tract, the following courses and distances:

- 1) South 71°56'02" West, 22.08 feet, to a point,
- 2) THENCE South 81°56'10" West, 66.54 feet, to a point,

- 3) THENCE North 80°41'15" West, 117.07 feet, to a point,
- 4) THENCE North 58°25'21" West, 24.91 feet, to a point,
- 5) THENCE North 26°41'37" West, 136.27 feet, to a point,
- 6) THENCE North 86°23'19" West, 26.81 feet, to a point,
- 7) THENCE South 24°21'57" West, 20.21 feet, to a point,
- 8) THENCE South 16°41'30" West, 31.75 feet, to a point,
- 9) THENCE South 35°47'53" West, 31.25 feet, to a point,
- 10) THENCE South 72°53'12" West, 29.28 feet, to a point,
- 11) THENCE South 28°08'00" West, 33.43 feet, to a point,
- 12) THENCE South 20°35'00" West, 23.62 feet, to a point,
- 13) THENCE South 20°29'10" East, 25.68 feet, to a point,
- 14) THENCE South 18°01'15" East, 17.91 feet, to a point,
- 15) THENCE South 23°52'09" West, 73.78 feet, to a point,
- 16) THENCE South 31°18'16" West, 28.21 feet, to a point,
- 17) THENCE North 75°12'40" West, 12.09 feet, to a point,
- 18) THENCE North 33°47'50" West, 25.77 feet, to a point,
- 19) THENCE North 70°55'38" West, 23.14 feet, to a point,
- 20) THENCE North 80°01'21" West, 30.84 feet, to a point,
- 21) THENCE North 69°32'04" West, 25.53 feet, to a point,
- 22) THENCE North 06°57'51" East, 21.68 feet, to a point,
- 23) THENCE North 65°34'53" West, 14.36 feet, to a point,
- 24) THENCE North 36°15'38" East, 32.31 feet, to a point,
- 25) THENCE North 01°04'27" West, 31.55 feet, to a point,
- 26) THENCE North 54°54'23" West, 24.44 feet, to a point,
- 27) THENCE North 49°25'50" West, 19.06 feet, to a point,
- 28) THENCE South 70°31'51" West, 41.31 feet, to a point,
- 29) THENCE North 88°53'02" West, 36.27 feet, to a point,
- 30) THENCE South 55°01'49" West, 28.29 feet, to a point,
- 31) THENCE South 34°50'37" West, 3.84 feet, to a point,
- 32) THENCE South 24°51'38" East, 27.23 feet, to a point,
- 33) THENCE South 49°51'27" East, 44.30 feet, to a point,
- 34) THENCE South 21°37'57" East, 24.96 feet, to a point,
- 35) THENCE South 08°18'18" East, 51.90 feet, to a point,
- 36) THENCE South 03°59'56" West, 59.00 feet, to a point,
- 37) THENCE South 70°11'50" West, 20.90 feet, to a point,
- 38) THENCE North 79°24'25" West, 58.00 feet, to a point,
- 39) THENCE North 85°43'40" West, 54.02 feet, to a point,
- 40) THENCE North 72°33'38" West, 22.45 feet, to a point,
- 41) THENCE North 16°23'12" West, 17.04 feet, to a point,
- 42) THENCE North 01°04'45" West, 26.29 feet, to a point,
- 43) THENCE North 46°07'20" West, 19.88 feet, to a point,
- 44) THENCE South 46°11'19" West, 41.50 feet, to a point,
- 45) THENCE South 37°39'08" West, 41.24 feet, to a point,
- 46) THENCE South 18°22'16" West, 48.63 feet, to a point,
- 47) THENCE South 29°03'23" East, 46.11 feet, to a point,
- 48) THENCE South 57°30'38" East, 30.90 feet, to a point,

49) THENCE North 86°16'33" East, 15.82 feet, to a point,
50) THENCE North 35°48'23" East, 16.92 feet, to a point,
51) THENCE North 60°16'08" East, 16.22 feet, to a point,
52) THENCE North 83°05'54" East, 21.53 feet, to a point,
53) THENCE South 72°36'08" East, 28.03 feet, to a point,
54) THENCE South 59°50'40" East, 33.21 feet, to a point,
55) THENCE South 16°30'44" East, 17.66 feet, to a point,
56) THENCE South 66°49'23" West, 46.62 feet, to a point,
57) THENCE South 12°09'12" West, 12.69 feet, to a point,
58) THENCE South 68°34'04" East, 31.74 feet, to a point,
59) THENCE South 69°35'25" West, 61.46 feet, to a point,
60) THENCE South 64°37'58" West, 43.08 feet, to a point,
61) THENCE South 75°47'51" West, 26.73 feet, to a point,
62) THENCE North 83°05'02" West, 28.35 feet, to a point,
63) THENCE North 58°54'02" West, 27.65 feet, to a point,
64) THENCE North 78°53'49" West, 45.41 feet, to a point,
65) THENCE South 04°18'51" East, 40.84 feet, to a point,
66) THENCE South 07°13'47" West, 26.29 feet, to a point,
67) THENCE South 13°39'11" West, 44.47 feet, to a point,
68) THENCE North 62°43'25" West, 29.86 feet, to a point,
69) THENCE North 82°39'20" West, 13.51 feet, to a point,
70) THENCE South 64°05'15" West, 11.03 feet, to a point,
71) THENCE North 42°41'44" West, 15.80 feet, to a point,
72) THENCE South 67°33'19" West, 59.55 feet, to a point,
73) THENCE South 31°42'58" West, 21.74 feet, to a point,
74) THENCE South 61°25'02" East, 22.09 feet, to a point,
75) THENCE South 13°14'50" East, 36.48 feet, to a point,
76) THENCE South 12°32'11" West, 30.89 feet, to a point,
77) THENCE South 45°25'51" West, 251.16 feet, to a point in the northerly line of a that certain tract described in instrument to Fred R. Cotten, recorded in Volume 140, Page 555, D.R.P.C.T., for the westerly corner of said 17.03 acre tract, and being the southerly southeast corner of said 81.767 acre tract and the herein described 75.458 acre tract;

THENCE South 89°28'11" West, with the southerly line of said 81.767 acre tract, the northerly line of said Cotten tract, at 50.00 feet pass a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for reference, at 558.25 feet pass a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for reference, in all a total distance of 588.25 feet, to a point in the centerline of the Clear Fork of the Trinity River, for the southwesterly corner of said 81.767 acre tract and the herein described 75.458 acre tract;

THENCE with the westerly line of said 81.767 acre tract, with the centerline of said Clear Fork of the Trinity River, the following courses and distances:

- 1) THENCE North 37°28'30" West, 11.90 feet, to a point,
- 2) THENCE North 10°42'15" West, 101.73 feet, to a point,

3) THENCE North 14°17'21" West, 94.14 feet, to a point,
4) THENCE North 30°00'48" West, 131.03 feet, to a point,
5) THENCE North 74°58'20" West, 155.58 feet, to a point,
6) THENCE North 16°00'52" East, 254.35 feet, to a point,
7) THENCE North 04°03'25" West, 164.93 feet, to a point,
8) THENCE North 49°48'28" West, 122.55 feet, to a point,
9) THENCE North 07°45'51" West, 192.98 feet, to a point,
10) THENCE North 28°18'07" East, 145.75 feet, to a point,
11) THENCE North 08°27'23" East, 107.89 feet, to a point,
12) THENCE North 21°28'48" West, 330.26 feet, to a point,
13) THENCE North 12°39'12" West, 305.63 feet, to a point for the northwesterly corner of said 81.767 acre tract and the herein described 75.458 acre tract;

THENCE North 52°46'57" East, leaving the centerline of said Clear Fork of the Trinity River, at 40.00 feet pass a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for reference, in all a total distance of 535.14 feet, to a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc.", set for a corner of said 81.767 acre tract and the herein described 75.458 acre tract;

THENCE North 55°49'46" East, 162.20 feet, with the northwesterly line of said 81.767 acre tract, to a point for the intersection of the northwesterly line of said 81.767 acre tract with the southwesterly line of the City of Willow Park City Limits;

THENCE South 70°37'30" East 1,235.79 feet, over and across said 81.767 acre tract, with the southwesterly line of said City of Willow Park City Limits, to a point for corner in the apparent southwesterly right-of-way of said E Bankhead Highway, for the intersection of the northeasterly line of said 81.767 acre tract with the southwesterly line of said City of Willow Park City Limits;

THENCE generally along a fence, with the apparent northeasterly line of said 81.767 acre tract, the apparent southwesterly right-of-way of said E Bankhead Highway, the following courses and distances:

1) THENCE South 28°11'04" East, 497.70 feet, to a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for corner,
2) THENCE South 25°10'19" East, 165.93 feet, to a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for corner,
3) THENCE South 24°55'33" East, 80.80 feet, to the POINT OF BEGINNING;

CONTAINING a computed area of 75.458 acres of land within this Field Note Description.

