



**City of Willow Park
City Council
Special Meeting
City Hall
516 Ranch House Rd, Willow Park, TX 76086
Tuesday, August 22, 2017 at 7:00 p.m.
Amended Agenda**

Presentations

- 1. Call to Order**
- 2. Determination Of Quorum**
- 3. Invocation & Pledge of Allegiance**

General Items

- 4. Discussion/Action:** Consider and act on the award of a small procurement contract for Package Plant Site Civil Work to Blair's B&B Backhoe Services in the amount of \$49,000.
- 5. Discussion:** To discuss the Fiscal Year 2017-2018 Proposed Budget.
- 6. Discussion/Action:** Schedule potential date(s) for Public Hearing(s) related to the Fiscal Year 2017-2018 Tax Rate and Proposed Budget and related notice deadlines.

Adjournment

7. Adjournment

I certify that the above notice of this meeting posted on the bulletin board at the municipal complex of the City of Willow Park, Texas on or before August 18, 2017 at 5:00 p.m.

Candice J Scott
Budget & Financial Analyst, City of Willow Park

If you plan to attend this public meeting and you have a disability that requires special arrangements at this meeting, please contact City Secretary's Office at (817) 441-7108 ext. 6 or fax (817) 441-6900 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: 08/22/17	Department: Wastewater	Presented By:
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AGENDA ITEM:

Package Plant Site Civil Work

BACKGROUND:

Memo from City Engineer: I contacted five contractors and received two prices for the work. I've attached them here.

The first one is from Blair's B&B Backhoe Services. My recommendation is to award the first four items of the Blair proposal (\$49,000). This will keep it under the \$50,000 threshold and will provide for all of the work we need to get done before the package equipment is delivered. We can do the final tie-in by way of a change order on Fambro's force main contract or by separate procurement. We will still need to procure the electrical and fencing, but this can be done between now and the time the equipment is set.

STAFF/BOARD/COMMISSION RECOMMENDATION:

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$ 49,000
	Source of Funding	\$ Bond Proceeds from Package Plant

A1	Site Grading	1	LS	\$ 9500 ⁰⁰	\$ 9500 ⁰⁰
A2	Crushed Rock Equipment Pad	1	LS	\$	\$ 29,500 ⁰⁰
A3	Yard Piping	1	LS	\$	\$ 10,000 ⁰⁰
A4	Tie-in to equipment (after equip. is set)	1	EA	\$	\$ 5,000⁰⁰
TOTAL BID SCHEDULE A (Items A1-A4)					\$ 54,000 ⁰⁰

49,000

BID SCHEDULE B

For all Labor, Materials, Equipment and Incidentals to Furnish and Install the Following:

Bid Item	Description	Est. Qty.	Unit	Unit Price	Extended Amount
B1	Electrical Feed Lines & Tie-Ins	230	LF	\$	\$ 0
B2	Electrical Tie-in to equipment (after equipment is set)	2	EA	\$	\$ 0
TOTAL BID SCHEDULE B (Items B1-B2)					\$ 0

BID SCHEDULE C

For all Labor, Materials, Equipment and Incidentals to Furnish and Install the Following:

Bid Item	Description	Est. Qty.	Unit	Unit Price	Extended Amount
C1	Chain Link Fence	370	LF	\$	\$ 0
C2	Fence tie-in to existing fence	2	EA	\$	\$ 0
TOTAL DEDUCTIBLE ALTERNATE A BID (Items C1-C2)					\$ 0

Derek Turner

From: Camron Fambro <camronfambro@fambroconstruction.com>
Sent: Wednesday, August 16, 2017 11:57 PM
To: Derek Turner
Subject: Re: City of Willow Park Force Main Replacement

Derek,

Below is the pricing for the first two items on Bid Schedule A for the Wastewater Treatment Package Plant.

A1 - Site Grading - \$6,906.00
A1 - Crushed Rock Equipment Pad - \$58,320.00

I will get the yard piping and tie in units completed this weekend and to you Monday.

Thanks,

Camron Fambro
Fambro Construction, LLC
254-485-1169

From: Derek Turner <adt@jacobmartin.com>
To: Sarah Vanderpool <svanderpool@jacobmartin.com>; Camron Fambro <camronfambro@fambroconstruction.com>
Sent: Thursday, August 3, 2017 8:33 AM
Subject: RE: City of Willow Park Force Main Replacement

[That's fine.](#)

Camron, have you had a chance to get anything together on the other work we discussed?

DEREK TURNER, P.E.
JACOB | MARTIN
1508 Santa Fe Drive, Suite 203
Weatherford, TX 76086
Ofc) 817.594.9880
jacobmartin.com

From: Sarah Vanderpool
Sent: Thursday, August 03, 2017 8:32 AM
To: Camron Fambro <camronfambro@fambroconstruction.com>
Cc: Derek Turner <adt@jacobmartin.com>
Subject: Re: City of Willow Park Force Main Replacement

Camron,
I think that will be fine, but I'll double-check with Derek. For now let's plan on Monday.

Thank you,
Sarah Vanderpool

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Camron Fambro <camronfambro@fambroconstruction.com>

Date: 8/3/17 7:57 AM (GMT-06:00)

To: Sarah <svanderpool@jacobmartin.com>

Subject: Re: City of Willow Park Force Main Replacement

Sarah,

I will try to run the revised bonds over on Monday, then I can take care of the other signatures. Does that work for yall?

Thanks,

Camron Fambro
Fambro Construction, LLC
254-485-1169

From: Sarah <svanderpool@jacobmartin.com>

To: Camron Fambro <camronfambro@fambroconstruction.com>

Cc: Derek Turner <adt@jacobmartin.com>

Sent: Wednesday, August 2, 2017 10:41 AM

Subject: Re: City of Willow Park Force Main Replacement

Camron,

The payment & performance bonds are on the way to you via FedEx. If you want, when you get the new bonds executed & received from your surety, you can bring those new bonds to the office & resign the other forms in the contract that had to be revised. If that's not convenient for you then please let me know what would work for you.

Thank you,
Sarah Vanderpool

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Camron Fambro <camronfambro@fambroconstruction.com>

Date: 8/1/17 4:35 PM (GMT-06:00)

To: Sarah Vanderpool <svanderpool@jacobmartin.com>

Subject: Re: City of Willow Park Force Main Replacement

Sarah,

My surety is requesting all copies of the bonds that are incorrect back. Would you drop them in the mail to me please.

Thanks,

Camron Fambro
Fambro Construction, LLC
254-485-1169

From: Sarah Vanderpool <svanderpool@jacobmartin.com>
To: Camron Fambro <camronfambro@fambroconstruction.com>
Cc: Derek Turner <adt@jacobmartin.com>
Sent: Tuesday, August 1, 2017 3:57 PM
Subject: City of Willow Park Force Main Replacement

Camron,

The City of Willow Park recently elected a new Mayor and new City Council members. The executed documents for this project had to be revised. I've attached the revised Payment and Performance Bonds so you can have your Surety re-execute them. I apologize for the inconvenience. Please make arrangements with Derek Turner to resign the other contract documents that had to be revised.

Sincerely,
SARAH VANDERPOOL
JACOB | MARTIN
1508 Santa Fe Drive
Suite 203
Weatherford, TX 76086
Ofc) 817.594.9880
jacobmartin.com

**CITY OF WILLOW PARK
PROPOSED WWTP INTERIM RENTAL
SITE CIVIL AND FORCE MAIN COSTS**

Site Work	\$	45,000
Plumbing Tie-In & Prep	\$	25,000
Electrical & Control Connections	\$	50,000
Startup	\$	5,000
Existing Plant Upgrades	\$	75,000
Force Main Replacement	\$	400,000
Engineering & Contingency	\$	100,000
Total Cost	\$	700,000



2017/18 FY Budget Briefing Item

Workshop Date: August 22, 2017	Department: Administration	Presented By: Bernie Parker, Candy Scott
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BRIEFING ITEM:

Property Taxes: The recommendation is to publish the tax rate at the roll back rate of 0.53436 per hundred dollars of valuation. This is a reduction of 0.0020 in the tax rate.

PROJECT DETAILS:

The 2017 Property Tax Rate was recalculated by the Appraisal District at the request of the City without putting the \$302,435 toward next year's debt. The funds will be kept in escrow for future debt payments.

The recalculated rates are as follows:

Current Rate: 0.53670

Effective Rate: 0.49676

Roll Back Rate: 0.53436

EXHIBITS:

2017 Property Tax Worksheet

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	
	Source of Funding	

2017 Property Tax Rates in CITY OF WILLOW PARK

This notice concerns 2017 property tax rates for the City of Willow Park. It presents information about three tax rates. Last year's tax rate is the actual rate the taxing unit used to determine property taxes last year. This year's effective tax rate would impose the same taxes as last year if you compare properties taxed in both years. This year's rollback rate is the highest rate the taxing unit can set before taxpayers can start tax rollback procedures. In each case, these rates are found by dividing the total amount of taxes by the tax base (total value of taxable property) with adjustments as required by state law. These rates are given per \$100 of value.

Last year's tax rate:

Last year's operating taxes	\$ 1,192,935
Last year's debt taxes	953,404
Last year's total taxes	2,146,339
Last year's tax base	430,047,778
Last year's total tax rate	.53670

This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$ 1,905,382
/ This year's adjusted tax base (after subtracting value of new & annexed property)	383,555,034
= This year's effective tax rate	.49676

This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property & adjusting for any transferred function, tax increment financing, state criminal justice mandates, and/or enhanced indigent health care expenditures)	1,337,101
/ This year's adjusted tax base	383,555,034
= This year's effective operating rate	.34860
X 1.08= this year's maximum operating rate	.37649
+ This year's debt rate	.22609
= This year's total rollback rate	.60258
- Sales Tax adjustment rate	.06822
= Rollback Tax Rate	.53436

Statements of Increase/Decrease

If the City of Willow Park adopts a 2017 tax rate equal to the effective tax rate of \$.49676 per \$100 of value, taxes would increase compared to 2016 taxes by \$115,515.

Schedule A: Unencumbered Fund Balances

Types of Property Tax Funds	Balances
Maintenance & Operation	\$ 293,971
Interest & Sinking	\$ 577,453

Schedule B: Current Year Debt Service

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal	Interest	Total Payment
GO 2010 Refunding	55,000	8,900	63,900
GO 2012 Refunding	370,000	71,000	441,800
2014 Brush Truck	7,096	2,009	9,106
2014 Police CID Vehicle	3,653	789	4,443
2014 Fire Engine	28,379	3,538	31,918
2015 Heavy Equipment	73,592	16,679	90,272
2016 Public Safety Bldg.	0	153,200	153,200
2016 Road Improvements	0	78,600	78,600
2017 Fire Engine	35,509	2,782	48,292

Total required for 2017 debt service	\$ 921,529
-Amount paid from other resources	0
=Total to be paid from taxes in 2017	\$921,529

Schedule C: Expected Revenue from Additional Sales Tax

In calculating its effective and rollback tax rates, the unit estimated that it will receive \$278,082 in additional sales and use tax revenues. The city has excluded any amounts that is or will be distributed for economic development grants from this amount of expected sales tax revenue.

This notice contains a summary of actual effective and rollback tax calculations. You can inspect a copy of the full calculation at the Parker County Appraisal District, 1108 Santa Fe Drive, Weatherford, Texas 76086.

