



**CITY OF WILLOW PARK**  
PUBLIC INFORMATION REQUEST

516 Ranch House Road  
Willow Park, TX 76087  
Ph (817) 441-7108 Fax (817) 441-6900

DATE: \_\_\_\_\_

PERSON REQUESTING INFORMATION: \_\_\_\_\_

EMAIL ADDRESS OF REQUESTOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

DESCRIPTION OF PUBLIC RECORD (S) BEING REQUESTED:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

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**APPROVAL FOR RELEASE OF PUBLIC RECORDS**

Texas Government Code, Chapter 552, gives you the right to access government records; and an officer for public information and the officer's agent may not ask you why you want them. All government information is presumed to be available to the public. Certain exceptions may apply to the disclosure of the information.

Governmental bodies shall promptly release requested information that is not confidential by law, either constitutional, statutory, or by judicial decision, or information for which an exception to disclosure has not been sought.