Being a 81767 acre tract of land situated in the JRM Forestry Survey, Abstract No. 471, and the CNAIR Company, Survey Abstract No. 1529, comprising all of and a portion of certain called "FS-048 acre tract described in Tract Three in Instrument to Richard C. Porter, James H. Porter and L. Michael Parnier included in Volume 795, Page 366, of the De Records, Public County, Texas, DAP,C,T) and being all of the certain called Q333 acre tract, described in Instrument to Richard C. Porter, James H. Porter, and L. Michael Parnier, recorded in Volume 795, Page 368, of the De Records, Public County, Texas, DAP,C,T), said 81767 acre tract being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2 inch iron rod with cap stamped "Texas Surveying Inc." set in the eastern corner of the said FS-048 acre tract; thence S 15° E 1/4 section 36, T1N, R1E, Sec. 36, Range 1 East, Township 1 North, Range 1 East, north 1/4 of the northeast 1/4 of Blockhead Highway, (undivided width), for the most easterly northeast corner of said FS-048 Acre tract, bearing the northerly corner of said Q333 acre tract, and being its easterly corner for the herein described 81767 acre tract, from which a 1/4 inch wood fence post found for the apparent southerly corner of said JRM Forestry Survey

THENCE South 87°00'48" East, 290.82 feet, with the apparent southwestern right of way of said E Bankhead Highway, the northeasterly line of said 0.83 acre tract, to a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for corner;

THENCE South R/33°37' East, 67.52 feet, with the apparent southwestern right of way of said E Bankhead Highway, the northeasterly line of said 0.83 acre tract, to a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for corner;

THENCE South 23°10'01" East, with the apparent southwesterly right-of-way of said E Bankhead Highway, the northerly line of said 0.83 acre tract, at 500 feet pass a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for reference, in a total distance of 15.98 feet, to a point in the centerline of a creek, for the most northeasterly corner of that certain called 17.03 acre tract described in Instrument to Lancaster Farm Enterprises, L.P., recorded under Clerk's File Number 20906310, of the Office Public Records, Parker County, Texas, (O.P.A.P.C.T.), being the easterly corner of said 0.83 acre tract, and being the most easterly corner of the herein described 81.767

THENCE with the centerline of said creek, the south line of said 0.83 acre tract, and the north and northwesterly line of said 17.03 acre tract, the following courses and distances:

209 THENCE 77°04'30" West, 25.08 feet, to a point.
 210 THENCE S 69°04'30" West, 46.45 feet, to a point.
 211 THENCE North 87°45'30" West, 27.07 feet, to a point.
 212 THENCE North 50°22'27" West, 18.74 feet, to a point.
 213 THENCE North 31°27'27" West, 16.81 feet, to a point.
 214 THENCE North 54°02'30" West, 13.81 feet, to a point.
 215 THENCE North 14°55'30" West, 22.25 feet, to a point.
 216 THENCE South 84°02'30" West, 8.75 feet, to a point.
 217 THENCE North 10°54'30" West, 5.25 feet, to a point.
 218 THENCE South 74°02'30" West, 29.78 feet, to a point.
 219 THENCE North 23°00'00" West, 23.43 feet, to a point.
 220 THENCE South 74°02'30" West, 23.43 feet, to a point.
 221 THENCE South 20°00'00" East, 25.58 feet, to a point.
 222 THENCE North 89°02'30" East, 17.19 feet, to a point.
 223 THENCE North 89°02'30" East, 73.73 feet, to a point.
 224 THENCE North 89°02'30" East, 28.27 feet, to a point.
 225 THENCE North 13°52'42" East, 8.09 feet, to a point.
 226 THENCE North 12°47'42" East, 20.21 feet, to a point.
 227 THENCE North 70°59'30" East, 23.54 feet, to a point.
 228 THENCE North 80°59'30" East, 30.78 feet, to a point.
 229 THENCE North 80°59'30" East, 25.53 feet, to a point.
 230 THENCE North 04°59'30" East, 25.58 feet, to a point.
 231 THENCE North 45°54'30" East, 16.46 feet, to a point.
 232 THENCE North 38°21'42" East, 26.23 feet, to a point.
 233 THENCE North 00°00'00" East, 23.58 feet, to a point.
 234 THENCE North 54°54'30" East, 16.46 feet, to a point.
 235 THENCE North 49°05'30" East, 16.50 feet, to a point.
 236 THENCE North 54°54'30" East, 16.46 feet, to a point.
 237 THENCE North 54°54'30" East, 16.46 feet, to a point.
 238 THENCE North 54°54'30" East, 16.46 feet, to a point.
 239 THENCE North 54°54'30" East, 16.46 feet, to a point.
 240 THENCE North 54°54'30" East, 16.46 feet, to a point.

[illegible]

THENCE South 89°28'17" West, with the southerly line of said 152.438 acre tract, the northerly line of said Cotten tract, as 50.00 feet pass a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for reference, at 558.25 feet pass a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for reference, in all a total distance of 568.25 feet, to a point in the centerline of the Clear Fork of the Trinity River, for the southwesterly corner of the herein described 81.767 acre tract.

[illegible]

THENCE North 52°46'57" East, leaving the centerline of said Clear Fork of the Trinity River, at 40.00 feet pass a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for reference, in a total distance of 535.5 feet to a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for a corner of the herein described 117.67 acre tract.

THENCE North 08°04'41" East, 521.70 feet, to a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc.", set for a corner of the herein described 1767 acre tract.

THENCE generally along a fence, with the apparent northeasterly line of said 152.438 acre tract, the apparent southwesterly right of way of said E Barabreed Highway, the following courses and distances:

- 1) South 49°56'25" East, 134.60 feet, to a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for corner,
- 2) THENCE South 45°49'10" East, 378.41 feet, to a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for corner,
- 3) THENCE South 42°22'32" East, 50.84 feet, to a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for corner,
- 4) THENCE South 39°34'51" East, 82.89 feet, to a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for corner,

corner,
S) THENCE South 34°15'13" East, 84.71 feet, to a ½ inch iron rod with cap stamped "Texas Surveying, Inc." set for corner,
6) THENCE South 29°53'13" East, 76.20 feet, to a ½ inch iron rod with cap stamped "Texas Surveying, Inc." set for corner,
7) THENCE South 28°55'28" East, 102.71 feet, to a ½ inch iron rod with cap stamped "Texas Surveying, Inc." set for corner,

8) THENCE South 28°10'04" East, 530.53 feet, to a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for corner.
9) THENCE South 25°10'19" East, 65.93 feet, to a 1/2 inch iron rod with cap stamped "Texas Surveying, Inc." set for corner.
10) THENCE South 24°55'33" East, 80.80 feet, to the POINT OF BEGINNING.

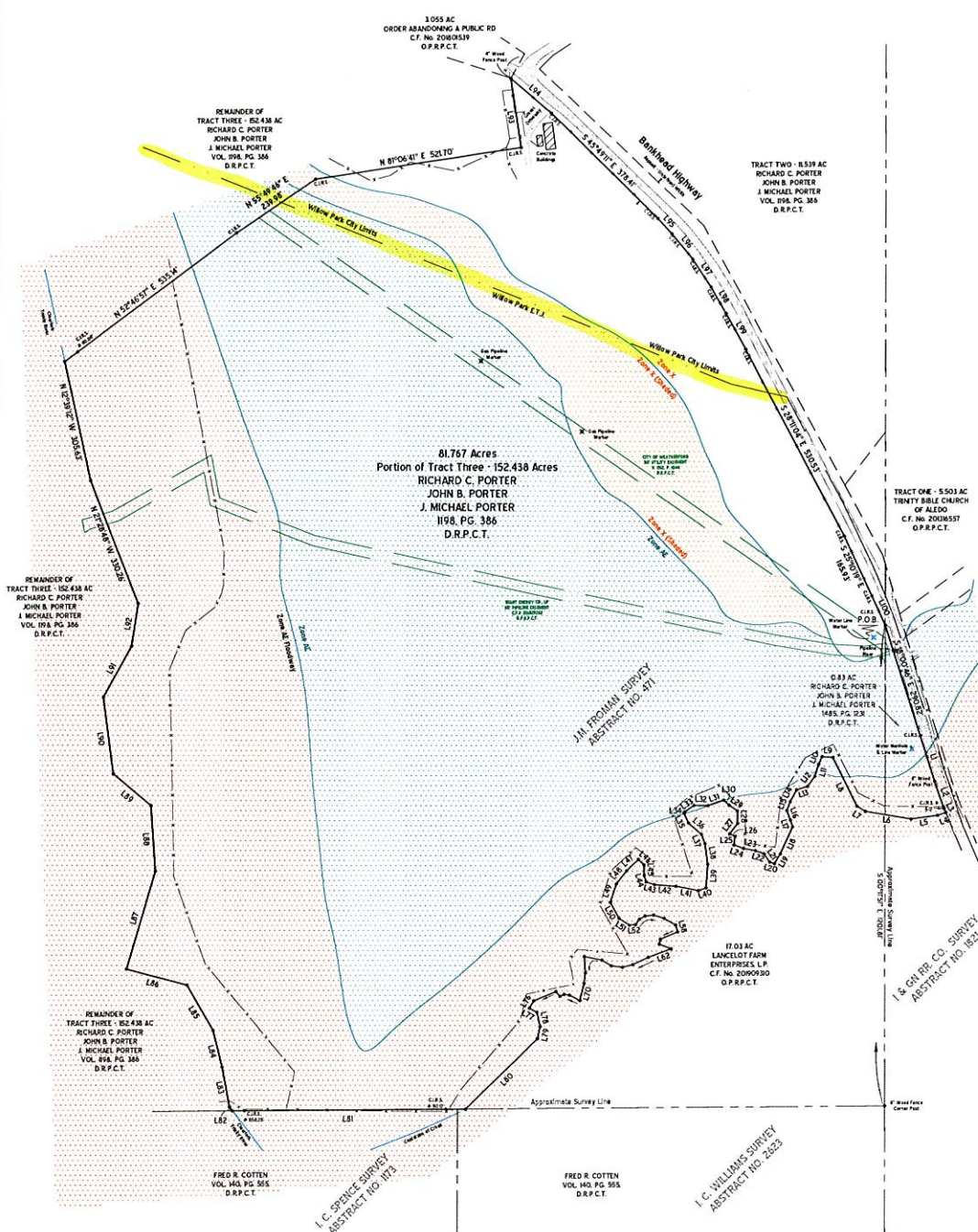
CONTAINING a computed area of 81.757 acres of land within this Field Note Description.