Name of person preparing this notice: Larry Hammonds, Chief Appraiser

Date: August 18, 2017

2017 Tax Rate Calculation Worksheet**Taxing Units Other Than School Districts or Water Districts**

CWP-CITY WILLOW PARK (2017)

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the effective tax rate and rollback tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest.

School districts do not use this form, but instead use Comptroller Form 50-859 Sample Tax Rate Calculation Worksheet for School Districts.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 Sample Water District Rollback Tax Rate Worksheet.

The Comptroller's office provides this sample worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: Effective Tax Rate (No New Taxes)

The effective tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the effective tax rate should decrease.

The effective tax rate for a county is the sum of the effective tax rates calculated for each type of tax the county levies.

Line	Effective Tax Rate Activity	Amount/Rate
1.	2016 total taxable value. Enter the amount of 2016 taxable value on the 2016 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14). ¹ Tex. Tax Code § 26.012(14)	\$430,047,778.00
2.	2016 tax ceilings. Counties, cities and junior college districts. Enter 2016 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2016 or a prior year for homeowners age 65 or older or disabled, use this step. ² Tex. Tax Code § 26.012(14)	\$74,316,519.00
3.	Preliminary 2016 adjusted taxable value. Subtract Line 2 from Line 1.	\$355,731,259.00
4.	2016 total adopted tax rate.	0.53670000
5.	2016 taxable value lost because court appeals or ARB decisions reduced 2016 appraised value. <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> A. Original 2016 ARB values: B. 2016 values resulting from final court decisions: C. 2016 value loss. Subtract B from A.³ Tex. Tax Code § 26.012(13) </div> <div style="width: 35%; text-align: right;"> <div style="border: 1px solid black; padding: 2px;">\$0</div> <div style="border: 1px solid black; padding: 2px;">\$0</div> </div> </div>	\$0.00
6.	2016 taxable value, adjusted for court-ordered reductions. Add Line 3 and Line 5C.	\$355,731,259.00
7.	2016 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2016. Enter the 2016 value of property in deannexed territory. ⁴ Tex. Tax Code § 26.012(15)	\$0.00

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Line	Effective Tax Rate Activity	Amount/Rate
8.	<p>2016 taxable value lost because property first qualified for an exemption in 2017 Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport or goods-in-transit exemptions.</p> <p>A. Absolute exemptions. Use 2016 market value: <u>\$36,110</u></p> <p>B. Partial exemptions. 2017 exemption amount or 2017 percentage exemption times 2016 value: <u>\$667,136</u></p> <p>C. Value loss. Add A and B. ⁵ Tex. Tax Code § 26.012(15) <u>\$693,246.00</u></p>	
9.	<p>2016 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2017. Use only properties that qualified in 2017 for the first time; do not use properties that qualified in 2016.</p> <p>A. 2016 market value: <u>\$20,000</u></p> <p>B. 2017 productivity or special appraised value: <u>\$60</u></p> <p>C. Value loss. Subtract B from A. ⁶ Tex. Tax Code § 26.012(15) <u>\$19,960.00</u></p>	
10.	Total adjustments for lost value. Add Lines 7, 8C and 9C. <u>\$713,196.00</u>	
11.	2016 adjusted taxable value. Subtract Line 10 from Line 6 <u>\$355,018,063.00</u>	
12.	Adjusted 2016 taxes. Multiply Line 4 by Line 11 and divide by \$100. <u>\$1,905,381.94</u>	
13.	<p>Taxes refunded for years preceding tax year 2016 Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2016. Types of refunds include court decisions, Tax Code 25.25(b) and (c) corrections and Tax Code 31.11 payment errors. Do not include refunds for tax year 2016. This line applies only to tax years preceding tax year 2016. ⁷ Tex. Tax Code § 26.012(13) <u>\$0.00</u></p>	
14.	<p>Taxes in tax increment financing (TIF) for tax year 2016 Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2017 captured appraised value in Line 16D, enter 0. ⁸ Tex. Tax Code § 26.03(c) <u>\$0.00</u></p>	
15.	<p>Adjusted 2016 taxes with refunds and TIF adjustment Add Lines 12 and 13, subtract Line 14. ⁹ Tex. Tax Code § 26.012(13) <u>\$1,905,381.94</u></p>	
16.	<p>Total 2017 taxable value on the 2017 certified appraisal roll today This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 18). These homesteads include homeowners age 65 or older or disabled. ¹⁰ Tex. Tax Code § 26.012(15)</p> <p>A. Certified values: <u>\$491,466,275</u></p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office: <u>\$0</u></p> <p>C. Pollution control and energy storage system exemption Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: <u>\$0</u></p> <p>D. Tax increment financing: Deduct the 2017 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2017 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 21 below. ¹¹ Tex. Tax Code § 26.03(c) <u>\$0</u></p> <p>E. Total 2017 value Add A and B, then subtract C and D. <u>\$491,466,275.00</u></p>	

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Line	Effective Tax Rate Activity	Amount/Rate
17.	<p>Total value of properties under protest or not included on certified appraisal roll.¹² Tex. Tax Code § 26.01(c) and (d)</p> <p>A. 2017 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value.¹³ Tex. Tax Code § 26.01(c)</p> <p style="text-align: right;">\$0</p> <p>B. 2017 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value.¹⁴ Tex. Tax Code § 26.01(d)</p> <p style="text-align: right;">\$0</p> <p>C. Total value under protest or not certified. Add A and B.</p> <p style="text-align: right;">\$0.00</p>	
18.	2017 tax ceilings. Counties, cities and junior colleges enter 2017 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2016 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁵ Tex. Tax Code § 26.012(6)	\$83,877,121.00
19.	2017 total taxable value. Add Lines 16E and 17C. Subtract Line 18.	\$407,589,154.00
20.	Total 2017 taxable value of properties in territory annexed after Jan. 1, 2016. Include both real and personal property. Enter the 2017 value of property in territory annexed. ¹⁶ Tex. Tax Code § 26.012(17)	\$0
21.	Total 2017 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2016. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2016, and be located in a new improvement. New improvements include property on which a tax abatement agreement has expired for 2017. ¹⁷ Tex. Tax Code § 26.012(17)	\$24,034,120.00
22.	Total adjustments to the 2017 taxable value. Add Lines 20 and 21.	\$24,034,120.00
23.	2017 adjusted taxable value. Subtract Line 22 from Line 19.	\$383,555,034.00
24.	2017 effective tax rate. Divide Line 15 by Line 23 and multiply by \$100. ¹⁸ Tex. Tax Code § 26.04(c)	0.4967689
25.	COUNTIES ONLY. Add together the effective tax rates for each type of tax the county levies. The total is the 2017 county effective tax rate. ¹⁹ Tex. Tax Code § 26.04(d)	0.00000000

SECTION 2: Rollback Tax Rate Activity

The rollback tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O):** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus eight percent. This rate accounts for such things as salaries, utilities and day-to-day operations.

2. **Debt:** The debt tax rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The rollback tax rate for a county is the sum of the rollback tax rates calculated for each type of tax the county levies. In most cases the rollback tax rate exceeds the effective tax rate, but occasionally decreases in a taxing unit's debt service will cause the effective tax rate to be higher than the rollback tax rate.

Line	Rollback Tax Rate Activity	Amount/Rate
26.	2016 maintenance and operations (M&O) tax rate.	0.29830000
27.	2016 adjusted taxable value. Enter the amount from Line 11.	\$355,018,063
28.	2016 M&O taxes. A. Multiply Line 26 by Line 27 and divide by \$100. \$1,059,019 B. Cities, counties and hospital districts with additional sales tax amount of additional sales tax collected and spent on M&O expenses in 2016. Enter amount from full year's sales tax revenue spent for M&O in 2016 fiscal year, if any. Other taxing units enter 0. Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent. \$278,062 C. Counties: Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other taxing units enter 0. \$0 D. Transferring function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in H below. The taxing unit receiving the function will add this amount in H below. Other taxing units enter 0. \$0 E. Taxes refunded for years preceding tax year 2016: Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code § 25.25(b) and (c) corrections and Tax Code § 31.11 payment errors. Do not include refunds for tax year 2016. This line applies only to tax years preceding tax year 2016. \$0 F. Enhanced indigent health care expenditures: Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance. \$0 G. Taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2017 captured appraised value in Line 16D, enter 0. \$0.00 H. Adjusted M&O Taxes. Add A, B, C, E and F. For taxing unit with D, subtract if discontinuing function and add if receiving function. Subtract G. \$1,337,101	
29.	2017 adjusted taxable value. Enter Line 23 from the Effective Tax Rate Worksheet.	\$383,555,034
30.	2017 effective maintenance and operations rate. Divide Line 28H by Line 29 and multiply by \$100.	0.34860734
31.	2017 rollback maintenance and operation rate. Multiply Line 30 by 1.08.	0.37649593

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Line	Rollback Tax Rate Activity	Amount/Rate
32.	Total 2017 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses. A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount <div style="text-align: right;">\$921,529</div> B. Subtract unencumbered fund amount used to reduce total debt. <div style="text-align: right;">\$0</div> C. Subtract amount paid from other resources. <div style="text-align: right;">\$0</div> D. Adjusted debt. Subtract B and C from A. <div style="text-align: right;">\$921,529</div>	
33.	Certified 2016 excess debt collections Enter the amount certified by the collector.	\$0
34.	Adjusted 2017 debt. Subtract Line 33 from Line 32D.	\$921,529
35.		100%
36.	2017 debt adjusted for collections. Divide Line 34 by Line 35	921,529
37.	2017 total taxable value. Enter the amount on Line 19.	\$407,689,154
38.	2017 debt tax rate. Divide Line 36 by Line 37 and multiply by 100.	0.22609262
39.	2017 rollback tax rate. Add Lines 31 and 38.	0.60258855
40.	COUNTIES ONLY. Add together the rollback tax rates for each type of tax the county levies. The total is the 2017 county rollback tax rate.	0.00000000

SECTION 3: Additional Sales Taxes to Reduce Property Tax

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its effective and rollback tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its effective tax rate and/or rollback tax rate because it adopted additional sales tax.

Line	Activity	Amount/Rate
41.	Taxable Sales. For taxing units that adopted the sales tax in November 2016 or May 2017, enter the Comptroller's estimate of taxable sales for the previous four quarters. ²⁰ Tax. Tax Code § 26.041(d) Taxing units that adopted the sales tax before November 2016, skip this line.	\$0
42.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ²¹ Tax. Tax Code § 26.041(i) Taxing units that adopted the sales tax in November 2016 or in May 2017 Multiply the amount on Line 41 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95 ²² Tax. Tax Code § 26.041(d) - or - Taxing units that adopted the sales tax before November 2016 Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$278,082.00
43.	2017 total taxable value. Enter the amount from Line 37 of the Rollback Tax Rate Worksheet.	\$407,689,154

Line	Activity	Amount/Rate
44.	Sales tax adjustment rate. Divide Line 42 by Line 43 and multiply by \$100.	0.06822605
45.	2017 effective tax rate, unadjusted for sales tax. ²³ Tex. Tax Code § 26.04(c) Enter the rate from Line 24 or 25, as applicable, on the Sample Effective Tax Rate Worksheet.	0.4967689
46.	2017 effective tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2016 or in May 2017 Subtract Line 44 from Line 45. Skip to Line 47 if you adopted the additional sales tax before November 2016.	0.0000000
47.	2017 rollback tax rate, unadjusted for sales tax. ²⁴ Tex. Tax Code § 26.04(c) Enter the rate from Line 39 or 40, as applicable, of the Sample Rollback Tax Rate Worksheet.	0.60258855
48.	2017 rollback tax rate, adjusted for sales tax Subtract Line 44 from Line 47.	0.53436250

SECTION 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Additional Rollback Protection for Pollution Control Activity	Amount/Rate
49.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ) Enter the amount certified in the determination letter from TCEQ. ²⁵ Tex. Tax Code § 26.045(d) The taxing unit shall provide its tax assessor-collector with a copy of the letter. ²⁶ Tex. Tax Code § 26.045(i)	\$0
50.	2017 total taxable value. Enter the amount from Line 37 of the Rollback Tax Rate Worksheet.	\$407,589,154
51.	Additional rate for pollution control. Divide Line 49 by Line 50 and multiply by \$100.	0
52.	2017 rollback tax rate, adjusted for pollution control. Add Line 51 to one of the following lines (as applicable): Line 39, Line 40 (counties) or Line 48 (taxing units with the additional sales tax).	

