



**City of Willow Park
City Council
Regular Meeting Minutes
Municipal Complex
516 Ranch House Rd, Willow Park, TX 76087
Tuesday, January 11, 2022 at 7:00 p.m.**

Call to Order

Mayor Doyle Moss called the meeting to order at 7:00 P.M.

Present:

Mayor Doyle Moss
Councilmember Eric Contreras
Councilmember Tyler VanSant
Councilmember Greg Runnebaum
Mayor Pro Tem Lea Young
Councilmember Nathan Crummel

Absent: City Secretary Crystal Dozier

Staff Present:

City Manager Bryan Grimes
City Attorney Pat Chesser
Planning & Development Director Toni Fisher

Invocation & Pledge of Allegiance

Pastor John Sherman with Trinity Bible Church gave the invocation followed by the pledge of allegiance.

Public Comments (Limited to three minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:

- A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:
 - (1) A statement of specific factual information given in response to the inquiry; or
 - (2) A recitation of existing policy in response to the inquiry.
- B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

Allison Bedore spoke before the council to introduce herself as a candidate running for Justice of the Peace Precinct 4.

Marc Povero spoke before the council to introduce himself as a candidate running for Parker County Sheriff.

Consent Agenda

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

A. Approve City Council Meeting Minutes – Regular Meeting on December 14, 2021.

No action taken.

Regular Agenda Items

1. Discussion/Action: AN ORDINANCE CORRECTING ORDINANCE NUMBER 803-19 TO 803-19A WHICH ESTABLISHED A PARKS AND RECREATION ADVISORY BOARD CHAPTER 1, GENERAL PROVISIONS; ARTICLE 1.05 BOARDS, COMMISSIONS AND COMMITTEES; DIVISION 2: PARKS AND RECREATION ADVISORY BOARD.

A motion was made by Councilman Young to adopt AN ORDINANCE CORRECTING ORDINANCE NUMBER 803-19 TO 803-19A WHICH ESTABLISHED A PARKS AND RECREATION ADVISORY BOARD CHAPTER 1, GENERAL PROVISIONS; ARTICLE 1.05 BOARDS, COMMISSIONS AND COMMITTEES; DIVISION 2: PARKS AND RECREATION ADVISORY BOARD. Councilman Contreras seconded the motion. The vote to approve the motion was unanimous.

2. Discussion/Action: TO ADOPT AN ORDINANCE AMENDING ORDINANCE 803-19A, CHAPTER 1, GENERAL PROVISIONS; ARTICLE 1.05 BOARDS, COMMISSIONS AND COMMITTEES; DIVISION 2: PARKS AND RECREATION ADVISORY BOARD; SECTIONS 1.05.032(a), (b) AND (c) OF THE CITY OF WILLOW PARK CODE OF ORDINANCES TO PROVIDE FOR CHANGES TO THE MEMBERSHIP TERMS OF THE PARKS AND RECREATION ADVISORY BOARD AND ADDING PLACES; AND PROVIDING AN EFFECTIVE DATE.

A motion was made by Councilman Young to adopt AN ORDINANCE AMENDING ORDINANCE 803-19A, CHAPTER 1, GENERAL PROVISIONS; ARTICLE 1.05 BOARDS, COMMISSIONS AND COMMITTEES; DIVISION 2: PARKS AND

RECREATION ADVISORY BOARD; SECTIONS 1.05.032(a), (b) AND (c) OF THE CITY OF WILLOW PARK CODE OF ORDINANCES TO PROVIDE FOR CHANGES TO THE MEMBERSHIP TERMS OF THE PARKS AND RECREATION ADVISORY BOARD AND ADDING PLACES; AND PROVIDING AN EFFECTIVE DATE. Councilman VanSant seconded the motion. The vote to approve the motion was unanimous.

3. Discussion/Action: consider and appoint Parks Board Members for Place Numbers 2, 4, and 6.

A motion was made by Councilman Young to appoint Cory Tucker to Place 2; Ever Gomez to Place 4; and Cynthia White to Place 6 to the Parks Board. Councilman Contreras seconded the motion. The vote to approve the motion was unanimous.

4. Discussion/Action: to consider approving a contract between Parker County and the City of Willow Park for the 2022 General Election.

A motion was made by Councilman Contreras to approve a contract between Parker County and the City of Willow Park for the 2022 General Election and Councilman Runnebaum seconded the motion. The vote to approve the motion was unanimous.

5. Discussion/Action: To consider and act on an ordinance to order the May 7, 2022 General Election

A motion was made by Councilman Contreras to adopt AN ORDINANCE ORDERING A GENERAL MUNICIPAL ELECTION TO BE HELD ON MAY 7, 2022 FOR THE PURPOSE OF ELECTING, COUNCILMEMBER FOR PLACE NO. 3, A COUNCILMEMBER FOR PLACE NO. 4, AND A COUNCILMEMBER FOR PLACE NO. 5; DESIGNATING A POLLING PLACE, WITHIN THE MUNICIPAL LIMITS; APPOINTING A PRESIDING ELECTION JUDGE AND ALTERNATE PRESIDING ELECTION JUDGE; ESTABLISHING OTHER PROCEDURES FOR THE CONDUCT OF THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION OF NOTICE; AND PROVIDING FOR AN EFFECTIVE DATE. Councilman VanSant seconded the motion. The vote to approve the motion was unanimous.

6. Discussion/Action: City Hall update.

City Manager Bryan Grimes gave a brief update on potential interim city hall renovations. He also reported that the Municipal Court Department was moved over to the Public Safety Building.

7. Discussion/ Action: to consider any future agenda items.

The following are considered as future agenda items:

Water/Wastewater Rate Fee Study

Street Maintenance Fees

1 Quarter Financial Report

Fort Worth Water Update

Appointments to Boards and Commissions

Business Development Update

Executive Session

Mayor Moss recessed into Executive Session at 7:29 P.M.

- a. discussing the purchase, exchange, lease, or value of real property, §
551.072

It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.

RECONVENE

Mayor Moss reconvened into Open Session at 8:10 P.M.

No action taken.

Informational

- A. Mayor & Council Member Comments
- B. City Manager's Comments

Adjournment

Councilman Runnebaum moved to adjourn the meeting. Councilman VanSant seconded the motion. The vote to approve the motion as unanimous.

Mayor Moss adjourned the meeting at 8:12 P.M.

These minutes were approved on the 25th of January, 2022.

APPROVED:



Doyle Moss, Mayor

ATTEST:



Crystal R. Dozier, TRMC, City Secretary