I, the undersigned, a Registered Professional Land Surveyor in the State of Texas, do certify that the above described property was surveyed on the ground by me or under my direct supervision; visible corners, encroachments, and overlaps are as shown on this plat or map attached hereto; the true & boundary were determined with respect to the recorded references as shown; and the information presented is true & correct to the best of my knowledge. In addition, it is not intended to express or imply warranty, guarantee of ownership, or transfer of title, and this survey is subject to all applicable copyright laws from the date of the survey. The use of this survey is at the sole discretion of the end user and is assigned, all injuries, claims, losses, expenses, damages, or claim expenses arising from the use of this survey are the responsibility of the end user and/or assignor.

Bahar B. Savary
Zachry Co. Sec'y, Registered Professional Land Surveyor No. 5956
Texas, Surveyors, Inc., - Austin Branch

Texas Surveying, Inc. / AISC branch
 P.O. Box 51 - 208 S. Front Street, Austin, TX 78768
 www.texasurveying.com - 817-441-5263 (LAND)
 ANG1545 - May 28, 2019
 ANG1545-R1 - September 19, 2019 (Identified City Limits)

ALABAMA SURVEYING
ALABAMA BRANCH • 817-441-5263
Fax: 817-1122 • ALABAMA@KSHP-ETPL.COM



LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE
U1	S 17° 00' E	88.94	L34	S 51° 50' W	2.74
U2	S 17° 00' E	88.94	L35	S 24° 54' W	3.33
U3	S 17° 00' E	88.94	L36	S 24° 54' W	4.42
U4	S 23° 03' E	16.96	L37	S 25° 03' E	29.86
U5	S 23° 03' E	22.06	L38	S 50° 18' E	94.90
U6	S 23° 03' E	26.90	L39	S 51° 18' E	96.90
U7	N 80° 45' W	47.07	L40	S 70° 18' E	50.00
U8	N 80° 45' W	47.07	L41	S 70° 18' E	50.00
U9	N 83° 43' W	16.27	L42	N 83° 43' W	24.82
U10	N 83° 43' W	16.27	L43	N 83° 43' W	24.82
U11	S 12° 30' W	20.50	L44	N 21° 30' E	77.04
U12	S 12° 30' W	20.50	L45	N 00° 44' W	26.29
U13	S 12° 30' W	20.50	L46	N 00° 44' W	26.29
U14	S 12° 30' W	20.50	L47	N 00° 44' W	26.29
U15	S 12° 30' W	20.50	L48	N 22° 30' W	46.50
U16	S 12° 30' W	20.50	L49	S 54° 54' W	61.82
U17	S 12° 30' W	20.50	L50	S 54° 54' W	61.82
U18	S 23° 00' W	25.84	L51	N 30° 00' E	15.82
U19	S 23° 00' W	25.84	L52	N 30° 00' E	15.82
U20	N 73° 40' W	10.90	L53	N 80° 56' W	18.22
U21	N 73° 40' W	10.90	L54	N 80° 56' W	18.22
U22	N 73° 40' W	10.90	L55	N 80° 56' W	18.22
U23	N 73° 40' W	10.90	L56	N 73° 56' E	23.03
U24	N 80° 56' W	20.94	L57	S 50° 50' E	40.82
U25	N 80° 56' W	20.94	L58	S 50° 50' E	40.82
U26	N 80° 56' W	20.94	L59	N 14° 00' W	36.82
U27	N 80° 56' W	20.94	L60	S 15° 00' W	46.82
U28	N 34° 50' E	32.30	L61	S 54° 54' W	9.74
U29	N 34° 50' E	32.30	L62	S 54° 54' W	9.74
U30	N 34° 50' E	32.30	L63	S 54° 54' W	9.74
U31	N 34° 50' E	32.30	L64	S 54° 54' W	9.74
U32	N 48° 50' W	26.96	L65	S 73° 47' W	27.85
U33	N 48° 50' W	26.96	L66	S 73° 47' W	27.85
U34	N 48° 50' W	26.96	L67	S 73° 47' W	27.85
U35	N 48° 50' W	26.96	L68	S 54° 54' W	28.82
U36	N 48° 50' W	26.96	L69	S 54° 54' W	28.82
U37	N 48° 50' W	26.96	L70	S 54° 54' W	28.82
U38	N 48° 50' W	26.96	L71	S 54° 54' W	28.82
U39	N 48° 50' W	26.96	L72	S 54° 54' W	28.82
U40	N 48° 50' W	26.96	L73	S 54° 54' W	28.82
U41	N 48° 50' W	26.96	L74	S 54° 54' W	28.82
U42	N 48° 50' W	26.96	L75	S 54° 54' W	28.82
U43	N 48° 50' W	26.96	L76	S 54° 54' W	28.82
U44	N 48° 50' W	26.96	L77	S 54° 54' W	28.82
U45	N 48° 50' W	26.96	L78	S 54° 54' W	28.82
U46	N 48° 50' W	26.96	L79	S 54° 54' W	28.82
U47	N 48° 50' W	26.96	L80	S 54° 54' W	28.82
U48	N 48° 50' W	26.96	L81	S 54° 54' W	28.82
U49	N 48° 50' W	26.96	L82	S 54° 54' W	28.82
U50	N 48° 50' W	26.96	L83	S 54° 54' W	28.82
U51	N 48° 50' W	26.96	L84	S 54° 54' W	28.82
U52	N 48° 50' W	26.96	L85	S 54° 54' W	28.82
U53	N 48° 50' W	26.96	L86	S 54° 54' W	28.82
U54	N 48° 50' W	26.96	L87	S 54° 54' W	28.82
U55	N 48° 50' W	26.96	L88	S 54° 54' W	28.82
U56	N 48° 50' W	26.96	L89	S 54° 54' W	28.82
U57	N 48° 50' W	26.96	L90	S 54° 54' W	28.82
U58	N 48° 50' W	26.96	L91	S 54° 54' W	28.82
U59	N 48° 50' W	26.96	L92	S 54° 54' W	28.82
U60	N 48° 50' W	26.96	L93	S 54° 54' W	28.82
U61	N 48° 50' W	26.96	L94	S 54° 54' W	28.82
U62	N 48° 50' W	26.96	L95	S 54° 54' W	28.82
U63	N 48° 50' W	26.96	L96	S 54° 54' W	28.82
U64	N 48° 50' W	26.96	L97	S 54° 54' W	28.82
U65	N 48° 50' W	26.96	L98	S 54° 54' W	28.82
U66	N 48° 50' W	26.96	L99	S 54° 54' W	28.82
U67	N 48° 50' W	26.96	L100	S 54° 54' W	28.82

L48	1 04 18.5" W	42.14
L49	1 07 13.6" W	26.29
L70	1 13 39" W	29.44
L71	1 18 43.5" W	44.87
L72	1 19 20.2" W	13.13
L73	1 14 05.1" W	8.03
L74	1 14 46.4" W	8.10
L75	1 14 51.1" W	11.15
L76	1 38 42.5" W	22.74
L77	1 46 25.1" W	22.09
L78	1 46 25.1" W	36.18
L79	1 52 38.2" W	39.18
L80	1 45 25.5" W	20.84
L81	1 59 26.1" W	53.25
L82	1 59 26.1" W	53.25
L83	1 10 42.5" W	10.73
L84	1 14 17.0" W	94.54
L85	1 14 17.0" W	94.54
L86	1 74 56.2" W	11.18
L87	1 18 00.5" E	25.35
L88	1 18 00.5" E	25.35
L89	1 48 34.8" W	42.14
L90	1 07 45.5" W	72.17
L91	1 21 37.1" W	46.18
L92	1 08 27.1" E	46.18
L93	1 04 51.5" W	17.20
L94	1 49 55.5" W	65.87
L95	1 49 55.5" W	65.87
L96	1 39 33.8" E	82.89
L97	1 34 15.3" E	84.79
L98	1 34 15.3" E	75.29
L99	1 24 55.1" E	62.73
L00	1 24 55.1" E	82.80

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(i) With respect to the documents listed in Title Commitment No. JP2733 the following easements and/or restrictions were reviewed for this survey:

[illegible]

2) Currently the TRACT appears to be located within one or more of the following area:

100-year Special Flood Hazard Area With Base Flood Elevation (SFE)
Special Flood Hazard Area, Regulatory Floodway
Special Flood Hazard Area, Shaded Zone (Z) - 0.2% annual chance
Special Flood Hazard (100-year) areas of 1% annual chance flood with average
depths of less than 1 foot or with drainage areas less than 1 square mile
Other Areas of Flood Hazard, Zone (X) - Areas of minimal flood hazard
According to the F.R.N. Community Panel Map No. 433670425F,
dated April 5, 2015, for up to date flood hazard information always visit
the official F.R.N. website at FDNR.gov.

g) Please consult all applicable governing entities regarding rules &

F) All corners are points unless otherwise noted.