SECTION 5: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

Effective tax rate (Line 24; line 25 for counties; or line 46 if adjusted for sales tax)

\$0 / 100

Rollback tax rate (Line 39; line 40 for counties; or line 48 if adjusted for sales tax)

\$0 / 100

Rollback tax rate adjusted for pollution control (Line 52)

\$0

SECTION 6: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit.

print here _____

Printed Name of Taxing Unit Representative

sign here _____

Tax Unit Representative

Date

For more information, visit our website: comptroller.texas.gov/taxes/property-tax

CITY OF WILLOW PARK

Fiscal Year 2017-2018 Proposed Budget

Mayor
Doyle Moss

Council Members

Place 1	Norman Hogue
Place 2	Amy Fennell
Place 3	Greg Runnebaum
Place 4	John Gholson
Place 5	Bruce Williams

Interim City Administrator
Bernie Parker

City Secretary
Kandice Garrett

This budget will raise more revenue from property taxes than last year's budget by an amount of \$426,309, which is a .3210% percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$74,467.

BUDGET MEMORANDUM

TO: MAYOR AND CITY COUNCIL
FROM: SCOTT WALL, CITY ADMINISTRATOR
SUBJECT: PROPOSE BUDGET ITEMS FOR 2017/16 FISCAL YEAR
DATE: AUGUST 3, 2017

We have prepared a balanced budget with the following items for Council consideration.

1. The propose Tax Rate incorporated in the budget is an effective rate. We are planning on receiving \$2.6m in ad valorem revenue this FY. The rate we will advertise is .53436 but can be lowered at the time of the tax rate ordinance adoption.
2. Employee 3% raise for all employees with the exception of probationary employees and the City Administrator:
Total cost for Merit raise: \$52.5k
3. Drainage Master Plan: \$2.5k
4. Storm water CIP \$8k
5. Sewer Rate increase of \$3.97 per month per customer /total revenue of \$131.5k per year
6. Parks Master Plan: \$20k to \$35k
7. New Well Site: \$125K
8. Impact fee study \$20K
9. One Police Department COPS grant funded position: \$19.8k first year
10. Branding and Logo service contract: \$4.9k for logo & \$7.5k branding
11. Funding to construct Ranch House Road in concrete: \$650k*
12. Episcopal Church parking lot construction: \$120k
13. Parker County Economic Development Council participation: \$5k
14. New Taser equipment for PD: \$3.4k per year for 5 years
15. In car video camera upgrade for PD: \$24.4k per year for 4 years

*A \$650k year loan will be needed to fund the Ranch House Road project in concrete

Current Tax Rate: 0.53436	Revenue Produced for General Fund: \$1,765,402
Effective Tax Rate: Not Available At This Time	Revenue Produced for General Fund: Not Available At This Time
Total General Fund Revenue: \$4,282,651	General Fund Reserves available over 90 days operating cash: As of June 30, 2017 \$293,971
Total General Fund Expenses: \$4,166,575 before capital expenditures \$4,214,575 after capital expenditures	
Revenue over Expenses: \$378,683 before capital expenditures \$330,683 after capital expenditures	

Total Water Fund Revenue: \$1,873,882	Water Fund Reserves available over 90 days operating cash: As of June 30, 2017 \$40,284
Total Water Fund Expenses: \$1,504,005 before capital expenditures \$1,664,005 after capital expenditures	
Revenue over Expenses: \$484,943 before capital expenditures \$324,943 after capital expenditures	

Total Sewer Fund Revenue: \$457,460	Sewer Fund Reserves available over 90 days operating cash: As of June 30, 2017 <\$1,967>
Total Sewer Fund Expenses: \$385,696 before capital expenditures \$395,696 after capital expenditures	
Revenue over Expenses: \$203,248 before capital expenditures \$193,248 after capital expenditures	

Number of Employees funded in FY2016/17:	37
Number of Employees funded in FY 2017/18:	38
3% increase in pay will cost:	\$52,500
Wastewater Rate increase of \$3.97 per month per customer produces (10,957 per month on a 6,000 gal average, does not include commercial)	\$131,484
Number of Wastewater residential Customers:	460 (288 commercial)
Number of Wastewater non-residential customers:	0

GENERAL FUND
ROLL BACK RATE: 0.53436

	2015-2016	2016-2017	2016-2017	2017-2018	
Revenue Description	Prior Year Actual	Adopted Budget	YTD Actual	Requested Amount	Incr(Decr) From CY
Property & Other Taxes	1,991,152	2,171,130	1,825,252	2,686,188	860,936
Franchise Fees	387,584	342,428	237,997	380,517	142,520
Development & Permit Fees	308,188	191,350	164,995	179,100	14,105
Fines & Forfeitures	213,950	208,500	151,119	221,400	70,281
Service Revenue	20,684	15,000	1,057	0	-1,057
Other Revenue	895,958	238,982	427,128	21,475	-405,653
Transfers From Reserves	0	0	0	793,971	793,971
TOTAL REVENUES:	3,817,516	3,167,390	2,807,548	4,282,651	1,475,103
Expense Description					
Personnel	2,024,908	2,118,747	1,535,450	2,208,140	672,690
Supplies (Maintenance & Operations)	770,924	639,721	463,870	340,961	-122,909
Utilities	72,654	87,001	98,286	106,298	8,013
Operational & Contractual Services	496,821	539,416	585,006	681,016	96,010
Transfers & Restricted Funds	-573,038	0	0	830,160	830,160
TOTAL EXPENSES:	2,792,269	3,384,885	2,682,611	4,166,575	1,483,964
NET BEFORE CAPITAL OUTLAY:	1,025,247	-217,495	124,937	116,076	-8,861
Capital Outlay	788,281	0	421,494	48,000	-373,494
TOTAL EXPENSES:	2,003,988	3,384,885	2,261,117	4,214,575	1,857,457
NET AFTER CAPITAL OUTLAY:	1,813,527	-217,495	546,431	68,076	-382,355

		2015-2016	2016-2017	2016-2017	2017-2018	
Revenue Description		Prior Year Actual	Adopted Budget	YTD Actual	Requested Amount	Incr(Decr) From CY
Property & Other Taxes		1,991,152	2,171,130	1,825,252	2,686,188	515,058
Franchise Fees		387,584	342,428	237,997	380,517	38,089
Development & Permit Fees		308,188	191,350	164,995	179,100	-12,250
Fines & Forfeitures		213,950	208,500	151,119	221,400	12,900
Service Revenue		20,684	15,000	1,057	0	-15,000
Other Revenue		895,958	238,982	427,128	21,475	
	ADMIN	1,780	238,982	8,792	0	-238,982
	DEV	12,549	0	1,955	1,000	1,000
	FIRE	69	0	408,276	0	0
	LEG	0	0	0	0	0
	COURT	68	0	0	0	0
	POLICE	14,025	0	2,848	20,475	20,475
	PW PARKS, ROADS, FACILITIES	867,467	0	5,257	0	0
Transfers From Reserves		0	0	0	793,971	793,971

Expense Description

Personnel		2,024,908	2,118,747	1,535,450	2,208,140	
	ADMIN	234,185	210,243	157,300	203,130	-7,113
	DEV	47,558	112,832	50,042	132,947	20,115
	FIRE	590,722	640,932	480,525	702,101	61,169
	LEG	79,829	71,483	52,836	71,047	-436
	COURT	98,082	105,450	85,850	110,238	4,788
	POLICE	905,400	831,948	653,205	932,523	100,575
	PW PARKS, ROADS, FACILITIES	69,133	145,859	55,691	56,154	-89,705
Supplies (Maintenance & Operations)		770,924	639,721	463,870	340,961	
	ADMIN	492,235	444,936	321,360	16,116	-428,820
	DEV	2,003	6,650	2,760	2,650	-4,000
	FIRE	64,361	68,790	45,609	113,469	44,679
	LEG	2,147	2,400	6,143	6,025	3,625

	COURT	1,717	2,025	1,302	1,500	-525
	POLICE	53,478	47,745	33,752	89,658	41,913
	PW PARKS, ROADS, FACILITIES	154,983	67,175	52,944	111,543	44,368
Utilities		72,654	87,001	98,286	106,298	
	ADMIN	1,306	5,645	4,547	919	-4,726
	DEV	0	5,000	0	919	-4,081
	FIRE	552	6,000	1,586	6,000	0
	LEG	0	5,000	0	0	-5,000
	COURT	0	5,000	0	5,000	0
	POLICE	116	7,220	34,784	7,000	-220
	PW PARKS, ROADS, FACILITIES	70,680	53,136	57,368	86,460	33,324
Operational & Contractual Services		496,821	539,416	585,006	681,016	
	ADMIN	132,607	65,750	138,556	146,171	80,421
	DEV	176,741	140,021	140,203	148,191	8,170
	FIRE	26,225	62,399	24,813	71,714	9,315
	LEG	34,369	71,500	48,248	81,978	10,478
	COURT	40,883	27,694	24,424	34,021	6,327
	POLICE	60,500	137,116	90,940	139,200	2,084
	PW PARKS, ROADS, FACILITIES	25,497	34,936	117,821	59,741	24,805
Transfers & Restricted Funds		-573,038	0	0	830,160	
	ADMIN	9,700,832	0	0	0	0
	DEV	968,634	0	0	0	0
	FIRE	-3,259,824	0	0	0	0
	LEG	-266,495	0	0	0	0
	COURT	0	0	0	11,300	11,300
	POLICE	-6,863,039	0	0	23,860	23,860
	PW PARKS, ROADS, FACILITIES	-853,144	0	0	795,000	795,000
Capital Outlay		788,281	0	421,494	48,000	
	ADMIN	-1,859	0	20,495	12,500	12,500
	DEV	0	0	0	0	0
	FIRE	91,921	0	406,651	0	0
	LEG	0	0	0	0	0
	COURT	0	0	0	0	0
	POLICE	198,176	0	-5,075	25,000	25,000
	PW PARKS, ROADS, FACILITIES	500,043	0	-578	10,500	10,500

Fund: 10 GENERAL FUND

Dept: ALL

Fiscal Year: 2018

Revision level: 1 2018 Budget Requests

Roll Back Rate: 0.53436

Revenue Description

Property & Other Taxes	Totals:	2,686,188
Franchise Fees	Totals:	380,517
Development & Permit Fees	Totals:	180,100
Fines & Forfeitures	Totals:	221,400
Other Revenue	Totals:	20,475
Transfers From Reserves	Totals:	793,971
TOTAL REVENUES:		4,282,651