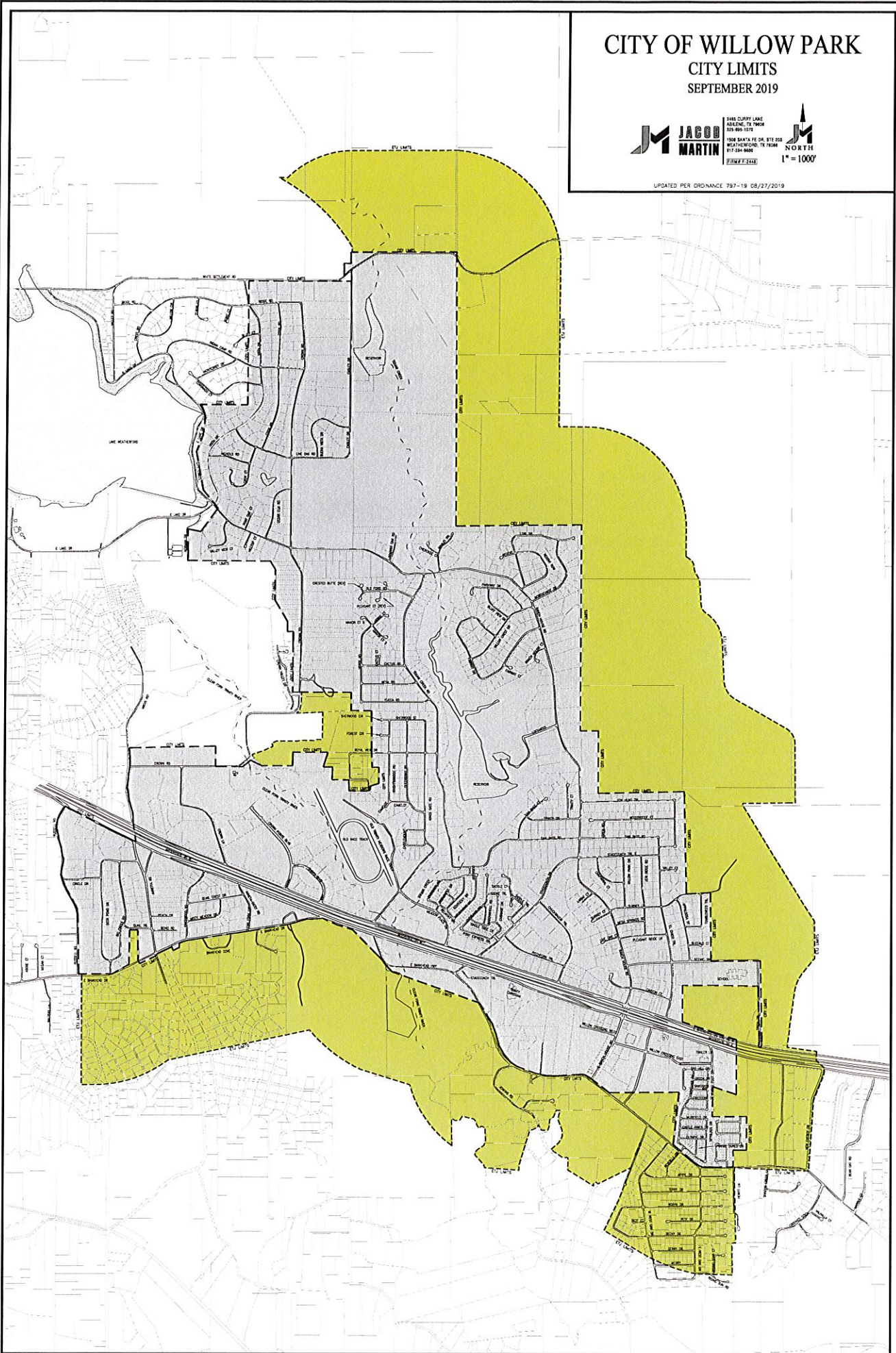
The remainder lies within the Constitutional jurisdiction, as shown herein.



CITY OF WILLOW PARK
CITY LIMITS
SEPTEMBER 2019



UPDATED PER ORDINANCE 797-19 08/27/2019



* THE CITY OF WILLOW PARK MAKES EVERY EFFORT TO ENSURE THIS MAP IS FREE OF ERRORS, BUT DOES NOT WARRANT THE MAP OR ITS FEATURES.
* THE CITY OF WILLOW PARK PROVIDES THIS MAP WITHOUT ANY WARRANTY OF ANY KIND, WHATSOEVER, EITHER EXPRESSED OR IMPLIED.

Trinity Christian Academy

Annexation on Petition of Area Landowners

NOTE: Prior to any other action, the city must determine whether an area is subject to the requirements of Section 43.016 – required offer of non-annexation agreement, and must comply with those requirements if so. N/A

Nov 8, 2019 Post notice to receive and accept petition under Open Meetings Act.

Nov 12, 2019 City Council Receives and Accepts Petition.

Nov 22, 2019 Publish notice of hearing 43.0673. Obtain required affidavit of publication from newspaper.

Nov 21, 2019 Post notice of public hearing on the Internet Web site, if city has an Internet Web site. 43.063(c).

Send written notice to each public school district in the area to be annexed. 43.905.

Send written to railroads with right-of-way in the area to be annexed. 43.062 (b).

Send written notice to “public entities”. 43.9051.

Dec 6, 2019 Post notice of public hearing and Annexation Ordinance under Open Meetings Act.

Dec 10, 2019 Hold public hearing. 43.0673.

Dec 10, 2019 Adopt Annexation Ordinance at conclusion of hearing (Institution of Proceedings-proceedings are instituted and completed at the same time in city that only requires one reading).

Annexation Completed 33 Days

RESOLUTION SETTING A PUBLIC HEARING ON A PROPOSED ANNEXATION

RESOLUTION NO. 2019-10

A RESOLUTION SETTING A DATE, TIME, AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED ANNEXATION OF CERTAIN PROPERTY BY THE CITY OF WILLOW PARK, TEXAS, AND AUTHORIZING AND DIRECTING THE MAYOR TO PUBLISH NOTICE OF SUCH PUBLIC HEARING.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLOW PARK, TEXAS:

SECTION 1. On the 10th day of December 2019 at 7:00 pm in the City Council Chamber of the City Hall of the City of Willow Park, Texas, the City Council will hold a public hearing giving all interested persons the right to appear and be heard on the proposed annexation by the City of Willow Park, Texas of the following described property, to-wit:

Being a 75.458 acre tract of land, J.M. Froman Survey, Abstract No. 471, and the I & G.N.R.R. Company Survey, Abstract No. 1821, Parker County, Texas, located in the 8500 Block Bankhead Hwy.

SECTION 2. The Mayor of the City of Willow Park, is hereby authorized and directed to cause notice of such public hearing to be published once in a newspaper having general circulation in the city and in the above described territory not more than twenty days nor less than ten days prior to the date of such public hearing, in accordance with the Municipal Annexation Act.

PASSED AND APPROVED this the 12th day of November 2019.

ATTEST:

City of Willow Park

Notice of Public Hearing

NOTICE IS HEARBY GIVEN TO ALL INTERESTED PERSONS, THAT:

The City of Willow Park, Texas proposes to institute annexation proceedings to enlarge and extend the boundary of said city to include the following described territory. To-wit:

Being a 75.458 acre tract of land, J.M. Froman Survey, Abstract No. 471, and the I & G.N.R.R. Company Survey, Abstract No. 1821, Parker County, Texas, located in the 8500 Block Bankhead Hwy.

A public hearing will be held by and before the City Council of the City of Willow Park, Texas on the 10th day of December 2019 at 7:00 pm in the City Chamber City Hall, 516 Ranch House Road, City of Willow Park, Texas, for all persons interested in the above proposed annexation. At said time and place all such persons shall have the right to appear and be heard. Of all said matters and things, all persons in the things and matter herein mentioned, will take place.

By order of the City Council of the City of Willow Park, Texas this the 12th Day of November 2019.