Expense Description

Personnel	Totals:	2,208,140
Supplies (Maintenance & Operations)	Totals:	340,961
Utilities	Totals:	106,298
Operational & Contractual Services	Totals:	681,016
Transfers & Restricted Funds	Totals:	830,160
TOTAL EXPENDITURES:		4,166,575

NET REVENUE OVER EXPENDITURES BEFORE CAPITAL OUTLAY: 116,076

Capital Outlay	Totals:	48,000
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TOTAL EXPENDITURES: 4,214,575

NET REVENUE OVER EXPENDITURES AFTER CAPITAL OUTLAY: 68,076

Fund: 10 GENERAL FUND
Dept: 1 ADMINISTRATION

Fiscal Year: 2018
Revision level: 1 2018 Budget Requests

Account Number	Description			
10-46000-001	M & O TAX		Totals:	1,754,322
10-46001-001	SALES TAX		Totals:	896,426
10-46002-001	MIXED BEVERAGE TAX		Totals:	20,440
10-46007-001	DELINQUENT TAXES		Totals:	15,000
10-46020-001	TXU ELECTRIC		Totals:	168,500
10-46021-001	A T & T	QUARTERLY PAYMENTS AVERAGE \$17,754	71,016	
			Totals:	71,016
10-46022-001	TEXAS GAS		Totals:	3,700
10-46025-001	MISC. FRANCHISE	AVERAGE MONTHLY PAYMENTS ARE \$225	2,700	
			Totals:	2,700
10-46027-001	MESH NET	MONTHLY TOWER FEE	3,024	
			Totals:	3,024
10-46028-001	WATER FRANCHISE FEE		Totals:	98,020
10-46028-001	WASTEWATER FRANCHISE FEE		Totals:	28,553
10-46040-001	USPS CONTRACT UNIT	MONTHLY PAYMENT FROM USPS TO RUN POSTAL UNIT \$417.00	5,004	
			Totals:	5,004
TOTAL REVENUES:				3,066,705

Fund: 10 GENERAL FUND
Dept: 1 ADMINISTRATION

Fiscal Year: 2018
Revision level: 1 2018 Budget Requests

Account Number	Description			
10-58100-001	SALARIES		Totals:	175,830
10-58101-001	PAYROLL EXPENSE		Totals:	2,565
10-58102-001	WORKERS COMPENSATION		Totals:	2,072
10-58103-001	HEALTH INSURANCE		Totals:	6,408
10-58104-001	RETIREMENT		Totals:	12,773
10-58105-001	UNEMPLOYMENT INSURANCE		Totals:	1,800
10-58107-001	CELL PHONE STIPEND		Totals:	1,080
10-58125-001	DENTAL INSURANCE		Totals:	452
10-58126-001	LIFE INSURANCE		Totals:	150
			Total Personnel:	203,130
10-58200-001	POSTAGE & SHIPPING	PITNEY BOWES - POSTAGE MACHINE MONTHLY RENTAL FEE	3,480	
		MONTHLY POSTAGE USAGE (ALL GF DEPARTMENTS)	5,136	
			Totals:	8,616

10-58201-001	OFFICE SUPPLIES		Totals:	4,000
10-58202-001	FLOWERS/GIFTS/PLAQUES		Totals:	500
10-58205-001	MINOR EQUIPMENT: OFFICE		Totals:	500
10-58215-001	USPS CONTRACT UNIT		Totals:	1,500
10-58223-001	EQUIPMENT		Totals:	500
10-58265-001	FACILITIES MAINT SUPPLIES		Totals:	500
			Total Supplies:	16,116
10-58305-001	COMMUNICATION SERVICES	AT&T MOBILITY - IPAD (CITY ADMINISTRATOR)	919	
			Totals:	919
			Total Utilities:	919
10-58400-001	TRAVEL & TRAINING	ICMA CONFERENCE - SCOTT	2,500	
		TCMA CONFERENCE - SCOTT	2,000	
		TML CONFERENCE - SCOTT	1,000	
		STW CONFERENCE - CANDY	1,000	
		PUBLIC FUNDS INVESTMENT ACT TRAINING - CANDY	270	
			Totals:	6,770
10-58402-001	ADVERTISING & LEGAL NOTICES	EPC CHAMBER OF COMMERCE -- RELOCATION GUIDE	1,900	
			Totals:	1,900
10-58404-001	PROPERTY & LIABILITY	SPLIT BETWEEN DEPARTMENTS	8,889	
		ADDITIONAL PAYMENT AFTER AUDIT	12,000	
			Totals:	20,889
10-58406-001	PROFESSIONAL LICENSE		Totals:	500

10-58407-001	DUES & MEMBERSHIPS	IMCA -- SCOTT	800	
		GFOAT -- CANDY	60	
			Totals:	860
10-58417-001	ACCOUNTING & AUDITOR	ANNUAL MAINTENANCE CONTRACT - STW	24,000	
		MONTHLY FEE - WEBER CPA	12,000	
		BILLABLE HOURS - WEBER CPA	12,500	
		AUDITOR - GEORGE MORGAN & SNEED	8,200	
			Totals:	56,700
10-58418-001	CONTRACTUAL SERVICES	APPRAISAL DISTRICT	40,000	
			Totals:	40,000
10-58426-001	SOFTWARE TECH SUPPORT	ANNUAL FEES - PRO SOFTNET (BACK-UP SERVICE)	1,000	
		MONTHLY ANTIVIRUS & MAIL PROTECTION	5,100	
			Totals:	6,100
10-58437-001	BLACKBOARD CONNECT	SPLIT BETWEEN DEPTS - \$2.00 PER HOUSEHOLD	1,040	
			Totals:	1,040
10-58438-001	IT CONTRACT	MAVERICK COMPUTER SERVICES - SPLIT BETWEEN DEPTS	3,852	
			Totals:	3,852
10-58451-001	EQUIPMENT RENTAL	MONTHLY COPIER LEASE FEES - TOSHIBA	7,560	
			Totals:	7,560
			Total Operational & Contractual:	146,171
10-58613-001	PROMOTIONAL MARKETING	BRANDING & LOGO CONTRACT	12,500	
			Totals:	12,500
			Total Capital Outlay:	12,500

TOTAL EXPENDITURES: 378,836

NET REVENUE OVER EXPENDITURES: 2,687,869

Fund: 10 GENERAL FUND
Dept: 3 DEVELOPMENT SERVICES

Fiscal Year: 2018
Revision level: 1 2018 Budget Requests

Account Number	Description		
10-46023-003	CERTIFICATE OF OCCUPANCY	Totals:	1,000
10-46070-003	BUILDING PERMITS	Totals:	120,000
10-46071-003	HEALTH PERMITS	Totals:	9,000
10-46072-003	SUBCONTRACTORS PERMITS	Totals:	12,000
10-46073-003	REGISTRATION FEES	Totals:	7,500
10-46075-003	OSSF PERMITS	Totals:	1,200
10-46077-003	PLAN REVIEW	Totals:	25,000
10-46082-003	REVIEWS/ REQUESTS	Totals:	2,000
10-46084-003	RENTAL INSPECTIONS	Totals:	400
10-46095-003	FIRE ALARMS	Totals:	1,000
10-46099-003	FIRE SPRINKLER	Totals:	1,000
		TOTAL REVENUES:	180,100

Account Number	Description		
10-58100-003	SALARIES	Totals:	105,380
10-58101-003	PAYROLL EXPENSE	Totals:	1,528
10-58102-003	WORKERS COMPENSATION	Totals:	2,072
10-58103-003	HEALTH INSURANCE	Totals:	7,608
10-58104-003	RETIREMENT	Totals:	12,816
10-58105-003	UNEMPLOYMENT	Totals:	1,800
10-58107-003	CELL PHONE STIPEND	Totals:	540
10-58125-003	DENTAL INSURANCE	Totals:	903
10-58126-003	LIFE INSURANCE	Totals:	300
		Total Personnel:	132,947
10-58200-003	POSTAGE & SHIPPING	Totals:	500
10-58201-003	OFFICE SUPPLIES	Office Supplies - Folders, Labels, Office material	Totals: 1,000
10-58202-003	FLOWERS/GIFTS/PLAQUES	Public Services - Flowers/Gifts/Plaques	Totals: 50
10-58204-003	PRINTING & BINDING	PLanning and Zoning - Board of Adjustment	Totals: 300
10-58205-003	MINOR EQUIPMENT: OFFICE		Totals: 500

10-58208-003	UNIFORMS & SUPPLIES	Willow Park Staff Shirts	Totals:	300
			Total Supplies:	2,650
10-58305-001	COMMUNICATION SERVICES	AT&T MOBILITY - IPAD (DEVELOPMENT DIRECTOR)		919
			Total Utilities:	919
10-58400-003	TRAVEL & TRAINING	TCMA Conference - Bernie Texas APA Conference - Bernie Code Officer Training - Corina	2,000 1,500 600	
			Totals:	4,100
10-58401-003	CONSULTANTS & PROFESSION	1 Bureau of Veritas	Totals:	105,000
10-58404-003	PROPERTY & LIABILITY	SPLIT BETWEEN DEPARTMENTS	Totals:	8,889
10-58407-003	DUES & MEMBERSHIPS	1 Texas APA - Bernie 2 TCMA - Bernie	500 200	
			Totals:	700
10-58418-003	CONTRACTUAL SERVICES	Planning Consultant	Totals:	20,000
10-58424-003	ENGINEERING/CITY ENGINEE	City Engineer - Review for Development	Totals:	5,000
10-58437-003	BLACKBOARD CONNECT	SPLIT BETWEEN DEPTS - \$2.00 PER HOUSEHOLD	Totals:	650
10-58438-003	IT CONTRACT	MAVERICK COMPUTER SERVICES - SPLIT BETWEEN DEPTS	Totals:	3,852
			Total Operational & Contractual:	148,191
			TOTAL EXPENDITURES:	284,707

NET REVENUE OVER EXPENDITURES:	-104,607
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Fund: 10 GENERAL FUND
Dept: 4 FIRE DEPARTMENT

Fiscal Year: 2018
Revision level: 1 2018 Budget Requests

TOTAL REVENUES: 0

Account Number	Description		
10-58100-004	SALARIES	Totals:	485,800
10-58101-004	PAYROLL EXPENSE	Totals:	7,809
10-58102-004	WORKERS COMPENSATION	Totals:	12,432
10-58103-004	HEALTH INSURANCE	Totals:	76,893
10-58104-004	RETIREMENT	Totals:	38,882
10-58105-004	UNEMPLOYMENT INSURANCE	Totals:	10,800
10-58107-004	CELL PHONE STIPEND	Totals:	1,620
10-58109-004	CERTIFICATE PAY	Totals:	5,280
10-58110-004	OVERTIME	Totals:	36,725
10-58124-004	FLOATER SHIFTS	Totals:	16,000
10-58125-004	DENTAL INSURANCE	Totals:	5,420
10-58126-004	LIFE INSURANCE	Totals:	1,800
10-58127-004	PHYSICALS & GYM MEMBERSHIPS	Gym memberships to Fit for Life (this is for the cost of 14 firefighters membership)	2,640
		Totals:	2,640