Doyle Moss, Mayor

ATTEST:

Alicia Smith, City Secretary



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: November 12, 2019	Department: Admin	Presented By: City Manager
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AGENDA ITEM:

Discuss and take action act on all matter incident and related to the issuance and sale of City of Willow Park, Texas Combination Tax and Waterworks and et. al.

BACKGROUND:

In September, Council provided notice that the City of Willow Park was going to issue Certificates of Obligation for the Fort Worth Water Project in partnership with the City of Hudson Oaks. The CO will not exceed \$13,770,000 and will go towards funding engineering, construction, and related activities to the Fort Worth Water Project.

This is the action item to the issuance and sale of the Certificates of Obligation.

STAFF/BOARD/COMMISSION RECOMMENDATION:

Passage of the issuance and sale of the Certificates of Obligation

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
	Source of Funding	\$

SOURCES AND USES OF FUNDS

Willow Park, TX
\$13,770,000 Combination Tax and Waterworks and Sewer System
Surplus Revenue Certificates of Obligation Series 2019
Final Numbers

Dated Date 12/12/2019
Delivery Date 12/12/2019

Sources:

Bond Proceeds:	
Par Amount	13,770,000.00
	13,770,000.00

Uses:

Project Fund Deposits:	
Project Fund	13,397,656.00
Cost of Issuance:	
Cost of Issuance	82,520.00
TWDB Origination Fee	289,824.00
	372,344.00
	13,770,000.00

BOND SUMMARY STATISTICS

Willow Park, TX
\$13,770,000 Combination Tax and Waterworks and Sewer System
Surplus Revenue Certificates of Obligation Series 2019
Final Numbers

Dated Date	12/12/2019
Delivery Date	12/12/2019
First Coupon	08/15/2020
Last Maturity	02/15/2050
Arbitrage Yield	0.707647%
True Interest Cost (TIC)	0.707647%
Net Interest Cost (NIC)	0.713401%
All-In TIC	0.890402%
Average Coupon	0.713401%
Average Life (years)	16.102
Duration of Issue (years)	15.128
Par Amount	13,770,000.00
Bond Proceeds	13,770,000.00
Total Interest	1,581,750.13
Net Interest	1,581,750.13
Bond Years from Dated Date	221,719,750.00
Bond Years from Delivery Date	221,719,750.00
Total Debt Service	15,351,750.13
Maximum Annual Debt Service	512,366.50
Average Annual Debt Service	508,757.25
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	
Bid Price	100.000000

Bond Component	Par Value	Price	Average Coupon	Average Life	PV of 1 bp change
Bond Component	13,770,000.00	100.000	0.713%	16.102	20,374.05
	13,770,000.00			16.102	20,374.05

	TIC	All-In TIC	Arbitrage Yield
Par Value	13,770,000.00	13,770,000.00	13,770,000.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense		-372,344.00	
- Other Amounts			
Target Value	13,770,000.00	13,397,656.00	13,770,000.00
Target Date	12/12/2019	12/12/2019	12/12/2019
Yield	0.707647%	0.890402%	0.707647%

BOND DEBT SERVICE

Willow Park, TX
\$13,770,000 Combination Tax and Waterworks and Sewer System
Surplus Revenue Certificates of Obligation Series 2019
Final Numbers

Dated Date 12/12/2019
Delivery Date 12/12/2019

Period Ending	Principal	Coupon	Interest	Debt Service
09/30/2020			50,081.63	50,081.63
09/30/2021	435,000		74,195.00	509,195.00
09/30/2022	435,000		74,195.00	509,195.00
09/30/2023	435,000		74,195.00	509,195.00
09/30/2024	435,000		74,195.00	509,195.00
09/30/2025	435,000		74,195.00	509,195.00
09/30/2026	435,000	0.040%	74,108.00	509,108.00
09/30/2027	435,000	0.120%	73,760.00	508,760.00
09/30/2028	435,000	0.200%	73,064.00	508,064.00
09/30/2029	440,000	0.280%	72,013.00	512,013.00
09/30/2030	440,000	0.360%	70,605.00	510,605.00
09/30/2031	440,000	0.420%	68,889.00	508,889.00
09/30/2032	445,000	0.470%	66,919.25	511,919.25
09/30/2033	445,000	0.510%	64,738.75	509,738.75
09/30/2034	450,000	0.550%	62,366.50	512,366.50
09/30/2035	450,000	0.590%	59,801.50	509,801.50
09/30/2036	455,000	0.630%	57,040.75	512,040.75
09/30/2037	455,000	0.670%	54,083.25	509,083.25
09/30/2038	460,000	0.700%	50,949.00	510,949.00
09/30/2039	460,000	0.730%	47,660.00	507,660.00
09/30/2040	465,000	0.760%	44,214.00	509,214.00
09/30/2041	470,000	0.790%	40,590.50	510,590.50
09/30/2042	475,000	0.820%	36,786.50	511,786.50
09/30/2043	475,000	0.850%	32,820.25	507,820.25
09/30/2044	480,000	0.860%	28,737.50	508,737.50
09/30/2045	485,000	0.870%	24,563.75	509,563.75
09/30/2046	490,000	0.880%	20,298.00	510,298.00
09/30/2047	495,000	0.890%	15,939.25	510,939.25
09/30/2048	500,000	0.900%	11,486.50	511,486.50
09/30/2049	505,000	0.910%	6,938.75	511,938.75
09/30/2050	510,000	0.910%	2,320.50	512,320.50
	13,770,000		1,581,750.13	15,351,750.13

BOND DEBT SERVICE

Willow Park, TX
\$13,770,000 Combination Tax and Waterworks and Sewer System
Surplus Revenue Certificates of Obligation Series 2019
Final Numbers

Dated Date 12/12/2019
Delivery Date 12/12/2019

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
08/15/2020			50,081.63	50,081.63	
09/30/2020					50,081.63
02/15/2021	435,000		37,097.50	472,097.50	
08/15/2021			37,097.50	37,097.50	
09/30/2021					509,195.00
02/15/2022	435,000		37,097.50	472,097.50	
08/15/2022			37,097.50	37,097.50	
09/30/2022					509,195.00
02/15/2023	435,000		37,097.50	472,097.50	
08/15/2023			37,097.50	37,097.50	
09/30/2023					509,195.00
02/15/2024	435,000		37,097.50	472,097.50	
08/15/2024			37,097.50	37,097.50	
09/30/2024					509,195.00
02/15/2025	435,000		37,097.50	472,097.50	
08/15/2025			37,097.50	37,097.50	
09/30/2025					509,195.00
02/15/2026	435,000	0.040%	37,097.50	472,097.50	
08/15/2026			37,010.50	37,010.50	
09/30/2026					509,108.00
02/15/2027	435,000	0.120%	37,010.50	472,010.50	
08/15/2027			36,749.50	36,749.50	
09/30/2027					508,760.00
02/15/2028	435,000	0.200%	36,749.50	471,749.50	
08/15/2028			36,314.50	36,314.50	
09/30/2028					508,064.00
02/15/2029	440,000	0.280%	36,314.50	476,314.50	
08/15/2029			35,698.50	35,698.50	
09/30/2029					512,013.00
02/15/2030	440,000	0.360%	35,698.50	475,698.50	
08/15/2030			34,906.50	34,906.50	
09/30/2030					510,605.00
02/15/2031	440,000	0.420%	34,906.50	474,906.50	
08/15/2031			33,982.50	33,982.50	
09/30/2031					508,889.00
02/15/2032	445,000	0.470%	33,982.50	478,982.50	
08/15/2032			32,936.75	32,936.75	
09/30/2032					511,919.25
02/15/2033	445,000	0.510%	32,936.75	477,936.75	
08/15/2033			31,802.00	31,802.00	
09/30/2033					509,738.75
02/15/2034	450,000	0.550%	31,802.00	481,802.00	
08/15/2034			30,564.50	30,564.50	
09/30/2034					512,366.50
02/15/2035	450,000	0.590%	30,564.50	480,564.50	
08/15/2035			29,237.00	29,237.00	
09/30/2035					509,801.50
02/15/2036	455,000	0.630%	29,237.00	484,237.00	
08/15/2036			27,803.75	27,803.75	
09/30/2036					512,040.75

BOND DEBT SERVICE

Willow Park, TX
\$13,770,000 Combination Tax and Waterworks and Sewer System
Surplus Revenue Certificates of Obligation Series 2019
Final Numbers