			Total Personnel:	702,101
10-58200-004	POSTAGE & SHIPPING		Totals:	800
10-58201-004	OFFICE SUPPLIES	1 Ice Machine lease/service	2,160	
			Totals:	2,160
10-58202-004	FLOWERS/GIFTS/PLAQUES			
			Totals:	225
10-58203-004	BASIC OPERATING SUPPLIES	Station Supplies and Cleaners for decontamination (station supplies and cleaner for decontamination after calls)	2,500	
		Apex radio batteries for the new Pumper radioes (for purchase of extra APEX radio batteries for 6 radios)	900	
		Software for New Radio programming in house (software for new radios for the engine)	522	
		Hazard Mitigation Plan Funding	6,400	
			Totals:	10,322
10-58204-004	PRINTING & BINDING		Totals:	200
10-58205-004	MINOR EQUIPMENT: OFFICE	Lease on a All in One printer, copies, scanner (lease of 60 months (5years) at \$94/month and monthly maintenance for \$45.00, total lease price is \$139.00 per month)	1,668	
			Totals:	1,668
10-58207-004	MV REPAIR & MAINTENANCE	Pumper Annual Preventative Maintenance (2 Pumpers)	5,000	
		Brush 35 medium duty annual Preventative Main.	1,000	
		Light duty PM on squads and brush truck	800	
		Heavy duty Semi annual PM on pumpers(Fluids)	1,600	
		Tires for Engines	4,121	
		Tire labor for 6 tires	593	
		Unforeseen Repairs, Parts, and Tools for inhouse	3,110	
		State Safety Inspection for large trucks	43	
		State Emissions Inspection small vehicles	159	

		Squad 35 refurbishment for exterior MAACO	2,473		
				Totals:	18,899
10-58208-004	UNIFORMS & SUPPLIES	Fire Department uniform hats	480		
		Job Shirts (long sleeve cold weather)	195		
		Workrite Pants NFPA 1975 current uniform	1,235		
		Workrite Shirt (with patches, name, rank) current	1,235		
		Belts	405		
		Boots current uniform	1,740		
		Winter Coat (current coat uniform)	365		
		Sweat Pants	225		
		T-shirts	1,576		
		Class A Uniform (Special occasion/burial attire	2,000		
		Yearly Vendor Shipping Costs	200		
				Totals:	9,656
10-58216-004	PPE AND SUPPLIES	Bunker Gear	9,400		
		Traffic vests	40		
		TL2 Phenix helmets	4,970		
		Gear Cleaning Solutions current contract	2,490		
		Out of Service gear repair/replacement	2,000		
		Extractor Preventative Maintenance	500		
		PAR tags	125		
		SCBA Flashlights	300		
		Apparatus Flashlights	300		
		Flashlight Batteries rechargeables	100		
		SCBA Flow test Casco contracted	750		
		Hydrostatic testing SCBA bottles	252		
		SCBA Repair/Maint. quarterly August Ind contracted	2,000		
		SCBA heads up display repair/ replace State req.	3,600		
		SCBA mask Voice amps	500		
		SCBA pak name plates	385		
		SCBA Repair/ Main. Casco contracted	1,000		
		SCBA Batteries	200		

			Totals:	28,912
10-58217-004	MEDICAL SUPPLIES	Basic Medical supplies	3,000	
		Medical Equipment	500	
		Hydrostatic oxygen cylinder testing	300	
		Oxygen Contract	480	
		CPR Supplies	500	
		Infection Control and State membership	560	
		Insector supplies	500	
		Totals:		5,840
10-58219-004	FOAM SUPPLIES	Class A foam	1,750	
		Totals:		1,750
10-58220-004	ROAD ABSORBENT SUPPLIES	Plug N Dike Fuel spill containment	61	
		Gator Oil absorbent for MVC fluid spills	1,545	
		Totals:		1,606
10-58253-004	SAFETY EQUIPMENT & SUPPLIES	Chain Saw Rescue blades	446	
		Elevator Keys	344	
		Reciprocating Rescue blades 20 pack	75	
		Collapsible Safety Traffic Cones	380	
		Stihl equipment gas rebuild kits	286	
		5 inch supply line hose clamp	487	
		5 inch supply line hydrant bag	68	
		hydrant wrench	92	
		Key Secure 3b knox box key lock	1,158	
		TFT Remote Hydrant Master	5,148	
		Hazmat fuel saddle tank bladder containment	378	
		Halligan Forcible Entry Tool	520	
		10 foot Roof Hook	146	
		5 foot D handle Roof Hook	122	
		Totals:		9,651

10-58260-004	BUILDING & FACILITIES REPAIRS	current supplies for PSB	2,500	
		American Ice machine Lease with service/install	2,160	
			Totals:	4,660
10-58270-004	MV FUEL			
		Call volume is increasing and the small engine tools such as the chainsaws, rotary K12 saw, Jaws of life power units, ventilation fan, generators, push mower, and weed eater have been moved over to Tru-fuel which has no ethanol In the system where we have found less repair issues once we switched over to it. Our vehicle fuel we switched from Brookshires to Cambell and haigood due to the tax exemption was not being done by Brookshires.		
			Totals:	10,000
10-58278-004	EMERGENCY RESPONSE SUPPL	Fire Hose	5,659	
		Fire Extinguishers contract for City(current)	637	
		Fire Prevention Material	824	
			Totals:	7,120
			Total Supplies:	113,469
10-58305-004	COMMUNICATION SERVICES	PSB ATT phone, repair, maintenance, Direct TV		
		This budget covers the PSB ATT phones, repairs, maintenance. Also the need to ransfer the DirectTV bill from the first responder board to the budget. Also includes the IPAD service and mobile data		
			Totals:	6,000
			Total Utilities:	6,000
10-58400-004	TRAVEL & TRAINING	TCFP Certifications and Annual Renewal	3,615	
		(includes annual renewal, testing, certifications, and cert.upgrades)		
		State Fireman's and Fire Marshal's Association	400	
		(SFFMA for annual renewal, required conference, and certifications)		
		Texas Dept of State Health Serv. renewals	805	
		(state required renewal tests)		
		American Heart Assoc. Certs/renewals	885	
		CE hours with Weatherford College contract	10,890	

		(FIRE/EMS CE's and Live Fire training required by TCFP)		
		Spec ops cert Vehicle Extrication Technician	4,000	
		(8 to attend Vehicle Extrication Technician Certification course)		
		Training props and supplies	200	
		(liquid smoke for the smoke generator, hose deployment props,		
			Totals:	20,795
10-58401-004	CONSULTANTS & PROFESSIONALS		Totals:	3,500
10-58403-004	PRINTING & BINDING		Totals:	200
10-58404-004	PROPERTY & LIABILITY	SPLIT BETWEEN DEPARTMENTS	8,889	
			Totals:	8,889
10-58407-004	DUES & MEMBERSHIPS	ICC membership for inspection renewal	135	
		NCTRAC renewal	100	
		CLIA Labroratory Program for EMS glucose monitors	150	
			Totals:	385
10-58418-004	CONTRACTUAL SERVICES	Contracted services Lonestar Safety	740	
		Waterway (contract renewal)	2,993	
		Contract renewal ReNew biomed. BP machine	770	
		4 Fire Checkoffs (Contract renewal)	350	
			Totals:	4,853
10-58427-004	EQUIPMENT TECH SUPPORT	Parker County Fire Alarm	15,000	
		Fire House Software Current program used	1,000	
		Fire House Inspector Module Current used	600	
		Fire House Software for Ipad current renewal	600	
		Active 911 alerting system current used	300	
		Fire House Scheduler for shift documentation	1,000	
		Fire House Software Module for Inspector sketch	1,000	
		8 Motorola APEX 8000 model 2.5	8,700	
			Totals:	28,200

10-58437-004	BLACKBOARD CONNECT	SPLIT BETWEEN DEPTS - \$2.00 PER HOUSEHOLD	1,040	
			Totals:	1,040
10-58438-004	IT CONTRACT	MAVERICK COMPUTER SERVICES - SPLIT BETWEEN DEPTS	3,852	
			Totals:	3,852
			Total Operational & Contractual:	71,714
			TOTAL EXPENDITURES:	893,284
			NET REVENUE OVER EXPENDITURES:	-893,284

Fund: 10 GENERAL FUND
Dept: 5 LEGISLATIVE

Fiscal Year: 2018
Revision level: 1 2018 Budget Requests

Account Number	Description		
		TOTAL REVENUES:	0
10-58100-005	SALARIES	Totals:	56,650
10-58101-005	PAYROLL EXPENSE	Totals:	821
10-58102-005	WORKERS COMPENSATION	Totals:	1,036
10-58103-005	HEALTH INSURANCE	Totals:	6,408
10-58104-005	RETIREMENT	Totals:	4,090
10-58105-005	UNEMPLOYMENT INSURANCE	Totals:	900
10-58107-005	CELL PHONE STIPEND	Totals:	540
10-58125-005	DENTAL INSURANCE	Totals:	452
10-58126-005	LIFE INSURANCE	Totals:	150
		Total Personnel:	71,047
10-58201-005	OFFICE SUPPLIES	Totals:	1,000
10-58202-005	FLOWERS/GIFTS/PLAQUES	Totals:	400
10-58203-005	BASIC OPERATING SUPPLIES	Totals:	1,000

10-58204-005	PRINTING & BINDING	Business Cards, Stationary & Other Mktg. Materials	Totals:	500
10-58208-005	UNIFORMS & SUPPLIES	Shirts with WP Logo	Totals:	125
10-58269-005	PROMOTIONS	EPC Chamber of Commerce	Totals:	3,000
			Total Supplies:	6,025
10-58305-005	COMMUNICATION SERVICES	AT&T MOBILITY - IPAD	Totals:	0
			Total Utilities:	0
10-58400-005	TRAVEL & TRAINING	TML Conferences & Events, TMCCP Seminars	Totals:	9,000
10-58401-005	CONSULTANTS & PROFESSIONALS	Consulting Fees	3,000	
		Economic Development Council	5,000	
			Totals:	8,000
10-58402-005	ADVERTISING & LEGAL NOTICES	SPLIT BETWEEN DEPARTMENTS	Totals:	3,000
10-58404-005	PROPERTY & LIABILITY		Totals:	8,889
10-58407-005	DUES & MEMBERSHIPS	TML Dues, Notary Fees, TMCCP, EPC Chamber, NCTCOG	Totals:	2,250
10-58416-005	LEGAL/CITY ATTORNEY		Totals:	36,000
10-58418-005	CONTRACTUAL SERVICES		Totals:	3,147
10-58419-005	ELECTIONS ADMINISTRATION		Totals:	5,000
10-58426-005	SOFTWARE TECH SUPPORT	Maverick - peripheral device support	Totals:	300
10-58437-005	BLACKBOARD CONNECT	SPLIT BETWEEN DEPTS - \$2.00 PER HOUSEHOLD	Totals:	1,040

10-58438-005	IT CONTRACT	MAVERICK COMPUTER SERVICES - SPLIT BETWEEN DEPTS	3,852
10-58450-005	GOVERNMENT & MISC OPERATING		1,500
Total Operational & Contractual:			81,978
TOTAL EXPENDITURES:			159,050
NET REVENUE OVER EXPENDITURES:			-159,050

Fund: 10 GENERAL FUND
Dept: 6 MUNICIPAL COURT

Fiscal Year: 2018
Revision level: 1 2018 Budget Requests

Account Number	Description		
10-46060-006	NON-PARKING	Totals:	195,000
10-46061-006	PARKING	Totals:	1,000
10-46062-006	WARRANTS/CAPIAS	Totals:	1,200
10-46063-006	STATE LAW - CLASS C	Totals:	13,500
10-46064-006	COURT ADMINISTRATION	Totals:	100
10-46065-006	COURT SECURITY	Totals:	3,500
10-46066-006	TIME PAYMENT	Totals:	600
10-46067-006	MC TECH FEE	Totals:	5,500
10-46085-006	SEAT BELT	Totals:	1,000
		TOTAL REVENUES:	221,400