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2037	455,000	0.670%	27,803.75	482,803.75	
08/15/2037			26,279.50	26,279.50	
09/30/2037					509,083.25
02/15/2038	460,000	0.700%	26,279.50	486,279.50	
08/15/2038			24,669.50	24,669.50	
09/30/2038					510,949.00
02/15/2039	460,000	0.730%	24,669.50	484,669.50	
08/15/2039			22,990.50	22,990.50	
09/30/2039					507,660.00
02/15/2040	465,000	0.760%	22,990.50	487,990.50	
08/15/2040			21,223.50	21,223.50	
09/30/2040					509,214.00
02/15/2041	470,000	0.790%	21,223.50	491,223.50	
08/15/2041			19,367.00	19,367.00	
09/30/2041					510,590.50
02/15/2042	475,000	0.820%	19,367.00	494,367.00	
08/15/2042			17,419.50	17,419.50	
09/30/2042					511,786.50
02/15/2043	475,000	0.850%	17,419.50	492,419.50	
08/15/2043			15,400.75	15,400.75	
09/30/2043					507,820.25
02/15/2044	480,000	0.860%	15,400.75	495,400.75	
08/15/2044			13,336.75	13,336.75	
09/30/2044					508,737.50
02/15/2045	485,000	0.870%	13,336.75	498,336.75	
08/15/2045			11,227.00	11,227.00	
09/30/2045					509,563.75
02/15/2046	490,000	0.880%	11,227.00	501,227.00	
08/15/2046			9,071.00	9,071.00	
09/30/2046					510,298.00
02/15/2047	495,000	0.890%	9,071.00	504,071.00	
08/15/2047			6,868.25	6,868.25	
09/30/2047					510,939.25
02/15/2048	500,000	0.900%	6,868.25	506,868.25	
08/15/2048			4,618.25	4,618.25	
09/30/2048					511,486.50
02/15/2049	505,000	0.910%	4,618.25	509,618.25	
08/15/2049			2,320.50	2,320.50	
09/30/2049					511,938.75
02/15/2050	510,000	0.910%	2,320.50	512,320.50	
09/30/2050					512,320.50
	13,770,000		1,581,750.13	15,351,750.13	15,351,750.13

BOND PRICING

Willow Park, TX
\$13,770,000 Combination Tax and Waterworks and Sewer System
Surplus Revenue Certificates of Obligation Series 2019
Final Numbers

Bond Component	Maturity Date	Amount	Rate	Yield	Price
Bond Component:					
	02/15/2021	435,000	0.000%		100.000
	02/15/2022	435,000	0.000%		100.000
	02/15/2023	435,000	0.000%		100.000
	02/15/2024	435,000	0.000%		100.000
	02/15/2025	435,000	0.000%		100.000
	02/15/2026	435,000	0.040%	0.040%	100.000
	02/15/2027	435,000	0.120%	0.120%	100.000
	02/15/2028	435,000	0.200%	0.200%	100.000
	02/15/2029	440,000	0.280%	0.280%	100.000
	02/15/2030	440,000	0.360%	0.360%	100.000
	02/15/2031	440,000	0.420%	0.420%	100.000
	02/15/2032	445,000	0.470%	0.470%	100.000
	02/15/2033	445,000	0.510%	0.510%	100.000
	02/15/2034	450,000	0.550%	0.550%	100.000
	02/15/2035	450,000	0.590%	0.590%	100.000
	02/15/2036	455,000	0.630%	0.630%	100.000
	02/15/2037	455,000	0.670%	0.670%	100.000
	02/15/2038	460,000	0.700%	0.700%	100.000
	02/15/2039	460,000	0.730%	0.730%	100.000
	02/15/2040	465,000	0.760%	0.760%	100.000
	02/15/2041	470,000	0.790%	0.790%	100.000
	02/15/2042	475,000	0.820%	0.820%	100.000
	02/15/2043	475,000	0.850%	0.850%	100.000
	02/15/2044	480,000	0.860%	0.860%	100.000
	02/15/2045	485,000	0.870%	0.870%	100.000
	02/15/2046	490,000	0.880%	0.880%	100.000
	02/15/2047	495,000	0.890%	0.890%	100.000
	02/15/2048	500,000	0.900%	0.900%	100.000
	02/15/2049	505,000	0.910%	0.910%	100.000
	02/15/2050	510,000	0.910%	0.910%	100.000
		13,770,000			

Dated Date	12/12/2019	
Delivery Date	12/12/2019	
First Coupon	08/15/2020	
Par Amount	13,770,000.00	
Original Issue Discount		
Production	13,770,000.00	100.000000%
Underwriter's Discount		
Purchase Price	13,770,000.00	100.000000%
Accrued Interest		
Net Proceeds	13,770,000.00	

FORM 8038 STATISTICS

Willow Park, TX
\$13,770,000 Combination Tax and Waterworks and Sewer System
Surplus Revenue Certificates of Obligation Series 2019
Final Numbers

Dated Date 12/12/2019
Delivery Date 12/12/2019

Bond Component	Date	Principal	Coupon	Price	Issue Price	Redemption at Maturity
Bond Component:						
	02/15/2021	435,000.00	0.000%	100.000	435,000.00	435,000.00
	02/15/2022	435,000.00	0.000%	100.000	435,000.00	435,000.00
	02/15/2023	435,000.00	0.000%	100.000	435,000.00	435,000.00
	02/15/2024	435,000.00	0.000%	100.000	435,000.00	435,000.00
	02/15/2025	435,000.00	0.000%	100.000	435,000.00	435,000.00
	02/15/2026	435,000.00	0.040%	100.000	435,000.00	435,000.00
	02/15/2027	435,000.00	0.120%	100.000	435,000.00	435,000.00
	02/15/2028	435,000.00	0.200%	100.000	435,000.00	435,000.00
	02/15/2029	440,000.00	0.280%	100.000	440,000.00	440,000.00
	02/15/2030	440,000.00	0.360%	100.000	440,000.00	440,000.00
	02/15/2031	440,000.00	0.420%	100.000	440,000.00	440,000.00
	02/15/2032	445,000.00	0.470%	100.000	445,000.00	445,000.00
	02/15/2033	445,000.00	0.510%	100.000	445,000.00	445,000.00
	02/15/2034	450,000.00	0.550%	100.000	450,000.00	450,000.00
	02/15/2035	450,000.00	0.590%	100.000	450,000.00	450,000.00
	02/15/2036	455,000.00	0.630%	100.000	455,000.00	455,000.00
	02/15/2037	455,000.00	0.670%	100.000	455,000.00	455,000.00
	02/15/2038	460,000.00	0.700%	100.000	460,000.00	460,000.00
	02/15/2039	460,000.00	0.730%	100.000	460,000.00	460,000.00
	02/15/2040	465,000.00	0.760%	100.000	465,000.00	465,000.00
	02/15/2041	470,000.00	0.790%	100.000	470,000.00	470,000.00
	02/15/2042	475,000.00	0.820%	100.000	475,000.00	475,000.00
	02/15/2043	475,000.00	0.850%	100.000	475,000.00	475,000.00
	02/15/2044	480,000.00	0.860%	100.000	480,000.00	480,000.00
	02/15/2045	485,000.00	0.870%	100.000	485,000.00	485,000.00
	02/15/2046	490,000.00	0.880%	100.000	490,000.00	490,000.00
	02/15/2047	495,000.00	0.890%	100.000	495,000.00	495,000.00
	02/15/2048	500,000.00	0.900%	100.000	500,000.00	500,000.00
	02/15/2049	505,000.00	0.910%	100.000	505,000.00	505,000.00
	02/15/2050	510,000.00	0.910%	100.000	510,000.00	510,000.00
		13,770,000.00			13,770,000.00	13,770,000.00

	Maturity Date	Interest Rate	Issue Price	Stated Redemption at Maturity	Weighted Average Maturity	Yield
Final Maturity	02/15/2050	0.910%	510,000.00	510,000.00		
Entire Issue			13,770,000.00	13,770,000.00	16.1017	0.7076%

Proceeds used for accrued interest	0.00
Proceeds used for bond issuance costs (including underwriters' discount)	372,344.00
Proceeds used for credit enhancement	0.00
Proceeds allocated to reasonably required reserve or replacement fund	0.00

PROOF OF ARBITRAGE YIELD

Willow Park, TX
\$13,770,000 Combination Tax and Waterworks and Sewer System
Surplus Revenue Certificates of Obligation Series 2019
Final Numbers

Date	Debt Service	Present Value to 12/12/2019 @ 0.7076465454%
08/15/2020	50,081.63	49,843.40
02/15/2021	472,097.50	468,195.23
08/15/2021	37,097.50	36,661.14
02/15/2022	472,097.50	464,899.56
08/15/2022	37,097.50	36,403.08
02/15/2023	472,097.50	461,627.09
08/15/2023	37,097.50	36,146.84
02/15/2024	472,097.50	458,377.66
08/15/2024	37,097.50	35,892.40
02/15/2025	472,097.50	455,151.10
08/15/2025	37,097.50	35,639.75
02/15/2026	472,097.50	451,947.26
08/15/2026	37,010.50	35,305.88
02/15/2027	472,010.50	448,683.26
08/15/2027	36,749.50	34,810.14
02/15/2028	471,749.50	445,278.59
08/15/2028	36,314.50	34,155.96
02/15/2029	476,314.50	446,422.75
08/15/2029	35,698.50	33,340.23
02/15/2030	475,698.50	442,707.06
08/15/2030	34,906.50	32,371.07
02/15/2031	474,906.50	438,858.93
08/15/2031	33,982.50	31,292.35
02/15/2032	478,982.50	439,509.86
08/15/2032	32,936.75	30,115.90
02/15/2033	477,936.75	435,463.30
08/15/2033	31,802.00	28,873.65
02/15/2034	481,802.00	435,895.00
08/15/2034	30,564.50	27,554.76
02/15/2035	480,564.50	431,714.99
08/15/2035	29,237.00	26,172.45
02/15/2036	484,237.00	431,952.08
08/15/2036	27,803.75	24,714.23
02/15/2037	482,803.75	427,642.03
08/15/2037	26,279.50	23,194.92
02/15/2038	486,279.50	427,688.79
08/15/2038	24,669.50	21,620.63
02/15/2039	484,669.50	423,272.20
08/15/2039	22,990.50	20,007.30
02/15/2040	487,990.50	423,172.64
08/15/2040	21,223.50	18,339.58
02/15/2041	491,223.50	422,977.73
08/15/2041	19,367.00	16,617.54
02/15/2042	494,367.00	422,688.07
08/15/2042	17,419.50	14,841.31
02/15/2043	492,419.50	418,059.33
08/15/2043	15,400.75	13,028.99
02/15/2044	495,400.75	417,629.81
08/15/2044	13,336.75	11,203.43
02/15/2045	498,336.75	417,147.74
08/15/2045	11,227.00	9,364.76
02/15/2046	501,227.00	416,613.75
08/15/2046	9,071.00	7,513.12

PROOF OF ARBITRAGE YIELD

Willow Park, TX
\$13,770,000 Combination Tax and Waterworks and Sewer System
Surplus Revenue Certificates of Obligation Series 2019
Final Numbers

Date	Debt Service	Present Value to 12/12/2019 @ 0.7076465454%
02/15/2047	504,071.00	416,028.43
08/15/2047	6,868.25	5,648.63
02/15/2048	506,868.25	415,392.39
08/15/2048	4,618.25	3,771.44
02/15/2049	509,618.25	414,706.24
08/15/2049	2,320.50	1,881.67
02/15/2050	512,320.50	413,970.59
	15,351,750.13	13,770,000.00

Proceeds Summary

Delivery date	12/12/2019
Par Value	13,770,000.00
Target for yield calculation	13,770,000.00

City of Willow Park, Texas

Financing Through the Texas Water Development Board (TWDB)

November 12, 2019

Drinking Water State Revolving Fund (DWSRF) Program

- The City received funding commitment on August 13, 2019
 - Commitment expires August 31, 2020
- Commitment totaling \$13,770,000 in funding
 - \$13,770,000 Drinking Water State Revolving Fund (DWSRF) Loan at 1.35% subsidy

Series 2019 DWSRF Financing Terms

\$13,770,000 Combination Tax and Waterworks and Sewer System Surplus Revenue Certificates of Obligation, Series 2019

- Closing date: 12/12/2019 (Subject to Change)
- Construction proceeds: \$13,397,656
- **True Interest Cost: 0.71%**
- First Interest payment due (semi-annual): 8/15/2020
- First principal payment due (annual): 2/15/2021
- Final payment due: 2/15/2050
- Optional call feature: 2/15/2030 at par

November 12, 2019

Existing Utility Supported		Series 2019 C/O			Aggregate Water/Sewer Utility
FYE	Debt Service	Principal	Interest	P+I	Debt Service
2019	\$ 415,542	\$ -	\$ -	\$ -	\$ 415,542
2020	414,069	-	50,082	50,082	464,151
2021	609,551	435,000	74,195	509,195	1,118,746
2022	529,743	435,000	74,195	509,195	1,038,938
2023	537,084	435,000	74,195	509,195	1,046,279
2024	417,053	435,000	74,195	509,195	926,248
2025	396,412	435,000	74,195	509,195	905,607
2026	398,859	435,000	74,108	509,108	907,967
2027	395,251	435,000	73,760	508,760	904,011
2028	394,438	435,000	73,064	508,064	902,502
2029	391,069	440,000	72,013	512,013	903,082
2030	392,416	440,000	70,605	510,605	903,021
2031	395,704	440,000	68,889	508,889	904,593
2032	366,638	445,000	66,919	511,919	878,557
2033	96,323	445,000	64,739	509,739	606,062
2034	99,553	450,000	62,367	512,367	611,919
2035	97,699	450,000	59,802	509,802	607,500
2036	56,326	455,000	57,041	512,041	568,366
2037	55,446	455,000	54,083	509,083	564,529
2038		460,000	50,949	510,949	510,949
2039		460,000	47,660	507,660	507,660
2040		465,000	44,214	509,214	509,214
2041		470,000	40,591	510,591	510,591
2042		475,000	36,787	511,787	511,787
2043		475,000	32,820	507,820	507,820
2044		480,000	28,738	508,738	508,738
2045		485,000	24,564	509,564	509,564
2046		490,000	20,298	510,298	510,298
2047		495,000	15,939	510,939	510,939
2048		500,000	11,487	511,487	511,487
2049		505,000	6,939	511,939	511,939
2050		510,000	2,321	512,321	512,321
	\$ 6,459,175	\$ 13,770,000	\$ 1,581,750	\$ 15,351,750	\$ 21,810,925



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: 11/12/2019	Department: Admin	Presented By: City Manager
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AGENDA ITEM:

Discussion / Action: To consider and act on a City of Willow Park City Council Travel Policy

BACKGROUND:

At the request of Council members, staff was tasked with developing a Council Travel Policy for Council members.

City staff travel is addressed in the City of Willow Park Personnel Manual.

STAFF/BOARD/COMMISSION RECOMMENDATION:

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
	Source of Funding	\$

CITY OF WILLOW PARK CITY COUNCIL TRAVEL POLICY AND PROCEDURES

I. Purpose.

This policy has been established to provide uniform guidelines for proper, complete, and timely authorization and reimbursement of reasonable business travel expenses incurred by councilmembers when officially representing the City at various conferences, meetings, conventions, seminars, and other City-related functions.

II. Definitions.

Councilmember: Consists of the Mayor and five Councilmembers.

Guest Traveler: A non-City employee or councilmember accompanying an authorized councilmember traveler.

Least Cost Method: A strategy for minimizing the travel cost associated with all City-related travel. The method or mode of travel generating the least cost to the City.

Purchasing Card: A City credit card issued for payment of authorized travel expenses, goods and/or services.

Travel: Travel for City-related business meetings, conferences, conventions, seminars and other City-related functions authorized as set forth herein.

Travel Advance Voucher: A request for funds in advance of travel. Must be on the Travel Advance Voucher Form attached hereto as Appendix A.

Travel Expense Voucher: A post travel expense report required for reimbursement of expenses paid by a councilmember and all travel which advance payment, payment by purchasing card and/or purchase order is issued. Must be on the Travel Expense Voucher Form attached hereto as Appendix A.

Travel Report: A post travel report showing the purpose of the travel, the City benefits of the travel and any accomplishments of the travel. Must be on the Travel Report Form attached hereto as Appendix B.

III. Travel Authorization.

Authorization for travel is obtained during an open meeting and it requires the approval by a majority of the councilmembers present at the meeting. It is the responsibility of each individual councilmember to request their travel approval during the budget meetings prior to the adoption of the operating budget for each fiscal year. In the event that a councilmember desires to travel but did not request travel approval prior to or during the budget meetings, it is the responsibility of the councilmember to request approval of the travel by the City Council prior to the travel.

No travel should be authorized beyond the 1st of May in an election year for elected officials who are up for re-election.

Each fiscal year the City Council shall establish a travel budget for each occupied councilmember position and such amount will be included into one account as part of the annual budget adoption. The travel budget for each councilmember shall not include fees for the conference or event that will be attended by the

councilmember, as such expenses will be accounted for/authorized under training expenses or other applicable budget categories. It shall be the responsibility of each councilmember to ensure that they do not exceed their annual travel budget. The City Council may authorize intra-departmental transfers of the overall City Council travel budget during the fiscal year as becomes necessary in order to avoid over-expenditures of an individual councilmember travel budget. Under no circumstances shall a member of the City Council request City staff to contact other members of the City Council to request funding to cover additional travel expenses.

IV. Travel Advances.

Travel advances are provided upon request so that the councilmember is not required to use personal funds for authorized travel expenses.

1. Travel advances are only issued for pre-approved travel or for authorized travel for overnight stay.
2. To obtain a travel advance, a Travel Advance Voucher Form must be completed with the payee designated as the councilmember and must include the purpose, dates and estimated amounts for advancement of funds and be submitted to the City's Finance Department.
3. The Travel Advance Voucher Form must indicate proper authorization by signature of the City Administrator or his or her designee.
4. The Travel Advance Form must be submitted at least five (5) business days in advance of travel to ensure sufficient time for processing by the Finance Department.

Note: Exceptions to this requirement may be approved by the City Administrator and/or his/her designee.

5. The councilmember will be held accountable to complete the required Travel Expense Voucher immediately upon return from the travel, but no later than seven (7) days. Purchasing Card receipts are to be given to the Finance Department as part of the expense reporting.
6. Should the travel advance exceed the amount of expenses reported, a reimbursement must be made to the City and attached to the Travel Expense Voucher no later than seven (7) days after returning from the travel.
7. Travel advances shall be denied to councilmembers with outstanding, unpaid reimbursements for travel advances.

V. Authorized Expenses.

All travel shall be done using a least cost method for minimizing the travel costs associated with traveling. All authorized expenses incurred by a councilmember as set forth herein shall be subject to reimbursement by the City.