Fund: 10 GENERAL FUND Fiscal Year: 2018
 Dept: 6 MUNICIPAL COURT Revision level: 1 2018 Budget Requests

Account Number	Description			
10-58100-006	SALARIES		Totals:	81,298
10-58101-006	PAYROLL EXPENSE		Totals:	1,190
10-58102-006	WORKERS COMPENSATION		Totals:	2,072
10-58103-006	HEALTH INSURANCE		Totals:	12,816
10-58104-006	RETIREMENT		Totals:	5,927
10-58105-006	UNEMPLOYMENT		Totals:	1,800
10-58107-006	CELL PHONE STIPEND		Totals:	540
10-58109-006	CERTIFICATE PAY		Totals:	1,200
10-58110-006	OVERTIME		Totals:	792
10-58125-006	DENTAL INSURANCE		Totals:	903
10-58126-006	LIFE INSURANCE		Totals:	300
10-58132-006	BAILIFF DUTIES	Money Expense for Attorney Plea Docket, Pre Trial, Expense for Jury Trial and Bench Trial	1,200 200 Totals:	1,400
			Total Personnel:	110,238
10-58201-006	OFFICE SUPPLIES		Totals:	1,200

10-58202-006	FLOWERS/GIFTS/PLAQUES		Totals:	100
10-58214-006	FINANCE CHARGES		Totals:	200
			Total Supplies:	1,500
10-58305-006	COMMUNICATION SERVICE		Totals:	5,000
			Total Utilities:	5,000
10-58400-006	TRAVEL & TRAINING		Totals:	1,000
10-58404-006	PROPERTY & LIABILITY	SPLIT BETWEEN DEPARTMENTS	Totals:	8,889
10-58407-006	DUES & MEMBERSHIPS		Totals:	80
10-58416-006	LEGAL/CITY ATTORNEY		Totals:	6,000
10-58421-006	MUNICIPAL JUDGE		Totals:	12,000
10-58422-006	MAGISTRATE		Totals:	2,000
10-58438-006	IT CONTRACT	MAVERICK MONTHLY FEE	Totals:	3,852
10-58441-006	JURY SERVICE		Totals:	200
			Total Operational & Contractual:	34,021
10-58703-006	COURT TECHNOLOGY		Totals:	11,300
			Total Transfers & Restricted Funds:	11,300
			TOTAL EXPENDITURES:	162,059

NET REVENUE OVER EXPENDITURES: 59,341

Fund: 10 GENERAL
Dept: 7 POLICE

Fiscal Year: 2018
Revision level: 1 2018 Budget Requests

Account Number	Description		Totals:	
10-46053-007	ACCIDENT REPORTS			600
10-46091-004	GRANT FUNDS	Matching Grant from 2017 COPS Hiring Program		19,875
			TOTAL REVENUES:	20,475

Fund: 10 GENERAL
Dept: 7 POLICE

Fiscal Year: 2018
Revision level: 1 2018 Budget Requests

Account Number	Description		Totals:	
10-58100-007	SALARIES			692,110
10-58101-007	PAYROLL EXPENSE			10,427
10-58102-007	WORKERS COMPENSATION			16,576
10-58103-007	HEALTH INSURANCE			102,524
10-58104-007	RETIREMENT			51,920
10-58105-007	UNEMPLOYMENT			10,800
10-58107-007	CELL PHONE STIPEND			1,620

10-58109-007	CERTIFICATE PAY		Totals:	7,919
10-58110-007	OVERTIME			
	Overtime for holidays alone will cause the current budgeted amount to be zeroed out or negative. Asking for an increase to accommodate more training and maintain shift coverage.		Totals:	27,000
10-58125-007	DENTAL INSURANCE		Totals:	7,227
10-58126-007	LIFE INSURANCE		Totals:	2,400
10-58127-007	PHYSICALS & GYM MEMBERSHIPS			
	Required exams and polygraph Physical, psychological, polygraph and drug screen examinations for new employees.		Totals:	2,000
			Total Personnel:	932,523
10-58200-007	POSTAGE & SHIPPING		Totals:	300
10-58201-007	OFFICE SUPPLIES		Totals:	3,000
10-58202-007	FLOWERS/GIFTS/PLAQUES		Totals:	425
10-58203-007	BASIC OPERATING SUPPLIES			
☐ .		NARK Presumptive Drug Analysis Kit	298	
		Evidence Collection and Identification Kit	309	
		SANE Kit	200	
		Batteries - Varied	500	
		Blood Kits (DWI)	300	
		Police ID Cards	300	
		Misc. (Gloves, fuses, tape, glue, etc.)	500	
			Totals:	2,407
10-58204-007	PRINTING & BINDING	Misc Printing	Totals:	800

10-58205-007	MINOR EQUIPMENT: OFFICE	Includes New (Lease) Copier	Totals:	2,500
10-58206-007	MV OILS, LUBRICANTS & FLUIDS		Totals:	500
10-58207-007	MV REPAIR & MAINTENACE The motor vehicle fleet is aging and costs of repairs are increasing. Also, any vehicle involved in a pursuit involving hard breaking and turning should have a post vehicle inspection by a mechanic		Totals:	12,000
10-58208-007	UNIFORMS & SUPPLIES	New Hire Uniforms Class "A" Uniforms Replacement Uniforms	8,700 2,710 3,200	
	Sworn members require a class "A" uniform for special occasions, funerals and court, etc. Currently, only two members (Chief & Captain) have class "A" uniforms. Also, if the 2 new positions are approved (2 General fund, 1 grant and general fund) those officers will require uniforms. Several of the current officers have not had replacement uniforms in several years, and others have purchased their own uniforms from their personal funds.		Totals:	14,610
10-58253-007	SAFETY EQUIPMENT & SUPPLIES	First Aid Kits Cones and Flares SABA Kits Drug Terminator	576 2,075 1,955 3,600	
	Traffic Cones, flares, first aid kits for vehicles		Totals:	8,206
10-58260-007	BUILDING & FACILITIES REPAIRS	Cleaning and equipment maintenance		
	Increase amount to accommodate a cleaning service to clean our portion of the existing public safety facility (\$80.00 weekly for cleaning)		Totals:	6,000
10-58265-007	FACILITIES MAINT SUPPLIES			

			Totals:	2,500
10-58266-007	MINOR EQUIPMENT: FIELD	Flashlights Mounted in Vehicles	1,200	
		TASER's and required peripherals	3,632	
	To install flashlights in each vehicle. To issue TASER's to each officer assigned to patrol with (2) spare units for reserve officers. The price of the TASER's is a finance option for 60 months. \$3,632.00 is the amount due per year for (5) years.			
	To purchase this quantity outright is \$17,303.00			
			Totals:	4,832
10-58267-007	OPERATING SUPPLIES NON CONSUMA		Totals:	1,000
10-58268-007	SUBSCRIPTIONS & PUBLICATIONS	Lexis Nexis	500	
		Leads On Line	2,000	
		TCLEDDS	330	
		OSSI - Laptop soft	448	
	Leads on line, Lexis Nexis are investigative tools utilized by Criminal Investigations. TCLEDDS allows access to Officer's training records with the Texas Commission on Law Enforcement (TCOLE)			
			Totals:	3,278
10-58270-007	MV FUEL			
	Year to date fuel consumption is averaging approximately \$1800 per month			
			Totals:	20,000
10-58271-007	MV TIRES, TUBES & BATTERIES			
	A set of tires for a police vehicle is \$500.00			
			Totals:	6,000
10-58275-007	SPECIAL EVENTS			
	Open House, Citizens Police Academy			
			Totals:	500
10-58276-007	AMMUNITION & WEAPONS RELATED		Totals:	800
			Total Supplies:	89,658

10-58304-007	MOBILE TELEPHONE		Totals:	1,700
10-58305-007	COMMUNICATION SERVICES		Totals:	5,300
	Air cards for connectivity to PCSO			
			Total Utilities:	7,000
10-58400-007	TRAVEL & TRAINING		Totals:	4,000
	No anticipated increase until funds from the State (LEOSE) are depleted.			
10-58402-007	ADVERTISING & LEGAL NOTICES		Totals:	100
	Job Postings			
10-58403-007	PRINTING & BINDING		Totals:	600
10-58404-007	PROPERTY & LIABILITY	SPLIT BETWEEN DEPARTMENTS	Totals:	8,889
10-58407-007	DUES & MEMBERSHIPS	North Texas Police Chief's Assoc - Chief and Captain	50	
		Texad Police Chief's Assoc - Chief and Captain	296	
		International Assoc of Chiefs of Police - Chief and Captain	300	
		Texas Law Enforcement Records Assoc - A Spradley	100	
		TX Assoc of Property and Evidence Inventory Techs - Sergeant	25	
		TPCA Best Practices	500	
			Totals:	1,271
10-58418-007	CONTRACTUAL SERVICES	Parker County Dispatch	68,000	
		OSSI - Current Maintenance	448	
			Totals:	68,448
10-58420-007	INMATE HOUSING		Totals:	1,000
10-58437-007	BLACKBOARD CONNECT	SPLIT BETWEEN DEPTS - \$2.00 PER HOUSEHOLD	Totals:	1,040
10-58438-007	IT CONTRACT	MAVERICK COMPUTER SERVICES - SPLIT BETWEEN DEPTS	Totals:	3,852
10-58450-007	GOVERNMENT & MISC OPERATING		Totals:	500

Incidentals, promotion ceremonies, panel lunches

10-58462-007

ANIMAL CONTROL

Fees Increased from 45,000 to 49,500 annually

Totals: 49,500

Total Operational & Contractual: 139,200

10-58624-007

EQUIPMENT PURCHASE

The cameras currently in the police vehicles are antiquated. These units utilize compact disk storage instead of technology that allows for a wireless download from the vehicle to a sever inside the police facility. Watchguard is a proprietary product and has a solid reputation among law enforcement agencies. The systems proposed will be installed in (5) Chevrolet Tahoes purchased last year. As new vehicles are purchased, the antiquated equipment will continue to be phased out. Can be financed for 3 yr - \$24487.62, 4 yr - 18690.41.