1. Mileage/Tollbooth/Parking – actual mileage traveled in a personal vehicle will be reimbursed at the rate set out in accordance with IRS guidelines. Tollbooth charges are an allowable expense subject to reimbursement with the appropriate supporting documentation. Charges for self-parking are subject to reimbursement with the appropriate supporting documentation.
2. Meals - actual expenses of dining while on travel shall be reimbursed. Charges for alcohol shall not be subject to reimbursement and shall not be purchased on a purchasing card. Meals for a guest traveling with

the councilmember must be paid separately with personal funds of the councilmember. Room service meal expenses shall be at the personal expense of the councilmember and shall not be reimbursed by the City.

3. Reasonable “Tip” Amounts, as set forth below, shall be reimbursed:

- Hotel Bellman, \$1.00 per bag
- Hotel Valet (only if self-parking is unavailable on hotel site, \$2.00 per service)
- Room Service, non-reimbursable
- Hotel Room Cleaning Service, \$2.00 per day
- Taxi, 15% of fare
- Shuttle Service, 15% of fare
- Sky Cap Baggage Check, \$1.00 per bag
- Restaurant Wait Staff, 15% of total bill

4. Rental cars:

- A councilmember shall not pay for both taxi fares and rental car expenses during travel.
- The least cost method should be used to determine if rental is more economical when compared to other modes of transportation.
- There is no reimbursement on mileage for using a rental car.
- Extending the use of a rental car beyond the dates of the City-related function are at the councilmember's expense.
- Purchasing additional insurance for a rental car is unnecessary and will not be reimbursed.
- Prepaid gasoline from the rental company is not reimbursable.
- The councilmember is responsible for filling the vehicle before returning the automobile to the vendor. This is a reimbursable expense.
- Gas can be paid for with a purchasing card.
- If gas is purchased with a purchasing card, the original receipt shall be submitted with the Travel Expense Voucher.
- If gas is not purchased with a purchasing card, the original receipt for the gasoline shall be submitted with the Travel Expense Voucher.
- Tollbooth charges are an allowable expense subject to reimbursement with the appropriate supporting documentation.
- Charges for self-parking are an allowable expense subject to reimbursement with the appropriate supporting documentation.

5. Lodging:

- Unauthorized Hotel Charges
 - a. The City shall not pay or reimburse for State of Texas sales tax paid for a hotel stay regardless of purpose.
- The City is tax exempt; therefore, a tax-exempt form must be provided by the councilmember to the hotel at time of check in or the councilmember may request the Finance Department fax a tax-exempt form to the hotel prior to the stay or during the stay.
- The City is not exempt from Hotel Occupancy Tax.
- Room service shall not be charged to the hotel stay.
- Once reservations are made, any changes, cancellations, or no-show charges for personal reasons are at the councilmember's expense.

6. Air Travel:

- Authorized Airfare Charges
 - a. Only coach fares shall be paid or reimbursed on behalf of the councilmember for authorized travel.
 - b. Should a fare upgrade be requested, the councilmember shall be required to pay or reimburse the City for the difference in the coach fare and the upgraded fare.
 - c. Airfare shall be purchased at the earliest date possible to ensure the lowest fare.

Note: Should airfare be purchased late due to negligence of the councilmember, the City may require reimbursement of the fare difference.

Note: Once reservations are made, any changes, cancellations, or no-show charges made for personal reasons are at the traveler's expense.

- d. Baggage fees incurred by the councilmember will be reimbursed by the City with appropriate supporting documentation.

7. Internet/Phone/Fax Usage:

- Reimbursable for City business use of the internet. Must include date and purpose of the use.
- If the councilmember is issued City Computer equipment with Internet access to include tablets or a City air card, internet usage charges are not eligible for reimbursement.
- Long Distance Phone Charges. Phone calls may not exceed 15 minutes in duration and are limited to two calls per day for personal contact. Business phone calls should be reasonable and indicate the contact name and purpose of call.
- Fax charges. Faxing is permitted for City business purposes only. Charges for necessary faxing of documents are reimbursable. The date, purpose, fax number to which the document was sent, recipient, and number of pages must be noted on the copy of the fax confirmation.
- Receipts should be attached to the Travel Expense Voucher.

8. Copies:

- Copying City business documents is permitted.
- Charges for necessary copies of documents are reimbursable.
- The date, purpose and number of pages must be noted on the copy of the copy receipt.
- Receipts should be attached to the Travel Expense Voucher.

9. Non-Allowable Expenses:

- Movie rentals
- Hotel refrigerator and its contents purchases
- Video games
- Laundry service
- Spas/Beauty salons
- Exercise rooms
- Tour guides
- Shoe shines

- Coat checks
- All Alcoholic beverages
- Valet parking (unless self-parking is not available). Councilmember will not be reimbursed for difference in valet parking and self-parking rates if valet parking is used when self-parking is available)
- Expenses for guest travelers (except to the extent the City would have incurred for the councilmember independent of the guest traveler (i.e., the single room rate for a hotel room)

VI. Expense Reporting.

A councilmember shall complete a Travel Expense Voucher immediately, but not later than seven (7) days after return from travel, and submit to the City Finance Director, along with all original receipts corroborating expenses incurred and for which reimbursement is requested from the City, along with reimbursement to the City for any excess Travel Advance over authorized expenses incurred.

VII. Travel Reporting.

Within ten (10) working days of travel completion, councilmembers will provide the City with a Travel Report consisting of the following:

- Date of travel
- Purpose of travel
- Destination of travel
- City benefits of the travel
- Accomplishments
- Copy of Travel Expense Voucher

Each councilmember will provide a copy of his/her trip report along with a verbal report to the City Council at the next Council meeting following travel completion and the deadline for submission of the Travel Report.

Councilmember's Travel Reports will be posted to the City of Willow Parks website accessible by the public and retained per applicable record retention laws.

VIII. Non-compliance with Policy.

Violations of this Policy may result in suspension of travel privileges.

IX. Policy Adoption and Review.

The City of Willow Park City Council Travel Policy and Procedures is effective upon passage by the City Council. All prior policies will become invalid upon adoption of this policy. The policy must be reviewed every four (4) years and presented for approval by the City Council.

X. Appendices.

Appendix A – City of Willow Park City Councilmember Travel Advance/Travel Expense Voucher
Appendix B - City of Willow Park City Councilmember Travel Report

Name: _____ **Date:** _____

Department: _____ **Purpose of Travel:** _____

Destination: City _____ State _____

Estimated Dates & Times:	Departure Date	Departure Time
--------------------------	----------------	----------------

Return Date	Return Time
-------------	-------------

Advance Amount Requested: \$ _____ Charge Account: _____

Petty Cash

Approved: _____

City Administrator

Finance Director/Chief Accountant

Turn in within one (1) week of return, along with all original receipts.

(1)

Charge

Cash

Travel: Mileage _____ x _____ cents _____

Gasoline (city vehicle)

Meals:

Lodging: Hotel _____

Parking fees (no valet parking)

Other Expenses:

.....

.....

Total Expenses _____

Advance Travel Pay (same as above) _____

Balance Due to City / Councilmember (circle one) _____

Approved: _____

Councilmember Signature

Finance Director

City Administrator

Date _____

(1) Mileage will be reimbursed using per mile rates allowed by the Internal Revenue Service.

**CITY OF WILLOW PARK
CITY COUNCILMEMBER
TRAVEL REPORT**

Name: _____ **Date of Travel:** _____

Purpose of Travel: _____

Destination of Travel: _____

City Benefits of the Travel: _____

Accomplishments: _____

Attach a Copy of Travel Expense Voucher.



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date:
November 12, 2019

Department:
Admin/Development

Presented By:
Bernie Parker

AGENDA ITEM:

6. Presentation on P3 program.

BACKGROUND:

A public-private partnership ("P3") under the Texas Government Code Chapter 2267 is a contractual agreement between a Responsible Governmental Entity and a Private Entity organized for timely delivering services or facilities in a cost-effective manner that can be more time efficient than using traditional sources of procurement and public financing. Through this type of contractual agreement, the public and private sector are able to efficiently deliver a service or facility for the utilization of a Responsible Governmental Entity for the benefit of the general public.

STAFF/BOARD/COMMISSION RECOMMENDATION:

Mr. David Pettit will give a presentation on a P3 program.

EXHIBITS:

ADDITIONAL INFO:

FINANCIAL INFO:

Cost

\$

Source of
Funding

\$



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date:
November 12, 2019

Department:
PUBLIC WORKS

Presented By:
DEREK TURNER

AGENDA ITEM:

Discussion Only: Presentation update on Drainage Study

BACKGROUND:

Our intent is to provide a brief discussion of the background and methodology used in developing a capital improvement plan (Sections 1-8 of the report). There will be a more specific discussion of each of the recommended improvements including costs, scheduling, and financing (Section 9 of the report). All recommended improvements will be depicted on the City Map and distinguished as to priority.

STAFF/BOARD/COMMISSION RECOMMENDATION:

Staff recommends approval.

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$0
	Source of Funding	Sponsorships/donations