Totals: 25,000

Total Capital Outlay: 25,000

10-58759-007

TRANSFER TO LEOSE FUND

Totals: 23,860

Total Transfers & Restricted Funds: 23,860

TOTAL EXPENDITURES: 1,217,241

NET REVENUE OVER EXPENDITURES: -1,196,766

Fund: 10 GENERAL FUND

Dept: 8 PW PARKS, ROADS, FACILITIES

Fiscal Year: 2018

Revision level: 1 2018 Budget Requests

Account Number	Description			
10-46100-008	PRIVATE PLACEMENT LOAN (4 YEAR)	FOR RANCH HOUSE RD CONCRETE ALTERNATIVE	500,000	
10-46100-008	FROM GENERAL FUND RESERVES	FOR RANCH HOUSE RD CONCRETE ALTERNATIVE	148,971	
		FOR EPISCOPAL CHURCH PARKING LOT	120,000	
		PARKS MASTER PLAN	25,000	
			Totals:	793,971
			TOTAL REVENUES:	793,971

Fund: 10 GENERAL FUND

Dept: 8 PW PARKS, ROADS, FACILITIES

Fiscal Year: 2018

Revision level: 1 2018 Budget Requests

Account Number	Description			
10-58100-008	SALARIES		Totals:	38,563
10-58101-008	PAYROLL EXPENSE		Totals:	623
10-58102-008	WORKERS COMPENSATION		Totals:	1,036

10-58103-008	HEALTH INSURANCE		Totals:	6,408
10-58104-008	RETIREMENT		Totals:	3,101
10-58105-008	UNEMPLOYMENT		Totals:	900
10-58107-008	CELL PHONE STIPEND		Totals:	540
10-58110-008	OVERTIME		Totals:	4,381
10-58125-008	DENTAL INSURANCE		Totals:	452
10-58126-008	LIFE INSURANCE		Totals:	150
			Total Personnel:	56,154
10-58207-008	MV REPAIR & MAINTENACE	vehicle, repairs, oil changes, tires, inspection	Totals:	2,500
10-58208-008	UNIFORMS & SUPPLIES	Uniforms for 1 employee, shirts, jeans, boots	Totals:	800
10-58210-008	TRAFFIC & STREET SIGNS	Street signs, stop signs, speed limit signs, direction signs	Totals:	3,500
10-58222-008	MINOR TOOLS	saws, saw blades, hoses, air compressor	Totals:	2,000
10-58224-008	MISC. TOOLS/SUPPLIES	shop tools, shovels, rakes, tool repairs	Totals:	2,000
10-58225-008	ASPHALT MATERIALS	Pot hole material, asphalt	Totals:	31,200
10-58226-008	ROAD BASE MATERIALS - PAVING	Road base	Totals:	20,000
10-58227-008	ICE & INCLEMENT WEATHER		Totals:	4,500
10-58228-008	CONCRETE REPLACEMENT	Replace concrete after water and sewer repairs	Totals:	15,000

10-58230-008	DRAINAGE	culverts, storm drains	Totals:	20,500
10-58251-008	BARRICADES/MARKERS	Safety cones, caution signs, barricades	Totals:	2,500
10-58253-008	SAFETY EQUIPMENT & SUPPLIES	Safety vest, safety lights, safety glasses, gloves	Totals:	1,000
10-58260-008	BUILDING & FACILITIES REPAIRS	ANNUAL MAINTENANCE FEE - AEROBI-TECH	179	
		MONTHLY FEE FOR PEST CONTROL	864	
			Totals:	1,043
10-58263-008	PUBLIC WORKS BUILDING		Totals:	1,000
10-58270-008	MV FUEL		Totals:	4,000
			Total Supplies:	111,543
10-58300-008	ELECTRICITY		Totals:	32,400
10-58301-008	GAS		Totals:	3,660
10-58302-008	BASIC TELEPHONE		Totals:	14,400
10-58302-008	LONG DISTANCE TELEPHONE		Totals:	0
10-58302-008	MOBLIE TELEPHONE		Totals:	0
10-58305-008	COMMUNICATION		Totals:	36,000
			Total Utilities:	86,460
10-58400-008	TRAVEL & TRAINING		Totals:	1,000
10-58404-008	PROPERTY & LIABILITY	SPLIT BETWEEN DEPARTMENTS	Totals:	8,889

10-58438-008	IT CONTRACT	MAVERICK COMPUTER SERVICES - SPLIT BETWEEN DEPTS	Totals:	3,852
10-58450-008	GOVERNMENT & MISC OPERATING contract mowing for parks, city hall, PD & fire and under Ranch House Bridge (\$2000.00a month)Trimming roadways (right a ways) \$ 1600.00		24,000 20,000 Totals:	44,000
10-58451-008	EQUIPMENT RENTAL	trenchers, excavators, lights, trailers	Totals:	2,000
Total Operational & Contractual:				59,741
10-58603-008	STREET IMPROVEMENTS	Street improvements overlays	Totals:	0
10-58625-008	UTILITIES: DRAINAGE	STORM WATER CAPITAL IMPROVEMENT PLAN MASTER DRAINAGE PLAN	8,000 2,500 Totals:	10,500
Total Capital Outlay:				10,500
10-58609-008	FACILITIES: PARKS - RESERVE FUNDS	PARKS MASTER PLAN	Totals:	25,000
10-58646-008	PREDETERMINED PROJECT EXPENDIT	EPISCOPAL CHURCH PARKING LOT (RESERVE FUNDS)	Totals:	120,000
10-58647-008	CAPITAL PROJECTS-RESERVE FUNDS	RANCH HOUSE ROAD CONCRETE ALTERNATIVE	Totals:	650,000
Total Transfers & Restricted Funds:				795,000
TOTAL EXPENDITURES:				1,119,398
NET REVENUE OVER EXPENDITURES:				-325,427

WATER FUND

	2015-2016 Prior Year Actual	2016-2017 Adopted Budget	2016-2017 YTD Actual	2017-2018 Requested Amount	Incr(Decr) From CY
Revenue Description					
User Charges	1,758,110	1,896,315	1,463,022	1,873,882	-22,433
Tap Fees	5,900	2,000	4,750	10,000	8,000
Impact Fees	57,540	0	174,774	50,180	50,180
Other Revenue	62,639	62,100	71,170	54,886	-7,214
Transfers From Reserves					
TOTAL REVENUES:	1,884,189	1,960,415	1,713,716	1,988,948	28,533
Expense Description					
Personnel	482,681	418,413	337,845	358,861	-59,552
Supplies (Maintenance & Operations)	253,799	268,300	147,661	298,120	29,820
Utilities	134,685	114,000	78,921	112,302	-1,698
Operational & Contractual Services	370,068	355,100	177,896	99,797	-255,303
Transfers & Restricted Funds	-513,491	588,224	450,817	634,925	46,701
TOTAL EXPENSES:	727,742	1,744,037	1,193,140	1,504,005	-240,032
NET BEFORE CAPITAL OUTLAY:	1,156,447	216,378	520,576	484,943	268,565
Capital Outlay	34,849	164,000	364,670	160,000	-4,000
TOTAL EXPENSES:	1,191,295	380,378	885,246	1,664,005	1,283,627
NET AFTER CAPITAL OUTLAY:	692,894	1,580,037	828,471	324,943	-1,255,094

Fund: 20 WATER
Dept: 20 WATER

Fiscal Year: 2018
Revision level: 1 2018 Budget Requests

Revenue Description

User Charges	Totals:	1,873,882
Tap & Impact Fees	Totals:	60,180
Other Revenue	Totals:	54,886

TOTAL REVENUES: 1,988,948

Expense Description

Personnel	Totals:	358,861
Supplies (Maintenance & Operations)	Totals:	298,120
Utilities	Totals:	112,302
Operational & Contractual Services	Totals:	99,797
Transfers & Restricted Funds	Totals:	634,925

TOTAL EXPENDITURES: 1,504,005

NET REVENUE OVER EXPENDITURES BEFORE CAPITAL OUTLAY: 484,943

Capital Outlay	Totals:	160,000
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TOTAL EXPENDITURES: 1,664,005

NET REVENUE OVER EXPENDITURES AFTER CAPITAL OUTLAY: 324,943

Fund: 20 WATER FUND
Dept: 20 WATER

Fiscal Year: 2018
Revision level: 1 2018 Budget Requests

Account Number	Description			
20-45000-20	USER CHARGES	CURRENT YEAR PROJECTED YEAR END	1,816,342	
		20 NEW HOMES - MEADOWS PLACE - AVERAGE BILLING	16,980	
		10 NEW COMMERCIAL - AVERAGE BILLING	40,560	
	RESIDENTIAL AVERAGE IS FIGURED AT \$70.75 PER MONTH, COMMERCIAL AVERAGE IS FIGURED AT 338.00 PER MONTH.			
			Totals:	1,873,882
20-45001-20	PENALTIES		Totals:	15,000
20-45002-20	NEW ACCOUNT FEES	20 NEW HOMES - MEADOWS PLACE	2,000	
		3 YEAR AVERAGE OF NEW ACCOUNTS	13,700	
	3 YEAR AVERAGE IS FIGURED AT 274 NEW ACCOUNTS PER YEAR			
			Totals:	15,700
20-45003-20	TAP FEES	20 NEW HOMES - MEADOWS PLACE	Totals:	10,000
20-45004-20	IMPACT FEES	20 NEW HOMES - MEADOWS PLACE	Totals:	50,180
20-45005-20	INTEREST REVENUE		Totals:	9,936
20-45007-20	METER FEE	20 NEW HOMES - MEADOWS PLACE	Totals:	5,000
20-45008-20	METER BOX FEE	20 NEW HOMES - MEADOWS PLACE	Totals:	5,000
20-45030-20	RECONNECT FEES		Totals:	2,500
20-45031-20	RETURNED CHECK FEES		Totals:	250
20-45041-20	REFUNDS/ BANK CREDITS		Totals:	1,500
			TOTAL REVENUES:	1,988,948

Fund: 20 WATER FUND
Dept: 20 WATER

Fiscal Year: 2018
Revision level: 1 2018 Budget Requests

Account Number	Description		
20-58100-20	SALARIES	Totals:	260,931
20-58101-20	PAYROLL EXPENSE	Totals:	4,027
20-58102-20	WORKERS COMPENSATION	Totals:	6,216
20-58103-20	HEALTH INSURANCE	Totals:	38,447
20-58104-20	RETIREMENT	Totals:	20,053
20-58105-20	UNEMPLOYMENT INSURANCE	Totals:	5,400
20-58107-20	CELL PHONE STIPEND	Totals:	1,080
20-58109-20	CERTIFICATE PAY	Totals:	2,280
20-58110-20	OVERTIME	Totals:	16,817
20-58125-20	DENTAL INSURANCE	Totals:	2,710
20-58126-20	LIFE INSURANCE	Totals:	900
		Total Personnel:	358,861
20-58200-20	POSTAGE & SHIPPING	PITNEY BOWES - MONTHLY UTILITY BILLING	Totals: 11,520
20-58201-20	OFFICE SUPPLIES		Totals: 3,500

20-58203-20	BASIC OPERATING SUPPLIES coffee,sugar, bottle water etc.	Totals:	2,000
20-58205-20	MINOR EQUIPMENT: OFFICE Building supplies, printer paper, maintenance supplies for city buildings	Totals:	3,000
20-58207-20	MV REPAIR & MAINTENANCE Repair & Maintenance to PW vehicles	Totals:	18,000
20-58208-20	UNIFORMS & SUPPLIES Uniforms for PW Dept. Shirts, jeans and boots. Also winter outer wear Jackets, beanies, gloves) if needed to be purchased	Totals:	6,500
20-58224-20	MISC. TOOLS/SUPPLIES misc. tools for shop or field	Totals:	4,000
20-58227-20	ICE & INCLEMENT WEATHER ice melt for PW building& Well sites	Totals:	2,000
20-58230-20	CHEMICALS Chlorine for well sites	Totals:	10,000
20-58232-20	FIRE HYDRANTS Replacement of 3 Fire Hydrants & parts	Totals:	10,500
20-58233-20	ROAD BASE MATERIAL - MAIN BREA road base for main breaks in customers driveway or roadway	Totals:	8,000
20-58234-20	SAND sand for water repair	Totals:	4,000
20-58235-20	TOP SOIL top soil for water line repair	Totals:	3,000

20-58253-20	SAFETY EQUIPMENT & SUPPLIES safety vest, hard hats, gloves	Totals:	2,500
20-58260-20	BUILDING & FACILITIES REPAIRS Building Maintenance for all city buildings and generator maintenance	Totals:	24,000
20-58265-20	FACILITIES MAINT SUPPLIES General use, basic operating supplies	Totals:	3,000
20-58266-20	MINOR EQUIPMENT: FIELD tools for out in the field such as hammer, wrenches etc.	Totals:	3,000
20-58270-20	MV FUEL Fuel for PW vehicles & Equipment	Totals:	30,000
20-58277-20	WATERLINE REPAIR MATERIALS valves,Tee's, 45 , Service Fitting, curb stops, pipe	Totals:	10,000
20-58282-20	WATER PRODUCTION SUPPLIES Relocate tank and building to well # 9 (estimate 70,000) . Scada for wells 9, 7 & 2 @ 16,000 each. acid treat 6 well @ 3600.00 each	Totals:	139,600
Total Supplies:			298,120
30-58300-30	ELECTRICITY electricity for plant and 3 lift stations	Totals:	100,000
20-58302-20	TELEPHONE	Totals:	470
20-58304-20	MOBILE TELEPHONE	Totals:	5,700
20-58305-20	COMMUNICATION SERVICES	Totals:	6,132

IPAD FOR SCADA

			Total Utilities:	112,302
20-58400-20	TRAVEL & TRAINING Training for the PW Dept. TEEX CLASSES		Totals:	3,000
20-58402-20	ADVERTISING & LEGAL NOTICES advertising of jobs, legal notices		Totals:	1,000
20-58404-20	PROPERTY & LIABILITY	SPLIT BETWEEN DEPARTMENTS	Totals:	8,889
20-58407-20	DUES & MEMBERSHIPS new and renewal license for TCEQ		Totals:	1,000
20-58417-20	ACCOUNTING & AUDITOR	ANNUAL AUDIT - GEORGE MORGAN & SNEED	Totals:	8,200
20-58437-20	BLACKBOARD CONNECT	SPLIT BETWEEN DEPTS - \$2.00 PER HOUSEHOLD	Totals:	1,040
20-58442-20	WATER MAIN MAINTENANCE Pipe, claps, service tubing, valves, valve stacks, tapping saddles, tapping valves, Brass		Totals:	60,000
20-58443-20	WELL SITE MAINTENANCE Basic building Mant. for 24 location Painting, fence & gate repairs, locks		Totals:	4,800
20-58447-20	WATER TANK MAINTENANCE contract utility service \$2600.00 and inspection & cleaning of 7 other tanks @ \$2000.00 each		Totals:	6,000
20-58448-20	BUILDING MAINT - WELL SITES Painting, door repair & roofs		Totals:	3,000
20-58451-20	EQUIPMENT RENTAL	FOLDER/SORTER - BILLING	Totals:	2,868

			Total Operational & Contractual:	99,797
20-58606-20	CAPITAL PROJECT CONTRACTS	IMPACT FEE ANALYSIS	Totals:	10,000
20-58646-20	UTILITIES: WATER DISTRIBUTION	WATER LINE REPLACEMENT PROGRAM	Totals:	75,000
20-58647-20	UTILITIES: WATER PRODUCTION	NEW WATER SUPPLY WELL	Totals:	75,000
			Total Capital Outlay:	160,000
20-58745-20	FRANCHISE FEES			98,020
20-58741-20	2010 REFUNDING (CAPITAL IMPROVEMENTS)			268,700
20-58745-20	2012 REFUNDING (CAPITAL IMPROVEMENTS)			110,650
20-58746-20	2014 COB - TWDB (WATER IMPROVEMENTS)			40,788
20-58749-20	2014 GOV CAPITAL (FREIGHTLINER)			18,419
20-58755-20	2015 COB SPLIT (HEAVY EQUIPMENT)			44,659
20-58748-20	2016 COB - TWDB (WATER IMPROVEMENTS)			53,689
			Transfers & Restricted Funds:	634,925
			TOTAL EXPENDITURES:	1,664,005
			NET REVENUE OVER EXPENDITURES:	324,943

WASTEWATER FUND

	2015-2016	2016-2017	2016-2017	2017-2018	
	Prior Year Actual	Adopted Budget	YTD Actual	Requested Amount	Incr(Decr) From CY
Revenue Description					
User Charges	215,809	444,323	345,842	549,979	105,656
Tap Fees	1,850	0	4,250	0	0
Impact Fees	14,568	0	102,252	38,965	38,965
Other Revenue	259	0	-5,517	0	0
Transfers From Reserves					
TOTAL REVENUES:	232,487	444,323	446,827	588,944	144,621
Expense Description					
Personnel	89,346	97,448	80,035	105,939	8,491
Supplies (Maintenance & Operations)	58,521	53,400	42,505	45,400	-8,000
Utilities	26,134	23,600	34,264	28,000	4,400
Operational & Contractual Services	97,973	178,676	100,329	42,689	-135,987
Transfers & Restricted Funds	73,708	0	0	163,668	163,668
TOTAL EXPENSES:	345,682	353,124	257,133	385,696	32,572
NET BEFORE CAPITAL OUTLAY:	-113,195	91,199	189,694	203,248	112,049
Capital Outlay	6,835	0	-32,203	10,000	10,000
TOTAL EXPENSES:	-106,360	91,199	157,492	395,696	304,497
NET AFTER CAPITAL OUTLAY:	338,847	353,124	289,336	193,248	-159,876

Fund: 30 WASETWATER
Dept: 30 WASTEWATER

Fiscal Year: 2018
Revision level: 1 2018 Budget Requests

Revenue Description

User Charges	Totals:	549,979
Impact Fees	Totals:	38,965

TOTAL REVENUES: 588,944

Expense Description

Personnel	Totals:	105,939
Supplies (Maintenance & Operations)	Totals:	45,400
Utilities	Totals:	28,000
Operational & Contractual Services	Totals:	42,689
Transfers & Restricted Funds	Totals:	163,668

TOTAL EXPENDITURES: 385,696

NET REVENUE OVER EXPENDITURES BEFORE CAPITAL OUTLAY: 203,248

Capital Outlay	Totals:	10,000
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TOTAL EXPENDITURES: 395,696

NET REVENUE OVER EXPENDITURES AFTER CAPITAL OUTLAY: 193,248

Fund: 30 WASTEWATER FUND
Dept: 30 WASTEWATER

Fiscal Year: 2018
Revision level: 1 2018 Budget Requests

Account Number	Description			
30-45000-30	USER CHARGES	CURRENT YEAR PROJECTED YEAR END	384,735.00	
		20 NEW HOMES - MEADOWS PLACE - AVERAGE BILLING	11,220.00	
		10 NEW COMMERCIAL - AVERAGE BILLING	22,540.00	
		RATE INCREASE OF 3.97 PER REDISENTIAL CUSTOMER PER MONTH	131,484.00	
		Totals:		549,979
	AVERAGE RESIDENTIAL IS FIGURED AT \$46.75 PER MONTH, AVERAGE COMMERCIAL IS FIGURED AT 187.86 PER MONTH.			
30-45004-30	IMPACT FEES	20 NEW HOMES - MEADOWS PLACE	Totals:	38,965
			TOTAL REVENUES:	588,944

Fund: 30 WASTEWATER FUND

Dept: 30 WASTEWATER

Fiscal Year: 2018

Revision level: 1 2018 Budget Requests

Account Number	Description		
30-58100-30	SALARIES	Totals:	76,894
30-58101-30	PAYROLL EXPENSE	Totals:	1,146
30-58102-30	WORKERS COMPENSATION	Totals:	2,072
30-58103-30	HEALTH INSURANCE	Totals:	12,816
30-58104-30	RETIREMENT	Totals:	5,706
30-58105-30	UNEMPLOYMENT INSURANCE	Totals:	1,800
30-58107-30	CELL PHONE STIPEND	Totals:	1,080
30-58109-30	CERTIFICATE PAY	Totals:	1,080
30-58110-30	OVERTIME	Totals:	2,142
30-58125-30	DENTAL INSURANCE	Totals:	903
30-58126-30	LIFE INSURANCE	Totals:	300
		Total Personnel:	105,939
30-58205-30	MINOR EQUIPMENT: OFFICE Printer ink, paper, pens, white out, note pads, record books	Totals:	1,000
30-58206-30	MV OILS, LUBRICANTS & FLUIDS	Totals:	1,800

Oil changes, Lubricants, and fluids for 2 trucks

30-58207-30	MV REPAIR & MAINTENANCE Repairs for 2 trucks	Totals:	4,000
30-58208-30	UNIFORMS & SUPPLIES 2 employees, shirts, pants, boots, jackets	Totals:	2,000
30-58212-30	WASTEWATER SUPPLIES Lab testing chemicals, and supplies	Totals:	2,500
30-58222-30	MINOR TOOLS rakes, shovels, bar screen rake, sludge judge	Totals:	1,000
30-58223-30	EQUIPMENT HACH lab equipment annual meter calibration	Totals:	4,000
30-58230-30	CHEMICALS 56 cylinders of chlorine @97.00 each. 7 100lb containers of HTH for clarifier weirs, and sewer cleanups.	Totals:	7,000
30-58240-30	BELT PRESS SUPPLIES 2 55 gallon drums of polymer for press	Totals:	5,000
30-58253-30	SAFETY EQUIPMENT & SUPPLIES gloves, latex gloves, glasses, soap,	Totals:	2,000
30-58260-30	BUILDING & FACILITIES REPAIRS building maintenance for 2 buildings	Totals:	1,000
30-58270-30	MV FUEL Fuel for 2 trucks	Totals:	4,100
30-58279-30	WASTEWATER COLLECTION	Totals:	5,000

	Manhole rings, lids, inflow protectors, smoke testing supplies		
30-58280-30	WASTEWATER TREATMENT Equipment repairs at the plant.	Totals:	5,000
		Total Supplies:	45,400
30-58300-30	ELECTRICITY electricity for plant and 3 lift stations	Totals:	28,000
		Total Utilities:	28,000
30-58400-30	TRAVEL & TRAINING Travel and training for 3 employees	Totals:	3,000
30-58404-30	PROPERTY & LIABILITY SPLIT BETWEEN DEPARTMENTS	Totals:	8,889
30-58407-30	DUES & MEMBERSHIPS Operator license and renewals	Totals:	1,000
30-58417-30	ACCOUNTING & AUDITOR ANNUAL AUDIT - GEORGE MORGAN & SNEED	Totals:	8,200
30-58425-30	SOLID WASTE COLLECTION sludge hauling, and dumpster	Totals:	6,800
30-58445-30	LIFT STATION EQUIPMENT MAINTENANCE Pump, electric, scada repairs Annual planned maintenance for 4 generators @ 950.00 each	Totals:	13,800
30-58451-30	EQUIPMENT RENTAL	Totals:	1,000
		Total Operational & Contractual:	42,689
30-58606-30	CAPITAL PROJECT CONTRACTS IMPACT FEE ANALYSIS	Totals:	10,000

		Total Capital Outlay:	10,000
30-58753-30	FRANCHISE FEES		28,553
	2016 COB - TWDB (TEMPORARY PACKAGE PLANT)		135,115
		Total Transfers & Restricted Funds:	163,668
		TOTAL EXPENDITURES:	395,696
		NET REVENUE OVER EXPENDITURES:	193,248